



ENDING THE HIV EPIDEMIC GRANT

Metropolitan Area FY22 Agreement

FY 2025 Partial Award and

Additional Two-Month Contract Extension

THIS AGREEMENT, entered this 1st day of June 2025 through the 31st day of July 2025 by and between FULTON COUNTY (hereinafter referred to as "County") a political subdivision of the State of Georgia, acting by and through its duly elected Board of Commissioners ("**BOC**"), and Dekalb County Board of Health (hereinafter referred to as "Subrecipient").

WHEREAS, as the recipient for Ryan White Part A funds for Metropolitan Atlanta, Fulton County received notification from the Health Resources and Services Administration (HRSA) of an "Ending the HIV Epidemic" award (UT8HA33933) with a project period from March 1, 2020 through February 28, 2025 with an award of \$3,975,746 per year subject to the availability of federal funding; and

WHEREAS, Subrecipients, including Dekalb County Board of Health, were recommended by a Review Committee pursuant to 21RFPRW0708B-EC; and

WHEREAS, these subrecipient agencies provide core medical services and essential support services for medically indigent Persons Living with HIV in Fulton, Cobb, DeKalb, and Gwinnett Counties; and

WHEREAS, on September 19, 2024, pursuant to Agenda Item #24-0586, the BOC approved the acceptance of new "Ending the HIV Epidemic" grant funding through the Health Resources and Services Administration award UT8HA3393; and

WHEREAS, the Department for HIV Elimination was concerned about ensuring the uninterrupted provision of services while completing the vendor selection process for the remainder of FY2025 through February 28, 2030, pursuant to RFP 24RFP1343702B-PS, and requested that the BOC extend the subrecipient contracts and increase the spending authority of the "Ending the HIV Epidemic" agencies; and

WHEREAS, on January 8, 2025, pursuant to Agenda Item #25-0021, the BOC approved this requested extension of Subrecipient's contract for a three-month period from March 1, 2025 through May 31, 2025, and, subject to federal funding, approved the amendment of Subrecipient's existing contract to increase the spending authority in the amount of **\$44,978** pursuant to HRSA's "Ending the HIV Epidemic" award UT8HA3393; and

WHEREAS, the County and Subrecipient have entered into an amended agreement to facilitate the approved funding for a three-month extension into FY2025 through May 31, 2025 in an amount not to exceed **\$44,978**, subject to federal funding availability and disbursement; and

WHEREAS, the Department for HIV Elimination desires to avoid an interruption of client services through the provision of partial FY2025 funding for services provided in FY2025 by extending the existing Department for HIV Elimination agreements with subrecipients for an additional two months; and

WHEREAS, on May 21, 2025, pursuant to Agenda Item 25-0386, the BOC approved the requested additional two-month extension from June 1, 2025 through July 31, 2025, and, subject to federal funding, approved the amendment of Subrecipient's contract to increase the spending authority of Subrecipient in the amount of **\$30,585**; and

WHEREAS, by extending these contracts for an additional two months and increasing the spending authority of "Ending the HIV Epidemic" agencies, the Department for HIV Elimination will be able to ensure the uninterrupted provision of services while completing the vendor selection process for the remainder of FY2025 through February 28, 2030, pursuant to RFP 24RFP1343702B-PS; and

WHEREAS, the County now desires to amend Subrecipient's agreement pursuant to Agenda Item #25-0386, approved by the BOC on May 21, 2025.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the parties hereunto agree as follows:

ARTICLE 1. CONTRACT DOCUMENTS

Revise Paragraph 1.0 by adding:

- EXHIBIT A-25-2 Work Plan Goals and Objectives tied to Approved Budget
- EXHIBIT B-25-2 Approved Five-Month Budget

ARTICLE 7. COMPENSATION FOR SERVICES

Revise Paragraph 7.0 by adding:

Paragraph 7.0 Subject to the availability and disbursement of federal funds, the legislatively approved services described in EXHIBIT A-25-2 Workplan and EXHIBIT B-25-2 Budget herein shall be performed by Subrecipient for a FY2025 partial allocation of RWHAP, Part A funds, in an amount not to exceed three-month funding amount of **\$44,978** + two-month funding amount of **\$30,585**, for a total of five-month funding amount of **\$75,563**.

