

**AMENDMENT NO. 1 TO THE CONTRACT FOR SERVICES AGREEMENT**  
**BETWEEN FULTON COUNTY, GEORGIA AND CONTRACTOR**

Contractor: The MASS Collective Foundation, INC  
Address: 364 Nelson St. Sw., Suite 16  
City, State: Atlanta, GA 30313  
Telephone: (404)477-4224  
E-mail: irene@masscollective.org  
Contact: Irene Ruby

**WITNESSETH**

WHEREAS, pursuant to O.C.G.A. § 36-1-19.1, Fulton County is authorized under the laws of the State of Georgia to enter into contracts for services with individuals, corporations and institutions, for purely charitable purposes, including benevolent purposes for arts and humanities, and to purchase services from such individuals, corporations and institutions; and

WHEREAS, The MASS Collective Foundation, INC has submitted to the Fulton County Department of Arts & Culture (“FCAC”) an application for Fulton County funding associated with the Fulton County Contracts for Services program for arts-related services, and the Fulton County Arts Council has recommended that this funding be made available to The MASS Collective by the Fulton County Board of Commissioners (“BOC”); and

WHEREAS, on June 18, 2025, the Fulton County BOC approved the recommendations of the Fulton County Arts Council pursuant to Agenda Item 25-0476; and

WHEREAS, Fulton County (“County”) entered into a Contract for Services Agreement with The MASS Collective Foundation, INC to provide arts-related services, dated June 18, 2025; and

WHEREAS, on September 17, 2025, the BOC approved Resolution 25-0721, which amended Fulton County’s budget to increase the departmental budget for the FCAC by an additional \$1,700,000.00 based on current underruns in the County’s overall Fiscal Year 2025 budget; and

WHEREAS, in light of Resolution 25-0721, the Fulton County Arts Council made new recommendations to the BOC, which included an additional contribution amount of \$18,000 for Contractor; and

WHEREAS, on October 15, 2025, the BOC approved the recommendations of the Fulton County Arts Council pursuant to Agenda Item 25-0786.

**NOW, THEREFORE**, the County and the Contractor agree as follows:

This Amendment No. 1 to the Contract for Services Agreement between Fulton County, Georgia and The MASS Collective Foundation, INC ("the Parties") is effective as of this the 15 day of October 2025. The Parties agree that all Services specified will be performed in accordance with this Amendment No. 1 to Form of Contract and the original Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** Contractor is to perform the Scope of Work set forth in the original Contract.
2. **COMPENSATION:** The services described under the Scope of Work in the original Contract shall be performed by Contractor for a total additional amount not to exceed **\$18000** (EIGHTEEN THOUSAND DOLLARS).
3. **LIABILITY OF COUNTY:** This Amendment No. 1 to Form of Contract shall not become binding on the County and the County shall incur no liability upon same until such agreement has been executed by the Chairman of the Fulton County Board of Commissioners, attested to by the Clerk to the Commission and delivered to Contractor.
4. **EFFECT OF AMENDMENT NO. 1 TO FORM OF CONTRACT:** Except as modified by this Amendment No. 1 to Form of Contract, the Contract, and all Contract Documents, remain in full force and effect.

**[INTENTIONALLY LEFT BLANK]**

**IN WITNESS THEREOF**, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

**FULTON COUNTY, GEORGIA**

**Robert L. Pitts, Chairman**  
Fulton County Board of Commissioners

**ATTEST:**

**Tonya R. Grier**  
Clerk to the Commission

(Affix County Seal)

**APPROVED AS TO FORM:**

**Office of the County Attorney**

**APPROVED AS TO CONTENT:**

**David Manuel, Director**  
Fulton County Department of Arts & Culture

Please select RCS or RM

**CONTRACTOR:** The Mass Collective Foundation, Inc.

CFS STAFF

**Signed by:**  
*Robert L. Pitts*

1451B4A45F6A44A...

**DocuSigned by:**  


530635F4B02B4A2...

**David Moore**, Board Chair

**ATTEST:**

Please select Attest or Notary from the checkbox

Attest  
 Notary

**Signed by:**  
*Irene Ruby*

E615C0A0E531E415...

**Irene Ruby**, Executive Director

(Affix Corporate Seal)



Attach the LOA using the paper clip.

