



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Time2Give Inc** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

INDEX OF ARTICLES

ARTICLE 1. PARTIES AND TERM

ARTICLE 2. SCOPE OF CONTRACTOR'S DUTIES

ARTICLE 3. COMPENSATION FOR SERVICES

ARTICLE 4. RECORD KEEPING

ARTICLE 5. INDEMNIFICATION

ARTICLE 6. TERMINATION OF AGREEMENT FOR CAUSE

ARTICLE 7. INDEPENDENT CONTRACTOR STATUS

ARTICLE 8. INSURANCE

ARTICLE 9. AMENDMENTS AND MODIFICATIONS TO AGREEMENT

ARTICLE 10. SUBCONTRACTING

ARTICLE 11. ASSIGNABILITY

ARTICLE 12. SEVERABILITY OF TERMS

ARTICLE 13. PRECEDENCE OF AGREEMENT

ARTICLE 14. EQUAL EMPLOYMENT OPPORTUNITY

ARTICLE 15. CAPTIONS

ARTICLE 16. GOVERNING LAW

ARTICLE 17. JURISDICTION

ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Children and Youth Services

CSP Funding Priority(ies):

Children and Youth: 2. In school Afterschool Out of School Programs to help bring up academic...

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

Time2Give Inc, STEM Curriculum Development - Artificial Intelligence & Robotics will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 04/01/2025

End date: 12/19/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Morehouse College	830 Westview Dr SW	Atlanta	GA	30314	6	4,5,6
John Hope Community Center	560 Larkin St SW	Atlanta	GA	30313	6	4,5,6

Approach and Design:

Time2Give Inc, STEM Curriculum Development - Artificial Intelligence & Robotics will provide services to **20** clients that reside in Fulton County, with CSP funding.

Time2Give Inc, STEM Curriculum Development - Artificial Intelligence & Robotics will provide the following activities and services in Fulton County with CSP funding:

Identifies specific activities and services that will be provided to support one or more CSP funding priorities. (3 points)

Identifies how the activities and services will be accomplished. (3 points)

Time2Give's will focus on supporting In School/ Afterschool/ Out of School Programs to enhance the students' experience and exposure to topics centered around Artificial Intelligence and Robotics. Time2Give is in partnership with MantisEdu to develop a series of courses to provide a comprehensive exploration of Artificial Intelligence (AI) and its various applications. In this year-long curriculum, students will be introduced to core concepts such as large language models (LLMs), image recognition, classifiers, and data analysis. They will gain practical experience in applying AI techniques to real-world scenarios, including environmental monitoring with moisture sensors, analyzing human gait and movement patterns, and integrating Raspberry Pi with camera technology for object detection and real-time AI tracking. This curriculum equips students with a well-rounded understanding of AI's capabilities and applications, preparing them for future advancements in the field.

CSP funding will support course development and integration of the following three courses:

Course 1: Building an AI-Ready Robot with Raspberry Pi and Cameras

Overview:

In this foundational course, students will build a fully functional robot platform using a **Raspberry Pi, camera module, and basic sensors**. The course focuses on hardware setup, programming motor control, and capturing image data, laying the groundwork for later AI integration.

Key Learning Objectives:

- Assemble and wire up a robot chassis with motors and a Raspberry Pi
- Connect and configure a camera for image capture
- Write basic code to move the robot and stream video
- Understand the pipeline for collecting and preprocessing image data
- Test and validate robot control functions in preparation for AI use

Outcome:

By the end of this course, students will have a working robot capable of being controlled via software and capturing real-time visual data, ready for integration with AI tools in later courses.

Course 2: Using Large Language Models to Generate Motor Commands for Mantis-Controlled Robots

Overview:

This course teaches students to leverage **Large Language Models (LLMs)** like ChatGPT to interpret **natural language commands** and generate corresponding **JavaScript code** to control a robot via the **Mantis controller board**.

