



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Atlanta Community Food Bank** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Senior Services

CSP Funding Priority(ies):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: 1. To provide gap services to older adults that aligns with the Strategic Priorities of Fulton County Government, 2. To increase access to services that enable older adults to remain in the

community and age in place,3. To improve health outcomes for older adults

Atlanta Community Food Bank, Gap Services for Seniors: Providing seniors with public benefits screening, application assistance and enrollment support will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Atlanta Community Food Bank - Main Facility	3400 N Desert Drive	Atlanta	GA	30344	5	1,2,3,4,5,6

Approach and Design:

Atlanta Community Food Bank, Gap Services for Seniors: Providing seniors with public benefits screening, application assistance and enrollment support will provide services to **300** clients that reside in Fulton County, with CSP funding.

Atlanta Community Food Bank, Gap Services for Seniors: Providing seniors with public benefits screening, application assistance and enrollment support will provide the following activities and services in Fulton County with CSP funding:

Hunger and poverty in our community impacts each one of us to some degree. However, it hurts our neighbors suffering from it most of all. The Food Bank primarily supports our neighbors facing these issues by distributing food through a network of more than 700 nonprofit feeding partners. However, we also support them by connecting them with programs and resources intended to raise their incomes, increase the stability of their households and reduce the impacts of food insecurity. The Food Bank's Benefits Outreach Program is one of our primary methods in which we do so, as it connects low-income, food insecure individuals and households with the public benefits programs that they qualify for including the Supplemental Nutrition Assistance Program, Medicare and Medicaid. These efforts are the focus of this proposal.

CSP Funding Priorities – Senior Services:

By providing gap services in the form of public benefits enrollment (SNAP, Medicaid and Medicare) to older adults, this project directly aligns the CSP Senior Services funding priorities of providing gap services to older adults that align with the Strategic Priorities of Fulton County Government, increasing access to services that enable older adults to remain in the community and age-in-place, and improving health outcomes in older adults. By increasing access to public benefits, seniors will receive additional income (SNAP) which will allow them to purchase the food they need to have a healthy, independent life. Additionally, by increasing access to public health programs such as Medicare and Medicaid, this project will help seniors access vital medical care which will have a direct correlation to improving their health outcomes.

Activities, Services and Goals:

Overall, if selected, the Food Bank will provide 300 Fulton County seniors with public benefits screening, application assistance and enrollment support. These efforts are a gap service not provided by Fulton County and will primarily be focused on increasing seniors' participation in the Supplemental Nutrition Assistance Program (SNAP). Additionally, we will also help Fulton County seniors access other benefits programs including Medicare and Medicaid, where appropriate. We will provide these services throughout all communities in Fulton County.

The Food Bank's Benefits Outreach Program primarily provides its public benefits eligibility screening, application assistance and enrollment support activities by conducting sessions at partner agency locations out in the community, in-house at the Food Bank's facility in East Point and, as needed, virtually.

Eligibility Screening, Application Assistance and Enrollment Activities:

To determine eligibility, potential clients are first pre-screened using the Georgia Department of Human Services (DHS) online screening and application tool, Georgia Gateway. Once eligibility is determined, clients are then assisted with completing and submitting an electronic SNAP application to DHS. We are also able to use Georgia Gateway system to assist clients with completing SNAP renewal applications, making changes to current SNAP cases during review, and fulfilling SNAP benefit inquiries. Additionally, as a trusted state partner, we are also able to use Georgia Gateway to track clients, follow the progress of their submitted applications and pull reports on the number of clients we have served. Further explanations of these activities are listed below:

Mobile Service Sessions in Communities:

The Food Bank primarily provides its services through mobile assistance sessions at partner agency locations. For these screening, assistance and enrollment sessions, the Food Bank joins with a Fulton County partner agency to provide eligibility determination, application assistance and enrollment support for public benefits to individuals and families in the areas where they live. During each event, Food Bank Benefits Outreach team members are sent to the community organization's location on a pre-scheduled day and time that is publicized to the public. The partner agency's employees, volunteers, clients and local residents are prescreened that day using Oasis Insight, the Food Bank's client and data management system. If accepted, these clients are then formally screened using DHS's Georgia Gateway. Once qualified, the Benefits Outreach team member then assists the client with submitting a formal application. Additionally, as these services are often provided during a partner agency's regular food distribution event, clients can receive food and benefits assistance at the same time. This further removes transportation barriers to receiving support while also creating a sense of community and stability.

