



**FULTON
COUNTY**

**RENEWAL #2
FORM TO CONTRACT**

**23RFP138735K-DB(D)
STANDBY PROFESSIONAL SERVICES
FOR MECHANICAL, ELECTRICAL,
PLUMBING AND FIRE PROTECTION**

**DEPARTMENT OF REAL ESTATE AND ASSET
MANAGEMENT**



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACT RENEWAL AGREEMENT

DEPARTMENT: Department of Asset Management

BID/RFP# NUMBER: 23RFP138735K-DB(D)

BID/RFP# TITLE: Standby Professional Services for Mechanical, Electrical, Plumbing and Fire Protection

ORIGINAL APPROVAL DATE: October 18, 2023

RENEWAL EFFECTIVE DATES: January 1, 2026 through December 31, 2026

RENEWAL OPTION #: 2 OF 2

NUMBER OF RENEWAL OPTIONS: 2

RENEWAL AMOUNT: \$300,000.00

COMPANY'S NAME: Wiley/Wilson

ADDRESS: 5901 Peachtree Dunwoody Rd., Building C, Suite 515

CITY: Atlanta

STATE: Georgia

ZIP: 30328

This Renewal Agreement No. 2 was approved by the Fulton County Board of Commissioners on **BOC DATE: 9/17/2025** **BOC NUMBER: 25-0698(D)**.

RENEWAL OF CERTIFICATE OF INSURANCE: The Contractor is required to maintain insurance during the entire term of this Agreement, including contract renewal options. The Contractor must furnish the County a renewal Certificate of Insurance showing the required coverage as specified in the Contract Agreement. A current COI must be provided before the commencement of work on this project. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

SIGNATURES: SEE NEXT PAGE

SIGNATURES:

Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:

FULTON COUNTY, GEORGIA

WILEY/WILSON

Signed by:

Robert L. Pitts

Robert L. Pitts, Chairman
Fulton County Board of Commissioners

DocuSigned by:

Robert A. Bass, PE

Robert A. Bass, PE
Vice President

ATTEST:

Signed by:

Tonya R. Grier

Tonya R. Grier
Clerk to the Commission

(Affix County Seal)



AUTHORIZATION OF RENEWAL:

Signed by:

Joseph Davis

Joseph Davis, Director
Department of Real Estate and Asset Management

ITEM#: _____ RM: _____	ITEM#: 25-0698D 2 ND RM: 09/17/2025
REGULAR MEETING	SECOND REGULAR MEETING

CERTIFICATE OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Scott Insurance - Lynchburg 1301 Old Graves Mill Road Lynchburg VA 24502	CONTACT NAME: Dawn Henson PHONE (A/C, No, Ext): 434-832-2171 E-MAIL ADDRESS: dhenson@scottins.com FAX (A/C, No): 434-455-8842
INSURER(S) AFFORDING COVERAGE	
INSURED Wiley & Wilson, Inc. dba Wiley Wilson 127 Nationwide Drive Lynchburg VA 24502	WILEY-1 INSURER A : THE CINCINNATI INS CO (A+) INSURER B : Travelers Casualty and Surety Company of America (INSURER C : HARTFORD (Acct Current/DB) INSURER D : INSURER E : INSURER F :
	NAIC #
	10677
	31194
	22357

COVERAGES

CERTIFICATE NUMBER: 1802978464

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:	Y	Y	EPP 0199499	6/30/2025	6/30/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	Y	Y	EPP 0199499	6/30/2025	6/30/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 0	Y		EPP 0199499	6/30/2025	6/30/2026	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	Y	14WECAM0GPD	6/30/2025	6/30/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Cyber Liability			106938598	6/30/2025	6/30/2026	Each Occ/Agg \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fulton County Government is additional insured as respects general and auto liability for work performed by the Named Insured if required by written contract. The excess is follow form as respects Additional Insured status. Waiver of subrogation applies in favor of certificate holder as respects general and auto liability and Worker's Compensation for work performed by the Named Insured, if required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Fulton County Government
 Attn: Purchasing Department
 130 Peachtree Street, S.W.
 Suite 1168
 Atlanta GA 30303-3459

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Certificate Of Completion

Envelope Id: BFA9D6D9-9121-4EB5-AE18-2135649A6624

Status: Completed

Subject: Renewal 2 - 23FP138735K-DB(D) Standby Professional Services for MEPFP for Wiley Wilson

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 6

Signatures: 4

Envelope Originator:

Certificate Pages: 6

Initials: 0

Darlene Banks

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-08:00) Pacific Time (US &

Atlanta, GA 30303

Canada)

darlene.banks@fultoncountyga.gov

IP Address: 134.231.232.249

Record Tracking

Status: Original

Holder: Darlene Banks

Location: DocuSign

9/23/2025 9:29:29 AM

darlene.banks@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Signature

Timestamp

Robert A Bass, PE

bbass@wileywilson.com

Security Level: Email, Account Authentication (None)

DocuSigned by:

Robert A Bass, PE
7F0E7D051453449...