Revise Paragraph 7.2 by adding:

Paragraph 7.2a. The budget attached to Contract in EXHIBIT B-25-2 Approved five-month Budget is a complete, approved FY2025 budget for expenditures of all RWHAP Part A funds awarded pursuant to this Agreement and may hereafter be amended or extended in writing by mutual agreement of parties prior to expenditure of funds.

Paragraph 7.2.b. For FY2025 five-month budget, subrecipient must submit a draft partial FY2025 Work Plan and FY2025 budget to the designated DHE Project Officer no later than **May 12, 2025**. After the subrecipient and the designated DHE Project Officer agree on a negotiated budget and work plan and the negotiated budget and work plan are approved by the DHE Director, these items will become a part of this agreement as EXHIBIT A-25-2 partial FY2025 Work Plan Goals and Objectives tied to Approved Budget and EXHIBIT B-25-2 partial Approved Annual Budget respectively.

EXHIBIT B-25-2 partial Budget shall then be a complete, approved partial FY2025 budget for expenditures of all “Ending the HIV Epidemic” funds awarded pursuant to this Agreement and may hereafter be amended or extended in writing by mutual agreement of parties prior to expenditure of funds.

ARTICLE 9. **INVOICING AND PAYMENT**

Paragraph 9.9. Closeout and Final Reimbursement Submission. The final submission must include a certification **signed by the official authorized to legally bind Subrecipient** as follows: *“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of this contract. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812, 45 CFR 75.415(a)).”*

ARTICLE 10. **FUNDING EXCLUSIONS AND RESTRICTIONS**

Revise Paragraph 10.1:

Paragraph 10.1. Subrecipient agrees that “Ending the HIV Epidemic” funds will not be used to supplant or replace state and local HIV-related funding or in-kind resources expended by Subrecipient for HIV-related services during the contract period beginning March 1, 2022 and ending July 31, 2025

ARTICLE 15. **TERMINATION**

Revise Paragraph 15.0:


Paragraph 15.0. This contract shall terminate no later than 11:59 p.m. on July 31, 2025.

IN WITNESS HEREOF, the parties hereto have set their hands and affixed their seals.

FULTON COUNTY, GEORGIA

By:

DocuSigned by:




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Robert L. Pitts, Chairman
Board of Commissioners

06/02/2025 | 12:47 PM EDT
Date

Attest:

Signed by:




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Tonya Grier
Fulton County Clerk to the Commission

ITEM#: 25-0386 DATE: 05/21/2025

APPROVED AS TO FORM:

Signed by:

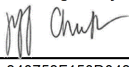


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Office of the County Attorney
For Fulton County Government

APPROVED AS TO CONTENT:

DocuSigned by:




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Jeff Cheek, Director
Department for HIV Elimination

SUBRECIPIENT:

By: DeKalb County Board of Health

Signed by:



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Signature
District Health Director
Title

05/29/2025 | 8:49 AM PDT
Date
Sandra Valenciano
Typed Name

EXHIBIT A-25-2

PARTIAL FY2025 WORK PLAN GOALS AND OBJECTIVES TIED TO APPROVED BUDGET

(SEE END OF DOCUMENT)

EXHIBIT B-25-2

PARTIAL FY2025 APPROVED BUDGET AND BUDGET JUSTIFICATION TIED TO GOALS AND OBJECTIVES

(SEE END OF DOCUMENT)

