

BOC Meeting Date 9/16/2020

Requesting Agency

Real Estate and Asset Management

Commission Districts Affected

All Districts

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Request approval to renew existing contracts - Department of Real Estate and Asset Management, Bid# 19ITB120358C-GS, Fire Sprinkler Protection System Maintenance Services in the total amount of \$160,000 with: (A) VSC Fire & Security, Inc., Inc. (Norcross, GA) in the amount of \$80,000, and (B) Central Fire Protection, Inc. (Conyers, GA) in the amount of \$80,000, to provide fire sprinkler protection system maintenance services for County facilities. This action exercises the first of two renewal options. One renewal option remains. Effective dates: January 1, 2021 through December 31, 2021.

Requirement for Board Action (Cite specific Board policy, statute or code requirement)

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date or 60 days if the contract term is six (6) months or less.

Is this Item related to a Strategic Priority Area? (If yes, note strategic priority area below)

Yes Open and Responsible Government

Is this a purchasing item?

Yes

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Scope of Work: These contracts furnish all materials, labor, tools, equipment and appurtenances necessary to provides three (3) quarterly flow tests and verification of associated alarms, one annual inspection, testing and maintenance of the sprinkler system and fire pumps for all Fulton County facilities equipped with Fire Sprinklers. These contracts are also used for rectification of deficiencies observed during quarterly or annual inspections. The procedure and requirements for the inspection and maintenance are specified in NFPA 25, Inspection Testing and Maintenance of Water-Based Fire Protection Systems.

Community Impact: These contracts cover the annual maintenance and inspection of the fire alarm systems in County facilities. Any deficiency that may be observed that would put the building out of compliance. Corrective preventive maintenance repairs needs to be conducted to maintain the systems in operation and ensure compliance with fire codes.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval to renew existing contracts to provide fire sprinkler protection system

Agency Director Approval	County Manager's	
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	Approval
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Continued

maintenance services for County facilities for fiscal year 2021.

These contracts are a time and materials contracts that require covering the cost for replacement of all parts/ components and labor for inspections, and maintenance repairs for fire protection systems including fire pumps and dry systems on County facilities. The requested spending authority in the amount of \$160,000 is required for identified deficiencies that the County is liable for the repairs to be in compliance of the mandated by the State Fire Marshal.

Historical Expenditures:

- FY2020: The County expenditures as of 8/24/2020, \$119,727.00 (This is not accounting the \$83,000 for spending increases to cover the cost for additional fire sprinkler replacement services that's waiting for BOC approval for 9/2/2020 Agenda Meeting)
- FY2019: The County spent \$162,428.79
- FY2018: The County spent \$173,412.00
- FY2017: The County spent \$90,650.00

Project Implications: These are activities mandated by the State Fire Marshal and a requirement for accreditation of law enforcement agencies like Sheriff Department and Marshall Department. Non-compliance also could result in potential life-safety risks for employees and visitors to Fulton Count facilities.

Community Issues/Concerns: None that the Department is aware of.

Department Issues/Concerns: If these renewal contracts are not approved, the County will not be in compliance with the State Fire Marshall and the NFPA 25, Inspection Testing and Maintenance of Water-Based Fire Protection Systems.

History of BOC Agenda Item: Yes, see charts below:

(A) VSC Fire & Security, Inc.

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Contract Amount	19-1136	12/18/19	\$80,000.00
Increase Spending Authority			\$39,000.00
1 st Renewal			\$80,000.00
Total Revised Amount			\$199,000.00

(B) Central Fire Protection, Inc.

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Contract Amount	19-1136	12/18/19	\$80,000.00
Increase Spending Authority			\$44,000.00
1 st Renewal			\$80,000.00
Total Revised Amount			\$204,000.00

Continued	

Contract & Compliance Information

(Provide Contractor and Subcontractor details.)

Total Contract Value: \$160,000.00

Contract Value: \$80,000.00

Prime Vendor: VSC Fire & Security, Inc.

Prime Status: Non-Minority
Location: Norcross, GA
County: Gwinnett County

Prime Value: \$80,000.00 or 100.00%

Total Contract Value: \$80,000.00 or 100.00%

Total M/FBE Value: \$-0-

Contract Value: \$80,000.00

Prime Vendor: Central Fire Protection, Inc.

