



Fulton County Board of Commissioners
Agenda Item Summary

19-1014

BOC Meeting Date
 12/4/2019

Requesting Agency

Real Estate and Asset Management

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of lowest responsible bidders - Department of Real Estate and Asset Management, Bid#19ITB120265C-MH, Moving Services in the total amount of \$200,000.00 with: (A) ALS Van Lines (Atlanta, GA) in the amount of \$100,000; (B) Beltmann Relocation Group (Stone Mountain, GA) in the amount of \$65,000; and (C) Leslie Regis, Inc. d/b/a Atlanta Cargo Transportation Company (Decatur, GA) in the amount of \$35,000, to provide moving services on an "as needed" basis for Fulton County effective January 1, 2020 through December 31, 2020, with two renewal options.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-373, all competitive sealed bids of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes All People trust government is efficient, effective, and fiscally sound

Is this a purchasing item?

Yes

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Scope of Work: These contracts furnish all materials, labor, tools, equipment, transportation and appurtenances necessary to provide moving services on an as needed basis for Fulton County.

The Scope of Work also includes but not limited to:

- Provide moving cost and timeline estimate for each moving projects upon request.
- Packing, loading and unloading of shelving, file cabinets, boxes, and related office equipment when required.
- Cleaning up after each phase of the move, this directly related to packing/unpacking.

To ensure these contractors have ample opportunity to provide services, we will alternate between the three moving companies and this will allow the County maximum flexibility in having an alternate source to handle multiple large scales moves.

Community Impact: None that the Department is aware of.

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Department Recommendation: The Department of Real Estate and Asset Management recommends approval of the lowest responsible bidders to provide moving services on an “as needed” basis for Fulton County for fiscal year 2020.

The recommendation was based on the bidder’s price for various size trucks with payloads ranging from 5,000 lbs. or less up to 30,000 lbs. & greater; to include separate costs associated with hourly/daily rates for trucks, drivers and helpers and calculated by adding all four columns and totaling into an average total cost to determine the lowest bidder.

The Department received and evaluated five (5) bids to the solicitation. The solicitation was let seeking multiple vendors. ALS Van Lines submitted the overall lowest average base bid amount of \$299.00, Beltmann Relocation Group submitted the 2nd lowest average base bid amount of \$302.00, and Atlanta Cargo submitted the 3rd lowest average base bid amount of \$332.29. All three bidders have current contracts with Fulton County and have performed very good and highly competent as a moving contractor for Fulton County as stated in their performance reports.

We recommend \$200,000 in total spending authority for sufficient preparedness in responding to the size of the County, and the possibility of unscheduled large scale moves due to relocation and office renovation/ or lease office space. This will allow the Fulton County with maximum flexibility in having multiple moving sources to support our Fulton County agencies with efficient services on a when needed basis.

Historical Expenditures:

- FY2019: The County spent as of 10/18/2019, \$7,227.75
- FY2018: There were no expenditure captured for moving services
- FY2017: The County spent \$8,650.00
- FY2016: The County spent \$48,000.00

Project Implications: This service is critical for large move associated with relocation of County agencies due to building renovation or lease office space.

Community Issues/Concerns: None that the Department is aware of.

Department Issues/Concerns: If these contracts are not approved, the Department will not be able to provide moving services for Departments associated with relocation.

History of BOC Agenda Item: This is a new procurement.

Contract & Compliance Information	<i>(Provide Contractor and Subcontractor details.)</i>
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Total Contract Value: \$200,000.00

(A)
Contract Value: \$100,000.00
Prime Vendor: ALS Van Lines Services, Inc.
Prime Status: Non-Minority
Location: Atlanta, GA

Continued

County: Fulton County
Prime Value: \$100,000.00 or 100.00%
Subcontractor: None

Total Contract Value: \$100,000.00 or 100.00%
Total M/FBE Value: \$-0-

(B)
Contract Value: \$65,000.00
Prime Vendor: Beltmann Relocation Group
Prime Status: Non-Minority
Location: Stone Mountain, GA
County: Dekalb County
Prime Value: \$65,000.00 or 100.00%
Subcontractor: None

