



COOPERATIVE PURCHASING JUSTIFICATION AND APPROVAL FORM

In accordance with Division 12 of the Fulton County Purchasing Code the Purchasing Agent may enter into an agreement with any public procurement unit for the cooperative use of supplies or services; and, may procure supplies, services or construction items through contracts established by the purchasing division of the state where such contract and contractors substantially meet the requirements of the Purchasing Code. Complete the form below to request the Department of Purchasing review the request to engage in cooperative purchasing.

Requesting Department/Agency Department Of Real Estate & Asset Management

Department/Agency Contact Information: Joseph N. Davis, Director, DREAM, 404-612-3772

Cooperative Contract Number and Title: GS-02F-028AA, Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program

Estimated Spending Request: 536,868.20

Contract Source (Identify the source of the cooperative contract by checking the appropriate box):

<input type="checkbox"/> Public Cooperative Entity (EX: Omnia Partners, NASPO) List Cooperative Entity:	<input type="checkbox"/> State of Georgia Statewide Contracts (Department of Administrative Services)
<input checked="" type="checkbox"/> Federal Government (GSA Contract)	<input type="checkbox"/> Other Governmental Entity (Ex: City of Atlanta, Dekalb County) List Government Entity:

Verification Requirements

In order to utilize the cooperative purchasing, statewide or GSA contract, the User Department/Agency must provide justification for the use of the cooperative purchase and why the particular cooperative contract is most advantageous to the County as it relates to price and other factors.

1. Provide justification for the use of the cooperative purchase. Utilizing this contract allows Fulton County to provide the Sheriff's Office consulting services that address the continual improvement to the Fulton County Jail outlined in the DOJ (Department of Justice) Consent Decree Order. This includes on-site long-term implementation of planning and logistics services support to leverage the resources at Fulton County Jail.
2. Provide an explanation regarding the cost analysis conducted and why utilizing this contract is best value and advantageous to the County. This may include but is limited to:
 - a. Provide response support to Fulton County including, but not limited to, technical support and services, management expertise, response organization augmentation, logistical support, advisory services, field implementation support, track key issues/concerns of FCSO, Inspections, and other related capabilities as

requested.

- b. Assist with research and provide background for best practices to create an improved and responsive jail management system.
 - c. Services under this contract are vital to the Government and must be continued without interruption, therefore upon contract expiration, a successor, may continue them. upon the Contracting Officer's written notice,
 - i. (1) furnish phase-in, phase-out services for up to 90 days after this contract expires
 - ii. (2) negotiate in good faith a plan with a successor to determine the nature and extent of phase-in, phase-out services required. The plan shall specify a training program and a date for transferring responsibilities
 - iii. The Contractor shall allow as many personnel as practicable to remain on the job to help the successor maintain the continuity and consistency of the services required by this contract.
 - d. Required to enroll as a Federal Contractor in the E-Verify Program within 30 days of contract award to verify employment eligibility of all new hires of the Contractor who are working in the United States within 3 business days after the date of hire.
3. Provide documentation verifying that the cooperative, statewide or GSA contract is current and awarded through a competitive process.
 4. Provide a copy of the cost proposal/quote received.

TO BE COMPLETED BY THE DEPARTMENT OF PURCHASING REPRESENTATIVE:

DOES THE SOLICITATION MEET THE REQUIREMENTS	YES	NO
Reviewed the justification provided by the requesting department/agency and determined that the use of the cooperative purchase/statewide/GSA Contract is justified.	X	
Reviewed the cost analysis provided and determined that the use of the cooperative purchase/statewide/GSA Contract is best value and/or advantageous to the County:	X	
Reviewed the documentation provided and obtained a copy of the contract, solicitation documents, award letters, etc., to verify that the cooperative, statewide or GSA contract is current and was awarded through a competitive process.	X	
The use of the contract meets the needs of the requesting department/agency.	X	
The proposed contracting entity is authorized to conduct business in the State of Georgia.	X	
If applicable, the contracting entity must comply with the Georgia Security and Immigration Act (E-Verify). A copy of the Georgia Immigration and Security Contractor Affidavit is obtained from the contracting entity.	X	
If federal funded, documented that the contracting entity is not on the Excluded Parties List System (EPLS) that identifies those parties debarred, suspended, proposed for debarment, excluded or disqualified under the non-procurement rule, or otherwise declared ineligible from receiving federal contracts, certain subcontracts, and certain federal assistance and benefits.		X