Prime Status:

Location:

Conyers, GA

County:

Rockdale County

Prime Value: \$80,000.00 or 100.00%

Total Contract Value: \$80,000.00 or 100.00%

Total M/FBE Value: \$-0-

Grand Contract Value: \$160,000.00 or 100.00%

Grand M/FBE Value: \$-0-

.

20-0648

Solicitation Information No. Bid Notices Sent:	NON-MFBE	MBE	FBE	TOTAL	
No. Bids Received:					

Total Contract Value	\$160,000.00 or 100.00%
Total M/FBE Values	\$-0-
Total Prime Value	\$160,000.00 or 100.00%

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

100-520-5220-1116: General, Real Estate and Asset Management, Building Maintenance- \$80,000 100-520-5221-1116: General, Real Estate and Asset Management, Building Maintenance- \$80,000 "Subject to availability of funding adopted for FY2021 by BOC"

Exhibits Attached

(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Exhibit 1: Contract Renewal Agreements
Exhibit 2: Contractor's Performance Reports
Exhibit 3: Contract Renewal Evaluation Form

Source of Additional Information (Type Name, Title, Agency and Phone)

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Agency Director Approval	County Manager's	
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	Approval
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Continued

Proc	urement				
Contrac Yes	ct Attached:	Previous Contracts: Yes			
Solicita	ntion Number: 20358C-GS	Submitting Agency: Department of Real Estate and Asset Management	Staff Contact: Harry Jordan Contact Phone: (404) 612-5933		
	• •		cts to provide fire sprinkle 12021.	er protection system	
FINANCIAL SUMMARY					
Original Approved Amount: \$160,000.00 Previous Adjustments: \$83,000.00 This Request: \$160,000.00 TOTAL: \$403,000.00 Grant Information Summary: Amount Requested: . Match Required: . Start Date: . End Date: . Match Account \$: .			Amount: .	%: . %: . 00%: . %: .	
		KEY CON	TRACT TERMS		
Start D: 1/1/202 Cost A		End Date: 12/31/2021 Renewal/Extension To	erms:		
	,	One renewal options re			
ROUTING & APPROVALS (Do not edit below this line)					
Χ	Originating Dep	partment:	Davis, Joseph	Date: 8/24/2020	
Χ	County Attorne	*	Stewart, Denval	Date: 9/8/2020	
X		ntract Compliance:	Strong-Whitaker, Fe		
X		t Analyst/Grants Admin:	Whitted, Ivan	Date: 8/25/2020	
	Grants Manage			Date: .	
Χ	X County Manager:		Anderson, Dick	Date: 9/10/2020	



CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Real Estate and Asset Management

BID/RFP# NUMBER: 19ITB120358C-GS

BID/RFP# TITLE: Fire Sprinkler Protection System Maintenance Services

ORIGINAL APPROVAL DATE: 12/18/2019

RENEWAL EFFECTIVE DATES: 1/1/2021 THROUGH 12/31/2021

RENEWAL OPTION #: 1 **OF** 2

NUMBER OF RENEWAL OPTIONS: 2

RENEWAL AMOUNT: \$80,000.00

COMPANY'S NAME: Central Fire Protection, Inc.

ADDRESS: 1760 Old Covington Road, NE

CITY: Conyers

STATE: GA

ZIP: 30013

This Renewal Agreement No. ___ was approved by the Fulton County Board of

Commissioners on BOC DATE: BOC NUMBER:

SIGNATURES: SEE NEXT PAGE

20-0648

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Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein: <u>Bid #19ITB120358C-GS</u>

FULTON COUNTY, GEORGIA	CENTRAL FIRE PROTECTION, INC.
Robert L. Pitts, Chairman Fulton County Board of Commissioners ATTEST:	Anthony Johnson President ATTEST:
Tonya R. Grier Interim Clerk to the Commission (Affix County Seal) AUTHORIZATION OF RENEWAL:	Secretary/ Assistant Secretary (Affix Corporate Seal) ATTEST:
Joseph N. Davis, Director Department of Real Estate and Asset Management	Notary Public County:
	Commission Expires: (Affix Notary Seal)
ITEM#: RCS:	ITEM#: RM:



CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Real Estate and Asset Management

BID/RFP# NUMBER: 19ITB120358C-GS

BID/RFP# TITLE: Fire Sprinkler Protection System Maintenance Services

ORIGINAL APPROVAL DATE: 12/18/2019

RENEWAL EFFECTIVE DATES: 1/1/2021 THROUGH 12/31/2021

RENEWAL OPTION #: 1 **OF** 2

NUMBER OF RENEWAL OPTIONS: 2

RENEWAL AMOUNT: \$80,000.00

COMPANY'S NAME: VSC Fire & Security, Inc.

