



**DEPARTMENT OF PURCHASING &
CONTRACT COMPLIANCE**

CONTRACTORS PERFORMANCE REPORT

CONSTRUCTION SERVICES

Report Period Start	Report Period End	Contract Period Start	Contract Period End
4/01/22	6/30/22	12/1/21	10/2/23
Purchaser Order Number		Purchase Order Date	
540 20ITB129828 K-JAJ		10/20/21	
Department			
Public Works			
Bid Number	Service Commodity		
VS0000065126	Construction Services		
Contractor			
Archer Western Construction, LLC			
Performance Rating			
0 = Unsatisfactory	Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.		
1 = Poor	Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied.		
2 = Satisfactory	Archives contract requirements 80% of the time. Generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.		
3 = Good	Archives contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied		
4 = Excellent	Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.		
1. Project Development		(Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)	
☐	0	The Vendor complies according to contract drawings and specifications. Personnel is qualified to perform tasks and duties.	
☐	1		
☐	2		
☐	3		
☒	4		
2. Design		(Were Milestones Met Per Contract – Reliability - Responsiveness to Directions/Change – On Time Completion Per Contract - Liquidated Damages)	
☐	0	The Vendor is reliable and very responsive to direction and change. Milestones were met this quarter.	
☐	1		
☐	2		
☐	3		
☒	4		

3. Award - Proposal Development		(Timeless/Due Duties - Reasonable/Cooperative - Flexible/Motivated)
☐	0	Vendor is motivated and flexible. Aslo very cooperative in performing work and duties.
☐	1	
☐	2	
☐	3	
☒	4	
4. Constructions		(Mobilization Timely - Were Milestones Met - Met/Exceeded Specification - Within Budget Performance - Proper Invoicing - Quality of Work Responsive to Owner)
☐	0	Vendor was timely with mobilization. Vendor met all standards and work quality this quarter.
☐	1	
☐	2	
☐	3	
☒	4	
5. Contractors Key Personnel		(Credential/Experience Appropriate- Effective Supervision/Management - Available as Needed)
☐	0	Vendor has effective Supervision and Management personnel and credentials to perform work and are available as needed.
☐	1	
☐	2	
☐	3	
☒	4	

Overall Performance Rating	4.00 AH.	Date	7/1/22
Would you select/recommend this vendor again?	☒ Yes	☐ No	
Rating completed by:	Anthony Hughes Construction Project Manager <i>Anthony Hughes</i>		
Department Head Name:	David Clark, P.E Director		
Department Head Signature			

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