FY2025 EHE WORK PLAN – DeKalb Public Health

WORK PLAN – DeKalb Public Health

Priority Category	EtHE MH		Total funding requested in this category (total five months)	\$ 14,055	
Target Number of Clients (June-July 2025): 8			Target Number of Units (June-July 2025): 23		
HIV Care Continuum Impact					
	Linkage	Retention	Engagement	Prescribed ART	Viral Suppression
Clients Achieving Outcome	7	6	7	7	7
Total Clients	8	8	8	8	8
% Achieving Outcome	93%	80%	95%	95%	95%
Does this goal focus on people in care, but not virally suppressed?		Yes	If yes, please describe: Getting clients into care is the priority before attaining viral suppression.		
Part A Goal # and Goal		Goal 2. Improve health outcomes to reach sustained viral suppression.			
Objective # & Objective		Objective 1.2 Enhance and improve capacity of services and infrastructure for quality care.			
Key Action Steps		Timeline	Person(s) Responsible	Progress Measure(s)	
1. Increase client access to mental health services by adding more non-traditional hours’ appointment slots.		June 1, 2025 – July 31, 2025	<ul style="list-style-type: none">Linkage teamSocial Service ProviderPatient Navigator	<ul style="list-style-type: none">Average time to be linked to a mental health specialist from baselineNumber of clients receiving mental health services who achieve viral load suppression	
2. Provide intake and EMA documentation training to program staff.		June 1, 2025 – July 31, 2025	<ul style="list-style-type: none">Social Service Provider	<ul style="list-style-type: none">Number of staff participating in intake and EMA documentation trainingPercentage of client files with complete intake and EMA documentation from baseline	
3. Provide mental health assessments and develop mental health treatment plans for all eligible clients.		June 1, 2025 – July 31, 2025	<ul style="list-style-type: none">Social Service Provider	<ul style="list-style-type: none">Number of clients receiving mental health assessmentsNumber of eligible clients with documented mental health treatment plans	
4. Provide ongoing intensive mental health services.		June 1, 2025 – July 31, 2025	<ul style="list-style-type: none">Social Service Provider	<ul style="list-style-type: none">Number of clients receiving mental health services during their scheduled visit	

FY2025 EHE WORK PLAN – DeKalb Public Health

WORK PLAN – DeKalb Public Health

Priority Category	EtHE MNT		Total funding requested in this category (total five months)	\$ 13,877	
Target Number of Clients (June-July 2025): 19			Target Number of Units (June-July 2025): 52		
HIV Care Continuum Impact					
	Linkage	Retention	Engagement	Prescribed ART	Viral Suppression
Clients Achieving Outcome	17	15	18	18	18
Total Clients	19	19	19	19	19
% Achieving Outcome	93%	80%	95%	95%	95%
Does this goal focus on people in care, but not virally suppressed?		Yes	If yes, please describe: Getting clients into care is the priority before attaining viral suppression.		
Part A Goal # and Goal	Goal 2. Improve health outcomes to reach sustained viral suppression.				
Objective # & Objective	Objective 1.2 Enhance and improve capacity of services and infrastructure for quality care.				
Key Action Steps	Timeline	Person(s) Responsible		Progress Measure(s)	
1 Develop and improve client referral to Medical Nutrition Therapy	June 1, 2025 – July 31, 2025	Program Coordinator, clinical team, nutritionist		The number of referrals made and kept	
2 Increase visibility of the MNT services	June 1, 2025 – July 31, 2025	Program Coordinator, office manager, Nutritionist, Patient Navigator		Number of MNT flyers posted and distributed	
3 Review MNT service utilization and adjust accordingly	June 1, 2025 – July 31, 2025	Program Coordinator, nutritionist		Improvements made to client utilization of MNT services	
4 Assess clients need for nutritional supplements and provide accordingly	June 1, 2025 – July 31, 2025	Nutritionist		Amounts of nutritional supplements distributed	
5. By May 31, 2025, provide Medical Nutrition Therapy for at least 50 unduplicated clients	June 1, 2025 – July 31, 2025	Program Coordinator, Clinic team, Nutritionist		The number of clients receiving medical nutrition therapy	

