

**Agenda Item Summary**

#17-0548

BOC Meeting Date

6/21/2017

Requesting Agency

Sheriff

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to extend existing contract – Sheriff's Office, RFP #12RFP83455B-BL – Inmate Food Services and Related Food Service Operations, in the amount of \$574,659.00 with Aramark Correctional Services, LLC (Atlanta, Georgia) to provide inmate food services to inmates housed at the Fulton County Jail, Alpharetta Jail, Marietta Annex, and South Fulton Municipal Regional Jail. Effective July 1, 2017 through August 31, 2017 with no renewal options.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-420, contract modifications within the scope of the contract & necessary for contract completion of the contract, in the specifications, services, time of performance or terms and conditions of the contract shall be forwarded to the Board of Commissioners for approval.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes All People are safe

Is this a purchasing item?

Yes

Summary & Background*(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: The Sheriff's Office requests approval to extend an existing contract to provide inmate food services to inmates housed at the Fulton County Jail, Alpharetta Jail, Marietta Annex, and South Fulton Municipal Regional Jail. The contract extension will be effective July 1, 2017 through August 31, 2017, and will allow meals to be distributed to inmates at the facilities as outlined below. The extension will allow time to for the Evaluation Committee to complete their review process.

Community Impact: N/A**Department Recommendation:** The Sheriff's Office recommends approval.**Project Implications:** N/A**Community Issues/Concerns:** N/A**Department Issues/Concerns:** Food is required in order to feed inmates/staff.**Agency Director Approval****County Manager's
Approval**

Typed Name and Title

Felicia Strong-Whitaker, Director

Phone

(404) 612-5800

Signature

Date

History of BOC Agenda Item:

Current Contract History	BOC Item	BOC Date	Dollar Amount
Original Award Amount	12-0677	8/15/2012	\$2,909,524.50
1 st Amendment	13-0973	11/06/2013	\$581,906.00
1 st Renewal	13-1181	12/18/2013	\$3,491,430.50
2 nd Renewal	14-0847	10/15/2014	\$3,568,495.50
3 rd Renewal	15-0820	09/16/2015	\$3,568,495.50
1 st Extension	16-1108	12/7/2016	\$1,677,634.00
2nd Extension		6/21/2017	\$574,659.00
Total			\$16,372,145

Extension No. 2 Contract Cost:

Jail Facility	Avg Inmate	Meals Served	Total Meals Per Day	Days	Total Meals	Cost per Meal	Total Cost
Inmate Meals - Housing							
Inmate Meals - Rice Street	2,200	3	6,600	62	409,200	1.065	435,798
Inmate Meals - Marietta	20	3	60	62	3,720	1.065	3,962
Inmate Meals - Union City	225	3	675	62	41,850	1.065	44,570
Inmate Meals - Alpharetta	40	3	120	62	7,440	1.065	7,924
Sub-Total Inmate Meals	2,485		7,455		462,210		\$ 492,254
Inmate Meals - Booking/Release/Trustee							
Trustee	200	3	600	62	37,200	1.065	39,618
Booking/Intake	52	3	156	62	9,672	1.065	10,301
Central/Release	14	3	42	62	2,604	1.065	2,773
Sub-Total Inmate Meals	266		798		49,476		52,692
Total Inmate Meals	2,751		8,253		511,686		544,946
Staff Meals							
Staff Meals	150	3	450	62	27,900	1.065	29,714
Total Meals	2,901		8,703		539,586		\$ 574,659

Contract & Compliance Information (Provide Contractor and Subcontractor details.)

Contract Value: \$574,659.00
Prime Vendor: ARAMARK Correctional Services
Prime Status: Non-Minority
Location: Downers Grove, IL
County: DuPage County
Prime Value: \$275,376.59 or 47.92%

Subcontractor: Meat Masters
Subcontractor Status: African American Female Business Enterprise Certified
Contract Value: \$148,147.09 or 25.78%
Location: Decatur, GA
County: DeKalb County

Subcontractor: Single Source, Inc.
Subcontractor Status: Non-Minority

Location: Darien, IL
County: DuPage County
Contract Value: \$65,166.33 or 11.34%

Subcontractor: Sysco Atlanta, LLC
Subcontractor Status: Non-Minority
Location: College Park, GA
County: Fulton County
Contract Value: \$29,652.40 or 5.16%

Subcontractor: Mayfield Dairy Farms, LLC
Subcontractor Status: Non-Minority
Location: Athens, TN
County: McMinn County
Contract Value: \$26,664.18 or 4.64%

Subcontractor: Flowers Baking of Villa Rica, LLC
Subcontractor Status: Non-Minority
Location: Villa Rica, GA
County: Carroll County
Contract Value: \$29,652.40 or 5.16%

Total Contract Value: \$574,659.00 or 100%
Total M/FBE Value: \$148,147.09 or 25.78%

[Click here to enter text.](#)

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:	23	10	4	37
No. Bids Received:	3	0	0	3
Total Contract Value	\$574,659.00 or 100%.			
Total M/FBE Values	\$148,147.09 or 25.78%			
Total Prime Value	\$275,434.06 or 47.93%			
Fiscal Impact / Funding Source <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> 100-330-3302-1154: General Fund, Sheriff, Inmate Food - \$574,659.00				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> Exhibit 1: Extension No. 2 to Form of Contract Exhibit 2: Contractor Performance Report				
Source of Additional Information <i>(Type Name, Title, Agency and Phone)</i> Flora Eatmon, Financial Systems Supervisor, Sheriff, 404-612-9241				

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Procurement

Contract Attached: No	Previous Contracts: Yes		
Solicitation Number: #12RFP83455B-BL	Submitting Agency: Sheriff's Office	Staff Contact: Leighton Graham	Contact Phone: 404-612-6782

Description: Inmate food services and related food service operations to provide inmate food services to inmates housed at the Fulton County Jails.

