



**DEPARTMENT OF PURCHASING &
CONTRACT COMPLIANCE**

CONTRACTORS PERFORMANCE REPORT

CONSTRUCTION SERVICES

Report Period Start 10.01.2022	Report Period End 12.31.2022	Contract Period Start 07.01.2022	Contract Period End 12.31.2022
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Purchaser Order Number 540 22SC135545K-CRB	Purchase Order Date
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Department Public Works

Bid Number 21ITB081321K-CRB	Service Commodity Construction
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Contractor Wade Coots Company, Inc.
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Performance Rating

0 = Unsatisfactory	Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.
1 = Poor	Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied.
2 = Satisfactory	Archives contract requirements 80% of the time. Generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.
3 = Good	Archives contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied
4 = Excellent	Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

1. Project Development	(Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)
<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input checked="" type="radio"/> 3 <input type="radio"/> 4	Vendor achieves and complies with the standards most of the time. Personnel are highly qualified, very responsive and require minimal directions in performing the work.

2. Design	(Were Milestones Met Per Contract – Reliability - Responsiveness to Directions/Change – On Time Completion Per Contract - Liquidated Damages)
<input type="radio"/> 0 <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input checked="" type="radio"/> 4	Vendor achieves milestones most of the time. Some delays but with minimal impact on the delivery of the project. Very responsive and flexible when given work change directives.

3. Award - Proposal Development		(Timeless/Due Duties - Reasonable/Cooperative - Flexible/Motivated)
<input type="radio"/>	0	Vendor demonstrates prompt service and delivery of the project. Handles problems in a timely manner.
<input type="radio"/>	1	
<input type="radio"/>	2	
<input type="radio"/>	3	
<input checked="" type="radio"/>	4	
4. Constructions		(Mobilization Timely - Were Milestones Met - Met/Exceeded Specification - Within Budget Performance - Proper Invoicing - Quality of Work Responsive to Owner)
	0	Vendor mobilizes in accordance with schedule. Quality of work meet/ exceeds specifications. Documents in invoicing are in order most of the time and are submitted in timely-manner.
	1	
<input type="radio"/>	2	
<input type="radio"/>	3	
<input checked="" type="radio"/>	4	
5. Contractors Key Personnel		(Credential/Experience Appropriate- Effective Supervision/Management - Available as Needed)
<input type="radio"/>	0	Vendor has managed projects from inception to closeout effectively. Key personnel are experienced in their field and conduct themselves professionally.
<input type="radio"/>	1	
<input type="radio"/>	2	
<input type="radio"/>	3	
<input checked="" type="radio"/>	4	

Overall Performance Rating	3.80	Date	2.06.2023
Would you select/recommend this vendor again?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Rating completed by:	Anton Denev		
Department Head Name:			
Department Head Signature			

After completing the form:
 Submit to Purchasing
 Print a copy for your records
 Save the form

Submit

Print

Save



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT

CONSTRUCTION SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
10.01.2022	12.31.2022	07.01.2022	12.31.2022

Purchaser Order Number	Purchase Order Date
540 22SC135545K-CRB	

Department	Public Works
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Bid Number	Service Commodity
21ITB081321K-CRB	Construction

Contractor	Wade Coots Company, Inc.
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Performance Rating

0 = Unsatisfactory	Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.
1 = Poor	Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied.
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4 = Excellent	Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.

1. QpidbsCdudkno dms	(Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)
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<input type="radio"/> 0	Vendor achieves and complies with the standards most of the time. Personnel are highly qualified, very responsive and require minimal directions in performing the work.
<input type="radio"/> 1	
<input type="radio"/> 2	
<input type="radio"/> 3	
<input checked="" type="radio"/> 4	

2. Cdr h m	(Were Milestones Met Per Contract – Qdki alhx , Responsiveness to Ctpdbsnmr .Bg` nf d – On Time Completion Per Contract , Ktp t e` sdc C` l ` f dr)
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<input type="radio"/> 0	Vendor achieves milestones most of the time. Some delays but with minimal impact on the delivery of the project. Very responsive and flexible when given work change directives.
<input type="radio"/> 1	
<input type="radio"/> 2	
<input checked="" type="radio"/> 3	
<input type="radio"/> 4	

3. Award - Proposal Development (Timeless/Due Duties - Reasonable/Cooperative - Flexible/Motivated)	
<input type="radio"/>	0
<input type="radio"/>	1
<input type="radio"/>	2
<input type="radio"/>	3
<input checked="" type="radio"/>	4
Vendor demonstrates prompt service and delivery of the project. Handles problems in a timely manner.	
4. Constructions (Mobilization Timely - Were Milestones Met - Met/Exceeded Specification - Within Budget Performance - Proper Invoicing - Quality of Work Responsive to Owner)	
<input type="radio"/>	0
<input type="radio"/>	1
<input type="radio"/>	2
<input checked="" type="radio"/>	3
<input type="radio"/>	4
Vendor mobilizes in accordance with schedule. Quality of work meet/ exceeds specifications. Documents in invoicing are in order most of the time and are submitted in timely manner.	
5. Contractors Key Personnel (Credential/Experience Appropriate- Effective Supervision/Management - Available as Needed)	
<input type="radio"/>	0
<input type="radio"/>	1
<input type="radio"/>	2
<input type="radio"/>	3
<input checked="" type="radio"/>	4
Vendor has managed projects from inception to closeout effectively. Key personnel are experienced in their field and conduct themselves professionally.	

Overall Performance Rating	3.60	Date	2.06.2023
Would you select/recommend this vendor again?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Rating completed by:	Sam Tamakloe		
Department Head Name:			
Department Head Signature			

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