



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS**

**FOR**

**REQUEST FOR PROPOSAL 25RFP020325C-MH**

**2025 COMMUNITY SERVICES PROGRAM**

**FOR**

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**OF**

**FULTON COUNTY, GEORGIA**

## CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **The Mom Community** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

### WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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## **ARTICLE I - PARTIES AND TERM:**

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

## **ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:**

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

### **SCOPE OF WORK:**

#### **Community Services Program (CSP)**

**CSP Service Category:** Homelessness

**CSP Funding Priority(ies):**

**Children and Youth:** Not Applicable

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** 1. Street Outreach The activities are designed to meet the immediate needs of unsheltered homeless people...,5. Transitional housing bridge housing options for homeless population affected by mental health...,6. Emergency Financial Assistance supported by case management and other supportive services...

**Senior Services:** Not Applicable

**The Mom Community, The Residential Program** will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

**Start and end date of programming for which CSP funds will be used:**

**Start date:** 01/01/2025

**End date:** 12/31/2025

**Service Delivery Site(s):**

<b>Name of Program Site</b>	<b>Program Location (complete physical address)</b>	<b>Program City</b>	<b>Program State</b>	<b>Program Zip code</b>	<b>Fulton County District of the program (Facility) location</b>	<b>District(s) of Fulton County Residents Served by the program (facility) location</b>
The Mom Community	1818 Lakewood Ave SE	Atlanta	GA	30315	5	5

**Approach and Design:**

**The Mom Community, The Residential Program** will provide services to **100** clients that reside in Fulton County, with CSP funding.

**The Mom Community, The Residential Program will provide the following activities and services in Fulton County with CSP funding:**

The Mom Community's Residential Program is a structured housing program designed to support homeless young moms (ages 18-24) who are pregnant or parenting. The program directly aligns with Fulton County's CSP Homelessness Fund priorities by addressing street outreach, rapid re-housing, and emergency financial assistance, ensuring that homelessness among young moms is rare, brief, and nonrecurring.

Through street outreach, The Mom Community (TMC) connects with at-risk young moms through a network of community

partnerships, healthcare providers, and social service organizations, ensuring they receive immediate support for housing, healthcare, and financial stability. Many of these moms seek assistance for baby supplies or food, unaware of available resources, making outreach essential in identifying and addressing their broader needs. By providing safe housing, transportation, and connections to healthcare services, TMC ensures that moms receive critical prenatal and postnatal care, reducing the risks associated with lack of medical access during pregnancy.

The Residential Program offers structured transitional housing, where moms can stay for up to two years while receiving housing stabilization services, rental assistance, and financial literacy education. Case managers work closely with each participant to develop an individualized plan that includes job readiness training, career development, and financial planning, helping them move toward permanent, independent housing.

TMC provides emergency financial assistance for rent, utilities, security deposits, food, and transportation to prevent financial crises that could lead to eviction or housing instability. Additionally, participants receive access to childcare assistance, mental health services, and parenting education, helping them balance the demands of work, education, and parenting. By addressing both immediate and long-term barriers to stability, TMC empowers young moms to break the cycle of homelessness and build sustainable futures for themselves and their children.

Beyond housing, the program addresses three key Health and Human Services KPIs: percentage of births with low birth weight, reducing food insecurity, and increasing access to healthcare for uninsured adults and children. Many participants lack health insurance and have received little to no prenatal care before entering the program. TMC helps moms enroll in Medicaid, secure healthcare for their children, and access transportation to medical appointments to ensure consistent prenatal, postpartum, and pediatric care. The program also focuses on preventing health disparities by educating residents and connecting them to available resources, including wraparound services such as doulas for birth support and mental health professionals for counseling and emotional well-being. Additionally, many participants struggle to maintain proper nutrition during pregnancy due to financial constraints. TMC connects moms with food assistance programs and provides nutritious meals and grocery support through the Residential Program. TMC helps reduce the percentage of children born with low birth weights by connecting young moms to early prenatal care, nutritional support, and essential maternal health services. Through access to Medicaid enrollment, prenatal vitamins, doulas, lactation consultants, and transportation to medical appointments, TMC ensures that moms receive the care they need for healthier pregnancies and improved birth outcomes.