FY2025 EHE WORK PLAN – DeKalb Public Health

WORK PLAN – DeKalb Public Health

Priority Category	Epidemiology	Total funding requested in this category (total five months)		\$ 47,631	
Service Targets	Target number of unduplicated clients (June-July 2025)	17	Target number of units/visits (Include unit value, ie. 50 visits or 50 one-way trips) (June-July 2025)		17
Care Continuum Impact	Retention	Viral Suppression	Engagement	Linkage	Choose an item.
Does this goal focus on persons in care, but not virally suppressed?					Yes
EHE Goal # and Goal	Goal 2. Improve health outcomes to reach sustained viral suppression.				
Objective # & Objective	Objective 3.2 Integrate data systems to improve care coordination throught the jurisdiction.				
Key Action Steps		Timeline	Person(s) Responsible	Progress Measure(s)	
1. Client engagement via surveys 2. Collect HIV related data		June 1, 2025 – July 31, 2025	Epidemiologist	<ul style="list-style-type: none"> • Number of survey responses • Number of client interactions • Percentage of survey responses • Demographic Data 	
3. Submit reports about data findings		Quarterly	Epidemiologist	<ul style="list-style-type: none"> • Number of reports submitted in a year 	

PARTIAL FY2025 APPROVED BUDGET AND BUDGET JUSTIFICATION TIED TO GOALS AND OBJECTIVES

DeKalb Public Health **5 BUDGET REQUEST: March - July 2025**

CORE MEDICAL SERVICES: PRIORITY CATEGORY SUMMARY

		EXTENDED HOURS							
		TOTAL	EXTENDED HOURS SUBTOTAL	MCM EtHE - Extended Hours	MNT EtHE - Extended Hours	MH EtHE - Extended Hours	OH EtHE - Extended Hours	OAHS EtHE - Extended Hours	SA OUT EtHE - Extended Hours
A	Personnel	Salary	\$ 25,929	\$ 25,929	\$ -	\$ 12,596	\$ 13,333	\$ -	\$ -
		Fringe	\$ 376	\$ 376	\$ -	\$ 183	\$ 193	\$ -	\$ -
B	Materials & Supplies	Medications	\$ 600	\$ 600	\$ -	\$ 600	\$ -	\$ -	\$ -
		Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C	Printing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
D	Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E	Travel		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G	Space		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
H	Audit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
I	Insurance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J	Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Direct Charges			\$ 26,905	\$ 26,905	\$ -	\$ 13,378	\$ 13,527	\$ -	\$ -
K Indirect Charges			\$ 1,027	\$ 1,027	\$ -	\$ 499	\$ 528	\$ -	\$ -
TOTAL			\$ 27,932	\$ 27,932	\$ -	\$ 13,877	\$ 14,055	\$ -	\$ -
			\$ 27,932	\$ 27,932					

SUPPORT SERVICES: PRIORITY CATEGORY SUMMARY

		EXTENDED HOURS								
		TOTAL	EXTENDED HOURS SUBTOTAL	Epidemiologist EtHE	LING EtHE - Extended Hours	N-MCM EtHE - Extended Hours	OPS - Legal EtHE - Extended Hours	PS EtHE - Extended Hours	REF EtHE - Extended Hours	TRANSP EtHE - Extended Hours
A	Personnel	Salary	\$ 27,566	\$ 27,566	\$ 27,566	\$ -	\$ -	\$ -	\$ -	\$ -
		Fringe	\$ 18,276	\$ 18,276	\$ 18,276	\$ -	\$ -	\$ -	\$ -	\$ -
B	Materials & Supplies		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C	Printing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
D	Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E	Travel		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
F	Medical Transportation		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G	Space		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
H	Audit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
I	Insurance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J	Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Direct Charges			\$ 45,842	\$ 45,842	\$ 45,842	\$ -	\$ -	\$ -	\$ -	\$ -
K Indirect Charges			\$ 1,789	\$ 1,789	\$ 1,789	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL			\$ 47,631	\$ 47,631	\$ 47,631	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 47,631	\$ 47,631						

