

# **CONTRACT RENEWAL #1**

#23RFP139483K-DB

# TSPLOST PROGRAM MANAGEMENT SERVICES

**FOR** 

FULTON COUNTY
DEPARTMENT OF PUBLIC WORKS



## **DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE**

# CONTRACT RENEWAL AGREEMENT

**DEPARTMENT: Public Works** 

BID/RFP NUMBER: #23RFP139483K-DB

**BID/RFP TITLE: Program Management Services** 

ORIGINAL APPROVAL DATE: November 1, 2023

RENEWAL EFFECTIVE DATES: January 1, 2025 to December 31, 2025

RENEWAL OPTION #: 1 OF 2

**NUMBER OF RENEWAL OPTIONS: 2** 

**RENEWAL AMOUNT: \$118,000.00** 

**COMPANY'S NAME: Goodwyn Mills Cawood** 

**ADDRESS: 6120 POWERS FERRY RD** 

**CITY: ATLANTA** 

STATE: GA

**ZIP: 30339** 

This Renewal Agreement No. <u>1</u> was approved by the Fulton County Board of Commissioners on BOC DATE: <u>September 4<sup>th</sup>, 2024</u> BOC NUMBER: #24-0555

CERTIFICATE OF INSURANCE: The Contractor/Vendor is required to maintain insurance during the entire term of this Agreement, including any contract renewals. Upon request, the Contractor/Vendor must furnish the County a Certificate of Insurance showing the required coverage as specified in the Contract Agreement and any renewals. A current COI must be provided before the commencement of work on this project under this Contract Renewal. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

**SIGNATURES: SEE NEXT PAGE** 

**FULTON COUNTY, GEORGIA** 

# **SIGNATURES:**

Contractor/Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications as referenced herein:

**GOODWYN MILLS CAWOOD, LLC.** 

Signed by: Robert L. Pitts	James J. tell, JK.
14Robert L. Pitts, Chairman	AJarres AFeel,
Fulton County Board of Commissioners	Regional Vice President, Georgia
ATTEST:	ATTEST:
DocuSigned by:	
Tonya K. Grier	Carolyn Hinton
Clerk to the Commission	Notary Public
Clerk to the Commission	-
To comme	County: Fulton
(Affi	
The state of the s	Commission Expires: 8/25/2028
AUTHORIZATION OF RENEWAL:	
	Signed by:
DocuSigned by:	SOUN HIND
David Clark	(Affix Netary Seal)
SDavio SE: Clark, P.E., Director	- Court
Department of Public Works	
Department of Fubilc Works	

# **CERTIFICATE OF INSURANCE**

DocuSign Envelope ID: C9D8693F-FECB-4DE7-92A6-C4EAC41FD1F7

GOOM!

# CERTIFICATE OF LIABILITY INSURANCE

(YYYYCO/MM) STAD 09/29/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on

this certificate does not confer any rights to the certifica	ate holder in lieu of such endorsement(s).					
PRODUCER	CONTACT Julie Faulkner					
Harmon Dennis Bradshaw, Inc.	PHONE (A/C, No, Ext): 334-273-7277 (A/C, No): 3	34-273-9197				
334-273-7277	E-MAIL ADDRESS: jfaulkner@hdbinsurance.com	E-MAIL ANDERSS   jfaulkner@hdbinsurance.com				
P.O. Box 241667	INSURER(S) AFFORDING COVERAGE	NAIC#				
Montgomery, AL 36124	INSURER A : Arch Insurance Company	11150				
INSURED	INSURER B : Continental Insurance Company	35289				
Goodwyn Mills & Cawood, Inc. Goodwyn Mills Cawood, LLC PO Box 242128	INSURER C:					
	INSURER D:					
	INSURER E :					
Montgomery, AL 36124	INSURER F:					
COVERAGES CERTIFICATE NUMBE	REVISION NUMBER:					

3			KETISION NOMBER.
	THIS IS TO CERTIFY	THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE E	BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PE

INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

ISR TR		TYPE OF INSURA	NCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S
Α	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR		X	X ZAGLB9258001	10/01/2023	10/01/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000 \$300,000		
								-	MED EXP (Any one person)	\$10,000
									PERSONAL & ADV INJURY	\$1,000,000
	GEN'L A	GGREGATE LIMIT APP	PLIES PER:						GENERAL AGGREGATE	\$2,000,000
	PO	PRO- JECT	LOC						PRODUCTS - COMP/OP AGG	\$2,000,000
	ОТ	HER:								\$
` [	AUTOM	OBILE LIABILITY		X	X	ZACAT9294201	10/01/2023	10/01/2024	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000
ł		Y AUTO							BODILY INJURY (Per person)	\$
	WO UA		CHEDULED UTOS						BODILY INJURY (Per accident)	\$
	X HIF		ION-OWNED UTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
										\$
3	UM	IBRELLA LIAB X	OCCUR			7036908331	10/01/2023	10/01/2024	EACH OCCURRENCE	\$10,000,000
	X EX	CESS LIAB	CLAIMS-MADE						AGGREGATE	\$10,000,000
j	DE	D X RETENTION	<b>s0</b>							\$
		RS COMPENSATION PLOYERS' LIABILITY			Х	ZAWCI9750101	10/01/2023	10/01/2024	X PER STATUTE ER	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?  (Mandatory in NH)		N/A					E.L. EACH ACCIDENT	\$1,000,000		
			<b>''</b>		E.L. DISEASE - EA EMPLOYEE	\$1,000,000				
	If yes, de DESCRI	escribe under PTION OF OPERATION	IS below						E.L. DISEASE - POLICY LIMIT	\$1,000,000
								•		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RE: TSPLOST PROGRAM MANAGEMENT SERVICES

CERTIFICATE HOLDER		CANCELLATION

**Fulton County Government** Attn: Purchasing & Contract; Complianc 130 Peachtree St. SW Ste 1168 Atlanta, GA 30303-3459

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

# **Certificate Of Completion**

Envelope Id: 9FAE63E4CF2F4390B4A166FAAA776D12

Subject: CONTRACT RENEWAL FORM. #23RFP139483K-DB Renewal #1 GMC

Parcel ID:

Employee Name: Source Envelope:

Document Pages: 5 Certificate Pages: 6 AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US &

Canada)

Signatures: 4 Initials: 0 Stamps: 2

**Envelope Originator:** Darlene Banks 141 Pryor Street

Status: Completed

Purchasing & Contract Compliance, Suite 1168

Atlana, GA 30303

darlene.banks@fultoncountyga.gov

IP Address: 74.174.59.4

# **Record Tracking**

Status: Original

9/4/2024 11:21:51 AM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Darlene Banks

darlene.banks@fultoncountyga.gov

Pool: StateLocal

Pool: Fulton County Government

Location: DocuSign

Location: DocuSign

# **Signer Events**

James J. Teel, JR. jim.teel@gmcnetwork.com Regional Vice President

Security Level: Email, Account Authentication

(None)

Signature Signed by:

> James J. Teel, JR. A3A129C780BA4CB

Signature Adoption: Pre-selected Style Using IP Address: 12.190.243.210

# **Timestamp**

Sent: 9/4/2024 11:34:17 AM Viewed: 9/17/2024 4:47:52 AM Signed: 9/17/2024 4:48:13 AM

## **Electronic Record and Signature Disclosure:**

Accepted: 9/17/2024 4:47:52 AM ID: f6c49a98-c222-4e7d-b8c6-5f9c5ad1fd9c

Carolyn Hinton

carolyn.hinton@gmcnetwork.com

Security Level: Email, Account Authentication

(None)

**Signed** 



Sent: 9/17/2024 4:48:15 AM Viewed: 9/17/2024 5:59:26 AM Signed: 9/17/2024 6:06:01 AM

Using IP Address: 12.190.243.210

## **Electronic Record and Signature Disclosure:**

Accepted: 9/17/2024 5:59:26 AM ID: 8fc99b5a-3f5d-48a5-b6d7-ee61fd21e940

DARLENE BANKS

darlene.banks@fultoncountyga.gov Assistant Purchasing Agent Fulton County Government

Security Level: Email, Account Authentication

(None)