Key Learning Objectives:

- Understand how LLMs convert plain language into structured code
- Learn JavaScript motor control basics specific to the Mantis board

- Use prompt engineering to guide the LLM to produce valid and safe commands
- Build a simple chatbot interface for sending movement instructions to the robot
- Execute and debug LLM-generated commands for motion control

Outcome:

Students will develop a system where natural language inputs (e.g., “move forward for 3 seconds”) are translated by an LLM into real-time robot actions using the Mantis control board and JavaScript.

Course 3: Autonomous AI Systems with LLMs and Real-Time Vision

Overview:

This capstone course brings together the robot built in Course 1 and the LLM control logic from Course 2. Students will develop **autonomous robot behaviors** by combining camera-based object recognition, real-time data processing, and LLM-driven decision-making. The robot will use the Raspberry Pi for real-time computation and the LLM for generating behavior logic and contextual responses.

Key Learning Objectives:

- Implement real-time image classification and object tracking using AI models
- Combine visual input with LLM-generated commands to drive decision-making
- Design complex autonomous behaviors (e.g., “follow the red object,” “stop if a person is detected”)
- Build full use-case scenarios like security bots, object trackers, or delivery assistants
- Optimize feedback loops between vision systems and control logic

Outcome:

By the end of the course, students will have created a fully autonomous robot that uses real-time camera input and LLM reasoning to perform intelligent tasks in dynamic environments.

Coursework will utilize robotic kits which consist of ready to assemble hardware and sensor hardware and software. Adequate resources are being devoted to ensure that the appropriate materials are developed, teachers are trained and that the infrastructure needed to implement is in place. Our efforts include:

1. Curriculum Development: Under this grant, three full course leveraging hands on experimentation using the existing robotics kits will be developed. The course components will vary to be grade level specific. The course will be designed to be interdisciplinary, modular and will support the core education standards, combined with one or more hands on activities.
2. Training & PD: Time2Give will provide resources to train two teachers participating in Morehouse Center for Excellence in Education (MCEE) on proper implementation of the course developed. Time2Give will shadow those teachers as they lead a cohort of students through selected modules with partner schools’

afterschool programming to ensure successful implementation of the course.

Proposal addresses three Fulton County "Health & Human Services" Key Performance Indicator(s) (ref. pages 3-4 of CSP manual) (3 points)

Our program's goal is to expose youth in an at-risk community to STEM and spark a desire to pursue a career in STEM. Between 2017 and 2029, the number of STEM jobs will grow 8 percent, a higher rate than non-STEM jobs (US Bureau of Labor Statistics) resulting in lower unemployment in the field. The median annual wage of STEM occupations in 2020 was \$89,780, well over that of non-STEM occupation. Employment & financial stability will help to improve economic factors – one of the key inputs into Fulton County Health Ranking and Roadmaps report. This falls under Health & Human Services KPI "Prevent health disparities by educating resident and connecting them to available resources."

According to 2022 study STEM Summer Programs for Underrepresented Youth Increase STEM Degrees, students who participated in STEM summer programs boosted their chances of earning a STEM degree and graduating from high school. The most significant increase in STEM degree attainment, 33%, reflected the group who participated in the longest and most in-depth STEM summer program. The students who attained STEM degrees also increased their post-graduation earning potential by 2-6%.

Our program is in alignment with percentage of high school students who graduate on time under the KPI "Help residents realize their educational potential through our community services and library programs". This program will also improve unemployment as measured in the County Health Rankings and Roadmaps report. Therefore, our program is in alignment with Improve the County's standing in the County Health Rankings and Roadmaps report under the KPI "Prevent health disparities by educating residents and connecting them to available resources".

Identifies specific activities and services that will be provided to support one or more CSP funding priorities. (3 points); Proposal addresses three CSP funding priorities as identified by the primary service category selected. (3 points);

Time2Give also plans on addressing the following CSP Children & Youth Services Funding Priorities.

My Brother's Keeper Objective: Entering School Ready to Learn.

The pandemic took a heavy toll on the learning gains of metro Atlanta students. According to research by Georgia State University's Metro Atlanta Policy Lab for Education (MAPLE) published May 2021 - the average slowdown in achievement growth ranged from none to as high as seven months of learning across the districts for eighth grade math and 7.5 months for seventh grade reading across the three districts. Specifically, math achievement growth for students eligible to receive free or reduced-price meals—a crude measure of poverty—was substantially lower than for ineligible students, with a disparity of up to 3.2 months of learning in sixth grade in one district (more than a third of a typical 9.5-month school year).

