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OCTOBER BUDGET SOUNDINGS

October 18, 2023

Presented

to the

Board of Commissioners

by the

Finance Department

GENERAL FUND:

October	18, 2023 SOUNDINGS:	Contingency Actions	Non-Contingency <u>Actions</u>
	Beginning Contingency as of January 1, 2023:	\$1,000,000	\$0
	Less April Soundings: 4/12/23	0	\$0
	Less April Soundings: 4/19/23	0	\$0
	Less May Soundings: 5/3/23	0	\$0
	Less May Soundings: 5/17/23	0	\$0
	Less June Soundings: 6/7/23	(136,786)	\$0
	Less June Soundings: 6/21/23		\$0
	Less July Soundings: 7/12/23	0	\$0
	Less August Soundings: 8/2/23	0	\$0
	Less August Soundings: 8/16/23	0	\$0
	Less September Soundings: 9/6/23	0	\$0
	Less September Soundings: 9/20/23	0	\$0
	Less October Soundings: 10/4/23	0	\$0
	Less October Soundings: 10/18/23	0	\$0
	Ending Contingency Balance:	<u>\$863,214</u>	<u>\$0</u>
Page #	Department Name & Agency Number	Amount	Amount
		- 	
	Total Request from Contingency	\$0	\$0
	Total Fund Impact	\$0	\$0

GENERAL FUND

Strategic Priority Area: Open and Responsible Government

Action Required:

Modify the 2023 Annual Hardware and Software Maintenance and Support List

	Annual Hardware and Software Maintenance and Support List - 2023							
Туре	Vendor Name	Product Name	Description	User Agency	2023 Expenditure	Addt'l Amt	Funding Source	Comments
Software	Paymentus/ First Data	Paymentus/Wells Fargo	Credit Card Fee Processing	Finance	\$375,000	\$125,000	Finance	Increase Spending Authority to \$500,000
Software /SaaS	Socrata, Inc.	Socrata	Performance Management System Software	Office of Strategic Planning/County Manager	\$1,005,997	\$50,300	Office of Strategic Planning	Increase Spending Authority to \$1,058,297
Software	LexisNexis	LexisNexis	(Account)	Office of the Child Attorney	\$3,915	\$2,268	Office of the Child Attorney	Increase Spending Authority to \$6,182
Software	LexisNexis	LexisNexis	Access to Legal/Judicial Database	Office of the Child Attorney	\$9,650	\$ 1,000.00	Office of the Child Attorney	Increase Spending Authority to \$10,650
Software	SAP Concur	SAP Concur	Travel Management and Expense SystemCard Fee Processing	Finance	\$25,992	\$ 3,830.52	Finance	Increase Spending Authority to \$29,822.52
Software	CI Technologies	Investigation Software	Investigation Software	Sheriff	\$5	Correction to Clerical error	Sheriff	To correct a clerical error should be \$5000
Software	Meltwater	Online Media Monitoring Services	Online Media Monitoring Services	External Affairs	\$0	\$16,600	External Affairs	Add to the FY23 AML
Software	Software	Dropbox	Data Storage	District Attorney	\$0	\$19,500	District Attorney	Add to the FY23 AML
Software	Monday	Monday.com	Daily Task Management System	Information Technology	IT has consolidated multiple accounts into a Enterprise Plan	\$45,000	Information Technology	Increase Spending Authority to \$45,000

Purpose (Justification):

The BOC approval is requested to modify the Annual Hardware and Software Maintenance List (AML) approved as part of the FY2023 Adopted Budget. The requested changes will be funded within the department's existing budget and will not result in any budget adjustments.

Finance requests an increase in spending authority to AML items; #88, to increase an additional \$125,000 to bring the total for the year 2023 to \$500,000. The reason for the increase is due to volume increases and corrects the vendor's name on the AML list. No additional funding is being requested.

As submitted and approved by the Purchasing department, various departments including the County Manager/Strategic Planning, Office of the Child Attorney, Finance, Sheriff, External Affairs, District Attorney, and Information Technology request spending authority to AML items: #41, #42, #43, #86, #329, #364 including two other items of software to increase an additional \$143,493.52 to bring the total for the year 2023 to \$1,191,051.52. The reason for the increase is either contractual, change in timing of billing cycle for payment, a clerical error, or an addition to the list previously omitted. Of note, Information Technology consolidated multiple agencies' separate accounts into one Enterprise Plan with up to 100 licenses for use by agencies to be administered by Information Technology. No additional funding is being requested.

GENERAL FUND

Strategic Priority: Open and Responsible Government

Action Required:

Increase the FY2023 Budget for various departments to supplement the budget as a result of the Performance Bonus payments.

County Auditor 100-119-xxxx-xxxx	Salaries & Benefits	<u>Increase</u> \$7,837	<u>Decrease</u>
Human Resources 100-215-xxxx-xxxx	Salaries & Benefits	<u>Increase</u> \$127,402	<u>Decrease</u>
Child Attorney 100-237-xxxx-xxxx	Salaries & Benefits	<u>Increase</u> \$140,801	<u>Decrease</u>
Magistrate Court 100-422-4205-xxxx	Salaries & Benefits	<u>Increase</u> \$138,087	<u>Decrease</u>
Non Agency Contingency Reser 100-999-S222-1900	<u>ve</u> Non Agency Special Elections Reserve	<u>Increase</u>	<u>Decrease</u> \$414,127

Purpose (Justification):

The BOC approval is requested to increase funding for various departments to supplement the 2023 budget as a result of the Performance Bonus payments. Funds for the Performance Bonus payments were made available in Non-Agencyas part of the adopted budget dedicated to a county-wide special election's reserve. Only a portion of the funds were required, so the reserve was reallocated to supplement the budget for those departments that were not able to harvest sufficient salary savings throughout the year to cover the additional cost for the remainder of the fiscal year 2023.

