



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **City of Refuge, Incorporated** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Children and Youth Services

CSP Funding Priority(ies):

Children and Youth: 2. In school Afterschool Out of School Programs to help bring up academic...,4. Ensure Safety and Justice by providing alternatives to activities/contributing factors leading to unhealthy behaviors...,5. Programs and services focusing on one or more of the six National Milestones of My Brothers Keeper...

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

City of Refuge, Incorporated, City of Refuge Afterschool & Summer Program will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
City of Refuge	1300 Joseph E. Boone Blvd, NW	Atlanta	Georgia	30314	6	3,4,5,6
City School Center	744 Gary Road	Atlanta	GA	30318	6	3,4,5,6

Approach and Design:

City of Refuge, Incorporated, City of Refuge Afterschool & Summer Program will provide services to **54** clients that reside in Fulton County, with CSP funding.

City of Refuge, Incorporated, City of Refuge Afterschool & Summer Program will provide the following activities and services in Fulton County with CSP funding:

COR takes a whole child health approach to provide positive youth development programming and services after school and during the summer for youth in our community. Programs serve K-12 students of mixed gender. Programs will offer a safe, welcoming environment with critical support and learning opportunities for youth to grow, develop skills, and make positive choices that help them thrive as they build their inherent strengths. COR will utilize a skill-building and relational approach to youth development that reinforces the unique educational needs of students from low-income communities. Programming will be delivered in a dedicated setting and emphasize interpersonal skills. Social-emotional learning is supported using Positive Action (elementary) and TYRO (middle/high school) evidence-based curricula.

With Fulton CSP funding, the program will serve 54 low-income children in grades K-12 at two locations; additional children are served with other funding sources. Programming at COR's campus on Joseph E. Boone Boulevard will serve students in grades K-5 who live in Eden Village, COR's residential program for women and children experiencing homelessness, as well as in surrounding low-income neighborhoods in Atlanta's Westside. Students are divided by age, so each group has a similar skill level; K-2 students are in one group, and 3rd- 5th grade students are in another. Middle and High School students in 6th–12th grade are served at the City School Centre on Gary Road, about 1.5 miles from the main campus; these youth attend our onsite school, City School, and live in either Eden Village or low-income neighborhoods in Atlanta's Westside. Both locations comply with ADA standards to ensure accessibility by individuals with mobility challenges.

City Youth (middle/high school) operates Monday - Friday for the afterschool program (2 hours/day for 36 weeks) and summer program (8 hours/day for 8 weeks). City Kids (elementary) operates Monday - Friday for the afterschool program (2.5 hours/day for 36 weeks) and summer program (6 hours/day for 8 weeks). Intercessory programming is offered for 8 hours/day.

Unlike many afterschool programs, ours also focuses on character development, team-building exercises, recreation, career development opportunities, and S.T.E.A.M. opportunities and instruction. Through the City School's low teacher-to-student ratio of 1:12 and daily study halls, individualized instruction and homework completion are integrated into each school day so the Afterschool Program can also focus on other equally important aspects of personal development. Homework assistance is provided daily, with additional assistance for those struggling with their grades. Transportation to and from the program utilizes COR's buses and 15-passenger vans. Daily, three nutritious meals and a healthy snack are provided during the school week. Dinner is cooked onsite and enjoyed in a family environment. Studies show that family mealtime is a critical part of a youth's day; COR provides important values and structure during this time.

Programming is designed to provide the high-quality educational and emotional resources needed to support children's positive social and academic development. Students follow the same general schedule daily to develop effective routines. Throughout all programming, staff focus on keeping activities fun, innovative, and relatable to the students. Once students arrive, programming will consist of the following key components:

Healthy Snack and Team Time (15-20 minutes)

Healthy snacks and beverages are provided free to each student upon arrival from school. This time allows staff and students to unwind while enjoying healthy fuel for their bodies and minds. Students take turns helping serve and clean up each day to

reinforce the importance of this healthy time. Snacks will follow the Dietary Guidelines for Americans (DGA) and the federal child nutrition programs and standards the DGA informs. Each snack includes a fruit or vegetable and easily accessible water.

