



## JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

*(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)*

### **SECTION A**

**Department:** *650 Library*

**Department Contact:** *Jamar Parker*

**Description of Supplies/Services:**

The Library system is in need of selfCheck machines for 33 of its 34 libraries. These multifunctional machines will save staff time by reducing the need for in person interactions. The machines will need to have the capabilities to check out patrons, pay fines, renewal books, print receipts, review books, and market across all units simultaneously. The unit will need to have a pay component that can conduct transactions using both cash and cards. Software will need to be compatible with most major card holders. A software maintenance agreement will need to be included which provide pricing for the servicing of the units once the units are no longer under warranty.

85 selfCheck units for 32 of its circulating branches

85 (Per Terminal) for Freestanding Kiosks

8 selfCheck units for the Central Library (Model is different from prior 85)

8 Comprise Smartpay System (Per Terminal) for Freestanding Kiosks

Freight White Glove Service (Installation and delivery)

**Demonstration of Contractor's Unique Qualifications:**

These products are designed and manufactured exclusively by Bibliotheca and comprise an integrated ecosystem. These products can only be supported and maintained by Bibliotheca technicians for optimal performance and durability.

- selfCheck™ 1000 kiosks with our selfCheck™ quickConnect™ patron interface software
- remotelocker™ holds pick-up system with quickConnect™ patron interface software
- flex AMH™ materials handling system with quickConnect™ patron interface software
- RFID gate™ detection and staffConnect™ gate software
- libraryConnect™ devices central management solution
- uniFi+ library central messaging platform
- High capacity coin and bill recycler
- Sole Provider of Novelist Select reading recommendations integrated into the selfCheck

The library system has integrated these features and functions into the daily operations at all branches. The solesource letter provided includes additional unique features exclusive to this product and service offering. There is also a significant amount of cost savings associated with this request when selecting Bibliotheca as the vendor. Our support and maintenance contract will be reduced based on the economies of scale. There are hundreds of pieces of equipment currently under the maintenance contract

with this vendor. The library system is able to realize significant cost savings an ala carte style invoicing process. The system is able to pick and choose which types of equipment will be Fulton County's IT department is integrated into the current service model through the workorder process.

Novelist Select is a recent sole source item which was recently added to the library's inventory. This product is also integrated into the current selfcheck software. This feature allows patrons the ability to search for similar selected items. The algorithm will make selections based on the user's interest and prior searches.

*(Section B must be completed by the Department of Purchasing & Contract Compliance)*

## **SECTION B**

### **MARKET SURVEY**

#### **Results of Market Survey**

*Include resources researched*

**Date Public Notice posted on website:**

**Date Public Notice closed:**

### **REVIEW OF OFFER(S)**

**Were any offers received (Y/N):**

**Number of offers received:**

**Respondents:**

**Date Offers submitted to User Department for review:**

**User Department review and recommendation:**

**Purchasing Agent review and recommendation:** *Include whether a competitive process is being recommended & estimated date of solicitation.*

## CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished, per the Fulton County Code of Ordinances §102-384, Award without competition.

I, Felicia Strong-Whitaker, Purchasing Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Felicia Strong-Whitaker  
Purchasing Director

\_\_\_\_\_  
Date

I, Dick Anderson, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Dick Anderson  
County Manager

\_\_\_\_\_  
Date