

Contract Renewal Evaluation Form

Date:	07/20/2021
Department:	Public Works
Contract Number:	19ITBC120482A-FB
Contract Title:	Manholes, Frames, Grates and Accessories

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The quantity materials for this contract are maintained at a level sufficient enough to fulfill the needs of the department at an efficient level with no excess materials on hand.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

	Date of search:	July 20, 2021
	Price found:	Pricing varies due to different types, styles, diameters and sizes of Manholes, Frames, Grates and accessories.
	Different features / Conditions:	Fiberglass Manhole Liners 8 feet, Fiberglass Manhole Liners 10 feet, Fiberglass Manhole Liners 12 feet LFM Fiberglass Structure Model# LFMH001 or equal
	Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

Sample Materials: Items 16, 17, 18 of the contract pricing sheet, Fiberglass Manhole Liner 8 Feet, 10 Feet, 12 Feet LFMH001 or equal Fiberglass Structure Model LFMH001 or equal.

Samples of the internet pricing of material out of the group of materials covered in this contract. Internet's pricing of sampled items are listed below. Private commercial prices are significantly higher than contracted municipal pricing. The internet price which is 20%- 25% higher because it is quoting gross prices, however the County purchases several different types of Fiberglass Manhole Liners, therefore, the prices are lower.

Percent difference between past purchase price and renewal price:

Explanation / Notes:

5. Is this a seasonal item or service? Yes No
6. Has an analysis been conducted to determine if this service can be performed in-house? Yes No If yes, attach the analysis. A service contract for Manholes, Frames, Grates, and Accessories is needed by the Public Works Department on a year round basis for water service installations, repairs, and maintenance. This contract is essential to the on-going operations of the Public Works Department.

7. What would be the impact on your department if this contract was not approved?

Approval by the Board of Commissioners in the renewal of this contract is critical for the Public Works Department to effectively complete the process of installing new and repairing existing water service installations within the Water Distribution System. If this contract is not renewed it could delay the department's response for water service installations, repairs, and maintenance within the Water Distribution System which are essential to the on-going operations of the Public Works Department.

Bennies Willis

07/20/2021

Prepared by

Date



8/23/2021

Department Head

Date

MARKET SURVEY

Date: 7/22/2021

Department: Public Works

Contract Number: 19ITBC120482A-FB

Contract Title: Manholes, Frames, Grates and Accessories

Prepared by: Bennies Willis

I have completed a telephone market survey of the following organizations and received the comments noted.

Organization:	Cobb County	Clayton County	Dekalb County	Gwinnett County	City of Atlanta
Person:	Julie Vittum	Angie Gilbert	Angela Frazier	Kelsie Kruskol	Margie Telfair
Phone No.:	(770) 528-8424	770 477-3587	404 371-0814	(770) 822-8720	(404) 330-6204
Position:	Buyer	Contracts	Procurement Technician	Purchasing Associate 1	Procurement Specialist Senior
Are you aware of any new vendors?	No	No	No	No	No
Are you aware of a reduction in pricing in this industry?	No	No	No	No	No
How does pricing compare to FC's current contract?	Prices vary per type, size, style, and length of Manholes, Frames, Grates, and Accessories	Prices vary per type, size, style, and length of Manholes, Frames, Grates, and Accessories	Prices vary per type, size, style, and length of Manholes, Frames, Grates, and Accessories	Prices vary per type, size, style, and length of Manholes, Frames, Grates, and Accessories	Prices vary per type, size, style, and length of Manholes, Frames, Grates, and Accessories
Considering all factors, would you renew or re-bid now?	Renew	Renew	Renew	Renew	Renew
Term of contract.	1 Yr contract with 2-1Yr extensions	One (1) year Contract with 2- 1 year ext.	Annual contract with 2 renewal opt	Four(4)- One year renewals	3 Year contract with 2- 1Yr ext