

 FULTON COUNTY	Fulton County Board of Commissioners <b>Agenda Item Summary</b>	<b>BOC Meeting Date</b> 10/15/2014
<b>Requesting Agency</b> Facilities and Transportation Services Department		<b>Commission Districts Affected</b> All Districts
<b>Requested Action</b> <i>(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)</i> Request approval to renew existing contracts – Facilities and Transportation Services Department, RFP# 13RFP90030K-DB - Standby Professional Services for Facilities Related Planning, Design, Engineering and Assessments - Mechanical, Electrical, Plumbing and Fire Protection Design, Services and Facility Assessments, in the total amount of \$750,000 with (A) KHAFA Engineering Consultants, Inc. (Atlanta, GA) in the amount of \$250,000; (B) SL King & Associates, Inc. (Atlanta, GA) in the amount of \$250,000; and (C) Wiley Wilson (Atlanta, GA) in the amount of \$250,000 to provide standby professional services for mechanical, electrical, plumbing and fire protection services. This action exercises the first of two renewal options. One renewal option remains. Effective dates: January 1, 2015 through December 31, 2015.		
<b>Requirement for Board Action</b> <i>(Cite specific Board policy, statute or code requirement)</i> In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date or 60 days if the contract term is six (6) months or less.		
<b>Is this Item Goal Related?</b> <i>(If yes, describe how this action meets the specific Board Focus Area or Goal)</i>  No		
<b>Is this a purchasing item?</b> Yes		
<b>Summary &amp; Background</b>	<i>(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)</i>	
<p>The Facilities and Transportation Services Department requests approval to renew existing contracts to provide standby professional services for mechanical, electrical, plumbing and fire protection services.</p> <p>The intent of this service is for one or more firms to provide some, all or any combination of the various and diverse technical, professional, mechanical, electrical, plumbing and fire protection services and related projects for the County on an "task need basis". The services includes various professional services as mechanical, electrical, plumbing, and fire protection expertise, resources and personnel experienced in the various phases of planning, design and engineering.</p> <p>The County has not expended any funds under this contract for FY2013, but has spent \$151,972 as of August 2014.</p>		

<b>Agency Director Approval</b>		<b>County Manager's Approval</b>
<b>Typed Name and Title</b>  Felicia Strong-Whitaker, Interim Director	<b>Phone</b>  (404) 612-5800	
<b>Signature</b>	<b>Date</b>	

**KHAFRA Engineering Consultants, Inc.**

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Award Amount	14-0287	4/16/2014	\$250,.00000
<b>1st Renewal</b>			<b>\$250,000.00</b>
Total Revised Amount			\$500,000.00

**S. L. King & Associates, Inc.**

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Award Amount	14-0287	4/16/2014	\$250,.00000
<b>1st Renewal</b>			<b>\$250,000.00</b>
Total Revised Amount			\$500,000.00

**Wiley|Wilson**

CURRENT CONTRACT HISTORY	BOC ITEM	DATE	DOLLAR AMOUNT
Original Award Amount	14-0287	4/16/2014	\$250,.00000
<b>1st Renewal</b>			<b>\$250,000.00</b>
Total Revised Amount			\$500,000.00

<b>Contract &amp; Compliance Information</b>	(Provide Contractor and Subcontractor details.)
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(A)