TMC also supports long-term economic stability by providing job readiness training, GED completion support, financial literacy education, and career development services to help moms transition into the workforce. In 2024, TMC provided:

- 484 nights of shelter to 179 families, creating stability for moms and their children.
- 52 therapy sessions, ensuring that moms receive mental health support while working toward stability.
- 2,700 miles of transportation to medical appointments, employment, and essential services.
- 50 parenting classes and support groups, equipping moms with parenting skills, financial literacy, and job readiness training.
- 500+ mentorship hours, connecting young moms with experienced mentors for guidance and professional development.
- 525+ volunteer hours, demonstrating strong community engagement and support.
- \$9,700 in baby supplies distributed, ensuring that moms have diapers, formula, strollers, and other essentials to care for their children.

Collaboration with over 30 partner organizations strengthens TMC's ability to address the diverse needs of its participants. Partnerships with mental health counseling providers, job training programs, childcare services, and adoption agencies ensure that moms receive comprehensive, coordinated support beyond what TMC alone can provide. These collaborations increase access to critical resources while reducing program costs, allowing TMC to effectively allocate funding where it is most needed.

A full list of collaborative partners includes: & Campaign, Adlena's Embrace, Active Resilience Counseling, Atlanta Care Center, Blueprint58, Beautiful Blooms Foundation, Butterfly Foundation, CBWW, City of Refuge, Cornerstone Church, Covenant Adoptions, Covenant House, Desire Street, East Point Church, Empowered, Encompass Ministries, Faith Planter Doula, Feet of Clay, Frontline, Happy Mama Happy Mini, Healthy Mama Healthy Baby, Helping Mamas, Her Plan, Hope Center, Imago Dei Social Services, PeachState, Ponce Presbyterian Church, Pregnancy Aid Clinic, Redeemer Anglican Church, Summerhill Ministries, Walking with Moms, and Workforce ATL.

The Residential Program offers a structured pathway out of homelessness for young moms and their children. By addressing housing instability, financial insecurity, lack of healthcare access, and workforce development, the program ensures that moms receive the resources, skills, and support systems needed to break the cycle of homelessness and poverty. Through street outreach, rapid re-housing, emergency financial assistance, and strong community partnerships, TMC creates real opportunities for young families to achieve stability, self-sufficiency, and long-term housing security.

With continued support, The Mom Community will expand its reach and deepen its impact, ensuring that young moms in Fulton County have the tools, guidance, and stability they need to thrive. By investing in housing, economic empowerment, and holistic support services, TMC is helping create a future where homelessness among young moms is truly rare, brief, and nonrecurring.

### **Designation of CSP Funds:**

Based on the awarded amount of **\$25,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

***Administrative Expenditures*** CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

***Operational Expenditures-*** CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

***Direct Service Expenditures-*** CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter,

transportation (rentals, gas, and parking, bus drivers, participant’s public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

<b>Cost Category</b>	<b>Designation of CSP Funding Award</b>
<b>Administrative</b> (5% Admin max of total funds awarded.)	\$1,250.00
<b>Operational</b> (25% Operational max of total funds awarded.)	\$0.00
<b>Direct Services</b>	\$23,750.00
<i>Total</i>	\$25,000.00

### **Explanation of Funding Details:**

The Mom Community is requesting \$25,000 from the CSP funding program, representing 9% of its \$283,667.58 annual program budget. These funds are critical to ensuring that the Residential Program continues providing stable housing, supportive services, and workforce development opportunities to young moms experiencing homelessness.

Of the requested funds, \$23,750 will be allocated to Direct Services for salaries for staff members providing direct services to clients. Additionally, \$1,250 (5%) of the funds will be used for data collection and reporting to meet CSP grant requirements.

By securing CSP funding, The Mom Community will be able to expand its capacity, sustain essential housing services, and empower more young moms to transition from homelessness to self-sufficiency. Funding will allow TMC to accept more of the 95 applicants to the program in 2025.

The CSP funding will help support the costs of key leadership and program staff essential to the success and sustainability of The Mom Community’s Residential Program. Funding will contribute to the salaries of the Executive Director, Director of Operations, Program Manager, and an Administrative Assistant, ensuring continued program oversight, operational management, and direct support for residents. These positions are critical in maintaining program quality, coordinating services, and providing hands-on support to young moms as they work toward stability and self-



sufficiency.

Christy Smucker, Executive Director/Case Manager: Christy spends 70% of her time working as a case manager for the program. TMC is requesting \$15,000 of her \$51,360 salary. Christy will be responsible for the program's oversight and expansion, working with each mom.

Amanda Mullen, Director of Development: Amanda spends 30% of her time working directly with clients. TMC is requesting \$5,540 of her \$49,220 salary. The funds will be applied to Amanda's time working directly with clients to arrange transportation, schedule doctor's appointments, and run the mentorship program.

