



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Chief Purchasing Agent
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: April 30, 2025

PROJECT: 25RFP140054K-CRB - Health and Human Services South Feasibility Study

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Fulton County Department of Real Estate and Asset Management.

Four (4) qualified firms submitted proposals for evaluation and consideration for award of this project:

1. CDH Partners, Inc.
2. Sizemore Group, LLC
3. TVS Design Companies, Inc.
4. Ware Malcomb, Inc.

After review of the technical proposals, oral presentations were held with each proposer below:

1. Sizemore Group, LLC
2. Ware Malcomb, Inc.

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by **Sizemore Group, LLC** with a total score of **97.25%**, is the recommended vendor for the award of **25RFP140054K-CRB - Health and Human Services South Feasibility Study**.

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The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

Signed by:

Lynnette Allen

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Lynnette Allen, Program Evaluation Specialist Senior
Behavioral Health and Developmental Disabilities

Signed by:

Jovita Fenwick

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Jovita Fenwick, Social Services Program Manager
Fulton County Library System

Signed by:

Robert Frady

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Robert Frady, Management Policy Analyst IV
County Manager

DocuSigned by:

Kweli Rashied-Henry

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Kweli Rashied-Henry, Deputy Director
Fulton County Senior Services

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Carlos S. Thomas

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Carlos Thomas, Division Manager – Community Development
Department of Community Development

EVALUATION CRITERIA	WEIGHT	Sizemore Group, LLC	Ware Malcomb, Inc.
Project Plan/Approach to Work	40.00	40.00	32.00
Qualifications of Key Personnel	15.00	14.25	13.50
Relevant Project Experience/Past Performance	25.00	25.00	21.25
Local Preference	5.00	5.00	5.00
Service-Disabled Veterans Preference	2.00	0.00	0.00
Cost Proposal	13.00	13.00	7.00
TOTAL SCORE:	100.00	97.25	78.75

**To sum Total Score columns highlight the row and press F9*