



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

FROM: Joseph Davis, Director, DREAM *JD*

DATE: April 17, 2023

SUBJECT: Contractor's Performance Report – MicroLife Institute, Inc.

The Contractor listed below to our knowledge has never provided any professional goods or services to Fulton County's Department of Real Estate and Asset Management:

PROJECT: Program Management Services for the Affordable Tiny Homes,

PROJECT NO.: RFP #22RFP10111K-DB

CONTRACTOR: MicroLife Institute, Inc.
1183 Vaughan Street
Clarkston, GA 30021

POC: Mr. William Johnston

PHONE: (404) 502-2195

EMAIL: will@microlifeinstitute.org

If you have any questions, please contact Harry Jordan at (404) 612-5933

JD/TD/haj

C: Tim Dimond, Deputy Director, DREAM