COR also operates The COR Kitchen, which serves over 300,000 meals annually to ensure all program participants have access to hot and healthy meals. The COR Kitchen provides meals for all children on the COR campus during lunch and dinner. The COR Kitchen will prepare “reheat and serve” meals for the City Youth served at City School Centre using that site’s commercial kitchen.

Once a week during snack time, staff will deliver a 15-minute lesson plan from the Positive Action (elementary) or Tyro (middle/high school) program. Positive Action is a nationally recognized, evidence-based program that improves academics, behavior, and character. In addition to the lesson, each day's snack time will help reinforce the Positive Action philosophy that you feel good about yourself when you do positive actions, and there is a positive way to do everything. For the remaining weekdays, students will have access to the activity booklets, journals, and other hands-on materials to reinforce these healthy habits.

Homework Help (1 hour)

Each age group goes to a dedicated homework space after snack. Daily programming includes group and individual homework support to reinforce the school-day learning and work on any knowledge gaps. A key emphasis is for students to learn good homework habits. This time will be structured not just to complete required work and master basic concepts but to foster positive organizational and study skills that will benefit them well beyond their current grade level. Staff also treats this time as an essential opportunity for students to practice independent study and ask for assistance when needed. Volunteers from nearby colleges and universities such as Morehouse, Spelman, Georgia Tech, and Georgia State may also provide individual tutoring and mentoring opportunities.

By turning to work as soon as snack time is finished, at the same time each day in the program, students will establish homework routines they can carry to other settings to help promote academic achievement. Staff actively assist students in improving organizational and study skills that can support overall educational success.

COR’s youth programming areas are arranged for independent study and small group work. At COR’s main campus, a loft covering a portion of the room makes space for more individualized learning centers and reading stations. The space is equipped with technology that can help keep students engaged in learning, including educational tools that can promote reading and literacy and help students learn to use technology strategically and capably. City School Centre provides individual space for homework completion, a dedicated AV lab space, and an art room.

Students bring their textbooks and assignments. COR supplies all necessary technology, materials, and supplies for students to complete their work. COR also provides books and educational games to keep students engaged when completing homework. These materials also reinforce learning and explain more difficult homework concepts. A dedicated staff member supervises all homework areas and is available to answer questions.

3rd – 12th grade students in City Kids and City Youth attend City School, allowing COR Youth staff to maintain a regular presence with the teachers to reinforce school connections. City Youth mentorship, tutoring, and life skills support will also be delivered with the hook of basketball, utilizing a basketball court at the City School Centre. The program follows recommended research levels of time per grade level, understanding that certain students need additional support. Students who complete their homework early may spend the remaining time reading or engaging in other quiet activities.

If students need help with specific material, staff will encourage the student to note what needs to be clarified and discuss it with their teacher the next school day. If this communication does not solve the problem, program staff may contact the student's classroom teacher.

COR's youth programming emphasizes hands-on experiences to engage youth in their learning. This is particularly important for our community's low-income, underserved students to overcome educational barriers. This work will be designed to extend learning beyond the school day during the school year. By having students apply knowledge from their school subjects to new situations, they will see the importance of their school. For the students COR serves, reading at grade level is a challenge. COR staff thus will pay extra attention to providing personalized literacy enrichment activities for each student. Over 500 academic workshops and enrichment activities will be conducted in the Afterschool Programs in 2025.

Physical Fitness/Recreation/Skill Development Time (30-45 minutes)

COR offers developmentally appropriate, inclusive daily physical activities, games, and sports that encourage youth to establish healthy and physically active habits. This time also provides opportunities to practice healthy communication, teamwork, and self-control. At least 15 minutes of this time will be devoted to moderate-vigorous activity. COR has installed shade tents to facilitate outdoor playground use even during inclement weather. In addition, COR has an indoor gym available for students at all sites. The City School Centre also has a sand volleyball court, an outdoor basketball court, and a large multipurpose field.