Total Contract Value: \$65,000.00 or 100.00%
Total M/FBE Value: \$ -0-

(C)
Contract Value: \$35,000.00
Prime Vendor: Leslie Regis, Inc. d/b/a Atlanta Cargo Transportation Co.
Prime Status: African American Male Business Enterprise Non-Certified
Location: Decatur, GA
County: Dekalb County
Prime Value: \$35,000.00 or 100.00%
Subcontractor: None

Total Contract Value: \$35,000.00 or 100.00%
Total M/FBE Value: \$35,000.00 or 100.00%

Grand Contract Value: \$200,000.00 or 100.00%
Grand M/FBE Value: \$35,000.00 or 17.50%

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Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:	5	24	0	29
No. Bids Received:	4	1	0	5

Total Contract Value	\$200,000.00 or 100.00%
Total M/FBE Values	\$35,000.00 or 17.50%
Total Prime Value	\$200,000.00 or 100.00%

Fiscal Impact / Funding Source *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*
 100-520-5222-1160: General, Real Estate and Asset Management, Professional Services- \$200,000
 "Subject to availability of funding adopted for FY2020 by BOC"

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*
Exhibit 1: Bid Tabulation Sheet
Exhibit 2: Contractor's Performance Reports
Exhibit 3: Department Recommendation Memo

Source of Additional Information *(Type Name, Title, Agency and Phone)*
 Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Continued

Procurement

Contract Attached: No	Previous Contracts: Yes		
Solicitation Number: 19ITB120265C-MH	Submitting Agency: Department of Real Estate and Asset Management	Staff Contact: Harry Jordan	Contact Phone: (404) 612-5933

Description: Approval of lowest bidders to provide moving services on an "as needed" basis for Fulton County agencies.

FINANCIAL SUMMARY

Total Contract Value:		MBE/FBE Participation:	
Original Approved Amount:	.	Amount:	. %: .
Previous Adjustments:	.	Amount:	. %: .
This Request:	\$200,000.00	Amount:	\$35,000.00 or 17.50%: .
TOTAL:	\$200,000.00	Amount:	. %: .

Grant Information Summary:

Amount Requested:	.	<input type="checkbox"/>	Cash
Match Required:	.	<input type="checkbox"/>	In-Kind
Start Date:	.	<input type="checkbox"/>	Approval to Award
End Date:	.	<input type="checkbox"/>	Apply & Accept
Match Account \$:	.		

Funding Line 1: 100-520-5222-1160: \$200,000.00 "Subject to availability of funding adopted for FY2020 by BOC"	Funding Line 2: .	Funding Line 3: .	Funding Line 4: .
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KEY CONTRACT TERMS

Start Date: 1/1/2020	End Date: 12/31/2020
Cost Adjustment: .	Renewal/Extension Terms: Two one-year renewal options.

ROUTING & APPROVALS
(Do not edit below this line)

X	Originating Department:	Davis, Joseph	Date: 11/4/2019
X	County Attorney:	Stewart, Derval	Date: 11/21/2019
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 11/22/2019
X	Finance/Budget Analyst/Grants Admin:	Whitted, Ivan	Date: 11/4/2019
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 11/22/2019