Tamara Finlay, Program Manager: Tamara spends 100% of her time on the program. TMC is requesting her salary of \$3,210. Tamara manages the daily operations of TMC's Residential Program, ensuring the home is safe and supportive environment for the mothers and their children.

In the first reporting period, January 1, 2025 to June 30, 2025, TMC will expend the following funds:

Administrative: \$1,250- funds associated with reporting on this program.

Direct Services: \$15,000- funding for salaries associated with direct services to clients.

In the second reporting period, July 1, 2025 to December 31, 2025, TMC will expend the following funds:

Direct Services: \$8,750- funding for salaries associated with direct services to clients.

### **Program Performance Measures:**

**The Mom Community agrees to track and report program performance to the Fulton County Department of Community Development.**

**County Defined Performance Measure(s):**

**Children and Youth:** Not Applicable

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** 2. Number of individuals assisted through rapid re-housing, 5. Number of individuals whose barriers to self-sufficiency are eliminated/ reduced; paths to self-sufficiency created... , 7. Number of individuals receiving emergency financial assistance

## **Senior Services: Not Applicable**

**The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:**

**The Mom Community’s Residential Program is designed to reduce homelessness, provide stable housing, and help young moms achieve self-sufficiency. To measure success, TMC tracks county-defined and agency-defined KPIs, ensuring both immediate relief and long-term impact through structured methods, milestone tracking, and data collection strategies.**

### **County-Defined Performance Measures & Methods to Achieve Them:**

#### **1. Number of individuals assisted through rapid re-housing**

- **Methods & Strategies:** The Residential Program provides rental assistance, housing stabilization services, and connections to long-term housing options. TMC partners with landlords and housing agencies to secure safe, affordable housing for program participants.
- **Milestones & Timeline:** Individualized housing plans are developed within 30 days of entry into the program, with housing placement targeted within 6-18 months depending on availability and need.

#### **2. Number of individuals whose barriers to self-sufficiency are eliminated or reduced**

- **Methods & Strategies:** Moms receive financial literacy training, workforce development support, GED completion assistance, and childcare services to eliminate barriers to long-term stability.
- **Milestones & Timeline:** Within six months, participants complete financial coaching and career development plans. Employment and education benchmarks are tracked quarterly to measure increases in income and access to mainstream benefits.

#### **3. Number of individuals receiving emergency financial assistance**

- **Methods & Strategies:** TMC provides rent and utility assistance, security deposits, food, transportation, and childcare support to remove immediate financial barriers that contribute to homelessness.
- **Milestones & Timeline:** Financial assistance is provided within 30 days of request, with ongoing financial coaching every three months to ensure sustainable outcomes.

**To ensure accuracy and accountability, The Mom Community implements a structured evaluation system to track program impact and participant progress.**

- Shelter use is recorded in individual client files, with each night of stay carefully documented.
- Crisis services provided to families are tracked in client files, where case managers log the details of support offered.
- Applications for the Residential Program are managed through a secure online database, allowing for efficient tracking of applicant progress, intake assessments, and service utilization.
- Financial assistance disbursements are logged in expense reports, ensuring proper allocation and oversight.
- Case managers conduct quarterly assessments to measure housing stability, income increases, and access to mainstream benefits, ensuring that participants are on track for long-term independence.

Through this data-driven evaluation model, The Mom Community monitors success, identifies areas for improvement, and ensures that every dollar invested leads to measurable impact.

The Residential Program takes a holistic approach to preventing homelessness, promoting financial stability, and ensuring long-term success. In addition to tracking County-defined outcomes such as homelessness prevention, transitional housing placements, and financial assistance, TMC measures agency-specific KPIs that assess mental health support, transportation accessibility, and mentorship engagement. By monitoring therapy sessions, transportation services, and mentorship hours, TMC ensures participants receive comprehensive support that extends beyond housing placement. Through structured milestones, detailed data collection, and continuous program evaluation, The Mom Community remains committed to helping young moms and their children secure permanent housing, gain economic stability, and build a foundation for long-term self-sufficiency.

From January 1, 2025 to December 31, 2025, TMC will report on the following County-Defined Performance Metrics:

1. 3 families, or 6 individuals, assisted through rapid re-housing.
2. 30 moms whose barriers to self-sufficiency are eliminated or reduced through the mentorship program.
3. 5 families, or 10 individuals, receiving emergency financial assistance.