**Contract Value:** \$250,000.00

**Prime Vendor:** **KHAFRA Engineering Consultants, Inc.**

**Prime Status:** ***African American Male Business Enterprise - Certified***

**Location:** Atlanta, Georgia

**County:** Fulton County

**Prime Value:** \$175,000.00 or 70.00%

**Subcontractor:** **Engineered Systems & Services**

**Subcontractor Status:** ***African American Male Business Enterprise Certified***

**Location:** Suwanee, GA

**County:** Gwinnett County

**Subcontractor Value:** \$50,000.00 or 20%

**Subcontractor:** **2M Design Consultants**

**Subcontractor Status:** ***African American Male Business Enterprise Certified***

**Location:** Johns Creek, GA

**County:** Fulton County

**Subcontractor Value:** \$25,000.00 or 10%

**Total Contract Value:** **\$250,000.00 or 100%**

**Total M/FE Value:** **\$250,000.00 or 100%**

(B)  
**Contract Value:** \$250,000.00  
**Prime Vendor:** **S. L. King & Associates, Inc.**  
**Prime Status:** ***African American Male Business Enterprise - Certified***  
**Location:** Atlanta, Georgia  
**County:** Fulton County  
**Prime Value:** \$225,000.00 or 90.00%

**Subcontractor:** **Working Building, LLC**  
**Subcontractor Status:** **Non-Minority**  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Contract Value:** \$12,500.00 or 5.00%

**Subcontractor:** **Delon Hampton & Associates, Inc.**  
**Subcontractor Status:** ***African American Male Business Enterprise Certified***  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Contract Value:** \$12,500.00 or 5.00%

**Total Contract Value:** **\$250,000.00 or 100%**  
**Total M/FBE Value:** **\$237,500.00 or 95.00%**

(C)  
**Contract Value:** \$250,000.00  
**Prime Vendor:** **Wiley|Wilson**  
**Prime Status:** ***Non-Minority***  
**Location:** Atlanta, Georgia  
**County:** Fulton County  
**Prime Value:** \$237,500.00 or 95.00%

**Subcontractor:** **The Protection Engineering Group**  
**Subcontractor Status:** **Non-Minority**  
**Location:** Duluth, GA  
**County:** Gwinnett County  
**Contract Value:** \$12,250.00 or 5.00%

**Total Contract Value:** **\$250,000.00 or 100%**  
**Total M/FBE Value:** **-0-**

**Grand Total:** **\$750,000.00 or 100%**  
**Grand Total M/FBE Value:** **\$487,500.00 or 65.00%**

Contractor Type	Contractor Status	Contractor Name	Address	City	State	Zip Code	Contact Name	Contact Phone	Contact Email	Upon Approval	Amount	Percentage	Prime/Contract Value
Prime	M/FBE	KHAFRA Engineering Consultants, Inc.	225 Peachtree Street, NW, Suite 1600	Atlanta	GA	30303-1730	Valentino T. Bates	404-525-2120			\$250,000.00	70.00%	\$175,000.00
Sub	M/FBE	Engineered Systems & Services		Suwanee	GA						\$50,000.00	20.00%	
Sub	M/FBE	2M Design Consultants		John Creek	GA						\$25,000.00	10.00%	
Prime	M/FBE	S. L. King & Associates, Inc.	270 Peachtree Street, NE, Suite 1600	Atlanta	GA	30303	Stanley L. King	404-524-5800			\$250,000.00	90.00%	\$225,000.00
Sub	Non-M/FBE	Working Buildings, LLC		Atlanta	GA						\$12,500.00	5.00%	
Sub	M/FBE	Delon Hampton & Associates, Inc.		Atlanta	GA						\$12,500.00	5.00%	
Prime	Non-M/FBE	Wiley Wilson	7000 Central Parkway, Suite 1475	Atlanta	GA	30328	Neil McSweeney	678-320-1844			\$250,000.00	95.00%	\$237,500.00
Prime	Non-M/FBE	The Protection Engineering Group		Duluth	GA						\$12,500.00	5.00%	

## Agency Director Approval

<b>Typed Name and Title</b> Felicia Strong-Whitaker, Interim Director		<b>Phone</b> (404) 612-5800	<b>County Manager's Approval</b>
<b>Signature</b>		<b>Date</b>	