Partnerships:

Current examples of Fulton County partners which serve as regular screening sites include AID Atlanta, Asbury Harris Epworth Towers, Atlanta Mission - My Sister's House, Atlanta Mission - The Shepard's Inn, Avalon Park Senior Residence, Baptist Towers, Berean SDA, Calvin Courts, Cathedral Towers, Central Outreach and Advocacy, Child Development Association, City of Refuge, Collins Memorial Methodist Church, Community Assistance Center: Dunwoody, Community Assistance Center: Hightower, Community Assistance Center: Northwood, Covenant House, Emmaus House, Friendship Towers, Grady Memorial Hospital, Grady: Asa Yancy Clinic, Grady:- Brookhaven, Grady: East Point, Grady, Ponce de Leon, Intown Collaborative Ministries, Jewish Towers, Lakewood Christian Manor, Lutheran Towers Maggie Russell, Mary Hall Freedom House, Midtown Assistance Center, QLS Haven, St. Peters Baptist Mission. Seniors are regular clients at each of these locations.

Additionally, the Food Bank maintains a permanent benefits screening presence in the Food as Medicine Center and Jesse Hill Market at Grady Memorial Hospital. Doctors are notified when the Benefits Outreach team is onsite so that they can easily refer their patients to the Center to receive benefits screening services during their visit. Further, the Benefits Outreach Program also conducts screening sessions at other off-site locations which are part of the Grady Hospital network. Clients are screened in the same manner described above. While anyone can be screened during these sessions, seniors make up a large portion of the clients assisted through these efforts.

To specifically work with seniors, the Food Bank's Benefits Outreach team holds monthly screenings at numerous local Quality Living Services (QLS) facilities. These locations only provide screening sessions to seniors. During these events, QLS staff will notify residents that a Benefits Outreach team member is onsite to assist them with public benefits. These clients are then screened in the same manner described above.

In-House Screenings:

While most of our public benefits work is conducted out in the community, we have also planned to provide services at the Food Bank's location in East Point. For these services, a client would visit the Food Bank and be screened in the same manner described above. However, since the start of the pandemic, this has not been possible. We plan to start the services once we return

to normal operations.

Additionally, if social distancing is required, the Food Bank will continue to perform virtual screening services which have been provided since the start of the pandemic. During these sessions, clients are telephonically screened for eligibility, and provided application assistance and enrollment support in the same manner as those provided under the other SNAP outreach activities outlined in this proposal.

Milestones and Timeline:

As an integral part of our hunger relief efforts, the activities of the Food Bank's Benefits Outreach program occur on a continual basis throughout the year. As such, our efforts to provide gap services in the form of public benefits enrollment to Fulton County seniors will occur on a rolling basis during the grant period.

In the current fiscal year, the Benefits Outreach Program's goal is to provide 12,000 low-income individuals with SNAP eligibility determination, application assistance and enrollment support. Specifically, if selected for funding, Fulton County CSP funding will be used to provide 300 Fulton County seniors with eligibility screening, application assistance and enrollment support for public benefits, primarily of which will be SNAP.

Below is an anticipated timeline of project milestones by quarter:

Quarter 1: 50 Fulton County seniors provided with SNAP eligibility determination, application assistance end enrollment support.

Quarter 2: 75 Fulton County seniors provided with SNAP eligibility determination, application assistance end enrollment support. Outreach materials designed and ordered. Outreach materials dispersed.

Quarter 3: 100 Fulton County seniors provided with SNAP eligibility determination, application assistance end enrollment support. Outreach materials dispersed.

Quarter 4: 75 Fulton County seniors provided with SNAP eligibility determination, application assistance end enrollment support. Outreach materials dispersed.

Designation of CSP Funds:

Based on the awarded amount of **\$30,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes

direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$0.00
Operational (25% Operational max of total funds awarded.)	\$0.00
Direct Services	\$30,000.00
<i>Total</i>	\$30,000.00

Explanation of Funding Details:

Direct: \$30,000.00 – Partial staff salary for a Benefits Specialists who will be responsible for executing this project. The Benefits Specialist will be responsible for providing seniors with eligibility screening, application assistance and enrollment support for public benefits including SNAP. These actions are necessary to provide benefits enrollment gap services to seniors under this project. These salaries are broken down as follows:

Benefits Specialist 1: \$44,990.40 Salary + \$3,448.80 Fringe = \$48,439.20; Total Fulton County Funding = \$30,000.00

The above expenses are necessary to the successful execution and completion of this project, Any funding provided will be solely used to provide public benefits eligibility determination, application assistance and enrollment support to Fulton County seniors.

As the work of the Benefits Outreach Program is a central part of our efforts, funding will be expended upon execution of the grant agreement and will continue throughout the grant period based on the following timeline:

- January to June: \$15,000 Total: \$15,000 Direct Services (programmatic salaries).
- July to December: \$15,000 Total: \$15,000 Direct Services (programmatic salaries).

