



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Chief Purchasing Agent,
Director of Purchasing and Contract Compliance

FROM: Joseph Davis, Director, DREAM ^{JD}

DATE: September 26, 2024

SUBJECT: Recommendation Award – ITB #24ITB143401C-JNJ,
Electronic Equipment Recycling Services -FY2024

Requested Action: We are recommending approval of the highest bidder for ITB #24ITB143301C-JNJ, Electronic Equipment Recycling Services with Novus Solutions, LLC (Marietta, GA), to provide pick up all computers and electronic equipment and deliver to an approved and licensed recycling facility, and that offers the highest net value return to be paid to Fulton County. This is a revenue generating contract and the anticipated revenue is \$23,000.00 annually. Effective Upon execution of contract, through December 31, 2024, with two renewal options.

Discussion: This contract allows the county to adhere to state law regarding recycling services of salvaged electronic equipment for the department of Real Estate and Asset Management on a contract “as needed basis”.

This contract is anticipated to generate revenues in the approximate amount between \$20,000 - \$25,000 per year. DREAM will coordinate and manage the collection of salvaged electronic equipment from all County Departments. Georgia law stipulates that adherence and compliance **with EPA, Federal, state of Georgia, Georgia D.O.T, OSHA, and Fulton County environmental regulations**. This contract should allow County to be strictly adhered to these regulations.

Procedure for Basis of Award: The recommendation for the award will be based on the bidders' prices to be paid to Fulton County per unit price for various computer monitor/CRT, computer CPU, printer, keyboards, price per 100 pounds (CWT) for all other electronic equipment to determine the Net Value to the County or the highest return for recycled electronic equipment which will be considered for an award to provide electronic equipment recycling services for Fulton County. This is a Revenue Generating Contract.

Recommendation: The County received and evaluated three (3) bid responses to the solicitation. According to B. Price for all other Electronic Equipment: Novus Solutions, LLC submitted the net highest total return for 100 pounds (CWT) at a net value to the County \$60.00/100 lbs.; eWater ePlant submitted the 2nd net highest return at a net value to the

County \$56.00/100 lbs., and Premier Surplus, Inc. submitted the 3rd net highest return at a net to the County \$35.00/100 lbs.

Therefore, after careful review, we recommend Novus Solutions, LLC as the highest net value and responsible bidder to provide electronic equipment recycling services for Fulton County for the remainder of fiscal year 2024.

Authorized Signature: *Joseph Davis*
Joseph N. Davis Date: 9/26/2024
(By Director/Deputy Director)

If you require additional information, contact Khandi Flowers at (404) 612-6127.

Cc. Tim Dimond, Deputy Director, DREAM
John Adams, Administrator, DREAM
Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance
Harry Jordan, Contract Administrator, DREAM
Khandi Flowers, Contract Administrator, Purchasing & Compliance/DREAM