BID TABULATION SHEET																											
BID NUMBER# 19ITB120265C-MH										OPENING DATE: 8/30/2019					PAGE NUMBER:					1 of 1							
BID DESCRIPTION: Moving Services																											
REQUESTING DEPARTMENT: Department of Real Estate and Asset Management																											
VENDOR CODE					VENDOR CODE					VENDOR CODE					VENDOR CODE					VENDOR CODE							
VENDOR NAME					VENDOR NAME					VENDOR NAME					VENDOR NAME					VENDOR NAME							
ALS Van Lines, Inc.					Atlanta Cargo Transportation Company					Beltmann Relocation Group					Allied Logistics					Suddath Relocation Systems of Atlanta							
ADDRESS					ADDRESS					ADDRESS					ADDRESS					ADDRESS							
6025 LaGrange Blvd Atlanta, GA 30336					P.O. Box 360218 Decatur, GA 30036					4897 Lewis Road Stone Mountain, GA 30083					3590 Covington Highway Decatur, GA 30032					2600 Pinemeadow Court NW Duluth, GA 30096							
TELEPHONE					TELEPHONE					TELEPHONE					TELEPHONE					TELEPHONE							
(404)629-0223					(404) 329-4505					(678) 328-2550					(404) 588-5175					(770) 447-4366							
CONTACT:					CONTACT:					CONTACT:					CONTACT:					CONTACT:							
Jack Walsh					Lester Shields					Charlie Shockey					Milton Kirby					Chris Perry							
No	Types of Trucks Used & Payload	Truck Cost Per Hour	Truck Cost Per Day	Driver's Hourly Rate	Helper Hourly Rate	Truck Cost Per Hour	Truck Cost per Day	Driver's Hourly Rate	Helper Hourly Rate	Truck Cost Per Hour	Truck Cost Per Day	Driver's Hourly Rate	Helper Hourly Rate	Truck Cost Per Hour	Truck Cost per Day	Driver's Hourly Rate	Helper Hourly Rate	Truck Cost Per Hour	Truck Cost Per Day	Driver's Hourly Rate	Helper Hourly Rate	Truck Cost Per Hour	Truck Cost Per Day	Driver's Hourly Rate	Helper Hourly Rate		
1	5,000 lbs or Less	\$27.00	\$216.00	\$30.00	\$26.00	\$25.00	\$200.00	\$26.00	\$37.00	\$26.00	\$204.00	\$36.00	\$36.00	\$50.00	\$400.00	\$25.00	\$20.00	\$32.00	\$256.00	\$45.00	\$31.00						
2	5,000 lbs	\$27.00	\$216.00	\$30.00	\$26.00	\$27.00	\$216.00	\$26.00	\$37.00	\$26.00	\$204.00	\$36.00	\$36.00	\$50.00	\$400.00	\$25.00	\$20.00	\$32.00	\$256.00	\$45.00	\$31.00						
3	10,000 lbs	\$27.00	\$216.00	\$30.00	\$26.00	\$27.00	\$216.00	\$26.00	\$37.00	\$26.00	\$204.00	\$36.00	\$36.00	\$50.00	\$400.00	\$25.00	\$20.00	\$32.00	\$256.00	\$45.00	\$31.00						
4	15,000 lbs	\$27.00	\$216.00	\$30.00	\$26.00	\$27.00	\$216.00	\$26.00	\$37.00	\$26.00	\$204.00	\$36.00	\$36.00	\$100.00	\$800.00	\$25.00	\$20.00	\$32.00	\$256.00	\$45.00	\$31.00						
5	20,000 lbs	\$27.00	\$216.00	\$30.00	\$26.00	\$27.00	\$216.00	\$26.00	\$37.00	\$26.00	\$204.00	\$36.00	\$36.00	\$100.00	\$800.00	\$25.00	\$20.00	\$32.00	\$256.00	\$45.00	\$31.00						
6	25,000 lbs	\$27.00	\$216.00	\$30.00	\$26.00	\$36.00	\$288.00	\$36.00	\$37.00	\$26.00	\$204.00	\$36.00	\$36.00	\$150.00	\$1,200.00	\$25.00	\$20.00	\$32.00	\$256.00	\$45.00	\$31.00						
7	30,000 lbs & Greater lbs	\$27.00	\$216.00	\$30.00	\$26.00	\$36.00	\$288.00	\$36.00	\$37.00	\$26.00	\$204.00	\$36.00	\$36.00	\$150.00	\$1,200.00	\$25.00	\$20.00	\$32.00	\$256.00	\$45.00	\$31.00						
8	Total Cost (Items 1 - 7)	\$189.00	\$1,512.00	\$2,100.00	\$182.00	\$205.00	\$1,640.00	\$222.00	\$259.00	\$182.00	\$204.00	\$36.00	\$252.00	\$650.00	\$5,200.00	\$175.00	\$140.00	\$32.00	\$256.00	\$45.00	\$31.00						
9	Total (Row 8 divided by 7)	\$27.00	\$216.00	\$30.00	\$26.00	\$29.29	\$234.29	\$31.71	\$37.00	\$26.00	\$204.00	\$36.00	\$36.00	\$92.86	\$742.86	\$25.00	\$20.00	\$32.00	\$256.00	\$45.00	\$31.00						
Base Bid Amount (Add the four columns 1, 2, 3 & 4 in line 9)		\$299.00				\$332.29				\$302.00				\$880.72				\$364.00									
GRAND TOTAL:																											
BIDS MAILED		NO RESPONSE:																				DATE RECEIVED:					
NO-BIDS:		5																				CONTACT: Mark Hawks			DATE COMPLETED:		