ADDRESS: 1780 Corporation Drive, Suite 425

CITY: Norcross

STATE: GA

ZIP: 30093

This Renewal Agreement No. ___ was approved by the Fulton County Board of

Commissioners on BOC DATE: BOC NUMBER:

SIGNATURES: SEE NEXT PAGE

20-0648

SIGNATURES:

Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein: <u>Bid #19ITB120358C-GS</u>

FULTON COUNTY, GEORGIA	VSC FIRE & SECURITY, INC.
Robert L. Pitts, Chairman Fulton County Board of Commissioners	Anthony Johnson President
ATTEST:	ATTEST:
Tonya R. Grier	Secretary/
Interim Clerk to the Commission	Assistant Secretary
(Affix County Seal)	(Affix Corporate Seal)
AUTHORIZATION OF RENEWAL:	ATTEST:
Joseph N. Davis, Director Department of Real Estate and Asset	Notary Public
Management	County:
	Commission Expires:
	(Affix Notary Seal)
ITEM#: RCS: RECESS MEETING	ITEM#: RM: REGULAR MEETING
1.E3E35 IIIEE 1145	ILLOULAN MILLIMO

CONTRACTORS PERFORMANCE REPORT OTHER SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End	
2/1/2020	6/30/2020	2/27/2020	12/31/2020	
PO Number			PO Date	
020720000*0000276			2/27/2020	
Department	Real Estate and Asset Mar	nagement		
Bid Number	9ITB120358C-GS			
Service Commodity	Fire Protection(Sprinkler)System Testing and Maintenance			
Contractor	VSC Fire and Security			

Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.
Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.
Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.
Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.
Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

\bigcirc	Comments:
O 1	Quality of goods and services rendered by the vendor have been satisfactory and acceptable. Vendor is compliant to the specification requirements and has been prompt in reports/administration
O 2	
3	
4	
Timestic	of Defendence (West Willestone Mit De Centert De Till / William Center

. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On ime Completion Per Contract)

Comments:

Vendor responds to calls very promptly. Response times were as per contract or better than that. There has been no issues related to the vendors ability to meet milestones.

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. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

O Comments:

omer Satisfaction (-Met User Quality Expectations - Me	et Specification - Within Budget - Proper Invoicing - No Substitutions)	Miles Market and the second of
Comments:	re openioadon William Baaget - 1 Toper Involcing - No Gabattations)	
Vendor meets quality expectations most of the time. coming quarters	However not enough work was done against this contract so far. This will	be strictly reviewed in the
ractors Key Personnel (-Credentials/Experience Appro	opriate - Effective Supervision/Management - Available as Needed)	
Comments:		
Contractor's key personnel possess sufficient knowle vendor's dispatch staff, technicians and Fulton Coun	edge and experience to undertake the scope of work. There has been goo	d coordination of work bety
Vendor's dispator starr, technicians and ration coun	ny contract administrator.	
1		
Performance Rating: 3.0		
reformance Nating.	Rating completed by:	
Performance Rating: 3.0 You select/recommend this vendor again? box for Yes. Leave Blank for No)	Rating completed by:	vijaya.nair
you select/recommend this vendor again?	Rating completed by:	vijaya.nair
rou select/recommend this vendor again? box for Yes. Leave Blank for No)	Rating completed by:	vijaya.nair
rou select/recommend this vendor again? box for Yes. Leave Blank for No)	Rating completed by: Pepartment Head Signature	vijaya.nair Date
rou select/recommend this vendor again? box for Yes. Leave Blank for No) es No		Date

CONTRACTORS PERFORMANCE REPORT OTHER SERVICES

Report Period End	Contract Period Start	Contract Period End
6/30/2020	2/7/2020	12/31/2020
		PO Date
		2/27/2020
Real Estate and Asset Man	agement	
19ITB120358C-GS		
Fire Protection(Sprinkler S	System) Testing and Mair	ntenance
Central Fire Protection		
	Real Estate and Asset Man 19ITB120358C-GS Fire Protection(Sprinkler S	Real Estate and Asset Management 19ITB120358C-GS Fire Protection(Sprinkler System) Testing and Main

