



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: October 7, 2021

PROJECT: 21RFP130049C-CG, Landfill Post Closure Services

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Finance Department.

Two (2) qualified firms submitted proposals for evaluation and consideration for award of the referenced solicitation:

1. Atlantic Coast Consulting, Inc.
2. S&ME, Inc.

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by **Atlantic Coast Consulting, INC** with a total score of **94.89**, is the recommended vendor for the award of **21RFP130049C-CG, Landfill Post Closure Services**.

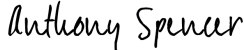
Evaluation Committee Recommendation Letter

October 7, 2021


Page | 2

The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.


SELECTION COMMITTEE MEMBERS:

DocuSigned by:

EC8DAAE70B6D4C6...
Anthony Spencer

ags

DocuSigned by:

FB1212D25D014DC...
Michael ROSS

msr

DocuSigned by:

450B62F984554D7...
Shaista Begum

senior engineer

Evaluation Committee Recommendation Letter

October 7, 2021

Page | 3

EVALUATION CRITERIA	WEIGHT	S&ME, Inc.	Atlantic Coast Consulting, Inc.
Project Plan/Approach to Work	17	12.75	17
Qualification of Key Personnel	16	11.33	17.33
Relevant Project Experience/Past Performance	20	11.67	20
Availability of Key Personnel	25	15.42	23.33
Local Preference	5	0	5
Service Disabled Veterans Preference	2	0	0
Cost Proposal	15	15	12.22
TOTAL SCORE:	100.00	66.17	94.89

**To sum Total Score columns highlight the row and press F9*