Programming varies daily to keep students engaged and always includes physical activity. Unstructured play is offered both for physical fitness and to take advantage of the benefits of exercise for the brain. Programming will deliver expanded learning opportunities that support developmentally appropriate cognitive, social, physical, and emotional outcomes. Recreational outlets designed to engage students, build critical skills, and encourage self-expression will include music, art, science, and technology opportunities, along with visits from Scouts, the Atlanta Ballet, Draw Change, Afterschool AllStars, and others.

STEAM is incorporated daily using age-appropriate activities and may include the use of STEM kits, 3D printing, drones, coding (Sphero Balls, electronic boards, and collaborative and critical thinking activities), music (vocal training, electric/acoustic guitar, drums, and keyboard), arts/crafts, photography and videography, culinary arts and gardening, and financial literacy. Children will have opportunities to work collaboratively, problem-solve, and develop critical thinking. All programming will incorporate social-emotional learning to advance academic and personal growth. COR will also offer cultural enrichment, including regular field trips to expand educational opportunities.

Summer Programming

Summer Camp provides more time to provide hands-on learning experiences throughout the day. During the summer, staff will follow a similar schedule each day with time for snacks, exercise, academic support and remediation, hands-on enrichment activities, lunch, themed games, and free play. This enables the children to arrive knowing what to expect and ready to engage.

The camp has a weekly theme for elementary-aged children. Each theme week concludes with a field trip to a local destination to reinforce the exciting learning that has taken place during the week. Themes are carefully chosen to make learning fun while complementing school priorities.

All activities selected will offer multiple solutions to allow youth to explore, design, and solve the activity in an age-appropriate way that works for their learning level. This will be critical in serving students of various levels and having each learn to problem solve based on their abilities. Activities will also be inexpensive and low prep. They will use everyday materials found in grocery stores so that families can see that this fun learning experience may also be done at home. Delivering these hands-on, engaging opportunities will allow all students to learn uniquely away from the classroom. Since there is no “right” way to do any of these activities, students can approach each day with confidence and a positive mindset. Activities will include a mix of individual and group projects that are beneficial and engaging for a wide range of ages. Themed games will be selected to complement the enrichment activities while providing the students with opportunities for physical fitness in a non-competitive environment.

The students will be engaged in selecting the materials they will use and creating their unique designs. This will help them increase independence and confidence as well as problem-solving skills. Projects will also be selected so students can experience the close connections between what they learn in school and their everyday lives. For example, making their ice cream will help students see the science behind their food choices. This project will be used as a way to not only learn science but also discuss the importance of natural ingredients to reinforce healthy eating habits. Parents will be supplied with a list of household supplies, materials, and instructions for their students to share what they have learned at home.

Themes and activities will include age-appropriate excitement. For example, during S.T.E.A.M, students may have opportunities to build paper roller coasters, create animal cages, and build Lego bridges. They may make a balloon hovercraft, experiment with magnetic slime, see how peroxide fizzes, and make lava lamps and rubber band helicopters. Corresponding field trips correlate this learning to Georgia Standards of Excellence. COR is also partnering with Girl Scouts, an art therapy group, and a dance group to offer exciting programming that extends what elementary students experience during the week.

We have several partners who aid in the program service delivery model for the youth enrolled. These include Georgia Tech, Georgia State, Morehouse and Spellman (tutoring and mentoring), Buckhead Church (tutoring and mentoring), Youth Entrepreneurship (curriculum and program support), Atlanta Technical College (Dual Enrollment), Truist (financial literacy and Career Day), CBRE (Career Day), DeNyse Signs (Career Day), Junior Achievement (Biz Town and Finance Park), Tyro (leadership program for young men of color), Scouts, Atlanta Ballet, Draw Change (art therapy), Camp Lighthouse (overnight camp and retreats), and The COR Kitchen (cooking and nutrition classes).

