

**AFFILIATION AGREEMENT BETWEEN THE BOARD OF REGENTS OF THE
UNIVERSITY SYSTEM OF GEORGIA BY AND ON BEHALF OF THE
UNIVERSITY OF GEORGIA COLLEGE OF PUBLIC HEALTH AND
FULTON COUNTY ON BEHALF OF THE FULTON COUNTY MEDICAL
EXAMINER'S OFFICE**

This is an affiliation agreement on the part of Fulton County Medical Examiner's Office herein after referred to as "Facility," and the Board of Regents of the University System of Georgia by and on behalf of the University of Georgia College of Public Health, hereinafter referred to as "University."

1. PURPOSE:

- A. The purpose of this Agreement of Understanding is to guide and direct the parties respecting their affiliation and working relationship, inclusive of anticipated future arrangements and agreements in furtherance thereof, to provide high quality applied learning experiences for students in the University's College of Public Health, enrolled in DrPH Residency, PBHL 7660 and 7560E Master in Public Health Internship, HPAM 7900 Master in Healthcare Administration Internship, PBHL /EHSC 7100 Internship in EHS, HPRB 5560S Undergraduate Internship in HPRB, HPRB 3480S Undergraduate Practicum, HPRB 3020S Service Learning, GLOB 3560, and GLOB 7560 (6 credit hours), MPH 8200 Directed Study, DrPH 9200 Directed Study and GRNT 8010, while at the same time enhancing the resources available to the Facility for maintaining its mission.
- B. Neither party intends for this Agreement to alter in any way their respective legal rights or their legal obligations to one another, to the students and faculty assigned to the Facility, or to any third party.

2. GENERAL UNDERSTANDING:

- A. The courses of instruction (i.e., applied education programs, Internships) to be provided will be of such content, and cover such periods of time as may from time to time be mutually agreed upon by the University and the Facility. The starting and ending dates for each program shall be agreed upon at least one month before the program commences.
- B. The number of students designated for participation in an applied education program will be mutually determined by agreement of the parties and may at any time be altered by mutual agreement. All student participants must be mutually acceptable to both parties and either party may withdraw any student from a program based upon perceived lack of competency on the part of the student, the student's failure to comply with the rules and policies of the Facility or the University, or, for any other reason where either party reasonably believes that it is not in the best interest of the program for the student to continue. Such party shall provide the other party and the student with immediate notice of the withdrawal and written reasons for the withdrawal.
- C. There shall be no discrimination on the basis of race, national origin, religion, creed, sex (including sexual harassment and pregnancy), sexual orientation, gender identity, genetic information, age, disability or

veteran's status, in either the selection of students for participation in the program, or as to any aspect of the educational training; provided however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself, preclude the student's effective participation in the program.

- D. In the event the Facility becomes aware of an incident involving harassment, discrimination, or sexual violence and any University student, it will promptly conduct a fair, impartial investigation into the incident to respond to and eliminate any harassment, discrimination, or sexual violence, and to remediate its effects. Facility agrees that to the extent permitted by law, it will notify the University of the outcome of any investigation involving University students. Further, the Facility and its employees will reasonably cooperate with any University investigation into the incident pursuant to the University's Non-Discrimination and Anti-Harassment Policy and Sexual Misconduct Policy.

3. FACILITY RESPONSIBILITIES:

- A. The Facility will retain responsibility for its clients and for operation of the Facility and will maintain administrative and professional supervision of students insofar as their presence and program assignments affect the operation of the Facility.
- B. The Facility will provide adequate facilities for participating students in accordance with the objectives developed through cooperative planning by the University's college faculty and the Facility's staff.
- C. The Facility will use its best efforts to make conference space and classrooms available as may be necessary for teaching and planning activities in connection with applied programs.
- D. Facility staff shall, upon request, assist the University in the evaluation of the learning and performance of participating students. Facility hereby agrees to keep confidential any student records or information it may obtain, in accordance with the Family Educational Rights and Privacy Act of 1974, as amended.
- E. The Facility shall provide for the orientation of both University faculty and participating students as to the philosophies, rules, regulations and policies of the Facility.
- F. Subject to the Facility's overall supervisory responsibility for patient and client care and operation of the Facility, it may permit appropriately licensed faculty members to provide such patient and client services at the Facility as may be necessary for teaching purposes.
- G. All medical or health care (emergency or otherwise) that a student or University faculty member receives at the Facility will be at the expense of the individual involved.