Several research studies have shown that early exposure to STEM topics has led to an increase in achievement in mathematics and science.

- Mathematics achievement of students at STEM schools was significantly higher than that of students in other schools. The effect of STEM education on mathematics achievement of fourth-grade underrepresented minority students. McClain (2015)

- STEM training increased elementary school students' mathematics achievement. Effects of transferring to STEM-focused charter and magnet schools on student achievement. Judson (2014)

- A study with elementary school pupils found that a curriculum based on engineering design enhanced elementary school pupils' science knowledge. Engineering design based science, science content performance, and science attitudes in elementary school. Wendell and Rogers' (2013)

- A study conducted with high school students concludes that the academic performance brought by STEM increased students' science and mathematics achievement. Impact of academic performance improvement (API) skills on math and science achievement gains. (Wosu, 2013)

Our program will develop and implement Computer Science themed Problem Based Learning (PBL) lessons which is in alignment with the content that is currently being taught or has recently been taught in the Science, Math classroom. This will allow teachers to reinforce concepts and standards in a hands-on, practical manner. Components of each lesson is matched to a grade appropriate Georgia Standards in Math, Science, Language Arts and Computer Science. Students will be exposed to familiar and new topics in those subjects in a hands-on approach. We believe this will increase student's overall confidence in those subjects which will be reflected in higher achievement scores.

My Brother's Keeper Objective: Graduating from High School Ready for College & Career.

One of our goals is to create a strong and lasting ecosystem between the students, community partners and schools to collaboratively help at-risk students continue to matriculate through high schools and into college or careers. We plan to create this ecosystem by leveraging the expertise of community partners.

Afterschool/ Out of School Programs to help bring up academic and social/behavioral levels of school-aged youth (afterschool programming, enrichment programs, tutoring, summer camps, camps during school breaks)

Our innovative approach blends education, community connections, and technology that is well aligned with and overall goal of

Designation of CSP Funds:

Based on the awarded amount of **\$30,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$1,350.00
Operational (25% Operational max of total funds awarded.)	\$4,400.00
Total	\$30,000.00

Cost Category	Designation of CSP Funding Award
Direct Services	\$24,250.00
Total	\$30,000.00

Explanation of Funding Details:

Vendor includes recent agency audit (between the period Jan. 1, 2021-Dec. 31, 2024) conducted by a Certified Public Accountant. (Signed audit that includes an Independent Auditor's Report expressing an opinion regarding all pertinent material aspects of the agency's finances.) (3 points)

Time2Give submitted audited financial statements for year ended December 31, 2023

Provides a clear description of the agency's current fiscal year budget. (3 points)

Time2Give has been a financially healthy organization since inception. Our current fiscal year budget for STEM programming is \$450,000 of which \$330,000 has been secured through outside funders. Our overhead accounts for less than 1% of the budget.

Provides a clear description of the total program budget for the time period for which CSP funds are being requested. (3points) Provides reasonable and necessary expenditures for the proposed plan. (3 points) Includes a complete budgetary schedule/timeline for the length of the program. (3 points)

Direct Service Expenses			
Staffing Salaries	Description	Qty	Amount
Course Developers		2	\$19,250
		*Total Staffing \$19,250	
Program Supplies	Description	Qty	Amount
Sensor Software License		2	\$2,000
MantisEDU EV Robotics Kit	2 EV Kits with all supplies and accessories	2	\$3,000
		Total Program Supplies \$5,000	
		Direct Services Total \$24,250	
Operational Expenses			
Operational Expenses	Description	Qty	Amount
Insurance	Required program insurance	1	\$440

Project Manager Consultant	Consultant to manage the project	1	\$2,700
Technical Certified Consultant	Tech consult	1	\$1,260
		Total Misc.	\$4,400
		Operational Expenses Total	\$4,400
Administrative Expenses			
Staffing Salaries	Description	Qty	Amount
Executive Director - PTE	Provide administrative services, such as billing & invoices, contract oversight, networking with partnerships, leverage resources and serve as the contact person for the organization.	1	\$1,350
		Total Admin	\$1,350
		Admin Total	\$1,350
			\$30,000
		Total Budget	