<b>Solicitation Information</b>	<b>NON-MFBE</b>	<b>MBE</b>	<b>FBE</b>	<b>TOTAL</b>
No. Bid Notices Sent:				
No. Bids Received:				
<b>Total Contract Value</b>	<b>\$750,000.00 or 100%</b>			
<b>Total M/FBE Values</b>	<b>\$487,500 or 65%</b>			
<b>Total Prime Value</b>	<b>\$637,500 or 85%</b>			
<b>Fiscal Impact / Funding Source</b> <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> 100-TBD-TBD-1160: General, To Be Determined, Professional Services - \$750,000.00. Funding is contingent upon availability per Capital project and pending approval of the FY 2015 Budget by the BOC.				
<b>Exhibits Attached</b> <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> <b>Exhibit 1:</b> Contractor Performance Reports <b>Exhibit 2:</b> Contract Renewal Evaluation Form <b>Exhibit 3:</b> Contract Renewal Agreements				
<b>Source of Additional Information</b> <i>(Type Name, Title, Agency and Phone)</i> Michael A. Ross, Assistant Director, Building Construction & Jail Maintenance – (404) 612-3772				

<b>Agency Director Approval</b>		<b>County Manager's Approval</b>
<b>Typed Name and Title</b>	<b>Phone</b>	
<b>Signature</b>	<b>Date</b>	
Felicia Strong-Whitaker, Interim Director	(404) 612-5800	

Revised 03/12/09 (Previous versions are obsolete)

**Procurement****Contract Attached:**  
Yes**Previous Contracts:**  
Yes**Solicitation Number:**  
RFP# 13RFP90030K-DB**Submitting Agency:**  
Facilities and  
Transportation  
Services**Staff Contact:**  
Trudie E. Carmichael**Contact Phone:**  
404-612-5929**Description:** Renew existing contracts for Standby MEP**FINANCIAL SUMMARY****Total Contract Value:**

Original Approved Amount: \$750,000.00  
 Previous Adjustments:  
 This Request: \$750,000.00  
 TOTAL: \$750,000.00

**MBE/FBE Participation:**

Amount: \$500,000.00      %: 66.66%  
 Amount:                      %:  
 Amount:                      %:  
 Amount:                      %:

**Grant Information Summary:**

Amount Requested: ☐ Cash  
 Match Required: ☐ In-Kind  
 Start Date: ☐ Approval to Award  
 End Date: ☐ Apply & Accept  
 Match Account \$:

**Funding Line 1:**

100-TBD-TBD-1160  
 Pending Approval of the  
 FY 2015 Budget by the  
 BOC

**Funding Line 2:****Funding Line 3:****Funding Line 4:****KEY CONTRACT TERMS****Start Date:**

1/1/2015

**End Date:**

12/31/2015

**Cost Adjustment:****Renewal/Extension Terms:**

One (1) renewal option remaining

**ROUTING & APPROVALS**

X	Originating Department:	Pye, April	Date: 9/29/2014
	County Attorney:		Date:
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 10/2/2014
X	Finance/Budget Analyst/Grants Admin:	Whitted, Ivan	Date: 9/30/2014
	Grants Management:		Date:
X	County Manager:	O'Connor, Patrick	Date: 10/9/2014

 <p>FULTON COUNTY</p>	<p><b>INTEROFFICE MEMORANDUM</b> <b>Dwight Ferrell, County Manager</b> <b>Facilities &amp; Transportation Services Department</b> <b>Phone: (404) 612-5900</b> <b>Fax: (404) 730-5897</b></p>
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**TO:** Felicia Strong-Whitaker, Interim Director, Purchasing and Contract Compliance

**FROM:** Michael Ross, Assistant Director, Building Construction and Jail Services *MR*

**DATE:** August 26, 2014

**SUBJECT:** Contractor Performance Report (CPR)

We have not had an opportunity to fully evaluate the Contractor's work performance. The Contract Agreement, #13RFP90030K-DB, is to provide Standby Professional Services for Facilities Related Planning, Design, Engineering Assessments – MEPFP was executed on June 6, 2014, and the Notice to Proceed (NTP) was issued on June 17, 2014, (see attached NTP letter). The Contractor has not been assigned any work to-date. We will evaluate their performance during the fourth quarter.