### **Agency Defined Performance Measure(s):**

While the County-Defined Performance Measures focus on housing placement, prevention, and community impact, The Mom Community also tracks agency-specific KPIs that ensure program effectiveness in outreach, housing stability, and financial support.

1. Therapy Sessions – TMC provides mental health support to address trauma, stress, and postpartum depression, ensuring moms can develop emotional resilience and stability. Licensed therapists conduct individual and group therapy sessions, which are tracked through attendance records and participant progress reports.
2. Transportation Services – Many young moms lack reliable transportation, creating barriers to employment,

education, and healthcare. TMC provides rides to medical appointments, job interviews, childcare, and grocery stores. Transportation services are tracked through mileage logs, ride requests, and participant usage reports to ensure accessibility meets demand.

3. **Mentorship Hours**—Mentorship is a core element of TMC’s program. It pairs moms with experienced mentors who provide career guidance, parenting support, and personal development coaching. Mentorship hours are tracked through session logs, mentor feedback, and participant engagement reports to assess impact and effectiveness.

By tracking mental health support, transportation access, and mentorship engagement, TMC ensures participants not only secure stable housing but also gain the tools, skills, and support needed for long-term self-sufficiency.

To ensure accuracy and accountability, The Mom Community implements a structured evaluation system to track program impact and participant progress.

- Shelter use is recorded in individual client files, with each night of stay carefully documented.
- Crisis services provided to families are tracked in client files, where case managers log the details of support offered.
- Applications for the Residential Program are managed through a secure online database, allowing for efficient tracking of applicant progress, intake assessments, and service utilization.
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Through this data-driven evaluation model, The Mom Community monitors success, identifies areas for improvement, and ensures that every dollar invested leads to measurable impact.

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## **ADDITIONAL REQUIREMENTS**

***Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may***

**result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.**

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

*Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.*

### **Reporting**

***It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.***

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

### **Expenditure of Funds**

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31<sup>st</sup> of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

## **ARTICLE III - COMPENSATION FOR SERVICES**

(a) Fulton County agrees to pay Contractor a maximum sum of **\$25,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute**

**a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

**ARTICLE IV - RECORD KEEPING**

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development**  
**c/o: Youth and Community Services Division**  
[hsd.grants@fultoncountyga.gov](mailto:hsd.grants@fultoncountyga.gov)  
**137 Peachtree Street, SW**  
**Atlanta, Georgia 30303**

To Contractor:

**The Mom Community**  
**PO Box 6532**  
**Atlanta, Georgia 30315**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

#### **ARTICLE V - INDEMNIFICATION**

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the



actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

**ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY’S CONVENIENCE AND  
FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor’s performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County’s right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between

Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

## **ARTICLE VII - INDEPENDENT CONTRACTOR STATUS**

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **The Mom Community**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

## **ARTICLE VIII - INSURANCE**

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

## **ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT**

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

## **ARTICLE X - SUBCONTRACTING**

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

## **ARTICLE XI - ASSIGNABILITY**

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

## **ARTICLE XII - SEVERABILITY OF TERMS**

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

## **ARTICLE XIII – PRECEDENCE OF AGREEMENT**

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

#### **ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

#### **ARTICLE XV - CAPTIONS**

The captions are inserted herein only as a matter of convenience and for reference and in no way define,

limit, or describe the scope of this Agreement or the intent of the provisions thereof.

#### **ARTICLE XVI - GOVERNING LAW**

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

#### **ARTICLE XVII - JURISDICTION**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.





## F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	The Mom Community
Project No. and Project Title:	The Residential Program

## CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

2637529

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

3/4/2025

Date of Authorization

Amanda Mullen

Authorized Officer or Agent  
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Amanda Mullen

Printed Name (of Authorized Officer or Agent of Contractor)

Amanda Mullen

Signature (of Authorized Officer or Agent)

Director of Development

Title (of Authorized Officer or Agent of Contractor)

3/4/2025

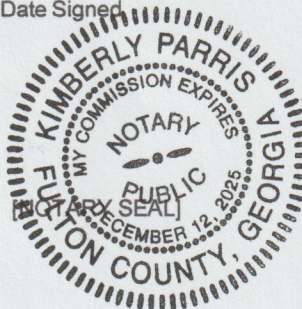
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

5 DAY OF March, 2025

Kimberly Harris  
Notary Public

My Commission Expires: December 12, 2025



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).





# GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	The Mom Community
Project No. and Project Title:	The Residential Program

## FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

**2637529**

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

**3/4/2025**

Date of Authorization

**Amanda Mullen**

Authorized Officer of Agent  
(Name of Subcontractor)

**I hereby declare under penalty of perjury that the foregoing is true and correct**

**Amanda Mullen**

Printed Name (of Authorized Officer or Agent of Contractor)

*Amanda Mullen*

Signature (of Authorized Officer or Agent)

**Director of Development**

Title (of Authorized Officer or Agent of Contractor)

**3/4/2025**

Date Signed

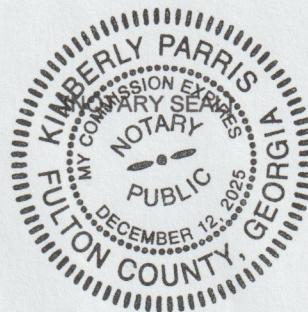
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

5 DAY OF March, 2025

*Kimberly Parris*

Notary Public

My Commission Expires: December 12, 2025



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/30/2025

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Assured Partners of Georgia - Augusta 725 Industrial Park Drive Ste 2 Evans GA 30809	<b>CONTACT NAME:</b> Phyllis Yates <b>PHONE (A/C, No, Ext):</b> (706) 722-0000 <b>FAX (706) 722-0192 (A/C, No):</b> <b>E-MAIL:</b> phyllis.yates@assuredpartners.com <b>ADDRESS:</b> <table style="width: 100%;"> <tr> <td style="width: 80%;"><b>INSURER(S) AFFORDING COVERAGE</b></td> <td style="width: 20%;"><b>NAIC #</b></td> </tr> <tr> <td><b>INSURER A:</b> United States Liability Insurance Company</td> <td>25895</td> </tr> <tr> <td><b>INSURER B:</b> Berkshire Hathaway HomeState Insurance Company</td> <td>20044</td> </tr> <tr> <td><b>INSURER C:</b> Traveler's Insurance</td> <td></td> </tr> <tr> <td><b>INSURER D:</b></td> <td></td> </tr> <tr> <td><b>INSURER E:</b></td> <td></td> </tr> <tr> <td><b>INSURER F:</b></td> <td></td> </tr> </table>	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>	<b>INSURER A:</b> United States Liability Insurance Company	25895	<b>INSURER B:</b> Berkshire Hathaway HomeState Insurance Company	20044	<b>INSURER C:</b> Traveler's Insurance		<b>INSURER D:</b>		<b>INSURER E:</b>		<b>INSURER F:</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>														
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<b>INSURER C:</b> Traveler's Insurance															
<b>INSURER D:</b>															
<b>INSURER E:</b>															
<b>INSURER F:</b>															
<b>INSURED</b> The Mom Community PO Box 6532 Atlanta GA 30315															

**COVERAGES****CERTIFICATE NUMBER:** 2024**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	Y		NPP1604128C	05/18/2025	05/18/2026	EACH OCCURRENCE \$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000	
							MED EXP (Any one person) \$ 5,000	
							PERSONAL & ADV INJURY \$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000	
	OTHER:						PRODUCTS - COMP/OP AGG \$ Included	
B	<b>AUTOMOBILE LIABILITY</b>			02APM040042-02	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY \$ 1,000,000	
	<input type="checkbox"/> ANY AUTO							
	<input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS							
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY							
							INJURY (Per person) \$	
							BODILY INJURY (Per accident) \$	
							PROPERTY DAMAGE (Per accident) \$	
							\$	
	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>			NPP1604128C	05/18/2025	05/18/2026	EACH OCCURRENCE \$ 1,000,000	
	<input checked="" type="checkbox"/> <b>EXCESS LIAB</b>						AGGREGATE \$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE						\$	
	DED RETENTION \$							
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	N/A		UB-0W488379	03/12/2025	03/12/2026	PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							
	If yes, describe under DESCRIPTION OF OPERATIONS below							
A	Professional E&O Liability			NPP1604128C	05/18/2025	05/18/2026	Each Incident \$1,000,000 Aggregate \$2,000,000	

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Fulton County Government is additional insured as respects general liability per CG2026 (04/13).