Time2Give’s proposed program budget consists of key expenditures that are essential to the daily operation of our program. The top priorities for this program are to provide high quality, creative, and engaging academic and enrichment courses and activities for students. All expenditures incurred will be directed toward accomplishing these priorities. The detailed budget totaling \$30,000 can be found in Table 1. Course development will start in April 2025 and we expect that Jul-2025 will have the highest monthly expense mostly due to ordering the robotics equipment. April-Jul 2025 we will have an average monthly expense of \$22,400, mostly attributed course development cost with the goal of course development completion in Aug-2025. We will train MEEM teachers by Sept-2025 with the goal of piloting courses Oct-Nov 2025 during the fall afterschool program. Nov-Dec 2025 the project spend will ramp down as the final adjustments will be made to the coursework based on instructor and student feedback. Details of the projected monthly spend for this project can be found in Chart1: STEM Projected Budget Spend.

Majority of the funds requested (94%) will be used to deliver grade-level appropriate coursework and pilot that expose youth to bleeding edge technology and applications along with providing high quality instruction to youth of Fulton County. We will deliver professional development and technical assistance to teachers within the schools. Hiring highly qualified professionals with expertise in STEM areas is critical for successful implementation of this program. Time2Give will provide a Technical Instructor and Curriculum Development Team with expertise in STEM focused curriculum development. Our technical consultant will train the MEEM teachers in these courses and be available for consultation during the pilot. To coordinate all efforts, we will hire a Project Manager Consultant to ensure we meet all milestones outlined in this proposal.

The proposed administrative costs cover the Executive Director role whose primary responsibilities will be contract management and accounting for the program. The Executive Director will also work closely with the Project Manager Consultant. Total administrative costs are 4.5% of the overall budget and will span throughout the year.

Program Performance Measures:

Time2Give Inc agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: 3. Number of school-aged youth engaged in/benefiting from In school/ Afterschool/ Out of School Programs...,6. Number of families attending support sessions and family engagement opportunities,7. Number of boys/young men of color benefiting from My Brother's Keeper (MBK) Alliance six National Milestones...

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators ("KPI's") will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

Provides a clear explanation of the methods to be used and the specific goals to be obtained. (3 points) Describes the major milestones to be achieved with a supporting schedule. (3 points) Identifies the specific data collection tool(s)/ source(s) used to report progress on performance measures. (3 points) Provides a clear description of the major milestones to be achieved and includes a supporting schedule. (3 points) Vendor provides three Agency defined performance measures to report on during the contract period. (3 points)

Time2Give's program will address the following County define performance measures:

Number of school-aged youth benefiting from Afterschool/Out of School Programs to help bring up academic and social/behavioral levels.

This course will be built to be utilized in an afterschool program. The course will be designed to encourage group work, in addition to having a requirement for recitation. Course development will be ongoing throughout the year, with a target completion date of November 1, 2025. The pilot of the courses will occur in the existing afterschool programming starting November – December 2025.

Goal 1: Time2Give will create three courses that can be used across multiple grade levels for use during the afterschool program. The success of the goal will be Time2Give providing training to at least two teachers on proper implementation of the course develop.

Number of boys and young men of color benefiting from My Brother's Keeper programs and services that addresses persistent opportunity gaps.

Time2Give's innovative approach blends education, community connections, and technology to develop the future workforce by providing education experience rooted technology, create integrated STEM curriculum, provide professional development and technical support to teachers, and provide high quality lessons that inspire students to learn core concepts while applying them to interesting and engaging subject matter. We feel that this approach will help bridge the opportunity gap experienced by young men of color.

Agency Defined Performance Measure(s):

Goal 1: Time2Give will have 3 courses first draft completed by August 1, 2025.

Goal 2: Time2Give will partner with Morehouse Center for Excellence in Education (MCEE) and identify 2 teachers within the program to train by September 1, 2025.