**Project:** Standby Professional Services for Facilities Related Planning, Design, Engineering Assessments – MEPFP

**Project No:** #13RFP90030K-DB

**Contractor:** Wiley|Wilson  
7000 Central Parkway, Suite 1475  
Atlanta, GA 30328  
POC: Neil McSweeney, PE, Sr. Vice-President  
Telephone #: 678-320-1844

If you require any additional information, please contact Trudie E. Carmichael at (404) 612-5929.

MR/tec

Enclosure

 <p>FULTON COUNTY</p>	<p><b>INTEROFFICE MEMORANDUM</b> <b>Dwight Ferrell, County Manager</b> <b>Facilities &amp; Transportation Services Department</b> <b>Phone: (404) 612-5900</b> <b>Fax: (404) 730-5897</b></p>
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**TO:** Felicia Strong-Whitaker, Interim Director, Purchasing and Contract Compliance

**FROM:** Michael Ross, Assistant Director, Building Construction and Jail Services

**DATE:** August 26, 2014

**SUBJECT:** Contractor Performance Report (CPR)

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**Project:** Standby Professional Services for Facilities Related Planning, Design, Engineering Assessments – MEPFP

**Project No:** #13RFP90030K-DB

**Contractor:** Khafra Engineering Consultants, Inc.  
225 Peachtree Street NE Ste. 1600  
Atlanta, GA 30303-1730  
POC: Valentino T. Bates, President  
Telephone #: 404-525-2120

If you require any additional information, please contact Trudie E. Carmichael at (404) 612-5929.

MR/tec

Enclosure



 <p>FULTON COUNTY</p>	<p><b>INTEROFFICE MEMORANDUM</b></p> <p>Dwight Ferrell, County Manager Facilities &amp; Transportation Services Department Phone: (404) 612-5900 Fax: (404) 730-5897</p>
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**TO:** Felicia Strong-Whitaker, Interim Director, Purchasing and Contract Compliance

**FROM:** Michael Ross, Assistant Director, Building Construction and Jail Services

**DATE:** August 26, 2014

**SUBJECT:** Contractor Performance Report (CPR)

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**Project:** Standby Professional Services for Facilities Related Planning, Design, Engineering Assessments – MEPFP

**Project**

**No:** #13RFP90030K-DB

**Contractor:** S. L. King & Associates, Inc.  
270 Peachtree Street NE Suite 1600  
Atlanta, GA 30303  
POC: Stanley L. King, President & CEO  
Telephone #: 404-524-5800

If you require any additional information, please contact Trudie E. Carmichael at (404) 612-5929.

MR/tec

Enclosure

## Contract Renewal Evaluation Form

<b>Date:</b>	August 27, 2014
<b>Department:</b>	FACILITIES AND TRANSPORTATION SERVICES
<b>Contract Number:</b>	13RFP90030K-DB
<b>Contract Title:</b>	Professional Services for Facilities Related Planning, Design, Engineering and Assessments - Mechanical, Electrical, Plumbing and Fire Protection

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

**Increased in-house review and scope preparation for contracts to reduce the number of hours needed by consultants.**

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

☐ **Internet search of pricing for same product or service:**

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

**Explanation / Notes:**

Cobb County, City of Atlanta, and Dekalb County do not utilize stand-by contracts. There are no municipalities in the Metro Atlanta area to use for benchmarks or comparison purposes.

☒ **Market Survey of other jurisdictions:**

Date contacted:	August 26, 2014
Jurisdiction Name / Contact name:	<b>Dekalb County</b>
Date of last purchase: Contract awarded in June 2014. Not used to date	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Click here to enter text.

**Explanation / Notes:**

The contract was just awarded in June 2014. We are requesting proposals for upcoming services.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

Zero dollars

**4. Does the renewal option include an adjustment for inflation?** ☐ Yes ☒ No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?** ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

**Explanation / Notes:**

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes  
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

We do not have staff with the professional licenses and designations required by code to perform this work.