= Unsatisfactory	Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.
= Poor	Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.
t = Satisfactory	Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.
s = Good	Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.
= Excellent	Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Vendor has been providing services for a limited period of time due to the onset of pandemic. Services offered are of acceptable quality. Vendor has
complied with technical specifications in services. Technicians employed by the vendor are trained and knowledgeable

. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - Or ime Completion Per Contract)

Comments:

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Vendor has been flexible as far as responding to service requests. But it appears that the vendor is short-handed as far as technicians are concerned. No major projects have been assigned to the vendor as of now and this factor will need further evaluation

Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

O Comments

# 2	20-0648 If the review period, Fulton County had ntact information was available left the clor has, since then, been responsive inc	difficulty in establishing a contact and communication with company and no one else could be contacted. A communic quiries.	n the vendor. This was because the only cation protocol has now been
O 4			
. Custom	ner Satisfaction (-Met User Quality Expectations - Met Spe	ecification - Within Budget - Proper Invoicing - No Sub	ostitutions)
0 0	Comments:		900 1000 1000 1000 1000 1000 1000 1000
O 1	Because the vendor is new to Fulton County, the satisfac County has. Vendor's estimates and invoices have been	ction levels are being evaluated. Vendor has been told and within limits of the budget for this item	d the vendor accepted, the expectations the
O 2			
3			
O 4			
. Contra	ctors Key Personnel (-Credentials/Experience Appropriat	te - Effective Supervision/Management - Available as I	Needed)
0 0	Comments:		
O 1	Vendor's key personnel has exhibited the knowledge and preventive maintenance calls which have been complied	d experience he has, in this field, Fulton County has estab with. Vendor's services are available as needed, but the s	blished a protocol for service calls and speed of response will require improvement.
O 2	100 000		
3			
O 4			
O 4		MANAGEMENT TO THE STREET OF TH	
)verall Pe	erformance Rating: 2.8		
	u select/recommend this vendor again? ox for Yes. Leave Blank for No)	Rating completed by:	vijaya.nair
Yes	STATE OF THE PROPERTY OF THE P		
· 10.	, , ,		
	Department Head Name	Department Head Signature	Date
5	Joseph N. DAvis	(ht)	7/6/2020
		7	

Contract Renewal Evaluation Form

Date:	June 29, 2020	
Department:	Real Estate and Asset Management	
Contract Number:	19ITB120358C-GS	
Contract Title:	Fire Sprinkler Protection System Maintenance Services	

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

These are services and maintenance requirements mandated in NFPA -1 the Fire and Life Safety Code. Requirements for these services are mandated in NFPA (National Fire Prevention Association) Specification 25, "Inspection, Testing and Maintenance of Water based fire protection systems". The Code calls for State licensed contractors to carry out this work. The scope of work is defined and no reduction is possible. However internal resources are used for inspection and repair where a contractor's license is not mandated. This contract furnishes all materials, labor, tools, equipment and appurtenances necessary to provides three (3) quarterly inspection of sprinkler system and associated alarms, one annual inspection, testing and repair, where necessary, of the sprinkler system and fire pumps for all Fulton County facilities equipped with Fire Sprinklers. This contract is also used for rectification of deficiencies observed during quarterly or annual inspections.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

□ Internet search of pricing for same product or service:

□ Date of search: Click here to enter a date.

□ Price found: Click here to enter text.

□ Different features / Conditions: Click here to enter text.

□ Percent difference between internet price and renewal price: Click here to enter text.

Explanation / Notes:

The existing prices for fire sprinkler protection system maintenance reflect the current market rates as of today. This service was conducted in accordance with all applicable provisions of the Fulton County Purchasing Code Section 102-373, all Competitive Sealed Bids.

