

Contract Renewal Evaluation Form

Date:	7/13/2021
Department:	Public Works
Contract Number:	19ITBC120735A-YJ
Contract Title:	Fire Hydrants and Parts

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The scope and cost reduction efforts of this contract are limited since this contract is to renew existing contract for fire hydrants and parts. The fire hydrants and parts are essential for maintenance and repair of the water system. These hydrants and parts are manufactured items which cannot be produced in-house. These items are necessary for replacement of failed and aged units, and are used to effectively maintain the existing Water Distribution System in Fulton County. If this contract was reduced or delayed it could delay the department's response time in responding to make hydrant repairs within a timely manner.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

Date of search: 7/13/2021

Price found: Pricing Varies due to the different size, and height of each fire hydrant

Different features / Conditions: 5 ¼" Barrel Diameter Hydrant with 6' Bury, 5 ¼" Barrel Diameter Hydrant with a 5 ½" Bury, 6" Extension Kit for 4 ½" Barrel MH129, 12" Extension Kit for 4 ½" Barrel MH129

Percent difference between internet price and renewal price:

Explanation / Notes:

Sample Materials: Items 5, 6, 7 and 8, of the contract pricing sheet, 5 ¼" Barrel Diameter Hydrant with 6' Bury, 5 ¼" Barrel Diameter Hydrant with a 5 ½" Bury, 6" Extension Kit for 4 ½" Barrel MH129, 12" Extension Kit for 4 ½" Barrel MH129.

Samples of the internet pricing of material out of the group of materials covered in this contract. Internet's pricing of sampled items are listed below. Private commercial pricing are significantly higher than contracted municipal pricing. The internet price which is 25% - 29% higher because it is quoting gross prices, however the County purchases several different types of Water Meters, therefore the prices are lower.

<u>For Example</u>	<u>Our Price</u>	<u>Compared Price</u>
Line# 5 – 5 ¼" Barrel Diameter Hydrant with 6' Bury	\$1,641.61	\$2,052.01
Line# 6 – 5 ¼" Barrel Diameter Hydrant with 5 ½" Bury	\$1,677.22	\$2,096.52
Line# 7 – 6" Extension Kit for 4 ½" Barrel MH129	\$187.88	\$234.85
Line# 8 – 12" Extension Kit for 4 ½" Barrel MH129	\$222.08	\$277.60

Market Survey of other jurisdictions:

Date contacted:	Please see attached Market Survey
Jurisdiction Name / Contact name:	Please see attached Market Survey
Date of last purchase:	
Price paid:	
Inflation rate:	
Adjusted price:	
Percent difference between past purchase price and renewal price:	
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	

Explanation / Notes:

Other (Describe in detail the analysis conducted and the outcome):

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

\$3,610.89

4. Does the renewal option include an adjustment for inflation? Yes No
(Information can be obtained from CPI index)

Was it part of the initial contract? Yes No

Date of last purchase: No purchase made at this time.

Price paid: N/A

Inflation rate:

Adjusted price:

Percent difference between past purchase price and renewal price:

Explanation / Notes:

5. Is this a seasonal item or service? Yes No

6. Has an analysis been conducted to determine if this service can be performed in-house? Yes No

7. What would be the impact on your department if this contract was not approved?

Approval by the Board of Commissioners in the renewal of this contract is critical for the Public Works Department to effectively complete the process of installing new and repairing existing Fire Hydrants within the Water Distribution System. If this contract is not renewed it could delay the department's response time in responding to any failed or aged fire hydrants within the Water Distribution System.

Khalid Ahmad

7/13/2021

Prepared by

Date



9/9/2021

Department Head

Date

MARKET SURVEY

Date: 7/16/2021

Department: Public Works

Contract Number: 19ITBC120735A-YJ

Contract Title: Fire Hydrants and Parts

Prepared by: Khalid Ahmad

I have completed a telephone market survey of the following organizations and received the comments noted.

Organization:	Cobb County	Clayton County	Dekalb County	Gwinnett County	Douglas County
Person:	Julie Vittum	Angie Gilbert	Maco Hayward	Kelsie Kruskol	Joseph Morency
Phone No.:	(770) 528-8424	770 477-3587	(404) 371-7051	770 822-8720	(770)-949-7517
Position:	Buyer	Contracts	Purchasing Buyer	Purchasing Associate I	No Return Phone Call
Are you aware of any new vendors?	No	No	No	No	
Are you aware of a reduction in pricing in this industry?	No	No	No	No	
How does pricing compare to FC's current contract?	Prices vary per type, size, style, length, width and diameter of Fire Hydrants and Parts.	Prices vary per type, size, style, length, width and diameter of Fire Hydrants and Parts.	Prices vary per type, size, style, length, width and diameter of Fire Hydrants and Parts.	Prices vary per type, size, style, length, width and diameter of Fire Hydrants and Parts.	
Considering all factors, would you renew or re-bid now?		Renew	Renew	Renew	
Term of contract.	1Yr contract with 2-1 yr extensions	1Yr with 2-1yr extensions	Two (2) Years	Four (4)- One year renewals	