Program Performance Measures:

Atlanta Community Food Bank agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: 2. Number of seniors who report increased self-sufficiency resulting from in-home services, 3. Number of seniors who report an increase in viability to maintain independence

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during

the funding period 01/01/2025 through 12/31/2025:

For this project, the Food Bank's Benefits Outreach Program will provide 300 Fulton County seniors with eligibility determination, application assistance and enrollment support for public benefits including SNAP, Medicare and Medicaid. These activities qualify as providing a gap service that is not currently provided by Fulton County. By increasing access to these social safety net programs, seniors will be able to raise their incomes, decrease food insecurity, increase their independence and have greater self-sufficiency.

The Food Bank will track progress towards, and report on, the following Senior Services County Defined Performance Measures:

Number of seniors who report increased self-sufficiency resulting from in-home services

Number of seniors who report an increase in viability to main independence.

To collect the above information, the Food Bank will ask Fulton County seniors receiving services provided by the Food Bank's Benefits Outreach Program about their food insecurity status, need for medical services including insurance coverage, their annual household incomes and ability to access other supportive services including transportation and in-home services. Answers will be entered into Georgia Gateway, the Georgia Department of Human Services' online screening and application tool, when possible. For responses that cannot be entered and tracked in Georgia Gateway, the Benefits Outreach Program staff will record them into Oasis Insight, our internal client tracking system. To gain additional insight on clients and their personal circumstances, follow up will be conducted with each client to determine if their application was successful, if the services they received increased their ability to maintain independence and if they created a greater sense of self-sufficiency. Each of these performance measure will be tracked on a continual basis throughout the grant period. Below are the planned Key Performance Indicators:

- Number of seniors who report increased self-sufficiency resulting from in-home services: 200 seniors
- Number of seniors who report an increase in viability to main independence: 175 seniors

Agency Defined Performance Measure(s):

In additional to the above Senior Services County Defined Performance Measures, the Food Bank has also identified six additional Agency Defined Performance Measures and Key Performance Indicators that we will collect data on and report as part of this project. These include:

- Number of seniors provided a gap service with an emphasis on their participation in SNAP: 300
- Number of applications for benefits submitted by seniors :225

- Number of successful applications for benefits submitted by seniors: 200
- Total dollar amount of benefits received by seniors as a result of the services provide under this project: \$569,000
- Number of SNAP-enabled meals that resulted from the benefits received by seniors under this project: 161,600
- We will also report on the overall amount of food that the Food Bank distributes throughout Fulton County:
8,300,000 pounds

Data Collection, Tracking and Evaluation:

Quantitative and qualitative data will be collected through the projects outlined in this proposal and will include the number of clients served and ultimate outcomes of their cases. Qualitative data will include both formal and informal feedback from our clients and partners. Evaluation allows us to measure progress towards set goals, resolve challenges and implement programmatic improvements. The Food Bank will use Gateway as well as Oasis Insight to track this information as previously described.

Further, the Georgia Gateway system allows the Food Bank to track the total number of clients assisted and to conduct client follow up to determine the ultimate outcome of their SNAP application. This enables the Benefits Outreach Program to track the impact of their work and to determine the total amount of SNAP financial assistance received through the program's services, including for Fulton County seniors assisted by the program.

Additionally, the Food Bank uses Oasis Insight to perform pre-screenings and collect personal and confidential information that we need from the clients. This information is needed to conduct pre-screenings, especially for clients that are not sure if they qualify, may have mental health concerns or if they are uncertain about their renewal date.

For food distribution tracking, the Food Bank uses our internal inventory system, Macola. Through Macola, we track the receipt and distribution of food through the year and compare it to similar time periods from previous years. Food is divided by category to determine demand for certain products and to identify trends.

Success or failure will be determined by meeting or exceeding goals for set time periods. To ensure we are on track, evaluation of the project will occur on a continual basis. This will help highlight progress and determine if changes or improvements are needed to better execute the project or better serve our clients.

Below is an anticipated timeline of project milestones by quarter:

- Quarter 1: 50 Fulton County seniors provided with SNAP eligibility determination, application assistance and enrollment support.
- Quarter 2: 75 Fulton County seniors provided with SNAP eligibility determination, application assistance and enrollment support. Outreach materials designed and ordered. Outreach materials dispersed.

- Quarter 3: 100 Fulton County seniors provided with SNAP eligibility determination, application assistance and enrollment support. Outreach materials dispersed.
- Quarter 4: 75 Fulton County seniors provided with SNAP eligibility determination, application assistance and enrollment support. Outreach materials dispersed.

