

**DEPARTMENT OF PUBLIC WORKS
INTEROFFICE MEMORANDUM**



TO: Felicia Strong-Whitaker, Purchasing
FROM: David Clark, Director
DATE: August 21, 2025
SUBJECT: Contractor Performance Memo
25ITB1357598A-ST, Soft Dig Services

This memorandum serves to confirm that 25ITB1357598A-ST, Soft Dig Services contract with Southern Hydro Vac, LLC dba AIMS Companies, and Vacutek Integrated Services was awarded BOC 25-0397, 5/21/2025.

While some work has begun under the contract, we're currently unable to complete the Contractor Performance Review due to how the evaluation period was set up in BidNet.

The evaluation window in BidNet is set for **July 10, 2025, through October 9, 2025**, and the system won't allow us to submit a review before that timeframe. Because of this limitation, we're not able to provide an evaluation at this time.

A performance evaluation will be completed in accordance with the established dates once the system allows.

cc: Adriana Bustillos, Deputy Director, Public Works
Gerald Pace, Deputy Director, Administration, Public Works
Brian Jones, Chief Assistant Purchasing Agent, Purchasing