



## PERSONNEL POLICY

### SUBJECT: LATERAL TRANSFERS

DATE: July \_\_, 2023

Number: 317-16

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#### **I. Statement of the Policy**

It is the policy of Fulton County to permit a lateral transfer to another position in the same classification and pay grade in the same or different department. The transfer will be considered subject to availability of open positions and the approval of all Appointing Authorities concerned.

#### **II. Background and Applicability**

This policy applies to all Fulton County employees.

#### **III. Establishment and Enforcement of Procedure**

The County Manager, in consultation with the Chief Human Resources Officer and the County Attorney, is authorized to establish and modify, as needed, a procedure for implementing this policy.