FINANCIAL SUMMARY

Total Contract Value:		MBE/FBE Participation:	
Original Approved Amount:	.\$2,909,524	Amount: .	%: .
Previous Adjustments:	.\$12,887,962	Amount: .	%: .
This Request:	.\$574,659	Amount: \$148,147.09 or 25.78%	Click
TOTAL:	.\$16,372,145	here to enter text.	
		Amount: .	%: .

Grant Information Summary:

Amount Requested: .	<input type="checkbox"/>	Cash
Match Required: .	<input type="checkbox"/>	In-Kind
Start Date: .	<input type="checkbox"/>	Approval to Award
End Date: .	<input type="checkbox"/>	Apply & Accept
Match Account \$: .		

Funding Line 1: 100-330-3302-1154	Funding Line 2: .	Funding Line 3: .	Funding Line 4: .
---	-----------------------------	-----------------------------	-----------------------------

KEY CONTRACT TERMS

Start Date: 7/1/2017	End Date: 8/31/2017
Cost Adjustment: .	Renewal/Extension Terms: .

ROUTING & APPROVALS

(Do not edit below this line)

X	Originating Department:	Carter, Jimmy	Date: 6/16/2017
.	County Attorney:	.	Date: .
.	Purchasing/Contract Compliance:	.	Date: .
X	Finance/Budget Analyst/Grants Admin:	McNair, Sherri	Date: 6/16/2017
.	Grants Management:	.	Date: .
.	County Manager:	.	Date: .

EXTENSION NO. 2 TO FORM OF CONTRACT

Contractor: Aramark Correctional Services, LLC

Contract No. #12RFP83455B-BL, Inmate Food Service and Related Food Services Operations

Address: 2300 Warrenville Road

City, State Downers Grove, Illinois 60515

Telephone: 800-777-7090

E-mail address Williams-ivan@aramark.com

Contact: Ivan Williams, Regional General Manager

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with Aramark Correctional Services, LLC to provide Inmate Food Services and Related Food Service Operations, dated January 1, 2013 on behalf of the Sheriff's Office; and

WHEREAS, both parties wish to extend the term of agreement for

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this Extension No. 2 to Form of Contract was approved by the Fulton County Board of Commissioners on **June 21, 2017**

NOW, THEREFORE, the County and the Contractor agree as follows:

This Extension No. 2 to Form of Contract is effective as of the 1st day of July, 2017, between the County and **Aramark Correctional Services, LLC**, who agree that all Services specified will be performed by in accordance with this Extension No. 2 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** To provide Inmate Food Services and Related Food Service Operations
2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed **\$574,659.00**
2. **LIABILITY OF COUNTY:** This Extension No. 2 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chair to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.

4. **EFFECT OF Extension NO. 2 TO FORM OF CONTRACT:** Except as modified by this Extension No. 2 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

CONSULTANT:

**ARAMARK CORRECTIONAL
SERVICES, LLC**

John H. Eaves, Commission Chair
Board of Commissioners

Ivan Williams
Regional General Manager

ATTEST:

ATTEST:

Tonya R. Grier
Interim Clerk to the Commission (Seal)

Secretary/
Assistant Secretary

(Affix Corporate Seal)

APPROVED AS TO FORM:

Office of the County Attorney

APPROVED AS TO CONTENT:

Theodore Jackson
Fulton County Sheriff

Contractors Performance Report - New Form

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE				
CONTRACTORS PERFORMANCE REPORT PROFESSIONAL SERVICES				
Report Period Start	Report Period End		Contract Period Start	Contract Period End
8/1/2016	11/1/2016		1/1/2016	12/31/2016
PO Number				PO Date
Department				
Bld Number	12RFP83455B-BL			
Service Commodity				
Contractor	Aramark Correctional Services			

- 0 = Unsatisfactory *Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.*
- 1 = Poor *Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.*
- 2 = Satisfactory *Achieves contract requirements 90% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.*
- 3 = Good *Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.*
- 4 = Excellent *Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.*

1. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

Excellent Service, always here to solve the problem and always compliance with the last minute request

0
1
2
3
4

2. Timeliness of Performance (-Wore Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

Excellent performance for the direction/change

0
1
2
3
4

3. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

Excellent for business responsiveness/ correct the problem and vey excellent with notification

0
1
2
3
4

4. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

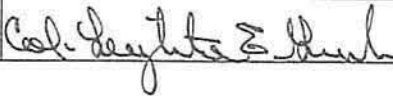
Comments:

0

<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input checked="" type="radio"/> 4	Excellent with Customer Satisfaction with in the forecasting excellent with the invoicing
---	--

5. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input checked="" type="radio"/> 4	Comments: Excellent with Contractor key Personnel. Always have Supervision on premise at all time very Effective Supervision Management.
--	--

Overall Performance Rating:	4.0		
Would you select/recommend this vendor again? (Check box for Yes. Leave Blank for No) <input checked="" type="radio"/> Yes <input type="radio"/> No		Rating completed by:	T. Nalampoon
Department Head Name	Department Head Signature		Date
Leighton E. Graham			11/22/2016