No other program in the Westside operates in the manner that COR does and with the same success rate. Since 2014, we have experienced a 90% graduation and post-secondary acceptance rate. All students attend COR programs at no cost.

The Afterschool and Summer Program will address the following Fulton County Health and Human Services Key Performance Indicators:

1. Prevent health disparities by educating residents and connecting them to available resources
 - Percentage of residents who experience food insecurity. (COR provides three meals a day and healthy snacks for youth enrolled in the programs)
 - Number of people who receive behavioral health services (COR's onsite partner, Mercy Care, provides behavioral health services. COR also hired a licensed mental health counselor in October 2024 to focus on our students.)
2. Help residents realize their educational potential through our community services and library programs
 - Percentage of high school students who meet literacy requirements (10% overall ITBS test score improvement annually)
 - Percentage of high school students who graduate on time (90% graduation rate since 2014)
 - Percentage of sixth - eighth graders who meet target reading levels (10% overall ITBS test score increase annually)
 - Percentage of third - fifth graders who meet target reading levels (10% overall ITBS test score increase annually)
3. Support the vulnerable residents in our social services
 - Number of people who receive permanent supportive housing and support services (COR's housing programs are available to students experiencing homelessness and housing instability.)

Through Afterschool and Summer Program participation, K -12th grade youth receive enrichment opportunities focusing on S.T.E.A.M, academic support, healthy meals, transportation, and consistent, positive adult role models. COR's Afterschool and Summer Program addresses the following CSP Children and Youth Services Funding Priorities:

- In-school/Afterschool / Out of School Programs to help bring up academic and social/behavioral levels of school-aged youth (afterschool programming, enrichment programs, tutoring, summer camps, camps during school breaks)
- Ensure Safety and Justice by providing alternatives to activities and contributing factors that lead to unhealthy behaviors in children and youth (truancy; gangs; student mobility and homelessness; sexual activity; vaping; drug and alcohol abuse; eating disorders; cyberbullying and bullying; juvenile crimes; violence in media and culture; internet and social media addiction)
- Programs and services focusing on one or more of the six National Milestones of My Brother's Keeper (MBK) Alliance (MBK addresses persistent opportunity gaps faced by boys and young men of color and ensure that all young people can reach their full potential.)

In addition, participation in this program addresses the following Fulton County "Health & Human Services" Strategic Objectives:

- Prevent illness by engaging in healthier behavior: COR's youth are provided a safe space during the at-risk hours after school to decrease at-risk behaviors, including drinking, vaping, and sexual activity. They are also offered positive mentoring relationships with COR staff and volunteers and are surrounded by like-minded peers.
- Prevent health disparities by educating residents and connecting them to available resources: COR addresses food insecurity by providing an afterschool snack and dinner during the Afterschool Program and lunch and a snack during the Summer Program.
- Help residents realize their educational potential through our community services and library programs: COR's youth graduate on time, meet literacy requirements after being enrolled for six months to 1 year (most arrive 1-2 years below grade level), and students meet targeted reading levels by the end of the year.
- Support the vulnerable residents in our social services: COR offers life-building interventions in four Key Impact Areas: Health and Wellness, Housing, Youth Development, and Vocational Training. We help arrest crises and restore dignity by providing the comprehensive support needed to address barriers individua

Designation of CSP Funds:

Based on the awarded amount of **\$40,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/ program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$2,000.00
Operational (25% Operational max of total funds awarded.)	\$0.00
Direct Services	\$38,000.00
<i>Total</i>	\$40,000.00

Explanation of Funding Details:

The Afterschool & Summer Program Budget total is \$834,221.39. Details are:

Salaries, Payroll Taxes and Fees			\$405,610.45
Direct Program Costs			\$271,523.45
	Program Costs	\$140,304.13	
	Food & Supplies	\$131,219.32	
Operational Costs			\$143,824.13
	Facilities & Occupancy	\$52,350.05	
	Insurance	\$43,803.97	
	Supplies	\$10,327.09	
	Utilities	\$31,185.79	