Sent: 9/23/2025 9:33:41 AM

Viewed: 9/23/2025 12:43:36 PM

Signed: 9/23/2025 12:44:17 PM

Signature Adoption: Pre-selected Style

Using IP Address: 2601:c6:d781:91e0::7373

Electronic Record and Signature Disclosure:

Accepted: 9/23/2025 12:43:36 PM

ID: 2a84d26f-2562-4641-a3b5-3bd769d21d61

DARLENE BANKS

darlene.banks@fultoncountyga.gov

Assistant Purchasing Agent

Fulton County Government

Security Level: Email, Account Authentication (None)

Completed

Sent: 9/23/2025 12:44:18 PM

Viewed: 9/24/2025 6:33:47 AM

Signed: 9/24/2025 6:34:08 AM

Using IP Address: 74.174.59.4

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Joseph Davis

joseph.davis@fultoncountyga.gov

Director

Security Level: Email, Account Authentication (None)

Signed by:

Joseph Davis
B20364A88008422...

Sent: 9/24/2025 6:34:09 AM

Viewed: 9/24/2025 6:55:06 AM

Signed: 9/24/2025 6:55:16 AM

Signature Adoption: Pre-selected Style

Using IP Address: 74.174.59.4

Electronic Record and Signature Disclosure:

Accepted: 9/24/2025 6:55:06 AM

ID: 50cfc123-b29c-41b3-b97a-8946b2f5b664

Nikki Peterson

nikki.peterson@fultoncountyga.gov

Chief Deputy Clerk to the Board of Commissioners

Fulton County Government

Security Level: Email, Account Authentication (None)

Completed

Sent: 9/24/2025 6:55:17 AM

Viewed: 9/24/2025 7:16:44 AM

Signed: 9/24/2025 7:17:41 AM

Using IP Address: 66.56.23.82

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
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Accepted: 11/27/2017 10:39:37 AM
ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8

Robert L. Pitts
harriet.thomas@fultoncountyga.gov
Chairman
Fulton County
Security Level: Email, Account Authentication (None)

Signed by:

14E1B4AA5F6A44A...

Signature Adoption: Pre-selected Style
Using IP Address: 2600:387:2:824::36
Signed using mobile

Sent: 9/24/2025 7:17:42 AM
Viewed: 9/26/2025 5:05:55 AM
Signed: 9/26/2025 5:06:08 AM

Electronic Record and Signature Disclosure:
Accepted: 9/26/2025 5:05:55 AM
ID: de3e2a2b-665a-4948-8d43-d51acb42f78e

Tonya Grier
tonya.grier@fultoncountyga.gov
Clerk to the Commission
Fulton County Government
Security Level: Email, Account Authentication (None)

Signed by:

EEC476C4837648D...



Signature Adoption: Uploaded Signature Image
Using IP Address: 107.77.216.36

Sent: 9/26/2025 5:06:09 AM
Viewed: 9/26/2025 6:54:53 AM
Signed: 9/26/2025 6:55:09 AM

Electronic Record and Signature Disclosure:
Accepted: 3/16/2018 7:54:59 AM
ID: f3f241e8-3027-4447-9476-6cf20ae25dd4

DARLENE BANKS
darlene.banks@fultoncountyga.gov
Assistant Purchasing Agent
Fulton County Government
Security Level: Email, Account Authentication (None)

Completed

Using IP Address: 74.174.59.4

Sent: 9/26/2025 6:55:11 AM
Viewed: 9/26/2025 7:57:22 AM
Signed: 9/26/2025 7:57:26 AM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Dian DeVaughn
dian.devaughn@fultoncountyga.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 9/26/2025 7:57:28 AM
Viewed: 9/30/2025 12:14:24 PM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/23/2025 9:33:41 AM
Certified Delivered	Security Checked	9/26/2025 7:57:22 AM
Signing Complete	Security Checked	9/26/2025 7:57:26 AM
Completed	Security Checked	9/26/2025 7:57:28 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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- ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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