

Contract Renewal Evaluation Form

Date:	December 18, 2024
Department:	Public Works
Contract Number:	22ITB136990K-JA
Contract Title:	Standby Miscellaneous Construction-Water

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The Public Works Department utilizes in-house personnel whenever possible. This contract augments those efforts on an as needed basis.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

	Date of search:	December 2, 2024
	Price found:	Not Applicable
	Different features / Conditions:	None
	Percent difference between internet price and renewal price:	Not Applicable

Explanation / Notes:

No companies were found for the scope of services the Department of Public Works utilizes.

Market Survey of other jurisdictions:

Date contacted:	December 3, 2024
Jurisdiction Name / Contact name:	Dekalb County
Date of last purchase:	Not Applicable
Price paid:	Not Applicable
Inflation rate:	Not Applicable
Adjusted price:	Not Applicable

Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Similar

Explanation / Notes:

The Department of Public Works procures specialized construction services. Therefore, there are few companies that offer the services needed by the County.

Other (Describe in detail the analysis conducted and the outcome):

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

Wade Coats utilized \$486,161.09

Site Engineering utilized \$386,049.81

4. Does the renewal option include an adjustment for inflation? Yes No
(Information can be obtained from CPI index)

Was it part of the initial contract? Yes No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Adjustments for inflation and cost of living over the duration of this contract was expected to be reflected in the original prices submitted. No additional adjustments are expected.

5. Is this a seasonal item or service? Yes No

6. Has an analysis been conducted to determine if this service can be performed in-house? Yes No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

The ability of the department to maintain expected levels of service and respond to emergency situations would be severely compromised if this contract were not renewed.

