

Contract Renewal Evaluation Form

Date:	October 13, 2025
Department:	Public Works
Contract Number:	25ITB1376191A-KM
Contract Title:	Concrete Manhole Parts

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The scope and cost reduction efforts of this contract are limited since this contract is for pre-cast concrete manhole risers, covers, base sections, iron frames, grates, and steel manhole riser extension rings. These items must be purchased, and is used for sewer extensions, repairs and maintenance in Fulton County. If this contract was reduced, or not approved, the Department of Public Works response time to any sanitary sewer extensions, repairs, on, or around the sanitary sewer system, could be delayed.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ **Internet search of pricing for same product or service:**

	Date of search: October 16, 2025
	Price found: Pricing varies due to the different types and sizes of Manhole Bases, Manhole Cones and Manhole Risers.
Different features / Conditions:	48" Precast Concrete Cone 3 Foot, 48" Precast Concrete Doghouse Riser, 48" Precast Concrete Riser 4 Foot, 48" Precast Concrete Riser 2 Foot
Percent difference between internet price and renewal price: 14% Difference	

Explanation / Notes:

In accordance with Fulton County Purchasing Code, Section 102-373, contracts such as this shall have a competitive bid. Since this contract is over \$100,000.00 dollars it shall go before the Board of Commissioners.

Sample Materials: Items 2,3,4 & 5 of the contract pricing sheet.

Samples of the internet pricing of materials out of the group of materials covered in this contract. Internet's pricing of sampled items are listed below. Private commercial pricing is significantly higher than contracted municipal pricing. The internet price which is 14% higher because it is quoting gross

prices, however, the County purchases several different types of Manhole Bases, Manhole Cones and Manhole Risers, therefore the prices are lower.

<u>For Example</u>	<u>Our Price</u>	<u>Compared Price</u>
Line# 2 – 48" Precast Concrete Cone 3 Foot	\$733.90	\$836.64
Line# 3 – 48" Precast Concrete Doghouse Riser	\$827.31	\$943.13
Line# 4 – 48" Precast Concrete Riser 4 Foot	\$978.53	\$1,115.52
Line# 5 – 48" Precast Concrete Riser 2 Foot	\$489.27	\$557.76

☐ **Market Survey of other jurisdictions:**

Date contacted:	October 16, 2025
Jurisdiction Name / Contact name:	Clayton County / Angela Glover (No Response)
Date of last purchase:	
Price paid:	
Inflation rate:	
Adjusted price:	
Percent difference between past purchase price and renewal price:	
Are they aware of any new vendors?	☐ Yes ☐ No
Are they aware of a reduction in pricing in this industry?	☐ Yes ☐ No
How does pricing compare to Fulton County's award contract?	Prices vary per item, and per size.

Explanation / Notes:

☐ **Other (Describe in detail the analysis conducted and the outcome):**

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	PO has not been utilized at this time.
Price paid:	PO has not been utilized at this time.
Inflation rate:	Click here to enter text.

Adjusted price:

[Click here to enter text.](#)

Percent difference between past purchase price and renewal price:

[Click here to enter text.](#)

Explanation / Notes:

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

An annual contract is needed by the Public Works Department on a year-round basis for Manhole Bases, Manhole Cones and Manhole Risers which are used to complete sewer rehab extensions, repair and maintenance.

7. What would be the impact on your department if this contract was not approved?

If this contract renewal is not approved, the Department of Public Works will not be able to complete sewer rehab extensions, repair and maintenance.