

Contract Renewal Evaluation Form

Date:	September 10, 2024
Department:	Real Estate and Asset Management
Contract Number:	23ITB138800C-MH
Contract Title:	Scrap Metal Removal

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This service cannot afford to be reduced because we *do* not have any alternative resources to get this service done. This contract furnishes all materials, labor, tools, equipment, and appurtenances necessary to provide scrap metal removal services for Fulton County. This contract allows the County to adhere to state law regarding disposal of scrap metal. Georgia law stipulates that scrap metal must be discarded in accordance with Environmental Protection Agency (EPA) guidelines.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

Internet search of pricing for same product or service:

	Date of search:	Click here to enter a date.
	Price found:	Click here to enter text.
	Different features / Conditions:	Click here to enter text.
	Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid in accordance with Purchasing Code Selection 102-373, Competitive Sealed Bids.

Market Survey of other jurisdictions:

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	

Explanation / Notes:

Other (Describe in detail the analysis conducted and the outcome):

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

FY2024 The County has collected \$9,347.30 as of 9/11/2024
 FY2023 The County received revenue of 2,104.56
 FY2022 The County received no revenue as of 7/18/2022
 FY2021 The County received revenue of \$4,563.70
 FY2020 The County received no revenue due to COVID-19.

4. Does the renewal option include an adjustment for inflation? **Yes** **No**
 (Information can be obtained from CPI index)

Was it part of the initial contract? **Yes** **No**

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? Yes No

6. Has an analysis been conducted to determine if this service can be performed in-house? Yes
 No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

If this renewal contract is not approved, the County will not be able to provide scrap metal removal services with revenue generating. This contract allows the County to adhere to state law regarding disposal of scrap metal. Georgia law stipulates that scrap metal must be discarded in accordance with Environmental Protection Agency (EPA) guidelines.

John Adams

John Adams, Contract Administrator

September 11, 2024

Prepared by

Date

JN

Joseph N. Davis, Director

September 12, 2024

Department Head

Date