**ATTEST:**

**Notary Public**

(LOA)

**County:** \_\_\_\_\_

**Commission Expires:** \_\_\_\_\_

(Affix Notary Seal)

Attach a copy of the notarized signature page & LOA

RCS

RM

**ITEM#:** \_\_\_\_\_ **RM:** \_\_\_\_\_  
**REGULAR MEETING**

**ITEM#:** 25-0786 **2<sup>nd</sup>** **RM:** 10/15/2025  
**SECOND REGULAR MEETING**



**To Whom it May Concern:**

**This letter certifies that**

**David Moore, Board Chair, [\(david@masscollective.org\)](mailto:david@masscollective.org), (404) 414-2712,**

**Irene Ruby, Executive Director, [\(irene@masscollective.org\)](mailto:irene@masscollective.org), (404) 536-0189,**

**Has the authority to enter into a contract on behalf of The MASS Collective, INC, with the Fulton County Commission under the guidance of the Fulton County Arts Council.**

**Sincerely,**

*Daniel Hodges*

**Daniel Hodges,  
Board Secretary**



**MEMBERSHIP**



**APPRENTICESHIP**



**EDUCATION**



Audit trail

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Title	Letter of Authority
File name	Letter_of_Authority2025.pdf
Document ID	8c4b59be12c6a8f4ed2e5d54e299d6dec3dae4fa
Audit trail date format	MM / DD / YYYY
Status	● Signed

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## Document History

 SENT	10 / 27 / 2025 16:26:14 UTC	Sent for signature to Daniel Hodges (daniel@masscollective.org) from irenecrubby@gmail.com IP: 108.86.104.209
 VIEWED	10 / 27 / 2025 16:57:59 UTC	Viewed by Daniel Hodges (daniel@masscollective.org) IP: 73.137.169.189
 SIGNED	10 / 27 / 2025 16:58:18 UTC	Signed by Daniel Hodges (daniel@masscollective.org) IP: 73.137.169.189
 COMPLETED	10 / 27 / 2025 16:58:18 UTC	The document has been completed.



**To Whom it May Concern:**

**This letter certifies that**

**David Moore, Board Chair, [\(david@masscollective.org\)](mailto:david@masscollective.org), (404) 414-2712,**

**Irene Ruby, Executive Director, [\(irene@masscollective.org\)](mailto:irene@masscollective.org), (404) 536-0189,**

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**Sincerely,**

*Daniel Hodges*

**Daniel Hodges,  
Board Secretary**



**MEMBERSHIP**



**APPRENTICESHIP**



**EDUCATION**



Audit trail

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Title	Letter of Authority
File name	Letter_of_Authority2025.pdf
Document ID	8c4b59be12c6a8f4ed2e5d54e299d6dec3dae4fa
Audit trail date format	MM / DD / YYYY
Status	● Signed

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## Document History

 SENT	10 / 27 / 2025 16:26:14 UTC	Sent for signature to Daniel Hodges (daniel@masscollective.org) from irenecrubby@gmail.com IP: 108.86.104.209
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 COMPLETED	10 / 27 / 2025 16:58:18 UTC	The document has been completed.

## Certificate Of Completion

Envelope Id: 7A883E8B-EF57-4A8C-8582-69919CAFDF22

Status: Completed

Subject: Please DocuSign: MASS Collective - 2025 CONTRACTS FOR SERVICES- - AMENDMENT - Aenda Item - 25-0786

Parcel ID:

Employee Name: Irene Ruby

Source Envelope:

Document Pages: 7

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Tasha Tavaras

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Enveloped Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Atlanta, GA 30303

Tasha.Tavaras@fultoncountyga.gov

IP Address: 134.231.232.249

## Record Tracking

Status: Original

11/3/2025 3:53:46 PM

Holder: Tasha Tavaras

Location: DocuSign

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

## Signer Events

David Moore

david@referent.studio

Board Secretary

DM

Security Level: Email, Account Authentication (None)

### Signature



### Timestamp

Sent: 11/3/2025 3:57:40 PM

Viewed: 11/3/2025 8:56:04 PM

Signed: 11/3/2025 8:59:18 PM

Signature Adoption: Uploaded Signature Image

Using IP Address:

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Signed using mobile

## Electronic Record and Signature Disclosure:

Accepted: 10/9/2025 3:39:01 PM

ID: 5a786992-5fe4-44fc-8491-a35c7f57fa62

Irene Ruby

Irene@masscollective.org

Security Level: Email, Account Authentication (None)



Sent: 11/3/2025 8:59:19 PM

Viewed: 11/4/2025 12:40:36 PM

Signed: 11/4/2025 3:16:16 PM



Signature Adoption: Drawn on Device

Using IP Address: 50.168.171.166

## Electronic Record and Signature Disclosure:

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ID: 32042fca-cdf7-4cbd-8039-628d1b55b47c

### Completed

Tasha Tavaras

Tasha.Tavaras@fultoncountyga.gov

CFS Specialist

Fulton County Government!