NON RESPONSIVE VENDORS AND OTHER INFORMATION

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
1/1/2019	6/30/2019	1/1/2019	12/31/2019
PO Number			PO Date
Department	Real Estate and Asset Management		
Bid Number	17ITB105450C-BKJ		
Service Commodity	Moving Services		
Contractor	ALS Van Lines		

= Unsatisfactory	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
= Poor	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
= Satisfactory	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
= Good	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
= Excellent	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

0

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ALS was very responsible in meeting our request and highly efficient.

. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

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Completed the task well ahead of estimated time schedule.

. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

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excellent customer services and very professional business practice.

4

. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

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Comments:

ALS meet all expectations and beyond.

. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

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Comments:

ALS management personnel are very experience and know to get things done in a effective and efficient manner.

Overall Performance Rating: 4.0

Would you select/recommend this vendor again?

Check box for Yes. Leave Blank for No)

Yes No

Rating completed by:

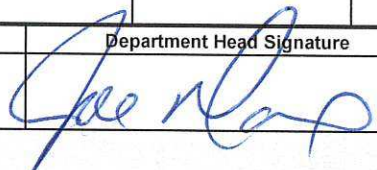
harry.jordan

Department Head Name

Department Head Signature

Date

JOSEPH N. DAVIS



10/11/2019

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
7/1/2019	9/6/2019	1/1/2019	12/31/2019
PO Number			PO Date
MA520-13MA-FT			1/9/2019
Department	REAL ESTATE AND ASSET MANAGEMENT		
Bid Number	16ITB99558C-DR		
Service Commodity	Modular Furniture Installation and Relocation		
Contractor	Beltmann Relocation Group		

= Unsatisfactory	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
= Poor	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
= Satisfactory	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
= Good	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
= Excellent	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

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Achieves contract requirements 100% of the time, responsive to request and questions, efficient and effective. Key employee are experts and require minimum direction, customers expectation are met 98% of the time.

Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

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Achieves contract requirements, delays have no impact on programs, staff arrives as scheduled for tasks and complete SOW as requested and scheduled Milestones were met and vendor stays on scheduled 96% of the time.

Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

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onsive, highly efficient and competent. responds to request within 12 hours of request and schedule within 24 hour period.
es were addressed quickly without major delay to project schedules. office staff responds to request in a prompt and
ner.

4

[Empty box for comments]

Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

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Comments:
Customers expectations were met and or exceeded expectation 97% of the time. Customer were appreciative of the efficient manor the technicians worked and completed their task. technicians displayed a high level of professionalism and often went out of their way to ensure that DREAM customers were satisfied.

Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

0

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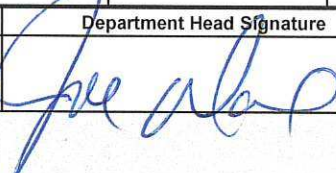
Comments:
Employees are capable and satisfactorily providing service and seldom require guidance. Technicians are very knowledgeable and professional and demonstrate a high degree of experience and expertise. Technicians responds to any request in a prompt and professional manner and independently manage their project with little supervision required by DREAM Staff. Key personnel makes my job easier.

Overall Performance Rating: 3.6

Would you select/recommend this vendor again?
Check box for Yes. Leave Blank for No)

Yes No

Rating completed by: keith.johnson

Department Head Name	Department Head Signature	Date
Joseph N. Davis		9/6/2019

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT
PROFESSIONAL SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
1/1/2019	6/30/2019	1/1/2019	12/31/2019
PO Number			PO Date
21519-0187			2/15/2019
Department	Real Estate and Asset Management		
Bid Number	17ITB105450C-BKJ		
Service Commodity	Moving Services		
Contractor	ATLANTA CARGO TRANSPORTATION		

= Unsatisfactory	<i>Achieves contract requirements less than 50% of the time, not responsive, effective and/or efficient, unacceptable delay, incompetence, high degree of customer dissatisfaction.</i>
= Poor	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
= Satisfactory	<i>Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.</i>
= Good	<i>Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied.</i>
= Excellent	<i>Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

Comments:

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ATLANTA CARGO TRANSPORTATION CAME PREPARED TO THE WALK THRU, START OF WORK, AS WELL AS MATERIALS TO PERFORM WORK.

Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change - On Time Completion Per Contract)

Comments:

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ATLANTA CARGO TRANSPORTATION WAS DEDICATED IN GETTING THE JOB DONE. THEY WERE ALSO PROACTIVE IN COORDINATING WITH THE DOCK INDEPENDENT OF FULTON COUNTY TO ENSURE THEY ARE ABLE TO PROCEED WITH THE WORK.

Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

Comments:

0

1

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TRANSPORTATION WAS IN CONSISTENT COMMUNICATION WITH FULTON COUNTY UPDATING PROGRESS AS WELL AS ENSURING THAT
RE ON THE SAME PAGE.

4

Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

0

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Comments:

ATLANTA CARGO TRANSPORTATION CONSTANTLY ASKED QUESTIONS WHEN THEY WERE UNSURE ABOUT THE NEXT COURSE OF ACTION.

Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

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Comments:


ATLANTA CARGO TRANSPORTATION MAINTAINED COMMUNICATION WITH FULTON COUNTY FROM THE FIELD TO THEIR OFFICE SUPPORT. THEY WERE WILLING AND ABLE TO ACCOMMODATE ANY CHANGE THAT MAY HAVE COME ABOUT WITH THE UTMOST PROFESSIONAL RESPONSES.

Overall Performance Rating: 3.2

Would you select/recommend this vendor again?
Check box for Yes. Leave Blank for No)

Yes No

Rating completed by: harry.jordan

Department Head Name	Department Head Signature	Date
JOSEPH N. DAVIS		10/11/2019



INTEROFFICE MEMORANDUM

Joseph N. Davis, Director
Department of Real Estate and Asset Management
Phone: (404) 612-3772
Fax: (404) 612-1002

TO: Felicia Strong-Whitaker, Director, Purchasing & Contract Compliance
FROM: Joseph N. Davis, Director *JND*
DATE: October 10, 2019
SUBJECT: Award Recommendation – ITB #19ITB120265C-MH, Moving Services-FY2020

RECOMMENDATION: We are recommending approval of the lowest bidders for Moving Services, in the total amount of \$200,000 with (A) ALS Van Lines (Atlanta, GA) in the amount of \$100,000; (B) Beltmann Relocation Group (Stone Mountain, GA) in the amount of \$65,000; and (C) Leslie Regis, Inc. d/b/a Atlanta Cargo Transportation Company (Decatur, GA) in the amount of \$35,000, to provide moving services for Fulton County. Effective dates: January 1, 2020 through December 31, 2020, with two renewal options.

DISCUSSION: Five (5) bids were received and evaluated. The recommendation was based on the bidder’s price for various size trucks with payloads ranging from 5,000 lbs. or less up to 30,000 lbs. & greater; to include separate costs associated with hourly/daily rates for trucks, drivers and helpers and calculated by adding all four columns and totaling into an average total cost to determine the lowest bidder.

	Recommended Bidder	Award Amount	Recommendation
1	ALS Van Lines	\$100,000.00	Lowest Bidder with a base bid amount of \$299.00
2	Beltmann Relocation	\$65,000.00	2 nd Lowest with a base bid amount of \$302.00
3	Atlanta Cargo	\$35,000.00	3 rd Lowest with a base bid amount of \$332.00

ALS Van Lines submitted the overall lowest average base bid amount of \$299.00, Beltmann Relocation Group submitted the 2nd lowest average base bid amount of \$302.00, and Atlanta Cargo submitted the 3rd lowest average base bid amount of

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performed very good and highly competent as a moving contractor for Fulton County as stated in their performance reports.

We recommend \$200,000 in total spending authority for sufficient preparedness in responding to the size of the County, and the possibility of unscheduled large scale moves due to relocation and office renovation/ or lease office space. This will allow the Fulton County with maximum flexibility in having multiple moving sources and the flexibility to service our Fulton County agencies efficiently on a when needed basis.

