

## Contract Renewal Evaluation Form

|                         |                                            |
|-------------------------|--------------------------------------------|
| <b>Date:</b>            | <b>September 22, 2025</b>                  |
| <b>Department:</b>      | <b>POLICE</b>                              |
| <b>Contract Number:</b> | <b>23RFP139745B-EC</b>                     |
| <b>Contract Title:</b>  | <b>Armed and Unarmed Security Services</b> |

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

**Invoices are reviewed by the Executive Assistant-Security Coordinator to ensure that the correct rates are being applied for each security officers assigned because the contract contains multiples rates.**

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

☒ **Internet search of pricing for same product or service:**

|  |                                                              |                                   |
|--|--------------------------------------------------------------|-----------------------------------|
|  | Date of search:                                              | September 22, 2025                |
|  | Price found:                                                 | <b>16.00</b>                      |
|  | Different features / Conditions:                             | Click here to enter text.         |
|  | Percent difference between internet price and renewal price: | <b>Internet price is 51% less</b> |

**Explanation / Notes:**

|                                                    |                                    |
|----------------------------------------------------|------------------------------------|
| Internet Vendor: Sunstates Security Services       | Hourly Rates: 16.00 – 20.00 Hourly |
| Current Vendor: Allied Universal Security Services | Hourly Rates: 24.11 – 30.84 Hourly |

☐ **Market Survey of other jurisdictions:**

|                                                                   |                                                                     |
|-------------------------------------------------------------------|---------------------------------------------------------------------|
| Date contacted:                                                   | September 22, 2025                                                  |
| Jurisdiction Name / Contact name:                                 | <b>Sunstate Security Services</b>                                   |
| Date of last purchase:                                            | N/A                                                                 |
| Price paid:                                                       | N/A                                                                 |
| Inflation rate:                                                   | N/A                                                                 |
| Adjusted price:                                                   | N/A                                                                 |
| Percent difference between past purchase price and renewal price: | N/A                                                                 |
| Are they aware of any new vendors?                                | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Are they aware of a reduction in pricing in this industry?        | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| How does pricing compare to Fulton County's award contract?       | <b>Fulton County PD pays 51% more</b>                               |

**Explanation / Notes:**

**Sunstate Security Services**

Price pay: \$16.00 hourly

Unarmed Security Officer

**Fulton County Police Dept.-Security Services**

Price pay: \$24.11 hourly

Unarmed Security Officer

☐ **Other (Describe in detail the analysis conducted and the outcome):**

N/A

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

N/A

**4. Does the renewal option include an adjustment for inflation?** ☒ Yes ☒ No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?** ☒ Yes ☐ No

|                        |     |
|------------------------|-----|
| Date of last purchase: | N/A |
| Price paid:            | N/A |
| Inflation rate:        | N/A |
| Adjusted price:        | N/A |

Percent difference between past purchase price and renewal price:

[Click here to enter text.](#)

**Explanation / Notes:**

N/A

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes  
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

No security protection and services for the entire Fulton County government buildings and departments. This would allow a danger to citizens and staff of Fulton County.

Elaine Smith



September 22, 2025

**Prepared by**

**Date**

Chief W. Wade Yates



September 22, 2025

**Department Head**

**Date**