



Fulton County Board of Commissioners
Agenda Item Summary

17-0562

BOC Meeting Date
7/19/2017

Requesting Agency

Finance

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Finance - Travel & Training & Pool Car Usage Report (2nd Quarter -2017)

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

Finance - Travel & Training & Pool Car Usage Report (2nd Quarter -2017)

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes All People trust government is efficient, effective, and fiscally sound

Is this a purchasing item?

No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Scope of Work: (Provide a brief project scope of work of the services/work to be provided)

The Board of Commissioners Travel & Training & Pool Car Usage Report lists the travel and training expenditures paid during the period of April 1, 2017 through June 30, 2017 as compiled by the Finance department and lists the department, traveler, travel date, paid date (April - June 2017), destination and amount. The Pool Car Usage report as compiled by the Department of Real Estate and Asset Management and lists the vehicle type, vehicle number, and monthly mileage of pool cars used by District Commissioners' and staff. The Pool Car (Mileage Utilization) report is currently unavailable and will be forwarded by the Department of Real Estate and Asset

Community Impact: (Provide the overall impact on community health, whether the impact would be Countywide or to a specific District, if applicable)

None

Department Recommendation: (Provide the user department recommendation)

Approval

Project Implications: (What are the future implications of the item in terms of potential changes in budget, service provision, or County policy/operations?)

None

Community Issues/Concerns: (Identify any issues/concerns raised by constituents or clients)

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

<p>concerning the agenda item and if those issues have been addressed?)</p> <p>None</p> <p>Department Issues/Concerns: (Identify any additional department recommendations or concerns including funding, staffing, external/internal partnerships and operational inefficiencies)</p> <p>None</p> <p>History of BOC Agenda Item: (Has this item previously been before the BOC? Yes or No. If yes, for non-purchasing item(s), describe what action(s) were taken.)</p> <p>No</p> <p>(For purchasing items, provide the project history chart or if a new procurement, insert "New Procurement".)</p>	
Contract & Compliance Information	<i>(Provide Contractor and Subcontractor details.)</i>

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

17-0562

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value	.			
Total M/FBE Values	.			
Total Prime Value	.			
Fiscal Impact / Funding Source	<i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i>			
.				
Exhibits Attached	<i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i>			
Source of Additional Information	<i>(Type Name, Title, Agency and Phone)</i>			

Agency Director Approval		County Manager's Approval
Typed Name and Title	Phone	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Continued

Procurement

Contract Attached: .	Previous Contracts: .		
Solicitation Number: .	Submitting Agency: .	Staff Contact: .	Contact Phone: .

Description:.**FINANCIAL SUMMARY**

Total Contract Value:	MBE/FBE Participation:
Original Approved Amount: .	Amount: . %: .
Previous Adjustments: .	Amount: . %: .
This Request: .	Amount: . %: .
TOTAL: .	Amount: . %: .

Grant Information Summary:

Amount Requested: .	<input type="checkbox"/>	Cash
Match Required: .	<input type="checkbox"/>	In-Kind
Start Date: .	<input type="checkbox"/>	Approval to Award
End Date: .	<input type="checkbox"/>	Apply & Accept
Match Account \$: .		

Funding Line 1: .	Funding Line 2: .	Funding Line 3: .	Funding Line 4: .
-----------------------------	-----------------------------	-----------------------------	-----------------------------

KEY CONTRACT TERMS

Start Date: .	End Date: .
Cost Adjustment: .	Renewal/Extension Terms: .

ROUTING & APPROVALS

(Do not edit below this line)

X	Originating Department:	Turner, Ray	Date: 7/13/2017
.	County Attorney:	.	Date: .
.	Purchasing/Contract Compliance:	.	Date: .
.	Finance/Budget Analyst/Grants Admin:	.	Date: .
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 7/13/2017



INTEROFFICE MEMORANDUM

Ellis G. Kirby, LEED AP, CEM, CFP, Director
 Department of Real Estate and Asset Management
 Phone: (404) 612-5919
 Fax: (404) 612-1766

TO: Board of Commissioners

THRU: Dick Anderson, County Manager

FROM: Ellis G. Kirby, Director

DATE: July 7, 2017

SUBJECT: 2017 Mileage Utilization

Please allow this document to serve as an amendment to BOC Item#14-0266 – Travel, Training, and Pool Car Usage Report. The car pool report provides the vehicle type, vehicle Identification number, and the total amount of miles driven by the Commissioners and staff while using a pool car during the year of 2017.

District Numbers*	Vehicle Type	Vehicle #	Quarterly Total Miles				Yearly Total Miles
			1 st	2 nd	3 rd	4 th	
District 7	2016 Ford Interceptor	520677	1596	0	0	0	1596
District 5	2017 Ford Explorer	54B405	0	2005	0	0	2005
District 6	2010 Ford Focus	270940	633	0	0	0	633

EGK

C: Todd Long, Chief Operating Officer
 Anthony Spencer, Interim Transportation & Logistics Manager
 Sabrina McTier, Controller, Finance

Fulton County Government
Board of Commissioners Travel and Training Quarterly Report
2nd Quarter 2017 (Paid April - June 2017)

Dept	Department Name	Traveler	Destination	Travel Dates	Paid Dates	Amount	Comments
101	Commissioner District 1	Vice Chair Liz Hausmann	Washington, DC	02/24-27/2017	Apr-2017	\$ 2,526.98	NACO
101	Commissioner District 1	Vice Chair Liz Hausmann	Savannah, GA	04/28-05/01/2017	Apr-2017	\$ 748.50	ACCG
101	Commissioner District 1	Vice Chair Liz Hausmann	Detroit, MI	05/03-06/2017	Jun-2017	\$ 3,038.90	Link
101 Commissioner District 1 Travel/Training Total						\$ 6,314.38	
104	Commissioner District 4	Joan Garner	Savannah, GA	04/28-05/01/2017	Apr-2017	\$ 25.00	ACCG - Registration Cancelled, No Refund
104 Commissioner District 4 Travel/Training Total						\$ 25.00	
105	Commissioner District 5	Marvin S. Arrington, Jr.	Jekyll Island, GA	09/28-30/2016	Apr-2017	\$ 450.00	ACCG
	Commissioner District 5	Marvin S. Arrington, Jr.	Washington, DC	02/24-27/2017	Apr-2017	\$ 1,670.65	NACO
	Commissioner District 5	Marvin S. Arrington, Jr.	Savannah, GA	04/28-05/01/2017	Apr-2017	\$ 748.50	ACCG
Commissioner District 5 Travel/Training Total						\$ 2,869.15	
	Commissioner District 7	Chairman John H. Eaves	Savannah, GA	04/28-05/1/2017	Apr/Jun-2017	\$ (226.50)	ACCG - Registration Cancelled
	Commissioner District 7	Chairman John H. Eaves	Columbus, OH	7/21-24/2017	Jun-2017	\$ 505.00	NACO
Commissioner District 7 Travel/Training Total						\$ 278.50	
Grand Total						\$ 9,487.03	