



# **FULTON COUNTY**

**CONTRACT DOCUMENTS FOR**

**Cooperative Agreement Pennsylvania Turnpike  
Commission No.4400009565.1 and RFP#  
6100005800**

**For**

**Fulton County Department Information  
Technology**

## **Contract Agreement**

This Agreement for the Pennsylvania Turnpike Commission Agreement No.4400009565.1 and RFP# 6100005800 for the Information Technology is made and entered into by and between Fulton County, Georgia, a political subdivision of the State of Georgia, hereinafter referred to as "County" or "Owner" and TestingXperts, Inc., hereinafter referred to as "Consultant."

### **Contract Documents**

County and Consultant agrees that the Agreement consists of the following contract documents:

- I. Form of this Contract Agreement
- II. Contract Ref: Pennsylvania Turnpike Commission Agreement No.4400009565.1 and RFP# 6100005800
- III. Compensation
- IV. Insurance Certificate
- V. Georgia Security Immigration Affidavit

This Agreement was approved by the Fulton County Board of Commissioners on August 6, 2025, BOC Item #25-0568.

### **Contract Term**

The term of the agreement will be effective upon BOC approval for a period of 12 months. In an amount not to exceed \$450,000.00.

### **Modifications**

If during the course of performing the Project, County and Consultant agree that it is necessary to make changes in the Project as described herein and referenced exhibits, such changes will be incorporated by written amendments in the form of Change Orders to this Agreement. Any such Change Order and/or supplemental agreement shall not become effective or binding unless approved by the Board of Commissioners and entered on the minutes. Such modifications shall conform to the requirements of Fulton County Purchasing Code §102-420 which is incorporated by reference herein.

### **Indemnification**

Consultant shall, indemnify the County and protect, indemnify and hold harmless the County, its officers, officials, employees and volunteers from and against all claims, actions, liabilities, losses (including economic losses), or costs arising out of any actual or alleged:

- a) Bodily injury, sickness, disease, or death; or injury to or destruction of tangible property including the loss of use resulting therefrom; or any other damage or loss or claims of the Consultant, sub-consultants/subcontractors, anyone directly or indirectly employed by any firm or sub-

consultant/subcontractors; or anyone for whose acts any of them may be liable in the performance of the Contract Services;

- b) Violation of any law, statue, ordinance, governmental administrative order, rule, regulation, or infringements of patent rights or other intellectual property rights by the Consultant in the performance of Contract services; or
- c) Liens, claims or actions made by the Consultant or other party performing the Contract Services, as approved by the County. The indemnification obligations herein shall not be limited by any limitation on the amount, type of damages, compensation, or benefits payable by or for the Consultant, or its sub-consultant(s), as approved by the County, under workers' compensation acts, disability benefits acts, other employee benefit actor, or any statutory bar or insurance. The agreement to hold the County, its officer's, agents, and employees harmless shall not be limited to the limits of liability insurance requirements specified in this agreement.

### **Insurance**

Consultant agrees to obtain and maintain insurance coverage pursuant to and based upon the Terms and Conditions of the Pennsylvania Turnpike Commission Agreement No.4400009565.1 and RFP# 6100005800. Consultant agrees to maintain insurance coverage during the entire term of this Agreement. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

### **Jurisdiction**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

### **Order of Precedence**

If any portion of the Contract Documents shall be in conflict with any other portion, the various documents comprising the Contract Documents shall govern in the following order of precedence: 1) the Agreement, 2) the RFP, 3) any Addenda, 4) change orders, 5) the exhibits, and 6) portions of Consultant's proposal that was accepted by the County and made a part of the Contract Documents.

## Notices

Notices concerning the termination of this Agreement, notices of alleged or actual violations of the terms or conditions of this Agreement, and other notices of similar importance shall be made:

By Consultant to: Chief Information Officer  
Department of Information Technology  
141 Pryor Street, Suite 6001  
Atlanta, Georgia 30303  
Attn: Kevin Kerrigan  
Email: [Kevin.Kerrigan@FultonCountyGa.gov](mailto:Kevin.Kerrigan@FultonCountyGa.gov)

With a copy to: Chief Purchasing Agent  
Department of Purchasing & Contract Compliance  
130 Peachtree Street, S.W., Suite 1168  
Atlanta, Georgia 30303  
Attn: Felicia Strong-Whitaker  
Email: [Felicia.Strong-Whitaker@FultonCountyGa.gov](mailto:Felicia.Strong-Whitaker@FultonCountyGa.gov)