**Electronic Record and Signature Disclosure:** 

Not Offered via DocuSign

Completed

Using IP Address: 172.3.170.13

Sent: 9/17/2024 6:06:04 AM Viewed: 9/17/2024 11:57:37 AM

Signed: 9/17/2024 11:57:40 AM

**Signer Events Signature Timestamp** David Clark Sent: 9/17/2024 11:57:42 AM David Clark david.clark@fultoncountyga.gov Viewed: 9/17/2024 12:01:39 PM -65CE1C9FDD834B8.. Director Signed: 9/17/2024 12:01:45 PM Public Works Signature Adoption: Pre-selected Style Security Level: Email, Account Authentication Using IP Address: 68.208.197.4 (None) **Electronic Record and Signature Disclosure:** Accepted: 11/13/2017 10:07:14 AM ID: 62e0a41e-60ea-4640-a1cb-69bfc2cfa732 Nikki Peterson Sent: 9/17/2024 12:01:48 PM Completed nikki.peterson@fultoncountyga.gov Viewed: 9/19/2024 10:22:48 AM Chief Deputy Clerk to the Board of Commissioners Signed: 9/19/2024 10:24:14 AM Using IP Address: 68.208.197.4 **Fulton County Government** Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 11/27/2017 10:39:37 AM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8 Signed by: Robert L. Pitts Sent: 9/19/2024 10:24:16 AM Robert L. Pitts harriet.thomas@fultoncountyga.gov Viewed: 9/19/2024 12:29:57 PM 14F1B4AA5F6A44A Chairman Signed: 9/19/2024 12:30:07 PM Security Level: Email, Account Authentication Signature Adoption: Pre-selected Style (None) Using IP Address: 68.208.197.4 **Electronic Record and Signature Disclosure:** Accepted: 9/19/2024 12:29:57 PM ID: 09fcafd8-3ad0-410c-8513-e2077176adfc Tonya R. Grier Sent: 9/19/2024 12:30:10 PM Tonya R. Grier tonya.grier@fultoncountyga.gov Viewed: 9/19/2024 2:53:28 PM EEC476C4837648D. Clerk to the Commission Signed: 9/19/2024 2:53:38 PM **Fulton County** Security Level: Email, Account Authentication (None) Signature Adoption: Pre-selected Style Using IP Address: 99.96.24.191 **Electronic Record and Signature Disclosure:** Accepted: 3/16/2018 7:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4 DARLENE BANKS Sent: 9/19/2024 2:53:42 PM Completed Viewed: 9/19/2024 5:10:00 PM darlene.banks@fultoncountyga.gov Assistant Purchasing Agent Signed: 9/19/2024 5:10:03 PM Using IP Address: 172.3.170.13 Fulton County Government Security Level: Email, Account Authentication **Electronic Record and Signature Disclosure:** Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Dian DeVaughn dian.devaughn@futoncountyga.gov	COPIED	Sent: 9/19/2024 5:10:08 PM
Security Level: Email, Account Authentication (None)		

# **Electronic Record and Signature Disclosure:**Not Offered via DocuSign

Witness Events	Signature	Timestamp	
Notary Events	Signature	Timestamp	
Envelope Summary Events	Status	Timestamps	
Envelope Sent	Hashed/Encrypted	9/4/2024 11:34:17 AM	
Certified Delivered	Security Checked	9/19/2024 5:10:00 PM	
Signing Complete	Security Checked	9/19/2024 5:10:03 PM	
Completed	Security Checked	9/19/2024 5:10:08 PM	
Payment Events	Status	Timestamps	
Electronic Record and Signature Disclosure			

### CONSUMER DISCLOSURE

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

# Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

# Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

# Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

# All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

# How to contact Carahsoft OBO Fulton County, Georgia:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glenn.king@fultoncountyga.gov

# To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glenn.king@fultoncountyga.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.. In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

# To request paper copies from Carahsoft OBO Fulton County, Georgia

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

# To withdraw your consent with Carahsoft OBO Fulton County, Georgia

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send us an e-mail to glenn.king@fultoncountyga.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

# Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows
	Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0
	or above (Windows only); Mozilla Firefox 2.0
	or above (Windows and Mac); Safari <sup>™</sup> 3.0 or
	above (Mac only)
PDF Reader:	Acrobat® or similar software may be required
	to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies
	-

<sup>\*\*</sup> These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

# Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I
  consent to receive from exclusively through electronic means all notices, disclosures,
  authorizations, acknowledgements, and other documents that are required to be provided
  or made available to me by Carahsoft OBO Fulton County, Georgia during the course of
  my relationship with you.