



Fulton County Board of Commissioners
Agenda Item Summary

17-0566

BOC Meeting Date
 7/19/2017

Requesting Agency

Real Estate and Asset Management

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of change order less than 10% - Department of Real Estate and Asset Management, Bid# 16ITB102576K-JAJ, Modifications of Victim Assistance Department Suite in the amount of \$5,500 with Brad Construction Company II (Fayetteville, GA) to provide additional changes to the Victim Assistance Department suite located on the second floor of the Fulton County Courthouse. Effective upon BOC approval.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-420, contract modifications within the scope of the contract & necessary for contract completion of the contract, in the specifications, services, time of performance or terms and conditions of the contract shall be forwarded to the Board of Commissioners for approval.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes All People trust government is efficient, effective, and fiscally sound

Is this a purchasing item?

Yes

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Scope of Work: These additional changes consist of: furnishing and installing caulk and silicone at the top of all wood base (600 feet); furnishing and installing quarter round trim at all wood base in common areas, kitchen, reception area and conference room (350 feet); furnishing and installing paint at windows sills at nine (9) locations; furnishing and installing additional thermostats devices in order to adequately accommodate the space; and furnishing and installing sheetrock repair at the new locations.

Community Impact: Awareness will increase regarding resources for victims of crime. This will be a secure, safe place for victims especially in family violence cases involving simple battery, simple assault, cruelty to children and stalking and those crimes related to public safety such a vehicular homicide and Driving Under the Influence. With this space, Victim Advocates in the Solicitor General's Office will be able to better serve victims in Fulton County including those victims in underserved communities who may have economic disadvantages, age or mental health challenges, language barriers or cultural issues.

Department Recommendation: Department of Real Estate and Asset Management, request approval of change order less than 10% to furnishing and installing caulk and silicone at the top of all wood base (600 feet); furnishing and installing quarter round trim at all wood base in common

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

areas, kitchen, reception area and conference room (350 feet); furnishing and installing paint at windows sills at nine (9) locations; furnishing and installing additional thermostats devices in order to adequately accommodate the space; and furnishing and installing sheetrock repair at the new locations at the Solicitor General's Victim Assistance Department suite located on the second floor of the Fulton County Court House 160 Pryor Street Atlanta, GA 30303.

This was a result of design changes that was related to unforeseen conditions by the contractors during the construction renovation.

The BOC approved contract #16ITB102576K-JAJ Modifications of Victim Assistance Department Suite in the amount of \$507,680.50 with Brad Construction Company II (Fayetteville, GA) to provide interior renovation services on July 20, 2016, as BOC Item #16-0605. The BOC also approved change order No. 1 less than 10% on February 1, 2017, as Item #17-0120 installed fire caulking at wall penetrations between project area and common hallway corridor.

Project Implications: To improve the necessary require changes to the existing scope that set forth in this construction renovation to accommodate the Victim Assistance Department. Providing this space for victim services will confirm that Fulton County is concerned about the safety of its citizens and that victims' lives matter regardless of their race, religion, sex or economic status. Victims will have more support as they seek justice in the criminal justice system.

Community Issues/Concerns: Coordinating our efforts with the community, victims will learn that this will be a safe place to discuss safe planning, warrant applications, victim's compensation, and referrals to shelters, government programs or non-profit agencies.

Department Issues/Concerns: None that the Department is aware of.

History of BOC Agenda Item: Yes,

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Award Amount	16-0605	7/20/16	\$507,680.50
Change Order No.1	17-0120	2/1/17	\$46,629.02
Change Order No.2			\$5,500.00
Total Revised Amount			\$559,809.52

Contract & Compliance Information (Provide Contractor and Subcontractor details.)

Contract Value: \$5,500.00
Prime Vendor: Brad Construction Company II
Prime Status: African American Male Business Enterprise- Non-Certified
Location: Fayetteville, GA
County: Fayette County
Prime Value: \$5,500.00 or 100.00%

Total Contract Value: \$5,500.00 or 100.00%
Total M/FBE Value: \$5,500.00 or 100.00%

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				

Total Contract Value	\$5,500.00 or 100.00%
Total M/FBE Values	\$5,500.00 or 100.00%
Total Prime Value	\$5,500.00 or 100.00%

Fiscal Impact / Funding Source *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*
 441-400-P011-1424: Restricted Assets, State Court-Solicitor, Renovations- \$5,500

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*
Exhibit 1: Change Order No. 2 to Form of Contract
Exhibit 2: Change Order Proposal
Exhibit 3: Contractor Performance Memo

Source of Additional Information *(Type Name, Title, Agency and Phone)*
 Ellis G. Kirby, LEED AP, CEM, CFP, Director, Department of Real Estate and Asset Management, (404) 612-5919

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Procurement

Contract Attached: Yes	Previous Contracts: Yes		
Solicitation Number: 16ITB102576K-JAJ	Submitting Agency: Department of Real Estate and Asset Management	Staff Contact: Harry Jordan	Contact Phone: (404) 612-5933

Description: Approval of Change Order Less Than 10% for Contraction Renovation at the Solicitor General's Victim Assistance Department suite located on the second floor of the Fulton County Courthouse.