And by the County to: Testing Xperts, Inc.  
Chief Operating Officer  
650 Wilson Lane, Suite 201  
Mechanicsburg, PA 17055  
Attn: Joseph D. Underwood  
Email: [joe.underwood@testingxperts.com](mailto:joe.underwood@testingxperts.com)

The parties to this service agreement agree to the above referenced conditions:

OWNER:

**FULTON COUNTY, GEORGIA**

Signed by:

 Robert L. Pitts

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Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

ATTEST:

Signed by:

 Tonya R. Grier

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Clerk to the Commission

(Affix County Seal)



APPROVED AS TO FORM:

Signed by:

 Chad Alexis

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Office of the County Attorney

APPROVED AS TO CONTENT:

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 Kevin Kerrigan

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Kevin Kerrigan, CIO  
Department of Information Technology

CONSULTANT:

**TESTINGXPERTS, INC.**

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 Joseph D. Underwood

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Joseph D. Underwood  
Chief Operating Officer

ATTEST:

DocuSigned by:

 Joseph D. Underwood

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Secretary/  
Assistant Secretary

(Affix Corporate Seal)



ATTEST:

Notary Public

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

(Affix Notary Seal)

ITEM#: 25-0568 RCS: 08/06/2025  
FIRST REGULAR MEETING

ITEM#: \_\_\_\_\_ RM: \_\_\_\_\_  
SECOND REGULAR MEETING

## SCOPE OF SERVICES

## TIME AND MATERIAL ENGAGEMENT

## EXHIBIT A1 (STATEMENT OF WORK)

This Statement of Work (the “**SOW**”) shall be effective as of August 6, 2025 (the “**SOW Effective Date**”).

## BY AND BETWEEN

**FULTON COUNTY**, having its registered office at **141 Pryor St SW, Atlanta, GA 30303**, (hereinafter referred to as “**Fulton**” or the “**Client**”), which definition shall mean to include its successors-in-interest, subsidiaries, Affiliates and permitted assigns) of the One Part;

## AND

**TestingXperts, Inc.** having its registered office at **650 Wilson Lane, Suite 201, Mechanicsburg, PA 17055 United States** (hereinafter referred to as “**TestingXperts**” or “**Tx**” or “**Supplier**”), which definition shall mean to include its successors-in-interest, subsidiaries, Affiliates and permitted assigns) of the **Other Part**.

(Hereinafter, Tx and the Client will be collectively referred to as “**Parties**” and individually as “**Party**”).

WHEREAS;

- A. This SOW is executed pursuant to, and fully incorporates, the terms of the Master Services Agreement dated August 6 (the “**MSA**”), executed between the Parties.
- B. For the purposes of this SOW, each Party shall fulfil its obligations as outlined in the MSA, this SOW, and Annexure-1 (General Legal Conditions for Time and Material Engagement) attached to this SOW.

NOW, THEREFORE, in consideration of the foregoing recitals and of the mutual terms and conditions of this Agreement, and for other good and valuable consideration, the receipt and adequacy of which are acknowledged, the Parties agree as follows:

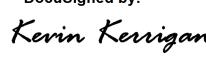
### 1. PROJECT OVERVIEW & SCOPE

The objective of this engagement is to provide Fulton with IV&V and QA testing services.

1.1. Tx will provide IV&V, Quality Assurance and Testing Services in core flex model.

1.2. Tx will perform a **5-week** QA Discovery to gain an in-depth understanding of Fulton’s ERP system; the discovery process will include the following activities:

- 1.2.1. Preparation
  - 1.2.1.1. Identify stakeholders and project sponsors.
  - 1.2.1.2. Align on project goals, objectives and success criteria.
  - 1.2.1.3. Prepare agenda and schedule workshops
- 1.2.2. Data Gathering
  - 1.2.2.1. Conduct stakeholder interviews and workshops.
  - 1.2.2.2. Collect current process documentation and identify pain points.
  - 1.2.2.3. Identify existing systems and integrations.
  - 1.2.2.4. Understand the current state of business processes and workflows
- 1.2.3. Analysis and Verification

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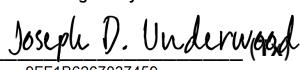
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## TIME AND MATERIAL ENGAGEMENT