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A "capital expenditure" is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of "capital expenditure" (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor's failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$30,000.00**.

(b) Upon receipt and approval of Contractor's invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

Atlanta Community Food Bank
3400 North Desert Drive
Atlanta, Georgia 30344

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and

all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the

Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Atlanta Community Food Bank**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be

necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements

and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 1050 Crown Point Parkway Suite 600 Atlanta GA 30338	CONTACT NAME: Lindsey Pitts PHONE (A/C, No, Ext): 678-393-5299 E-MAIL ADDRESS: Lindsey_Pitts@ajg.com FAX (A/C, No):														
INSURED Atlanta Community Food Bank, Inc. 3400 North Desert Drive Atlanta, GA 30344	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Philadelphia Indemnity Insurance Company</td> <td>18058</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Philadelphia Indemnity Insurance Company	18058	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Philadelphia Indemnity Insurance Company	18058														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** 340650013**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: </div> <div> <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY </div> </div>	Y	Y	PHPK2657708	3/1/2025	3/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY </div> <div> <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY </div> </div>	Y		PHPK2657708	3/1/2025	3/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ </div> <div> <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY </div> </div>	Y		PHUB901341	3/1/2025	3/1/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER </div> <div> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ </div> </div>
A	Professional Liability			PHPK2657708	3/1/2025	3/1/2026	Per Occur/Gen Agg \$1M/\$3M
A	Sexual Abuse and Molestation			PHPK2657708	3/1/2025	3/1/2026	Per Occur/Gen Agg \$1M/\$3M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fulton County Government are additional Insureds as respects to General Liability, Auto Liability and Umbrella Liability policies, pursuant to and subject to the policy's terms, definitions, conditions and exclusions. The insurance provided in the General Liability policy is primary and any other insurance shall be excess only, and not contributing. Waiver of Subrogation is in favor of Additional Insureds for the General Liability policy referenced herein as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government
 141 Pryor Street SW
 Atlanta GA 30303-3408

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies for CoAdvantage 444 West 47th Street #900 Kansas City, MO 64112	CONTACT NAME: PHONE (A/C, No, Ext): (866) 854-5423 FAX (A/C, No): E-MAIL ADDRESS: coi@coadvantage.com														
INSURED CoAdvantage Corporation Labor Contractor, for co-employees of: Atlanta Community Food Bank Inc. 101 Riverfront Blvd Suite 300 Bradenton, FL 34205	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : American Zurich Insurance Company</td> <td>40142</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : American Zurich Insurance Company	40142	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : American Zurich Insurance Company	40142														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:** 25FL0901034310**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	WC 11-02-905-04	04/01/2025	04/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
				Location Coverage Period:	04/01/2025	04/01/2026	Client# 108357-GA

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage is provided for only those co-employees of, but not subcontractors to:
 Atlanta Community Food Bank Inc.
 3400 N Desert Drive
 Atlanta, GA 30344

CERTIFICATE HOLDER

Fulton County Government
 141 Pryor ST SW
 Atlanta, GA 30303

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Atlanta Community Food Bank
Project No. and Project Title:	22802: Gap Services for Seniors

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

71632

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

3/4/2025

Date of Authorization

Sehar Juddha

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Sehar Juddha

Printed Name (of Authorized Officer or Agent of Contractor)

Sehar Juddha
Signature (of Authorized Officer or Agent)

Foundation Relations Manager

Title (of Authorized Officer or Agent of Contractor)

3-4-25
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

4 DAY OF March, 2025

[Signature]
Notary Public

My Commission Expires: 04/13/2025



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Atlanta Community Food Bank
Project No. and Project Title:	NOT APPLICABLE. NO SUBCONTRACTORS WILL BE USED.

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

N/A
 Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

N/A
 Date of Authorization

N/A
 Authorized Officer of Agent
 (Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Sehar Juddha

Printed Name (of Authorized Officer or Agent of Contractor)

Sehar Juddha
 Signature (of Authorized Officer or Agent)

Foundation Relations Manager

Title (of Authorized Officer or Agent of Contractor)

3-4-25
 Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____, 20 ____

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME Atlanta Community Food Bank

DocuSigned by:
Robert L. Pitts
BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Signed by: Name of Signatory: Kyle Waide
Title of Signatory: President & CEO
B0D2703867614C2...
Authorized Signature

ATTEST:

ATTEST:

Signed by:
Tonya R. Grier
EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

Signed by: Name of 2nd Signatory: Sarah Fonder-Kristy
Title of 2nd Signatory: Chief Development Officer
F1091545C330434...
Second Authorized Signature

(Affix County Seal)



(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:
David Lowman
0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:
Stanley Wilson
5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: 1B8830E4-1B49-4FA9-A822-0B0C6D1F45F6

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-Atlanta Community Food Bank-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 26

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.19.22

Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/11/2025 1:19:07 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Kyle Waide

waide.kyle@acfb.org

Security Level: Email, Account Authentication
(None)

Signature

Signed by:

Kyle Waide
B0D2703867614C2...