FINANCIAL SUMMARY

Total Contract Value:		MBE/FBE Participation:	
Original Approved Amount:	\$507,680.50	Amount: .	%: .
Previous Adjustments:	\$46,629.02	Amount: .	%: .
This Request:	\$5,500.00	Amount: . \$5,500.00	100%: .
TOTAL:	\$559,809.52	Amount: .	%: .

Grant Information Summary:

Amount Requested: .	<input type="checkbox"/>	Cash
Match Required: .	<input type="checkbox"/>	In-Kind
Start Date: .	<input type="checkbox"/>	Approval to Award
End Date: .	<input type="checkbox"/>	Apply & Accept
Match Account \$: .		

Funding Line 1: 441-400-P011-1424	Funding Line 2: .	Funding Line 3: .	Funding Line 4: .
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KEY CONTRACT TERMS

Start Date: Effective upon BOC approval	End Date: .
Cost Adjustment: .	Renewal/Extension Terms: .

ROUTING & APPROVALS

(Do not edit below this line)

X	Originating Department:	Kirby, Ellis	Date: 5/23/2017
X	County Attorney:	Stewart, Denva	Date: 6/30/2017
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 7/11/2017
X	Finance/Budget Analyst/Grants Admin:	Whitted, Ivan	Date: 6/2/2017
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 7/12/2017

CHANGE ORDER NO. 2 TO FORM OF CONTRACT

Contractor: **Brad Construction Company II**

Contract No. **#16ITB102576K-JAJ, Modification of Victim Assistance Department Suite**

Address: **105 Wildflower Ct.**
City, State **Fayetteville, GA 30215**

Telephone: **(770) 469-7271**

Facsimile or:
E-mail address: **mmorrison@bradconstruction.com**

Contact: **Jameel Hanif**
President

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into a Contract with **Brad Construction Company II**, provide/perform **Modification of Victim Assistance Department Suite** for Fulton County dated July 20, 2016, on behalf of the Department of Real Estate and Asset Management; and

WHEREAS, the Contractor has performed satisfactorily over the period of the contract; and

WHEREAS, this change order for the additional changes to the scope for the construction renovation to accommodate the Solicitor General's Victim Assistance Department suite by refashioning all wood base in several common areas to include conference room, adding additional thermostats devices, painting and repairing window sills and sheetrock; and

WHEREAS, this change order was approved by the Fulton County Board of Commissioners on, _____, **2017, BOC Item #17-** .

NOW, THEREFORE, the County and the Contractor agree as follows:

This Change Order No. 2 to Form of Contract is effective as of the ___ day of ____, **2017**, between the County and **Brad Construction Company II**, who agree that all Services specified will be performed in accordance with this Change Order No. 2 to Form of Contract and the Contract Documents.

- 1. SCOPE OF WORK TO BE PERFORMED:** The changes to the Scope of Work consist of: furnishing and installing caulk and silicone at the top of all wood base (600 feet); furnishing and installing quarter round trim at all wood base in common areas, kitchen, reception area and conference room (350 feet); furnishing and installing paint at windows sills at nine (9) locations; furnishing and installing additional thermostats devices in order to adequately accommodate the space; and furnishing and installing sheetrock at new locations at the Solicitor General's Victim Assistance Department suite located on the second floor of the Fulton County Court House 160 Pryor Street Atlanta, GA 30303, for Fulton County.

17-0566

2. **COMPENSATION:** The services described under Scope of Work herein shall be performed by Contractor for a total amount not to exceed **\$5,500.00**.
3. **LIABILITY OF COUNTY:** This Change Order No. 2 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chairman to the Commission, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF CHANGE ORDER NO. 2 TO FORM OF CONTRACT:** Except as modified by this Change Order No. 2 to Form of Contract, the Contract, and all prior Contract Documents, remain in full force and effect.