TOTAL REQUEST	\$ 75,563
Admin Total \$	\$ 2,816
Admin Total %	3.73%

Administrative total cannot exceed 10%

A. Salary & Fringe	1	2	3	4	5	6	7	8	9	10	11	12
	Position Number	Priority (SELECT FROM LIST)	Position Title	Employee Name	TOTAL Annual Salary from ALL Sources	% of Time on EtHE Project in THIS Priority	EtHE Salary Total 5-month Award	Fringe Rate	EtHE Fringe Total 5-Month Extension	EtHE Personnel Total 5-Month	% Admin	ADMIN TOTAL
	1	MNT EtHE – Exte	Nutritionist	Lehmann, Jean	\$ 30,230.00	100.00%	\$ 12,596	1.45%	\$ 183	\$ 12,778	0.00%	\$ -
	2	MH EtHE – Exten	Social Services	Sophia Thomas	\$ 32,000.00	100.00%	\$ 13,333	1.45%	\$ 193	\$ 13,527	0.00%	\$ -
	3	Epidemiologist E	Epidemiologist	Vacant	\$ 66,158.17	100.00%	\$ 27,566	66.30%	\$ 18,276	\$ 45,842	0.00%	\$ -
		NONE			\$ -	0.00%	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -

[illegible]

K. Indirect	1	2	3	4	5	6	7	8
	Priority (SELECT FROM LIST)	Line Item	Item Description	Total Cost/Month	# of Months	LINE ITEM TOTAL	% Admin	ADMIN TOTAL
	MNT ETHE – Ex	Other	Indirect Cost Rate	\$ 99.75	5	\$ 499	100.00%	\$ 499
	MH ETHE – Ex	Other	Indirect Cost Rate	\$ 105.59	5	\$ 528	100.00%	\$ 528
	TRANSP ETHE –	Other	Indirect Cost Rate	\$ -	0	-	100.00%	\$ -
	LING ETHE – Ex	Other	Indirect Cost Rate	\$ -	0	-	100.00%	\$ -
	Epidemiologist	Other	Indirect Cost Rate	\$ 357.83	5	\$ 1,789	100.00%	\$ 1,789
							\$ 2,816	

TELEHEALTH

GENERAL SUBTOTAL	MCM EtHE - Telehealth	MNT EtHE - Telehealth	MH EtHE - Telehealth	OH EtHE - Telehealth	OAHS EtHE - Telehealth	SA OUT EtHE - Telehealth
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TELEHEALTH

TELEHEALTH SUBTOTAL	N-MCM EtHE - Telehealth	PS EtHE - Telehealth	REF EtHE - Telehealth
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HOUSING

HOUSING SUBTOTAL	HOUSING EtHE
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Goal # and Objective #(s) from Workplan		DETAILED JOB DESCRIPTION SPECIFIC TO PRIORITY CATEGORY	
Goal 3 Objective 3.3		Provide nutritional assessments, screenings, and treatment. Promote healthy living and improve dietary habits. Engage referred clients requiring medical nutrition assistance. Capture the number of clients receiving medical nutritional therapy in addition to distributing nutritional supplements. Collaborate with providers on clients requiring immediate nutritional assistance and treatment. Co-facilitate nutritional classes with HIV education. Distribute educational literature to promote healthy living.	
Goal 2 Objective 1.1		Ensures new clients enrollment and orientation. Assists in Rapid Entry of newly diagnosed. Conducts face-to-face comprehensive mental health and psychosocial assessments to identify substanproblems and service needs. Provides ongoing mental health/substance abuse assessments and referral. Provides risk reduction counseling and conducts pre-test and post- test HIV counseling. Establishes linkage and coordination of referral services with community agencies. Develops and maintains cooperative working relationships with community service providers.	
Goal 3 Objective 3.1		Monitor the cause of repeat occurrences of STI infections of clients. Track risk factors and/or root causes related to patterns of infections and/or diseases. Trace community/area zip-codes of high infections. Collect data pertaining to client's treatment and outcomes. Collect and analyze data acquired through interviews, surveys, treatment, and other means. Advise health officials, Data Manager and staff on disease spread and containment strategies. Data mine and analyze clinical and county data pertaining to disease outbreaks. Monitor infection and viral load suppression of clients.	

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11
Goal # and Objective #(s) from Workplan
Goal 3 Objective 3.3
Goal 2 Objective 1.1
Goal 3 Objective 3.1

9
Goal # and Objective #(s) from Workplan