	Telecom & Technology	\$6,157.23	
Adjacent Services			\$13,263.36
	Administrative & Banking	\$13,263.36	
Total			\$834,221.39

COR requests \$40,000 (4.7% of the total program expenses) from the Fulton County Community Service Program for the following after-school and Summer Program Expenses:

- \$2,000 (Administrative) to support staff time necessary to provide reports, invoices, and other compliance information required by Fulton County in an accurate, timely manner
- \$38,000 (Direct Services) will help pay the salaries of Afterschool and Summer Program staff, who will provide a safe space, positive mentoring relationships, and additional educational support to vulnerable youth in our community.

COR requests \$40,000 to support the cost of personnel to offer quality Afterschool and Summer Programming to an estimated 54 vulnerable Fulton County youth in Atlanta's Westside. This investment will help deliver a safe haven during out-of-school time, nutritious meals and snacks, quality enrichment programming, academic assistance, and positive mentoring relationships. The program's budget is split evenly each month during the first six months of the year. COR will expend the grant each month over 6 months.

Reporting Period 1 (January 1 - June 30): \$40,000

January Total Program Cost: \$69,518.45; Fulton CSP Request: \$6,666 (Administrative: \$333; Direct Services: \$6,333)

February Total Program Cost: \$69,518.45; Fulton CSP Request: \$6,666 (Administrative: \$333; Direct Services: \$6,333)

March Total Program Cost: \$69,518.45; Fulton CSP Request: \$6,666 (Administrative: \$333; Direct Services: \$6,333)

April Total Program Cost: \$69,518.45; Fulton CSP Request: \$6,666 (Administrative: \$333; Direct Services: \$6,333)

May Total Program Cost: \$69,518.45; Fulton CSP Request: \$6,668 (Administrative: \$334; Direct Services: \$6,334)

June Total Program Cost: \$69,518.45; Fulton CSP Request: \$6,668 (Administrative: \$334; Direct Services: \$6,334)

Reporting Period 2 (July 1 – December 31): \$0

Program Performance Measures:

City of Refuge, Incorporated agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: 3. Number of school-aged youth engaged in/benefiting from In school/ Afterschool/ Out of School Programs...,5. Number of youth involved with or at risk for involvement with the Juvenile Justice System...,7. Number of boys/young men of color benefiting from My Brother's Keeper (MBK) Alliance six National Milestones...

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators ("KPI's") will be

utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

The main goal of CORs Afterschool and Summer Program is to provide at-risk youth with a safe haven, engaging enrichment activities, academic support, positive mentoring relationships, like-minded peers, and character and leadership development opportunities to improve their chances of avoiding involvement with the Juvenile Justice System, graduating high school on time, pursuing post-secondary education and training opportunities, and achieving their full potential.

Through COR's array of academic supports, enrichment activities, and mentoring and leadership development opportunities, the Afterschool and Summer Program will attain the following Fulton County defined performance measurements in 2025:

1. 54 school-aged youth will benefit from Afterschool / Out of School Programs to help bring up academic and social /behavioral levels
2. 54 youth at risk for involvement with the Juvenile Justice System will demonstrate decreased or no delinquent behaviors (truancy, in-school suspension, out-of-school suspension, etc.)
3. 24 boys and young men of color will benefit from My Brother's Keeper programs and services that address persistent opportunity gaps (defined by six National Milestones of My Brother's Keeper (MBK) Alliance

COR staff are outcome and data-driven. Program success will be measured based on results from the youth enrolled in the programs, as they align directly with COR's mission to bring light, hope, and transformation to individuals and families in the Westside of Atlanta. Program attendance is tracked through daily attendance logs. Decreased or no delinquent behaviors (truancy, in-school suspension, out-of-school suspension, etc.) will be measured through attendance and conduct grades at City School and behavior observation during the Afterschool and Summer programs. Attendance is recorded daily in the Afterschool & Summer Program. Areas of success and needed improvement are noted and followed up on the following week. Conduct is reported and recorded daily and discussed during weekly staff meetings. Behavior modifications and consequences occur when warranted based on daily behavior. Each situation is handled individually, according to each youth's situation and the nature of the concerning behavior. All measures and performance indicators are tracked and recorded within the organization's internal database by the Program Manager, with oversight by the Vice President of Education.