Goal 3: Create a strong and lasting ecosystem between the students, community partners and schools to collaboratively help at-risk students continue to matriculate through high schools and into college or their careers. The trained teachers will use the developed courses and provided kits with their student during the fall semester.

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact

future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.
8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.
9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.
10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).
12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

- (a) Fulton County agrees to pay Contractor a maximum sum of **\$30,000.00.**

(b) Upon receipt and approval of Contractor's invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

Time2Give Inc
PO Box 421834
Atlanta, Georgia 30342

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If

Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Time2Give Inc**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	TIME2GIVE INC
Project No. and Project Title:	STEM Robotics Program - Curriculum Development & Instruction Coding, Controls and Artificial Intelligence

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

184364

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

4/21/22

Date of Authorization

Time2Give Inc

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Rachel A Walker

Printed Name (of Authorized Officer or Agent of Contractor)

Rachel A Walker
Signature (of Authorized Officer or Agent)

Executive Director

Title (of Authorized Officer or Agent of Contractor)

3/7/25
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

7 DAY OF MARCH, 2025

[Signature]
Notary Public

My Commission Expires: 11/17/2026



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	TIME2GIVE INC
Project No. and Project Title:	STEM Robotics Program - Curriculum Development & Instruction Coding, Controls and Artificial Intelligence

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

184364

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

4/21/22

Date of Authorization

Time2Give Inc

Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Rachel A Walker

Printed Name (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Executive Director

Title (of Authorized Officer or Agent of Contractor)

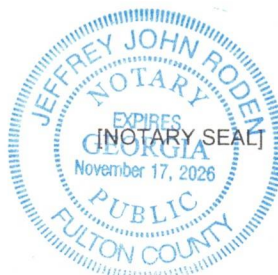
3/7/25
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

7 DAY OF MARCH, 20 25

Notary Public

My Commission Expires: 11/17/2026



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



Certificate of Insurance Waiver Request Form

Instructions:

Please complete each field of the COI waiver request form for the insurance coverage for which a waiver is being requested. If there are multiple waiver requests, a new form must be used for each request. All completed waiver request forms should be emailed to your assigned District Administrator. An approved waiver form must be included as part of the COI document and uploaded to WebGrants under "Other Supporting Documents."

Please Do Not Lock this Document.

Date: 6/11/25

Requesting Agency/Company: Time2Give Inc

Contact Name: Rachel Walker

Phone Number: 404-242-0737

Email Address: connect@time2give.org

Reason for Requesting Waiver(Please provide a detailed explanation. View attached COI Tip sheet for information on the types of waivers):

The state of GA requires Worker Compensation if you have 3 or more employees (including owners).

Time2Give only has one employee and contracts employees part time for programming, therefore not meeting the GA requirement.

Acknowledgment and Signature

By signing below, I acknowledge that our agency is requesting a waiver of the Certificate of Insurance requirement. I understand that this request must be reviewed and approved by management, and that a waiver may not be granted in all cases.

Signature: Rachel Walker

Title: Executive Director

Date: 6/11/25

For Internal Use Only

Waiver Approved: ☒ Yes ☐ No

Reviewed By: Cherie Williams

Date: June 13, 2025

Comments (if waiver is rejected or additional action is required):

From: [CW Copeland](#)
To: [Rachel Walker](#); [Jackman, Rashonda](#)
Cc: [Williams, Cherie](#); [Laron Walker](#)
Subject: Re: COI Waiver Request - Issue with COI
Date: Saturday, June 14, 2025 8:19:48 AM
Attachments: [image001.png](#)
[COI-2025 \(Fulton Co\).pdf](#)

Ms. Jackman,

It has been "modified". I created the COI in 2023 and modified it on June 11th. There is no attempt to falsify information and the carrier gives me authority to issue the COI once they approve it.

