



CATHELENE "TINA" ROBINSON
CLERK OF SUPERIOR & MAGISTRATE COURTS
FULTON COUNTY
(404) 613-5313 • (404) 613-5314
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October 17, 2022
To: Fulton County Purchasing
Department Re: Recommendation of Award to AIS c/o Office Design Concepts Georgia

To whom this may concern:

After a careful review of the Constitutional Officers Spending Authority Policy issued on April 2, 2019, I, the Clerk of Superior & Magistrate Court, Cathelene Robinson, during a conversation with the Chief Deputy Clerk of Administration would like to select the vendor AIS c/o Office Design Concepts Georgia (3355 Lenox Rd., Suite 750 Atlanta, GA 30326) under the State of Georgia contract pricing (Contract # 99999-001-SPD0000100-0002) as the vendor to provide the office furnishing including delivery and installation for the Office of The Fulton County Clerk of Superior and Magistrate Courts and related services in the amount of \$78,772.91.

I thank you for your time and attention in expeditiously acknowledging this request.

If you have any questions or concerns, please contact Frederick Huff, Chief Deputy Clerk at 404-612-8442.

Best regards,

Cathelene "Tina" Robinson
Clerk of Superior & Magistrate Courts