Date contacted:	Click here t	o enter a date.
Jurisdiction Name / Contact name:	Click here t	o enter text.
Date of last purchase:	Ongoing da service.	ily maintenance
Price paid:	Click here t	o enter text.
Inflation rate:	Click here t	o enter text.
Adjusted price:	Click here t	o enter text.
Percent difference between past purchase price and renewal price:	Click here t	o enter text.
Are they aware of any new vendors?	□ Yes	⊠ No
Are they aware of a reduction in pricing in this industry?	☐ Yes	⊠ No
How does pricing compare to Fulton County's award contract	i noco arc	comparable to
Explanation / Notes: Other (Describe in detail the analysis conducted and the of the little of the	s type of services. o two buildings ca d on a different gr	Each building n probably ha oup of buildir
 ☑ Other (Describe in detail the analysis conducted and the of the little of the little	utcome): s type of services. o two buildings ca d on a different gr nay not yield useful at for this contract for	Each building n probably ha oup of buildin information. or previous fiscentials
 ☑ Other (Describe in detail the analysis conducted and the of the little of the little	utcome): s type of services. o two buildings cand on a different gray not yield useful at for this contract for the contract	Each building n probably ha oup of buildin information. or previous fise 6/29/2019 is
 ☑ Other (Describe in detail the analysis conducted and the of the difficult to make a reasonable cost analysis in this unique in the design of fire safety requirements and resimilar installations. Therefore comparing costs incurred with that for a certain group of Fulton County buildings in the work was the actual expenditure (from the AMS system) specified by the County spent \$162,428.79 in FY2019. The County expenditure (Information can be obtained from CPI index) Was it part of the initial contract? 	utcome): s type of services. o two buildings cand on a different gray not yield useful at for this contract for the contract for contract for the contract for contract for the	Each building n probably ha roup of building information. or previous fiscation in No
 ☑ Other (Describe in detail the analysis conducted and the of the is difficult to make a reasonable cost analysis in this unique in the design of fire safety requirements and resimilar installations. Therefore comparing costs incurred with that for a certain group of Fulton County buildings in the was the actual expenditure (from the AMS system) specified specified. What was the actual expenditure (from the AMS system) specified specified. The County spent \$162,428.79 in FY2019. The County expenditure (Information can be obtained from CPI index) Was it part of the initial contract? 	utcome): s type of services. o two buildings ca d on a different gr ay not yield useful at for this contract for cpenditures as of 6 Yes Yes Click here to enter a	Each building n probably ha roup of buildin information. or previous fise 6/29/2019 is □ No □ No
☑ Other (Describe in detail the analysis conducted and the of lt is difficult to make a reasonable cost analysis in this unique in the design of fire safety requirements and makes installations. Therefore comparing costs incurred with that for a certain group of Fulton County buildings in the was the actual expenditure (from the AMS system) speryear? The County spent \$162,428.79 in FY2019. The County expenditure (Information can be obtained from CPI index) Was it part of the initial contract? ate of last purchase: rice paid:	utcome): s type of services. o two buildings cand on a different gray not yield useful at for this contract for the contract	Each building n probably ha coup of building information. or previous fiscond in the previous fiscond
 ☑ Other (Describe in detail the analysis conducted and the of the little of the little	utcome): s type of services. o two buildings ca d on a different gr ay not yield useful at for this contract for cpenditures as of 6 Yes Yes Click here to enter a	Each building n probably have oup of building information. or previous fise 6/29/2019 is No No No Adate.

QU-S	
Pe	ercent difference between past purchase price and renewal price: Click here to enter text.
Ex	planation / Notes:
Cli	ck here to enter text.
5.	Is this a seasonal item or service? ☐ Yes ☒ No
6.	Has an analysis been conducted to determine if this service can be performed in-house? ⊠ Yes □ No If yes, attach the analysis.
	The County does not have the resources, neither in numbers nor in qualification and training to undertake this job that requires State issued license. This job is defined in Codes NFPA $-$ 1 Fire and Life safety Codes and NFPA $-$ 25 Inspection and Testing of Water Based Fire Protection Systems. It is therefore determined that the County cannot perform these tasks inhouse
7.	What would be the impact on your department if this contract was not approved?
	If this contract is not approved, Fulton County will not be in compliance with the State Fire Marshall and the NFPA 25, Inspection Testing and Maintenance of Water-Based Fire Protection Systems. These are activities mandated by the State Fire Marshal and a requirement for accreditation of law enforcement agencies like Sheriff Department, Emergency Communication Department and Marshall Department. Non-compliance also could result in potential life-safety risks for employees and visitors to County buildings.
	Virgan
Ĺ	Vijay Nair, Central Bldg. Maintenance Mgr. July 6, 2020 aKeshia Brackett, Greater Bldg. Maintenance Mgr.
	Prepared by Date
	Joe Davis, Director
	Department Head Date