SIGNATURES FOLLOW ON NEXT PAGE

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONSULTANT:

FULTON COUNTY, GEORGIA

BRAD CONSTRUCTION COMPANY II

John H. Eaves, Commission Chair
Board of Commissioners

Jameel Hanif,
President

ATTEST:

ATTEST:

Tonya R. Grier, Interim
Clerk to the Commission (Seal)

Secretary/
Assistant Secretary

(Affix Corporate Seal)

APPROVED AS TO FORM:

Office of the County Attorney

APPROVED AS TO CONTENT:

Ellis Kirby, LEED AP, CEM, CEFP, Director
Department of Real Estate and Asset
Management

OWNER
 SUBCONTRACTOR
 ACCOUNTING
 OTHER

OWNER CONTINGENCY ALLOWANCE

Owner:
 Fulton County
 130 Peachtree St. Suite. 1168
 Atlanta, GA 30303

OCA: **03**

OCA DATE: May 8th, 2017

CONTRACTOR:
 Brad Construction Co. II
 PO Box 142665
 Fayetteville, GA 30214

Location: **Modification of Victim Assistance Department**
 160 Pryor St.
 Atlanta, GA 30303
 PO# 16ITB102576K-JAJ
 FL# 441400P111424
 VS# 58306

The Contract is Changed as follows:
 All changed and additional work to be in strict accordance with all plans and project specifications.

Based on the response to RFI #0012 the following owner contingency allowance is necessary. \$ 5,500.00

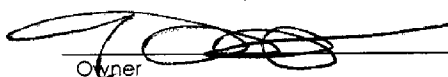
1. Furnish and install caulk and silicone at the top of all wood base
2. Furnish and install quarter round trim at all wood base in common areas and kitchen, reception area, conference room
3. Furnish and install paint at window sills at (9) locations
4. Furnish and install additional thermostat devices in order to adequately accommodate the space. Mechanical Demolition plans showed (6) tstats in the space only (2) tstats were found during demo. New HVAC plans show (8) tstats all are called out to be existing or relocated tstats.
5. Furnish and install paint and sheetrock repair at all new thermostat locations

Total: \$ 5,500.00

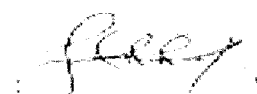
Not valid until signed by the Contractor and Owner.

The original (Contract Sum) (Guaranteed Maximum Price) was	\$	507,680.50
Net change by previously authorized Changes	\$	46,629.02
The (Contract Sum) (Guaranteed Maximum Price) prior to this OCA was	\$	554,309.52
The (Contract Sum) (Guaranteed Maximum Price) will be (decreased) (increased) (<u>unchanged</u>) by this OCA	\$	5,500.00
The new (Contract Sum) (Guaranteed Maximum Price) including this OCA will be	\$	559,809.52
The Contract Time will be (<u>unchanged</u>) (decreased) (increased) by		(3) days
The date of Substantial Completion as of the date of this OCA therefore is	May 15, 2017	As Per Construction Schedule.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

 5/15/17
 Owner

Jameel Hanif, Brad Construction Co II
 CONTRACTOR

 May 8th, 2017

BY _____ DATE _____

BY _____ DATE _____

[FCVAM]
Change Log

Type	Issue #	Issue Description	Order of Magnitude
PCI	024	Furnish and install caulk and silicone at the top of all wood base (600')	\$ 1,200.00
PCI	025	Furnish and install quarter round trim at all wood base in common areas and kitchen, reception area, conference room (350')	\$ 1,800.00
PCI	026	Furnish and install paint at window sills at (9) locations	\$ 450.00
PCI	027	Furnish and install additional thermostat devices in order to adequately accommodate the space. Mechanical Demolition plans showed (6) tstats in the space only (2) tstats were found during demo. New HVAC plans show (8) tstats all are called out to be existing or relocated tstats.	\$ 1,700.00
		Order of Magnitude for PCI's	\$5,150.00
		O & P	\$ 200.00
		Bond	\$ 150.00
		Subtotal	\$ 5,500.00



INTEROFFICE MEMORANDUM

Ellis G. Kirby, LEED AP, CEM, CEFP, Director
Department of Real Estate and Asset Management
Phone: (404) 612-5919
Fax: (404) 612-1766

TO: Felicia Strong-Whittaker, Director
Purchasing and Contract Compliance

FROM: Ellis G. Kirby, Director *ELG*

DATE: December 22, 2016

SUBJECT: Contractor's Performance Report – 16ITB102576K-JAJ Modification of
Victim Assistance Department Suite

The Department has not had the opportunity to fully evaluate the Contractor on their performance because the 90 days evaluation rating period has not ended (December 31, 2016). The Contract Administrator from the Department of Real Estate and Asset Management will evaluate and provide a performance rating after the quarterly period end:

PROJECT: Modification of Victim Assistance Department Suite

PROJECT NO.: 16ITB102576K-JAJ

CONTRACTOR: Brad Construction Company II
105 Wildflower Ct.
Fayetteville, GA 30215

POC: Mr. Jameel Hanif

PHONE: (770) 469-7271

If you have any questions, please contact Linda Davis at (404) 612-6893.

EK/JD/RD/ld

C: Joe Davis, Deputy Director, DREAM
Richard DuCree, Senior Building Construction Manager, DREAM
James Jones, APA, K Team, Purchasing & Contract Compliance
Linda Davis, Contracting Officer, Purchasing & Contract Compliance