Prepared by

MICHAEL ROSS, ASSISTANT DIRECTOR

Department Head

September 16, 2014

Date

Tuesday, September 16, 2014

Date



Fulton County, GA

**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE****CONTRACT RENEWAL**

**DEPARTMENT:** FACILITIES & TRANSPORTATION SERVICES

**BID/RFP# DESCRIPTION:** STANDBY PROFESSIONAL SERVICES FOR FACILITIES RELATED PLANNING, DESIGN, ENGINEERING AND ASSESSMENTS - MECHANICAL, ELECTRICAL, PLUMBING AND FIRE PROTECTION DESIGN, SERVICES AND FACILITY ASSESSMENTS

**BID/RFP# NUMBER:** 13RFP90030K-DB

**ORIGINAL APPROVAL DATE:** APRIL 16, 2014

**RENEWAL PERIOD: FROM:** JANUARY 1, 2015, THROUGH DECEMBER 31, 2015

**RENEWAL OPTION #** 1 OF 3

**NUMBER OF RENEWAL OPTIONS:** 3

**RENEWAL AMOUNT:** \$250,000.00

**COMPANY'S NAME:** KHAFRA ENGINEERING CONSULTANTS, INC.

**ADDRESS:** 225 PEACHTREE STREET, NE, SUITE 1600

**CITY:** ATLANTA

**STATE:** GEORGIA

**ZIP:** 30303-1730

**SIGNATURES:** SEE NEXT PAGE



**SIGNATURES:**

**Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications for Bid/RFP#**

(Person signing must have signature authority for the company/corporation)

**NAME:** \_\_\_\_\_ **(Print)**  
**(CEO, President, Vice President)**

**VENDOR'S SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**NOTARY PUBLIC:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_ **COUNTY:** \_\_\_\_\_

**SEAL (Affix)** **MY COMMISSION EXPIRES:** \_\_\_\_\_

**ATTEST:**

**FULTON COUNTY, GEORGIA**

\_\_\_\_\_  
**JOHN H. EAVES, CHAIRMAN**  
**BOARD OF COMMISSIONERS** **DATE:** \_\_\_\_\_

\_\_\_\_\_  
**MARK MASSEY**  
**CLERK TO THE COMMISSION** **DATE:** \_\_\_\_\_

**DEPARTMENT AUTHORIZES RENEWAL OPTION ON THE AFOREMENTIONED BID/RFP:**

**DEPARTMENT HEAD:** \_\_\_\_\_ **(Print)**

**DEPARTMENT HEAD SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

*Please indicate if the following are provided:*

- ☐ *BOC Chairperson's signature required on renewals \$ 50,000.00 or more or any Bid/RFP previously approved by the Board of Commissioners of Fulton County.*
- ☐ *A copy of the current Certificate of Insurance must be attached to all renewals.*
- ☐ *Current Performance and Payment Bonds attached (If required)*
- ☐ *Minimum of four (4) signature pages required.*



Fulton County, GA

**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE****CONTRACT RENEWAL**

**DEPARTMENT:** FACILITIES & TRANSPORTATION SERVICES

**BID/RFP# DESCRIPTION:** STANDBY PROFESSIONAL SERVICES FOR FACILITIES RELATED PLANNING, DESIGN, ENGINEERING AND ASSESSMENTS - MECHANICAL, ELECTRICAL, PLUMBING AND FIRE PROTECTION DESIGN, SERVICES AND FACILITY ASSESSMENTS