**CERTIFICATE HOLDER****CANCELLATION**

Fulton County Government 141 Pryor St SW Atlanta GA 30303-3408	<p><b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b></p> <p><b>AUTHORIZED REPRESENTATIVE</b></p>
--	--

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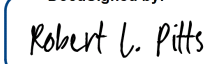
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

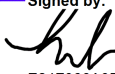
OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME      **The Mom Community**


DocuSigned by:  
  
BA715B1A26544E7  
Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

Signed by:      Name of Signatory: Leroy Barber  
      Title of Signatory: Board Chairman  
E24F066A0DE6402...  
Authorized Signature

ATTEST:

ATTEST:

Signed by:  
  
EEC476C4837648D...  
Tonya R. Grier  
Clerk to the Commission

Signed by:      Name of 2nd Signatory: **Christina Smucker**  
      Title of 2nd Signatory: **Executive Director**  
CE2D9FE39DAB40E...  
Second Authorized Signature

(Affix County Seal)

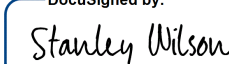


(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:  
  
0EC92EDADEFB4B8...  
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:  
  
5E4D76DFB4A0450...  
Stanley Wilson, Director  
Fulton County Department of  
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

## Certificate Of Completion

Envelope Id: 12323325-A585-4B2E-B258-31120F79650B

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-The Mom Community-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 25

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 100.16.226.226

## Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/15/2025 8:25:34 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

## Signer Events

### Signature

### Timestamp

Leroy Barber

Signed by:

  
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Sent: 6/15/2025 8:33:17 PM

lbarbjr@gmail.com

Resent: 6/20/2025 2:40:26 PM

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(None)

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Viewed: 6/23/2025 9:06:34 AM

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Signed using mobile

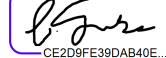
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Christy Smucker

Signed by:

  
CE2D9FE39DAB40E...

Sent: 6/23/2025 9:09:19 AM

christy@momcommunity.org

Viewed: 6/23/2025 12:30:21 PM

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(None)

Signed: 6/23/2025 12:36:20 PM

Signature Adoption: Drawn on Device

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Signed using mobile

### Electronic Record and Signature Disclosure:

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ID: 0577bf64-fe8a-43bb-93aa-eddc45e5708d

Mark Hawks2

**Completed**

Sent: 6/23/2025 12:36:22 PM

mark.hawks@fultoncountyga.gov

Resent: 6/24/2025 9:45:43 AM

Chief Assistant Purchasing Agent

Resent: 6/25/2025 1:04:32 PM

Purchasing and Contract Compliance

Using IP Address: 45.20.200.178

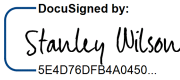
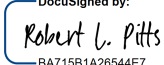

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Security Level: Email, Account Authentication  
(None)

Signed: 6/25/2025 1:19:49 PM

### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450...  Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/25/2025 1:19:52 PM Viewed: 6/25/2025 4:19:23 PM Signed: 6/25/2025 4:19:33 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 2601:cd:cc80:7e10:e8ed:c227:f06f:db6	Sent: 6/25/2025 4:19:36 PM Viewed: 6/27/2025 2:28:23 PM Signed: 6/27/2025 2:29:24 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/27/2025 2:28:23 PM ID: 095f364a-1af0-4b37-8c4b-15ee714cfb6c		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8...  Signature Adoption: Pre-selected Style Using IP Address: 24.99.192.18	Sent: 6/27/2025 2:29:27 PM Viewed: 6/27/2025 3:04:18 PM Signed: 6/27/2025 3:06:55 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/27/2025 3:04:18 PM ID: 2f965936-8b0f-4060-a8c2-872685dcc2b5		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 66.56.23.82	Sent: 6/27/2025 3:06:58 PM Viewed: 6/27/2025 3:07:38 PM Signed: 6/27/2025 3:07:58 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7...  Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 3:08:00 PM Resent: 6/30/2025 11:57:04 AM Viewed: 6/30/2025 12:06:46 PM Signed: 6/30/2025 12:06:51 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...    Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/30/2025 12:06:53 PM Viewed: 7/1/2025 10:02:50 AM Signed: 7/1/2025 10:03:04 AM
<b>Electronic Record and Signature Disclosure:</b>		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>Completed</b>  Using IP Address: 45.20.200.178	Sent: 7/1/2025 10:03:07 AM Resent: 7/3/2025 10:43:17 AM Viewed: 7/3/2025 2:14:18 PM Signed: 7/3/2025 2:14:22 PM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/15/2025 8:33:16 PM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/15/2025 8:33:16 PM Resent: 7/3/2025 2:14:29 PM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/15/2025 8:33:17 PM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 7/3/2025 2:14:25 PM Viewed: 7/9/2025 2:46:35 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/15/2025 8:33:16 PM
Certified Delivered	Security Checked	7/3/2025 2:14:18 PM
Signing Complete	Security Checked	7/3/2025 2:14:22 PM
Completed	Security Checked	7/3/2025 2:14:25 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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