Regards,

C.W. Copeland, Ph.D.
Benefits & Risk Management Consultant
Georgia Center for Nonprofits
881 Memorial Drive, SE
Suite 1001
Atlanta, GA. 30316
678-916-3016 (office)
404-567-3275 (cell)

From: Rachel Walker <connect@time2give.org>
Sent: Thursday, June 12, 2025 1:47 PM
To: Jackman, Rashonda <Rashonda.Jackman@fultoncountyga.gov>; CW Copeland <cwcopeland@gcn.org>
Cc: Williams, Cherie <Cherie.Williams@fultoncountyga.gov>; Laron Walker <walkerla@sciberus.com>
Subject: RE: COI Waiver Request - Issue with COI

Hello CW,
Please see the note below. The COI you provided 6/11/25 via email was flagged by Fulton County. Can you please reply all to this email with the certificate in question?
Thanks,
Rachel Walker
Time2Give

From: Jackman, Rashonda <Rashonda.Jackman@fultoncountyga.gov>
Sent: Thursday, June 12, 2025 1:37 PM
To: Rachel Walker <connect@time2give.org>; Laron Walker <walkerla@sciberus.com>
Cc: Williams, Cherie <Cherie.Williams@fultoncountyga.gov>
Subject: COI Waiver Request - Issue with COI

Hello

In reviewing the COI submitted along with your COI Waiver Request Form, Fulton County's Risk Management Office made the following comment:

The Time2Give COI document appears to have been altered. Please have their insurance company provide the COI for them. Any attempts to falsify documentation will cancel their opportunity to submit a bid for Fulton County.

We will not be able to proceed with Scope Negotiations until a COI from your insurance company is provided. WebGrants has been unlocked for you to upload the COI. I would also suggest having the insurance company email a copy of the COI to me as well for comparison. My email is rashonda.jackman@fultoncountyga.gov.

Please note: Agencies that do not complete their scope requirements by June 20th will be subject to forfeiture of their funding award. Because you are also requesting a COI Waiver, you will need to provide the COI in time for the waiver to be reviewed and processed by the June 20th deadline.



Rashonda Jackman

District Administrator

Youth and Community Services Division | Department of Community Development

404-386-4273 (cell)

Work Hours: 8:30am - 5:00pm

Connect with Fulton County:

[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [FGTV](#) | [#OneFulton E-News](#)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Georgia Center for Nonprofits d/b/a NRC Services, Inc. 881 Memorial Drive, NW; Suite 1001 Atlanta GA 30316		CONTACT NAME: C.W. Copeland PHONE (A/C No. Ext): 404-567-3275 E-MAIL ADDRESS: cwcopeland@gcn.org FAX (A/C, No):	
INSURED Time2Give, Inc. P.O. Box 421834 Atlanta GA 30342		INSURER(S) AFFORDING COVERAGE INSURER A: United States Liability Insurance Company INSURER B: Philadelphia Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			NPP1622549A	08/16/2024	08/16/2025	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> Abuse & Molestation						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> Crime						GENERAL AGGREGATE \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 3,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						SAM \$ 1,000,000
	AUTOMOBILE LIABILITY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NPP1622549A	08/16/2024	08/16/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/>	<input checked="" type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PHUB236447	08/16/2024	08/16/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/>	<input type="checkbox"/>				AGGREGATE \$ 1,000,000
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NPP1622549A	08/16/2024	08/16/2025	Occurrence (\$1,000,000) Aggregate (\$2,000,000)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Fulton County Government is an additional insured with respect to General Liability.

CERTIFICATE HOLDER

CANCELLATION

Fulton County Government 141 Pryor Street Atlanta GA 30303	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

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ACORD 25 (2010/05)

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Clear All

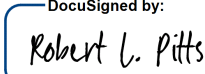
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

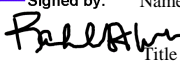
OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME Time2Give Inc

DocuSigned by:

BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

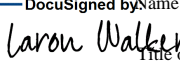
Signed by: Name of Signatory: Rachel Walker

Title of Signatory: Executive Director
292163D807644F1...
Authorized Signature

ATTEST:

ATTEST:

Signed by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

DocuSigned by: Name of 2nd Signatory: **Laron Walker**

Title of 2nd Signatory: **Board Chair**
8DB34E0E3FE04BC...
Second Authorized Signature

(Affix County Seal)



