

Contract Renewal Evaluation Form

Date:	June 17, 2025
Department:	Public Works
Contract Number:	23ITB08232023A-JWT
Contract Title:	Emergency Sewage Cleanup Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed, and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This contract provides emergency cleaning and removal of sewage contaminated household items and disinfection of the contaminated area within private property. Fulton County provides this service in both the North and South Fulton service areas when the public sewer system malfunctions and causes an overflow onto private property.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:	June 5, 2025
Price found:	\$14sqft
Different features / Conditions:	Unknown
Percent difference between internet price and renewal price:	3.5%

Explanation / Notes:

Vendor is under market pricing

☐ Market Survey of other jurisdictions:

Date contacted:	June 25, 2025
Jurisdiction Name / Contact name:	Clayton County / Angela Glover
Date of last purchase:	Unknown
Price paid:	\$13sqft

Adjusted price:	Unknown
Percent difference between past purchase price and renewal price:	3.5%
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Pricing depends on the scope of work needed at customer property.

Explanation / Notes:

After analysis the contract renewal is better pricing than current market pricing

☐ **Other (Describe in detail the analysis conducted and the outcome):**

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

4. **Does the renewal option include an adjustment for inflation?** ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:

Price paid:

Inflation rate: **3%**

Adjusted price:

Percent difference between past purchase price and renewal price: **3%**

Explanation / Notes:

5. **Is this a seasonal item or service?** ☐ Yes ☒ No

6. **Has an analysis been conducted to determine if this service can be performed in-house?** ☐ Yes ☒ No **If yes, attach the analysis.**

7. **What would be the impact on your department if this contract was not approved?**

If this contract is not approved, the service would not be readily available to mitigate sewage contaminated residences that was the result of the sewer system malfunctioning. In addition, the department does not have the equipment to provide indoor sewer remediation services. Therefore, the ability to rapidly respond to customers in crisis situations such as this is critical to maintaining the level of customer service required and not be susceptible to legal actions.