Areas of evaluation for the Program include:

1. Is the academic tutoring the youth receive in the Afterschool Program and Summer program sufficient?
2. Are youth receiving the intended enrichment activities?
3. Are the enrichment activities enhancing the academic curriculum?

4. Are youth utilizing technology to enhance their education?
5. Were 54 school-aged youth enrolled?
6. Are the youth meeting academic goals for the year?
7. Did COR achieve the graduation goals?
8. Did the youth avoid risky behaviors?

Milestones and a schedule for Performance Measurements identified above are as follows:

Objective	Reporting Period 1 (January – June)	Reporting Period 2 (July – December)
54 school-aged youth will benefit from Afterschool / Out of School Programs to help bring up academic and social / behavioral levels	54 youth will achieve this measurement	Measurement will be achieved by the end of the first reporting period
54 Fulton County youth who are at risk for involvement with the Juvenile Justice system will demonstrate decreased or no delinquent behaviors	54 youth will achieve this measurement	Measurement will be achieved by the end of the first reporting period
24 boys and young men of color will benefit from My Brother's Keeper programs and services that addresses persistent opportunity gaps (defined by six National Milestones of My Brother's Keeper (MBK) Alliance	24 youth will achieve this measurement	Measurement will be achieved by the end of the first reporting period
90% of high school seniors are accepted to a post-secondary training program	90% of high school seniors will achieve this measurement	Measurement will be achieved by the end of the first reporting period
100% of high school students are exposed to post-secondary options and/or make a plan	100% achieve this measurement	Measurement will be achieved by the end of the first reporting period

50 youth participate in a structured enrichment activity at least once a week	50 youth will achieve this measurement	Measurement will be achieved by the end of the first reporting period
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Agency Defined Performance Measure(s):

Through COR's array of academic supports, enrichment activities, and mentoring and leadership development opportunities, the Afterschool and Summer Program will attain the following agency defined performance measurements in 2025:

1. 90% of high school seniors are accepted to a post-secondary training program (4-year college/university, technical college, certification program)
2. 100% of high school students are exposed to post-secondary options and/or make a plan
3. 50 youth participate in a structured enrichment activity at least once a week

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.

3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **“Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development.”**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor’s responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)** to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.
8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.
9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.
10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format

that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$40,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County’s intent to suspend or terminate this

Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or

sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

City of Refuge, Incorporated
1300 Joseph E. Boone Blvd
Atlanta, Georgia 30314

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful

death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

**ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY’S
CONVENIENCE AND FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor’s performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in

substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **City of Refuge, Incorporated**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the “Insurance and Risk Management Provisions” document, Attachment “A”, with Fulton County, Georgia added as an “Additional Insured”. The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County’s and Contractor’s duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County’s sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or

understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on

the effective date of this Agreement shall apply, unless otherwise expressly stated.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	City of Refuge
Project No. and Project Title:	Request for Proposal 25RFP020325C-MH 2025 Community Service Program (CSP)

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

2168048

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

2/13/2009

Date of Authorization

City of Refuge

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Scott Steiner

Printed Name (of Authorized Officer or Agent of Contractor)

[Signature]
Signature (of Authorized Officer or Agent)

COO

Title (of Authorized Officer or Agent of Contractor)

2.17.2025

Date Signed

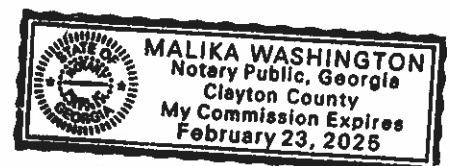
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

17th DAY OF February, 2025

[Signature]
Notary Public

My Commission Expires: 2/23/25

[NOTARY SEAL]