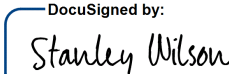
(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:

0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

☐ RM

☒ 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: DCA35096-1512-4B22-A0D7-8E7E88059816

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-Time2Give Inc-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 31

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.175.12

Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/24/2025 11:17:36 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Signature

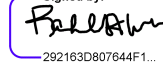
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Rachel Walker

connect@time2give.org

Security Level: Email, Account Authentication
(None)

Signed by:


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Signed: 6/25/2025 12:17:30 PM

Signature Adoption: Drawn on Device

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Signed using mobile

Electronic Record and Signature Disclosure:

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Laron Walker

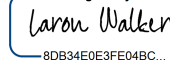
walkerla@sciberus.com

Co-founder

Memik, Inc

Security Level: Email, Account Authentication
(None)

DocuSigned by:


8DB34E0E3FE04BC...

Sent: 6/25/2025 12:17:33 PM

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Signed: 6/25/2025 4:52:35 PM

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

Accepted: 6/25/2025 4:51:34 PM

ID: a0db93c9-a135-41ba-b644-34e504812c5d

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication
(None)

Completed

Using IP Address: 45.20.200.178

Sent: 6/25/2025 4:52:38 PM

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Electronic Record and Signature Disclosure:

Not Offered via Docusign

Stanley Wilson

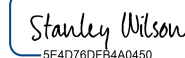
Stanley.Wilson@fultoncountyga.gov

Director

Stanley Wilson

Security Level: Email, Account Authentication
(None)

DocuSigned by:


5E4D76DFB4A0450...

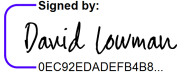
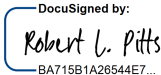


Sent: 6/26/2025 8:32:40 AM

Viewed: 6/26/2025 9:23:43 AM

Signed: 6/26/2025 9:23:53 AM

Signature Adoption: Pre-selected Style

Using IP Address: 75.43.132.102

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.4	Sent: 6/26/2025 9:23:56 AM Viewed: 6/26/2025 3:01:06 PM Signed: 6/26/2025 3:04:08 PM
Electronic Record and Signature Disclosure: Accepted: 6/26/2025 3:01:06 PM ID: 59fd7426-1330-4e77-8f53-c034edbf66dd		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  <small>0EC92EDADEFB4B8...</small> Signature Adoption: Pre-selected Style Using IP Address: 24.99.192.18	Sent: 6/26/2025 3:04:11 PM Viewed: 6/26/2025 3:27:14 PM Signed: 6/26/2025 3:28:58 PM
Electronic Record and Signature Disclosure: Accepted: 6/26/2025 3:27:14 PM ID: bc8ad651-3b58-4eda-b714-8542640685fd		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 66.56.23.82	Sent: 6/26/2025 3:29:01 PM Viewed: 6/27/2025 1:53:14 PM Signed: 6/27/2025 1:53:40 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  <small>BA715B1A26544E7...</small> Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 1:53:44 PM Viewed: 6/27/2025 2:54:51 PM Signed: 6/27/2025 2:54:57 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  <small>EEC476C4837648D...</small>  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/27/2025 2:55:01 PM Resent: 6/30/2025 11:55:44 AM Viewed: 7/1/2025 10:49:22 AM Signed: 7/1/2025 10:49:39 AM
Electronic Record and Signature Disclosure: Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		

Signer Events	Signature	Timestamp
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/1/2025 10:49:43 AM Resent: 7/3/2025 10:45:00 AM Viewed: 7/3/2025 1:51:22 PM Signed: 7/3/2025 1:51:26 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/24/2025 11:22:47 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/24/2025 11:22:47 PM Resent: 7/3/2025 1:51:33 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 6/24/2025 11:22:47 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 7/3/2025 1:51:30 PM Viewed: 7/8/2025 1:31:48 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/24/2025 11:22:47 PM
Certified Delivered	Security Checked	7/3/2025 1:51:22 PM

Envelope Summary Events	Status	Timestamps
Signing Complete	Security Checked	7/3/2025 1:51:26 PM
Completed	Security Checked	7/3/2025 1:51:30 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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