Using IP Address: 144.125.34.76

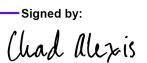
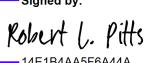
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Signed: 11/4/2025 4:44:00 PM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
<p>David Manuel david.manuel@fultoncountyga.gov Director of Arts &amp; Culture Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:  E41CE12C05E74A9...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 208.190.197.193</p>	<p>Sent: 11/4/2025 4:44:03 PM Viewed: 11/4/2025 4:46:03 PM Signed: 11/4/2025 4:46:15 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>		
<p>Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)</p>	<p><b>Completed</b></p> <p>Using IP Address: 74.174.59.4</p>	<p>Sent: 11/4/2025 4:46:18 PM Viewed: 11/4/2025 4:53:05 PM Signed: 11/4/2025 4:54:31 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Accepted: 11/4/2025 4:53:05 PM ID: 94ad4e3e-3285-482a-a2e8-b97b2bdb8ad</p>		
<p>Chad Alexis Chad.Alexis@fultoncountyga.gov Security Level: Email, Account Authentication (None)</p>	<p>Signed by:  968A614CF1584A5...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 2601:c2:784:15b0:7091:7c25:e378:e388</p>	<p>Sent: 11/4/2025 4:54:34 PM Viewed: 11/7/2025 6:48:27 AM Signed: 11/7/2025 6:48:46 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Accepted: 11/7/2025 6:48:27 AM ID: 2f469ab7-bfb5-4bdf-a1fd-917ddac78375</p>		
<p>Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)</p>	<p><b>Completed</b></p> <p>Using IP Address: 74.174.59.10</p>	<p>Sent: 11/7/2025 6:48:49 AM Resent: 11/10/2025 9:48:32 AM Resent: 11/13/2025 10:07:01 AM Viewed: 11/17/2025 11:46:29 AM Signed: 11/17/2025 11:46:49 AM</p>
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<p>Robert L. Pitts harriet.thomas@fultoncountyga.gov Chairman Fulton County Security Level: Email, Account Authentication (None)</p>	<p>Signed by:  14E1B4AA5F6A44A...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.10</p>	<p>Sent: 11/17/2025 11:46:52 AM Resent: 11/17/2025 2:26:05 PM Viewed: 11/17/2025 3:23:30 PM Signed: 11/17/2025 3:24:35 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Accepted: 11/17/2025 3:23:30 PM ID: f0a0685d-847d-445e-8b1e-c24ee1b854de</p>		
<p>Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Government Security Level: Email, Account Authentication (None)</p>	<p>Signed by:  EEC478C4837648D...</p> <p></p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 134.231.232.249</p>	<p>Sent: 11/17/2025 3:24:38 PM Viewed: 11/17/2025 3:52:12 PM Signed: 11/17/2025 3:52:18 PM</p>

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
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<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	Using IP Address: 134.231.232.249	
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Brian Jones brian.jones@fultoncountyga.gov President-Elect Fulton County Government Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 11/17/2025 3:52:23 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Shantras Lakes shantras.lakes@fultoncountyga.gov Contracts for Services Program Manager Fulton County Government Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 11/17/2025 3:52:25 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Tasha Tavaras tasha.tavaras@fultoncountyga.gov CFS Specialist Fulton County Government! Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 11/17/2025 3:52:27 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent Certified Delivered Signing Complete	Hashed/Encrypted Security Checked Security Checked	11/3/2025 3:57:27 PM 11/17/2025 3:52:12 PM 11/17/2025 3:52:18 PM

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	11/17/2025 3:52:27 PM
Payment Events	Status	Timestamps
<b>Electronic Record and Signature Disclosure</b>		

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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**To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

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By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.