

**DEPARTMENT OF PUBLIC WORKS
INTEROFFICE MEMORANDUM**



TO: Felicia Strong-Whitaker, Purchasing
FROM: David Clark, Director
DATE: August 21, 2025
SUBJECT: Contractor Performance Memo
25ITB1356207A-ST Rental & Maintenance
of Deionized Water

This memorandum serves to confirm that 25ITB1356207A-ST Rental & Maintenance of Deionized Water contract with Hydro, Inc., June 5, 2025.

While some work has begun under the contract, we're currently unable to complete the Contractor Performance Review due to how the evaluation period was set up in BidNet.

The evaluation window in BidNet is set for **July 8, 2025, through October 7, 2025**, and the system won't allow us to submit a review before that timeframe. Because of this limitation, we're not able to provide an evaluation at this time.

A performance evaluation will be completed in accordance with the established dates once the system allows.

cc: Roy Barnes, Deputy Director, Public Works
Gerald Pace, Deputy Director, Administration, Public Works
Brian Jones, Chief Assistant Purchasing Agent, Purchasing