Subject to availability of funds adopted for FY2020 by BOC for account line #100-520-5222-1160 in the total spending authority of \$200,000.00.

Authorized Signature:


(By Director/Deputy Director)

Date:

10 / 17 / 19

If you require additional information, contact Harry Jordan at (404) 612-5933.

Attachments:

1. Bid Evaluation Form
2. Bid Tabulation Sheet- 19ITB120265C-MH

C: Michael Ross, Administrator, DREAM
James Morehead, Building Services Manager, DRAM
Harry Jordan, Contract Management Administrator, Purchasing/DREAM
Mark Hawks, C APA, C Team, Purchasing & Contract Compliance
Florene Thornton, Financial Administrator, DREAM



INTEROFFICE MEMORANDUM

Joseph N. Davis, Director
Department of Real Estate and Asset Management
Phone: (404) 612-3772
Fax: (404) 612-1002

TO: Joseph N. Davis, Director
THROUGH: Michael Ross, Administrator, DREAM
FROM: James Morehead, Building Services Manager, DREAM 
DATE: October 10, 2019
SUBJECT: Moving Services, ITB #19ITB120265C-MH

The above mentioned ITB are being submitted for your evaluation. Please reviews attached Bid Responses and make your recommendation for award. Annotate your recommendation below:

Total Award Authority Requested: \$ 200,000.00 (FY2020)

Funding Line(s): 100-520-5222-1160

RECOMMENDATION/JUSTIFICATION:

Recommended Bidder	Award Amount	Recommendation
ALS Van Lines	\$100,000.00	Lowest Bidder with a Base Bid Amount of \$299.00
Beltmann Relocation	\$65,000.00	2 nd Lowest Bidder with a Base Bid Amount of \$302.00
Atlanta Cargo	\$35,000.00	3 rd Lowest Bidder with a Base Bid Amount of \$332.00

Recommending awarding multiple bidders; ALS was the lowest on manpower and equipment. This is normally the largest cost in a move. In the same categories, Beltmann and Atlanta Cargo were ranked two (2) and three (3) respectively. Due to the size of the County, and the possibility of unscheduled moves, awarding multiple bidders will allow us flexibility to services our Customer base more promptly and efficiently.

Department Approval Authorization:

Authorized Signature: 
(DREAM Financial Administrator)

Date: 10/10/19

Authorized Signature: 
(By Director/Deputy Director)

Date: 10/10/19

Attachments:

1. Tab Sheet #19ITB120265C-MH
2. Bid Responses: 5 (ALS, Beltmann, Atlanta Cargo, Suddath & Allied Logistics)

C: Harry Jordan, Contract Management Administrator, Purchasing/DREAM
Sang Gon Kim, Contracting Officer, Purchasing/DREAM
Mark Hawks, CAPA, C Team, Purchasing & Contract Compliance
Florene Thornton, Financial Administrator, DREAM



Fulton County, GA

Department of Purchasing & Contract Compliance

BID TABULATION SHEET MOVING SERVICES

PROJECT NUMBER: 19ITB118788C-GS

DATE: August 30, 2019

TOTAL NUMBER OF BIDDERS: 5

Mark Hawks, CAPA

* CONTRACTOR'S NAME	BID BOND YES/NO	TOTAL BASE BID AMOUNT	EVERIFY
ALS VAN LINE SERVICES INC	N/A	\$299.00	416161
BELTMAN RELOCATION GROUP	N/A	\$302.00	211382
LESLIE REGIS INC (DBA) ATLANTA CARGO	N/A	\$332.29	263760
SUDDATH RELOCATION OF ATLANTA INC	N/A	\$364.00	303438
ALLIED LOGISTICS INC	N/A	\$880.72	389371

*INDICATES BUSINESS IS LOCATED IN FULTON COUNTY

THE RESULTS RECEIVED IN RESPONSE TO THIS SOLICITATION DOES NOT REFLECT AWARD OF THIS CONTRACT. RESPONSES WILL BE FURTHER EVALUATED BY FULTON COUNTY REPRESENTATIVES.