- 1.2.3.1. Validate requirements with stakeholders.
- 1.2.3.2. Prioritize requirements based on business needs and goals.
- 1.2.4. Plan Development
  - 1.2.4.1. Develop a high-level QA roadmap.
  - 1.2.4.2. Define key deliverables, milestones, and timelines.
  - 1.2.4.3. Identify resource requirements (team, tools, and infrastructure)
- 1.2.5. Presentation and finalization
  - 1.2.5.1. Present findings, roadmap, and recommendations to stakeholders.
  - 1.2.5.2. Finalize the project scope and deliverables.
  - 1.2.5.3. Obtain sign-off on the discovery phase outcomes.
- 1.3. Post completion of the discovery process, Tx will provide core testing services as part of this engagement. Flex Services can be availed as per mutual discussions and approval by Fulton; the cost will be billed separately as per rate listed in commercials table in SOW.
  - 1.3.1. Tx will design and scale automated testing framework using CGI Automated Test tool (TestSavvy) or, any other tool of Fulton's choice (which Tx would recommend after assessment)
  - 1.3.2. Tx plans to increase automated testing coverage to 90-95% in order to reduce the reliance on manual UAT, exploratory testing, and business testing/validation efforts.
  - 1.3.3. Tx will establish highly robust and streamlined automated testing process at Fulton for UAT, functional and non-functional tests considering current and future ERP upgrades
  - 1.3.4. Tx will be responsible for designing and implementing the Testing Center of Excellence (TCoE) for Fulton County
  - 1.3.5. Tx will be performing automated functional and UAT testing of the CGI ERP system.
  - 1.3.6. Tx will expand testing services to other applications after the ERP upgrade project based on Fulton county's priority and preference.
  - 1.3.7. The high-level plan listed below has been divided in 4 quarters. The detailed implementation plan and ERP Testing strategy will be provided after initial 5-weeks discovery as outlined in the early part of this SOW.

**Summary -**

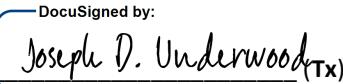
- 1.3.7.1. Tx will be responsible for designing and implementing the Testing Center of Excellence (TCoE) for Fulton County
- 1.3.7.2. Tx will be performing automated functional and UAT testing of the CGI ERP system.
- 1.3.7.3. Tx will expand testing services to other applications such as IaS World, ECM Digitization and other capital project based on Fulton county's priority and preference.
- 1.3.7.4. The high-level plan has been divided in 4 quarters. The detailed implementation plan and ERP Testing strategy will be provided after initial 5-weeks discovery as outlined in the Statement of Work (SOW).

**1.3.7.5. High level Plan -****1.3.7.6. Quarter 1 – Foundation & Planning****1.3.7.7. Activities:**

- 1.3.7.7.1. Define QA standards and testing processes

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## TIME AND MATERIAL ENGAGEMENT