4. UNIVERSITY RESPONSIBILITIES:

- A. The University will use its best efforts to see that students selected for participation in the applied training program are prepared for effective participation in the applied training phase of their overall education. The

University will retain ultimate responsibility for the education of its students.

- B. Prior to the commencement of an applied training program, the University will, upon request and with proper authorization, provide responsible Facility officials with such student records as will adequately disclose the prior education and related experiences of prospective student participants.
- C. The University will use its best efforts to see that the applied training programs at the Facility are conducted in such a manner as to enhance the function of the Facility. Only those students who have satisfactorily completed the prerequisite didactic portion of their curriculum will be selected for participation in a program.
- D. The University will encourage student compliance with the Facility's rules, regulations and procedures, and use its best efforts to keep students informed as to the same and any changes therein. Specifically, the University will keep each participating student apprised of his or her responsibility:
 - I. To follow the administrative policies, standards and practices of the Facility when the student is in the Facility.
 - II. To provide the necessary and appropriate uniforms and supplies required where not provided by the Facility.
 - III. To report to the Facility on time and to follow all established regulations during the regularly scheduled operating hours of the Facility.
 - IV. To conform to the standards and practices established by the University while training at the Facility.
 - V. To keep in confidence all medical and health information pertaining to particular patients and clients. Solely for the purpose of defining the students' role in relation to the use and disclosure of protected health information, the students are defined as members of the Facility's workforce, as that term is defined by the Health Insurance Portability and Accountability Act ("HIPAA") when engaged in activities pursuant to this Agreement. However, the students are not and shall not be considered to be employees of the Facility.
- E. If required by the Facility, the University will require each participating student to furnish proof of a current physical examination, the results of which shall, upon request, be made available to the Facility. The parties may agree to have such examinations performed by the Facility.

5. MUTUAL RESPONSIBILITIES:

- A. The parties will work together to maintain an environment of quality applied learning experiences and quality services and client and patient care. At the insistence of either party a meeting or conference will be promptly held between University and Facility representatives to resolve any problems or develop any improvements in the operation of the contemplated applied training programs.
- B. Unless sooner canceled as provided below, the term of this affiliation for applied training shall be **three (3) years**, commencing **Upon Execution**.

This working relationship and affiliation may be renewed by mutual written consent of the parties. This agreement may be amended at any time by mutual written agreement of the parties. It may also be canceled at any time by either party upon not less than ninety (90) days written notice in advance of the next applied training experience.

- C. The University and the Facility acknowledge and agree that neither party shall be responsible for any loss, injury or other damage to the person or property of any student or faculty member participating unless such loss, injury or damage results from the negligence or willful conduct of that party, its agents, officers or employees.
- D. Neither party is an agent, employee or servant of the other. The Regents, University, and the Facility acknowledge and agree that student participants are not employees of the Regents, University, or the Facility by reason of such participation, and that they assume no responsibilities as to the student participants that may be imposed upon an employer under any law, regulation or ordinance. Student participants shall in no way hold themselves out as employees of the Regents, University, or the Facility.
- E. Any notices or other communication required or allowed under the Agreement of Understanding shall be in writing and will be deemed sufficiently given if personally delivered or sent by registered or certified mail, postage prepaid, addressed or delivered as follows:

If to University:

Nina Cleveland
University of Georgia
College of Public Health
Rhodes Hall, UGA Health Sciences Campus
105 Spear Road
Athens, GA 30602-7396
Telephone Number: 706-542-0858
Fax Number: 706-542-6730

If to Facility:

Fulton County Medical Examiner's Office
Karen E. Sullivan, M.D.
430 Pryor Street
Atlanta, GA 30312

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, each of the parties hereto has caused Affiliation Agreement to be executed and delivered this, the _____ day of _____ 2026.

THE BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA BY AND ON BEHALF OF THE UNIVERSITY OF GEORGIA COLLEGE OF PUBLIC HEALTH

Marsha Davis, PhD
Dean, University of Georgia College of Public Health

Date

For Fulton County

Attest:

Robert L. Pitts, Chairman
Board of Commissioners

Tonya R. Grier
Clerk to the Commission

(Seal)

Approved as to Content:

Approved as to Form:

Karen E. Sullivan, MD
Office of the Medical Examiner

Office of the County Attorney