



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director
Department of Purchasing & Contract Compliance

FROM: Evaluation Committee Recommendation Letter

DATE: January 7, 2022

PROJECT: 21RFP131973C-MH, Bus and Shuttle Services

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Finance Department.

Three (3) qualified firms submitted proposals for evaluation and consideration for award of the Dental section of this project:

1. MTI Limo and Shuttle Services, Inc.
2. A National Limousine Service, Inc.
3. B&K Transportation, LLC

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by MTI Limo and Shuttle Services, Inc with a total score of **94.51**, is the recommended vendor for the award of **21RFP131973C-MH, Bus and Shuttle Services**.

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The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

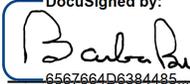
SELECTION COMMITTEE MEMBERS:

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Anthony Spencer, ags

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Shaista Begum senior engineer

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Barbara Burden Fleet Operations Manager

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EVALUATION CRITERIA	WEIGHT	MTI Limo and Shuttle Services, Inc.	A National Limousine Service, Inc.	B&K Transportation, LLC
Executive Summary/Project Plan/Approach to Work	20	20	13.33	8.33
Qualification of Key Personnel	10	9.17	5.83	5
Relevant Project Experience/Past Performance	23	23	15.33	13.42
Availability of Key Personnel	20	18.33	13.33	10
Local Preference	5	5	5	0
Service Disabled Veterans Preference	2	0	0	0
Cost Proposal	20	19.01	20	13.65
TOTAL SCORE:	100.00	94.51	72.82	50.40

**To sum Total Score columns highlight the row and press F9*