**BID/RFP# NUMBER:** 13RFP90030K-DB

**ORIGINAL APPROVAL DATE:** APRIL 16, 2014

**RENEWAL PERIOD: FROM:** JANUARY 1, 2015, THROUGH DECEMBER 31, 2015

**RENEWAL OPTION #** 1 OF 3

**NUMBER OF RENEWAL OPTIONS:** 3

**RENEWAL AMOUNT:** \$250,000.00

**COMPANY'S NAME:** S. L. KING & ASSOCIATES, INC.

**ADDRESS:** 270 PEACHTREE STREET, NW  
SUITE 1600

**CITY:** ATLANTA

**STATE:** GEORGIA

**ZIP:** 30303-1701

**SIGNATURES:** SEE NEXT PAGE

**SIGNATURES:**

**Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications for Bid/RFP#**

(Person signing must have signature authority for the company/corporation)

**NAME:** \_\_\_\_\_ **(Print)**  
**(CEO, President, Vice President)**

**VENDOR'S SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**NOTARY PUBLIC:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_ **COUNTY:** \_\_\_\_\_

**SEAL (Affix)** **MY COMMISSION EXPIRES:** \_\_\_\_\_

**ATTEST:**

**FULTON COUNTY, GEORGIA**

\_\_\_\_\_  
**JOHN H. EAVES, CHAIRMAN**  
**BOARD OF COMMISSIONERS** **DATE:** \_\_\_\_\_

\_\_\_\_\_  
**MARK MASSEY**  
**CLERK TO THE COMMISSION** **DATE:** \_\_\_\_\_

**DEPARTMENT AUTHORIZES RENEWAL OPTION ON THE AFOREMENTIONED BID/RFP:**

**DEPARTMENT HEAD:** \_\_\_\_\_ **(Print)**

**DEPARTMENT HEAD SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

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- ☐ **Current Performance and Payment Bonds attached (If required)**
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Fulton County, GA

**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE****CONTRACT RENEWAL**

**DEPARTMENT:** FACILITIES & TRANSPORTATION SERVICES

**BID/RFP# DESCRIPTION:** STANDBY PROFESSIONAL SERVICES FOR FACILITIES RELATED PLANNING, DESIGN, ENGINEERING AND ASSESSMENTS - MECHANICAL, ELECTRICAL, PLUMBING AND FIRE PROTECTION DESIGN, SERVICES AND FACILITY ASSESSMENTS

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**ORIGINAL APPROVAL DATE:** APRIL 16, 2014

**RENEWAL PERIOD: FROM:** JANUARY 1, 2015, THROUGH DECEMBER 31, 2015

**RENEWAL OPTION #** 1 OF 3

**NUMBER OF RENEWAL OPTIONS:** 3

**RENEWAL AMOUNT:** \$250,000.00

**COMPANY'S NAME:** WILEY|WILSON

**ADDRESS:** 7000 CENTRAL PARKWAY, SUITE 1475

**CITY:** ATLANTA

**STATE:** GEORGIA

**ZIP:** 30328-6055

**SIGNATURES:** SEE NEXT PAGE

**SIGNATURES:**

**Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications for Bid/RFP#**

(Person signing must have signature authority for the company/corporation)

**NAME:** \_\_\_\_\_ **(Print)**  
**(CEO, President, Vice President)**

**VENDOR'S SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**NOTARY PUBLIC:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_ **COUNTY:** \_\_\_\_\_

**SEAL (Affix)** **MY COMMISSION EXPIRES:** \_\_\_\_\_

**ATTEST:**

**FULTON COUNTY, GEORGIA**

\_\_\_\_\_  
**JOHN H. EAVES, CHAIRMAN**  
**BOARD OF COMMISSIONERS** **DATE:** \_\_\_\_\_

\_\_\_\_\_  
**MARK MASSEY**  
**CLERK TO THE COMMISSION** **DATE:** \_\_\_\_\_

**DEPARTMENT AUTHORIZES RENEWAL OPTION ON THE AFOREMENTIONED BID/RFP:**

**DEPARTMENT HEAD:** \_\_\_\_\_ **(Print)**

**DEPARTMENT HEAD SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

*Please indicate if the following are provided:*

- ☐ *BOC Chairperson's signature required on renewals \$ 50,000.00 or more or any Bid/RFP previously approved by the Board of Commissioners of Fulton County.*
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