

Contract Renewal Evaluation Form

Date:	September 8, 2023
Department:	MARSHAL
Contract Number:	22ITBC0412B-EF
Contract Title:	Duty Gear and Uniforms

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The procurement was conducted in accordance with the Fulton County Purchasing & Contract Compliance competitive bidding process on April 12, 2022 and approved by the BOC on Jun 15, 2022 with a two renewal options. Jan 1, 2024 – Dec, 2024 is the second and last renewal option.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

	Date of search:	September 7, 2023
	Price found:	Price was higher than renewal price
	Different features / Conditions:	N/A
	Percent difference between internet price and renewal price:	Price difference was 10% higher than renewal price.

Explanation / Notes:

The cost of Duty Gear and Uniforms reflect current market price.

Market Survey of other jurisdictions:

Date contacted:	N/A
Jurisdiction Name / Contact name:	N/A
Date of last purchase:	N/A
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	N/A
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

Explanation / Notes:

N/A

Other (Describe in detail the analysis conducted and the outcome):

N/A

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

\$27,039 (Jun, 2022 – Dec, 2022).

4. Does the renewal option include an adjustment for inflation? Yes No
(Information can be obtained from CPI index)

Was it part of the initial contract? Yes No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

N/A

5. Is this a seasonal item or service? Yes No

6. Has an analysis been conducted to determine if this service can be performed in-house? Yes No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

The Marshal's Department will not be able to procure duty gear, uniforms and related items for Marshal Deputies and civilians.

Flora Eatman



September 8, 2023

Prepared by

Date

Marshal Maria McKee



September 8, 2023

Department Head

Date