Water & Sewer R & E Fund 203

WATER & SEWER R&E FUND

Strategic Priority: Infrastructure & Economic Development

Action Required:

Increase the FY2023 Budget as a result of the Performance Bonus payments.

<u>Information Technology</u> <u>Increase</u> <u>Decrease</u>

203-220-xxxx-xxxx Salaries & Benefits \$1,626

Non Agency Contingency Reserve <u>Increase</u> <u>Decrease</u>

203-999-D100-1900 Non Agency Contingency \$1,626

Purpose (Justification):

The BOC approval is requested to increase funding for various departments to supplement the 2023 budget as a result of the Performance Bonus payments. This request from Non-Agency contingency is for those departments that were not able to harvest sufficient salary savings throughout the year to cover the additional cost for the remainder of the fiscal year 2023.

GENERAL FUND:

October	18, 2023 SOUNDINGS:	Health Reserve <u>Actions</u>
]	Beginning Contingency as of January 1, 2023:	\$5,000,000
]	Less April Soundings: 4/12/23	0
]	Less April Soundings: 4/19/23	0
]	Less May Soundings: 5/3/23	0
	Less May Soundings: 5/17/23	0
	Less June Soundings: 6/7/23	0
	Less June Soundings: 6/21/23	0
	Less July Soundings: 7/12/23	0
	Less August Soundings: 8/2/23	0
	Less August Soundings: 8/16/23	0
	Less September Soundings: 9/6/23	0
	Less September Soundings: 9/20/23	0
	Less October Soundings: 10/4/23	(1,200,000)
	Less October Soundings: 10/18/23	0
	Encumbered for Morehouse School of Medicine Clinic	(3,200,000)
]	Ending Contingency Balance:	<u>\$600,000</u>
Page #	Department Name & Agency Number	Amount
4	Senior Services (- Oct. 4, 2023)	1,200,000
4	Non- Agency Health Reserve	(1,200,000)
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(\$1,200,000)

\$0

Total Request from Contingency

Total Fund Impact

^{*} Noting the reallocation of funds within Non-Agency for various BOC approved projects.

GENERAL FUND:

October 18, 2023 SOUNDINGS:

Non-Agency Security Reserve

Actions

Beginning Contingency as of January 1, 2023:	\$1,000,000	100-999-S222-1900
Less April Soundings: 4/12/23	0	
Less April Soundings: 4/19/23	0	
Less May Soundings: 5/3/23	0	
Less May Soundings: 5/17/23	0	
Less June Soundings: 6/7/23	0	
Less June Soundings: 6/21/23	(660,660)	
Less July Soundings: 7/12/23	0	
Less August Soundings: 8/2/23	0	
Less August Soundings: 8/16/23	0	
Less September Soundings: 9/6/23	0	
Less September Soundings: 9/20/23	0	
Less October Soundings: 10/4/23	0	
Less October Soundings: 10/18/23	0	
Reallocation within Non-Agency for Jail Bridging Project - Partial	(330,000)	
Ending Contingency Balance:	<u>\$9,340</u>	

Department Name & Agency Number

Amount

Police (Security - June 21, 2023)	660,660
Non-Agency Security Reserve	(660,660)
Total Request from Contingency	(\$660,660)
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Total Fund Impact	\$0

^{*} Noting the reallocation of funds within Non-Agency for various BOC approved projects.

GENERAL FUND:

October 18, 2023 SOUNDINGS:

Non-Agency Special Elections Reserve <u>Actions</u>

Beginning Contingency as of January 1, 2023:	\$15,000,000
Less April Soundings: 4/12/23	(949,398)
Less April Soundings: 4/19/23	0
Less May Soundings: 5/3/23	0
Less May Soundings: 5/17/23	0
Less June Soundings: 6/7/23	0
Less June Soundings: 6/21/23	0
Less July Soundings: 7/12/23	0
Less August Soundings: 8/2/23	0
Less August Soundings: 8/16/23	0
Less September Soundings: 9/6/23	0
Less September Soundings: 9/20/23	0
Less October Soundings: 10/4/23	0
Less October Soundings: 10/18/23	(414,127)
* Reallocation within Non-Agency for Jail Emergency (April 2023)	(1,485,000)
* Reallocation within Non-Agency for Performance Bonus - Grants	(183,818)
* Reallocation within Non-Agency for Jail Bridging Project - Partial	(11,700,000)
Ending Contingency Balance:	<u>\$267,657</u>

Department Name & Agency Number

Amount

Registration & Elections (Special Election - May 16, 2023)	639,581
Non-Agency Special Elections Reserve	(639,581)
Registration & Elections (Run-Off - June 13, 2023)	309,817
Non-Agency Special Elections Reserve	(309,817)
County Auditor	7,837
Non-Agency Special Elections Reserve	(7,837)
Human Resources	127,402
Non-Agency Special Elections Reserve	(127,402)
Child Attorney	140,801
Non-Agency Special Elections Reserve	(140,801)
Magistrate Court	138,087
Non-Agency Special Elections Reserve	(138,087)
Total Request from Contingency	(\$1,363,525)
Total Fund Impact	\$0

^{*} Noting the reallocation of funds within Non-Agency for various BOC approved projects.