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	City of Refuge
Project No. and Project Title:	Request for Proposal 25RFP020325C-MH 2025 Community Service Program (CSP)

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

2168048

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

2/13/2009

Date of Authorization

NOT APPLICABLE

Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Scott Steiner

Printed Name (of Authorized Officer or Agent of Contractor)

COO

Title (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____, 20 ____

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/23/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 1050 Crown Point Parkway Suite 600 Atlanta GA 30338	CONTACT NAME: Lindsey Pitts PHONE (A/C, No, Ext): 678-393-5299 E-MAIL ADDRESS: lindsey_pitts@ajg.com FAX (A/C, No): 678-393-5220														
INSURED City of Refuge, Inc. 1300 Joseph E Boone Boulevard NW Atlanta GA 30314	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Philadelphia Indemnity Insurance Company</td> <td style="text-align: center;">18058</td> </tr> <tr> <td>INSURER B : Travelers Casualty and Surety Co of America</td> <td style="text-align: center;">31194</td> </tr> <tr> <td>INSURER C : Bridgefield Casualty Insurance Company</td> <td style="text-align: center;">10335</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Philadelphia Indemnity Insurance Company	18058	INSURER B : Travelers Casualty and Surety Co of America	31194	INSURER C : Bridgefield Casualty Insurance Company	10335	INSURER D :		INSURER E :		INSURER F :	
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INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:** 408348360**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: </div> <div> <input type="checkbox"/> SCHEDULED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY </div> </div>	Y		PHPK2595674-004	9/14/2024	9/14/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY </div> <div> <input type="checkbox"/> SCHEDULED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY </div> </div>			PHPK2595674-004	9/14/2024	9/14/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB879178-004	9/14/2024	9/14/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A	196-55986	9/14/2024	9/14/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B A	Cyber Liability Professional Liability Sexual Abuse and Molestation			107699680 PHPK2595674-004	9/14/2024 9/14/2024	9/14/2025 9/14/2025	Aggregate \$2,000,000 Each Claim/Aggregate \$1M/\$1M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fulton County Government is included as an Additional Insured as respects General Liability policy, pursuant to and subject to the policy's terms, definitions conditions and exclusions.

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government
 141 Pryor ST SW
 Atlanta GA 30303-3408

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME City of Refuge, Incorporated

DocuSigned by:
Robert L. Pitts
BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners

Signed by: Name of Signatory: Amy Pauls
Amy Pauls Title of Signatory: Grants Manager
8A2A6C660A04427...
Authorized Signature

ATTEST:

ATTEST:

Signed by:
Tonya R. Grier
EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission
(Affix County Seal)

Signed by: Name of 2nd Signatory: Elizabeth Hornbuckle
Elizabeth Hornbuckle Title of Signatory: Authorized Organization Representat
7520F3453644479...
Second Authorized Signature
(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:
David Lowman
0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:
Stanley Wilson
5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM	X 2ND RM
ITEM#: _____ RM: _____ REGULAR MEETING	ITEM#: 25-0398 2ND RM: 05/21/2025 SECOND REGULAR MEETING


Certificate Of Completion

Envelope Id: DFA9C4B0-6D01-4F73-AA00-2EE46E93D370		Status: Completed
Subject: Please DocuSign: 2025 CSP Contract-City of Refuge, Incorporated-BOC Agenda#25-0398		
Parcel ID:		
Employee Name:		
Source Envelope:		
Document Pages: 31	Signatures: 6	Envelope Originator:
Certificate Pages: 7	Initials: 0	Cherie Williams
AutoNav: Enabled	Stamps: 2	141 Pryor Street
Envelopeld Stamping: Enabled		Purchasing & Contract Compliance, Suite 1168
Time Zone: (UTC-05:00) Eastern Time (US & Canada)		Atlanta, GA 30303
		Cherie.Williams@fultoncountyga.gov
		IP Address: 166.137.175.49