1.3.7.7.2. Design the initial version of the Automation Framework

1.3.7.7.3. Develop a tool evaluation framework

1.3.7.7.4. BAU ERP Testing

**1.3.7.8. Milestones:**

1.3.7.8.1. Standard operating procedures (SOPs) baseline established

1.3.7.8.2. Initial Automation Framework draft completed and shared for review

1.3.7.8.3. Tool assessment matrix finalized and approved

**1.3.7.9. Quarter 2 – Early Adoption & Framework Development**

**1.3.7.10. Activities:**

1.3.7.10.1. Define and implement Quality Metrics & KPIs in pilot projects

1.3.7.10.2. Create a Governance and Monitoring framework for QA

1.3.7.10.3. Identify and document tool capability and best practices

1.3.7.10.4. Create the structure and initiate the Lessons Learnt repository

**1.3.7.11. Milestones:**

1.3.7.11.1. Metrics baseline implemented in at least 1–2 pilot projects

1.3.7.11.2. QA governance document reviewed and accepted by stakeholders

1.3.7.11.3. Best practice guide for tools drafted and published

1.3.7.11.4. Lessons Learnt repository created with initial contributions

**1.3.7.12. Quarter 3 – Execution & Enablement**

**1.3.7.13. Activities:**

1.3.7.13.1. Refine the Automation Framework based on pilot feedback

1.3.7.13.2. Develop checklists and user guides for commonly used tools

1.3.7.13.3. Perform competitive benchmarking and trend alignment

1.3.7.13.4. Conduct training sessions on tool usage and best practices

1.3.7.13.5. BAU Testing: onboarding of the new applications under test

**1.3.7.14. Milestones:**

1.3.7.14.1. Automation Framework Version 2.0 rolled out

1.3.7.14.2. Tool user guides and checklists made available to teams

1.3.7.14.3. Comparative benchmarking report finalized and shared

1.3.7.14.4. Minimum of 2 training sessions conducted per team/tool

**1.3.7.15. Quarter 4 – Maturity & Optimization**

**1.3.7.16. Activities:**

1.3.7.16.1. Conduct audits on defined standards and refine based on observations

1.3.7.16.2. Finalize and stabilize the enterprise tool stack

1.3.7.16.3. Initiate quarterly retrospectives focused on process improvement

1.3.7.16.4. Compile and publish the annual COE improvement and performance report

**1.3.7.17. Milestones:**

1.3.7.17.1. Updated SOPs incorporating audit findings implemented

1.3.7.17.2. Standard enterprise tool stack endorsed across projects

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## TIME AND MATERIAL ENGAGEMENT

- 1.3.7.17.3. Continuous improvement feedback loop embedded in teams
- 1.3.7.17.4. Annual COE performance report shared with leadership

**1.3.8. Core Services:**

- 1.3.8.1. Functional Testing
- 1.3.8.2. Integration Testing
- 1.3.8.3. Automation Testing
- 1.3.8.4. Process Improvement
- 1.3.8.5. API Testing

**1.3.9. Flex Services**

- 1.3.9.1. Data Testing
- 1.3.9.2. Performance Testing
- 1.3.9.3. Security Testing
- 1.3.9.4. Accessibility Testing

1.4. The Tx team will cover the following automation test cases under the scope of engagement:

Modules	No. of Functionalities	Out of Scope	Total Functionalities
HRM	367	92	275
FIN	209	85	123
PB	17	2	15
VSS	8	0	8
Batch	4	0	4

- 1.5. Tx will deliver the engagement in a hybrid delivery model with the team in the US(onshore) and offshore.
- 1.6. Tx will deploy an onshore Test Manager to analyze the ERP system and assess Fulton's overall QA requirements.
- 1.7. The Test Manager will serve as the core resource, overseeing the engagement from initiation to completion. Upon finalizing the scope, Tx will deploy appropriate resources to drive the testing activities.
- 1.8. Tx will set up regular governance to provide status updates through daily stand-up calls, daily status reports (DSR), and weekly status reports (WSR). The governance model, including weekly, monthly, QBR, escalation model, and change request process, will be discussed and agreed upon with Fulton County during the engagement kick-off phase.

**2. HIGH-LEVEL ENGAGEMENT PLAN**

The table below depicts the Tx QA alignment for this engagement:

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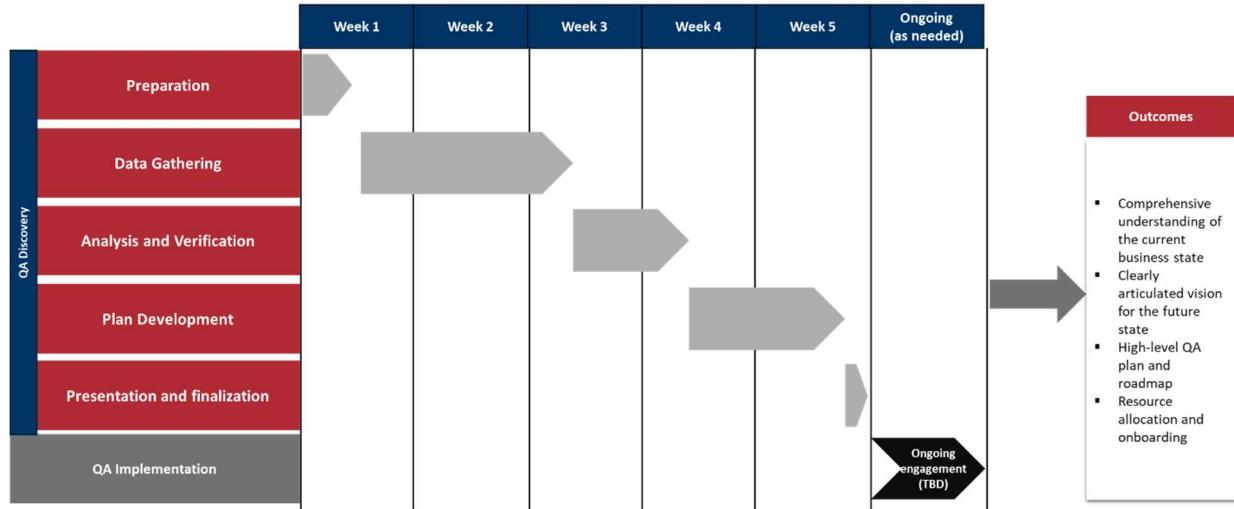
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## TIME AND MATERIAL ENGAGEMENT