Signature Adoption: Pre-selected Style

Using IP Address: 76.209.97.97

Timestamp

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Viewed: 6/18/2025 10:11:07 AM

Signed: 6/18/2025 10:11:36 AM

Electronic Record and Signature Disclosure:

Accepted: 6/18/2025 10:11:07 AM

ID: 6c862f8b-9c44-480c-85eb-6e4e9cd6cce1

Sarah Fonder-Kristy

sarah.fonder-kristy@acfb.org

Security Level: Email, Account Authentication
(None)

Signed by:

Sarah Fonder-Kristy
E1091545C330434...

Signature Adoption: Pre-selected Style

Using IP Address: 104.60.129.101

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Viewed: 6/23/2025 5:58:40 PM

Signed: 6/23/2025 5:59:10 PM

Electronic Record and Signature Disclosure:

Accepted: 6/23/2025 5:58:40 PM

ID: b4c400f2-8990-4a58-bd4d-5e083527382b

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication
(None)

Completed

Using IP Address: 45.20.200.178

Sent: 6/23/2025 5:59:13 PM

Resent: 6/24/2025 9:48:32 AM

Resent: 6/25/2025 1:05:09 PM

Viewed: 6/25/2025 1:15:45 PM

Signed: 6/25/2025 1:15:55 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Stanley Wilson

Stanley.Wilson@fultoncountyga.gov

Director

Stanley Wilson

Security Level: Email, Account Authentication
(None)

DocuSigned by:

Stanley Wilson
5E4D76DFB4A0450...

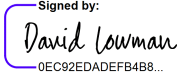
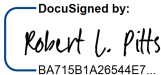


Signature Adoption: Pre-selected Style

Using IP Address: 75.43.132.102

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Viewed: 6/25/2025 4:58:01 PM

Signed: 6/25/2025 4:58:09 PM

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.4	Sent: 6/25/2025 4:58:11 PM Viewed: 6/30/2025 9:33:18 AM Signed: 6/30/2025 9:34:30 AM
Electronic Record and Signature Disclosure: Accepted: 6/30/2025 9:33:18 AM ID: 58916c96-2792-4a24-a76b-18ac59762205		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  <small>0EC92EDADEFB4B8...</small> Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4	Sent: 6/30/2025 9:34:33 AM Viewed: 6/30/2025 9:35:23 AM Signed: 6/30/2025 9:38:53 AM
Electronic Record and Signature Disclosure: Accepted: 6/30/2025 9:35:23 AM ID: e258d59b-9ecf-418e-9d65-88dc11a4b759		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 166.137.19.31	Sent: 6/30/2025 9:38:55 AM Resent: 7/2/2025 2:20:28 PM Viewed: 7/2/2025 4:13:28 PM Signed: 7/2/2025 4:14:21 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  <small>BA715B1A26544E7...</small> Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 7/2/2025 4:14:24 PM Viewed: 7/2/2025 4:32:15 PM Signed: 7/2/2025 4:32:19 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  <small>EEC476C4837648D...</small>  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 7/2/2025 4:32:21 PM Viewed: 7/2/2025 7:09:15 PM Signed: 7/2/2025 7:09:25 PM
Electronic Record and Signature Disclosure: Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		

Signer Events	Signature	Timestamp
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/2/2025 7:09:28 PM Resent: 7/3/2025 10:49:33 AM Viewed: 7/3/2025 2:11:12 PM Signed: 7/3/2025 2:11:16 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/12/2025 7:51:51 PM Viewed: 7/3/2025 2:17:11 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/12/2025 7:51:51 PM Resent: 7/3/2025 2:11:23 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/12/2025 7:51:51 PM Viewed: 7/3/2025 2:17:42 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/3/2025 2:11:19 PM Viewed: 7/3/2025 2:16:51 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/12/2025 7:51:51 PM
Envelope Updated	Security Checked	6/18/2025 10:10:33 AM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	7/3/2025 2:11:12 PM
Signing Complete	Security Checked	7/3/2025 2:11:16 PM
Completed	Security Checked	7/3/2025 2:11:19 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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