



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Community Development

BID/RFP# NUMBER: 25RFP1347583B-EC

BID/RFP# TITLE: Housing Rehabilitative Services

ORIGINAL APPROVAL DATE: May 7, 2025

RENEWAL EFFECTIVE DATES: April 1, 2026 through December 31, 2026

RENEWAL OPTION #: 1 OF 2

NUMBER OF RENEWAL OPTIONS: 1

RENEWAL AMOUNT: \$1,002,791.54

COMPANY'S NAME: Meals On Wheels Atlanta, Inc.

ADDRESS:1705 Commerce Drive NW

CITY: Atlanta

STATE: GA

ZIP: 30318

This Renewal Agreement No. 1 approved by the Fulton County Board of Commissioners on
BOC DATE: 2/18/26 BOC NUMBER: 26-0096 .

RENEWAL OF CERTIFICATE OF INSURANCE: The Contractor is required to maintain insurance during the entire term of this Agreement, including contract renewal options. The Contractor must furnish the County a renewal Certificate of Insurance showing the required coverage as specified in the Contract Agreement. A current COI must be provided before the commencement of work on this project. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

SIGNATURES: SEE NEXT PAGE

SIGNATURES:

Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:

FULTON COUNTY, GEORGIA

MEALS ON WHEELS ATLANTA, INC.

Robert L. Pitts

Charlene Crusoe-Ingram

**Robert L. Pitts, Chairman
Fulton County Board of Commissioners**

**Charlene Crusoe-Ingram
Chief Executive Officer**

ATTEST:

Tonya R. Grier

**Tonya R. Grier
Clerk to the Commission**

(Affix County Seal)



AUTHORIZATION OF RENEWAL:

Stanley Wilson

**Stanley Wilson, Director
Department of Community Development**

ITEM#: _____ RM: _____	ITEM#: 26-0096 2ND RM: 02/18/2026
FIRST REGULAR MEETING	SECOND REGULAR MEETING

CERTIFICATE OF INSURANCE





Fulton County

Legislation Details

File #: 26-0096 **Version:** 1 **Name:**

Type: CM Action Item - Health and Human Services **Status:** Agenda Ready

File created: 11/13/2025 **In control:** Board of Commissioners

On agenda: 2/18/2026 **Final action:**

Title: Request approval to renew an existing contract - Department of Community Development, 25RFP1347583B-EC, Housing Rehabilitation Program in the amount not to exceed \$1,002,791.54 with Meals on Wheels Atlanta Inc. (Atlanta, GA), to provide housing rehabilitation services including general program administration. The action exercises the first of two renewal options. One renewal option remains. Effective dates: April 1, 2026, through December 31, 2026.

Sponsors:

Indexes:

Code sections:

Attachments: 1. MOWA-Performance Evaluation 12.15.25 to 1.04.26, 2. 2026 Contract Renewal Evaluation Form-MOWA, 3. 25RFP1347538B-EC-RENEWAL No. 1 Agreement

Date	Ver.	Action By	Action	Result
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Certificate Of Completion

Envelope Id: 40F1B569-7CA8-46FF-8AA7-80F33208703B

Status: Completed

Subject: Complete with Docusign: 25RFP1347538B-EC-RENEWAL No. 1 Agreement-MOW.pdf, Legislation Details-2...

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 5

Signatures: 4

Envelope Originator:

Certificate Pages: 6

Initials: 0

Elsa D. Castro

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Atlanta, GA 30303

elsa.castro@fultoncountyga.gov

IP Address: 134.231.232.249

Record Tracking

Status: Original

Holder: Elsa D. Castro

Location: DocuSign

2/19/2026 11:56:48 AM

elsa.castro@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Signature

Timestamp

Charlene Crusoe-Ingram

ccrusoeingram@mowatl.org

CEO

Meals On Wheels Atlanta

Security Level: Email, Account Authentication (None)

Sent: 2/19/2026 12:03:05 PM

Viewed: 2/19/2026 12:05:27 PM

Signed: 2/19/2026 3:11:11 PM

Signature Adoption: Drawn on Device
Using IP Address: 70.89.91.1

Electronic Record and Signature Disclosure:

Accepted: 4/20/2021 7:23:10 PM

ID: eed67ee3-5e97-40fd-a2f0-8dbc37d04e6d

Elsa D. Castro

elsa.castro@fultoncountyga.gov

Chief Assistant Purchasing Agent

Fulton County Government

Security Level: Email, Account Authentication (None)

Completed

Sent: 2/19/2026 3:11:14 PM

Viewed: 2/19/2026 3:14:13 PM

Signed: 2/19/2026 3:14:29 PM

Using IP Address: 134.231.232.249

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Stanley Wilson

Stanley.wilson@fultoncountyga.gov

Director

Stanley Wilson

Security Level: Email, Account Authentication (None)

Sent: 2/19/2026 3:14:32 PM

Viewed: 2/19/2026 3:52:11 PM

Signed: 2/19/2026 3:52:28 PM

Signature Adoption: Pre-selected Style
Using IP Address: 134.231.232.249

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Nikki Peterson

nikki.peterson@fultoncountyga.gov

Chief Deputy Clerk to the Board of Commissioners

Fulton County Government

Security Level: Email, Account Authentication (None)

Completed

Sent: 2/19/2026 3:52:32 PM

Resent: 2/24/2026 10:52:21 AM

Viewed: 2/25/2026 3:52:33 PM

Signed: 2/25/2026 3:53:04 PM

Using IP Address: 74.174.59.10

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
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Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts harriet.thomas@fultoncountyga.gov Chairman Fulton County Security Level: Email, Account Authentication (None)		Sent: 2/25/2026 3:53:08 PM Viewed: 2/25/2026 4:43:52 PM Signed: 2/25/2026 4:44:02 PM
Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.10		

Electronic Record and Signature Disclosure:
Accepted: 2/25/2026 4:43:52 PM
ID: 31b7dc9b-2b73-4f16-b402-00f230195ef1

Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Government Security Level: Email, Account Authentication (None)	 	Sent: 2/25/2026 4:44:05 PM Resent: 2/25/2026 8:24:12 PM Viewed: 2/26/2026 9:59:21 AM Signed: 2/26/2026 9:59:35 AM
Signature Adoption: Uploaded Signature Image Using IP Address: 74.174.59.10		

Electronic Record and Signature Disclosure:
Accepted: 10/27/2025 11:21:47 AM
ID: 4889b84d-8ea3-4ba9-bf87-bf4c309e21ab

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Kim Benjamin Kim.Benjamin@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None)		Sent: 2/26/2026 9:59:38 AM Viewed: 2/26/2026 10:00:08 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Malcolm Clark Malcolm.Clark@fultoncountyga.gov Security Level: Email, Account Authentication (None)		Sent: 2/26/2026 9:59:40 AM Viewed: 2/26/2026 10:00:10 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Mia Redd Mia.Redd@fultoncountyga.gov Community Development Security Level: Email, Account Authentication (None)		Sent: 2/26/2026 9:59:41 AM Viewed: 2/26/2026 10:00:12 AM
Electronic Record and Signature Disclosure:		

Carbon Copy Events	Status	Timestamp
Not Offered via DocuSign		
Dian DeVaughn dian.devaughn@futoncountyga.gov Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/26/2026 9:59:42 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/19/2026 12:03:05 PM
Certified Delivered	Security Checked	2/26/2026 9:59:21 AM
Signing Complete	Security Checked	2/26/2026 9:59:35 AM
Completed	Security Checked	2/26/2026 9:59:42 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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