Record Tracking

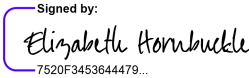

Status: Original	Holder: Cherie Williams	Location: DocuSign
6/20/2025 9:20:18 PM	Cherie.Williams@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
Amy Pauls apauls@cityofrefugeatl.org Security Level: Email, Account Authentication (None)	<div>Signed by:  8A2A6C660A04427...</div> <div>Signature Adoption: Pre-selected Style Using IP Address: 164.153.51.121</div>	Sent: 6/20/2025 9:27:03 PM Viewed: 6/22/2025 8:53:18 PM Signed: 6/22/2025 8:55:01 PM

Electronic Record and Signature Disclosure:

Accepted: 6/22/2025 8:53:18 PM
ID: 55cfe0f4-6433-4c77-ad5d-270251df39a7

Elizabeth Hornbuckle elizabeth@cityofrefugeatl.org Security Level: Email, Account Authentication (None)	<div>Signed by:  7520F3453644479...</div> <div></div> <div>Signature Adoption: Pre-selected Style Using IP Address: 99.46.187.97</div>	Sent: 6/22/2025 8:55:03 PM Resent: 6/23/2025 9:34:40 AM Viewed: 6/23/2025 9:34:57 AM Signed: 6/23/2025 9:34:57 AM
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Electronic Record and Signature Disclosure:

Accepted: 6/23/2025 9:33:40 AM
ID: 9a02c8d5-df10-40f6-8595-813ae324e0cb

Mark Hawks2 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None)	<div>Completed</div> <div>Using IP Address: 74.174.59.4</div>	Sent: 6/23/2025 9:35:00 AM Resent: 6/23/2025 9:39:46 AM Viewed: 6/23/2025 11:52:19 AM Signed: 6/23/2025 11:52:29 AM
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Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450... Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/23/2025 11:52:31 AM Resent: 6/24/2025 9:44:58 AM Viewed: 6/24/2025 12:17:00 PM Signed: 6/24/2025 12:17:06 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 74.174.59.4	Sent: 6/24/2025 12:17:09 PM Resent: 6/25/2025 1:08:31 PM Viewed: 6/25/2025 3:54:09 PM Signed: 6/25/2025 3:55:29 PM
Electronic Record and Signature Disclosure: Accepted: 6/25/2025 3:54:09 PM ID: 67b2cf80-adda-4649-8071-fc400de4434f		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4	Sent: 6/25/2025 3:55:32 PM Viewed: 6/25/2025 3:57:37 PM Signed: 6/25/2025 3:58:43 PM
Electronic Record and Signature Disclosure: Accepted: 6/25/2025 3:57:37 PM ID: 79902507-df94-4650-9a52-f516be76883e		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 66.56.23.82	Sent: 6/25/2025 3:58:46 PM Viewed: 6/27/2025 2:12:07 PM Signed: 6/27/2025 2:12:31 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 2:12:35 PM Resent: 6/30/2025 11:50:45 AM Viewed: 6/30/2025 11:53:24 AM Signed: 6/30/2025 11:53:30 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/30/2025 11:53:34 AM Viewed: 7/1/2025 12:39:54 PM Signed: 7/1/2025 12:40:08 PM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/1/2025 12:40:12 PM Resent: 7/3/2025 10:46:23 AM Viewed: 7/9/2025 10:15:55 AM Signed: 7/9/2025 10:16:07 AM

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/20/2025 9:27:02 PM Viewed: 7/9/2025 10:19:59 AM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/20/2025 9:27:02 PM Resent: 7/9/2025 10:16:16 AM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/20/2025 9:27:03 PM Viewed: 7/9/2025 10:20:54 AM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/9/2025 10:16:11 AM Viewed: 7/9/2025 10:20:07 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/20/2025 9:27:02 PM
Certified Delivered	Security Checked	7/9/2025 10:15:55 AM
Signing Complete	Security Checked	7/9/2025 10:16:07 AM
Completed	Security Checked	7/9/2025 10:16:11 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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