## 3. SCOPE OF WORK

To meet **Fulton County** QA requirements, the agreed scope is as given below:

Testing Type	Tx Responsibilities	To be performed by
Functional Testing	Tx team will perform this in lower environments as well as in production environments.	Tx <b>Core team</b> deployed on the engagement
Integration Testing	Tx team will perform integration testing.	
Automation Testing	Tx team will develop automation to provide coverage from a UI workflow perspective along with the data validation scripts.	
Process Enhancements	The Tx team will analyze existing QA workflows to identify and recommend process enhancements that streamline test planning, execution, and reporting through best practices and standardization initiatives.	
API Testing	Tx team will perform API testing if required.	
Data Testing	Tx team will perform Data verification, validation and migration testing.	Tx <b>Flex team</b> deployed on the engagement on need basis
Performance Testing	Tx will perform load testing in the stage environment so that we can optimize the application before it is deployed in production. This will help Fulton County to identify optimum production/cloud capacity to manage its user load.	
Security Testing	Tx team will perform security testing not just from an access/privilege perspective but also from the application front-end perspective.	

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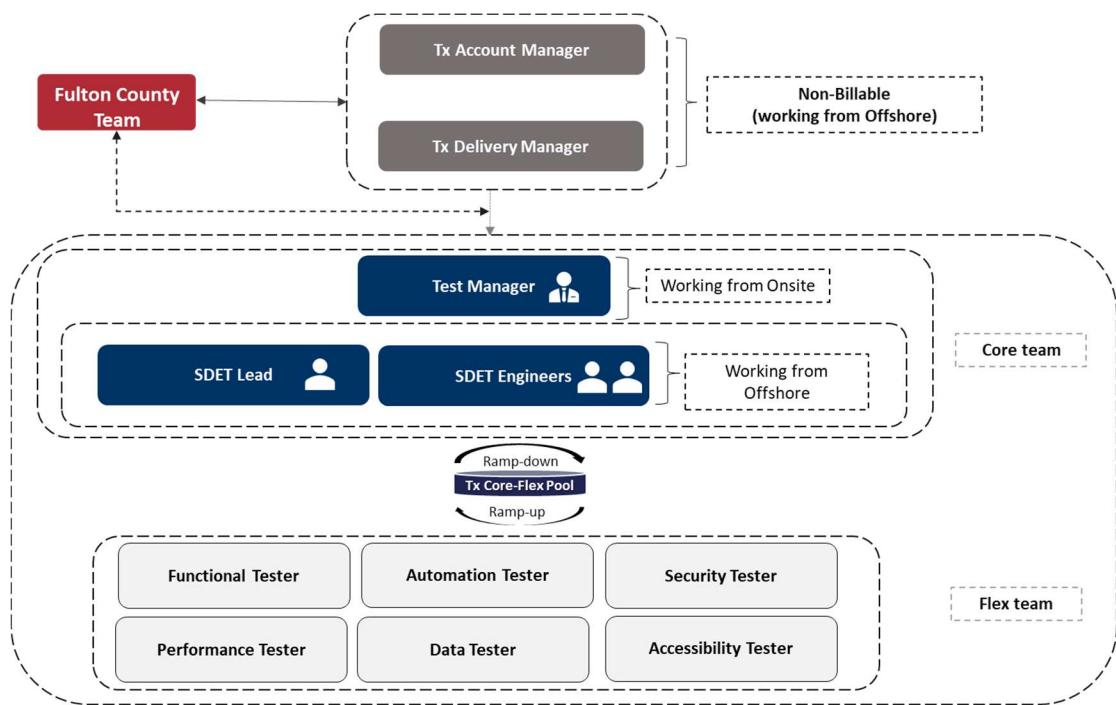
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## TIME AND MATERIAL ENGAGEMENT

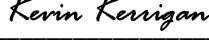
<b>Accessibility Testing</b>	Tx will perform accessibility testing to ensure compliance with WCAG2.2 Level AA guidelines unless Fulton County specifies any other requirement.	
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## 4. TEAM STRUCTURE

Tx will provide the QA resources in the Core-Flex model for quickly ramping up or down the teams as per business requirements. The below image depicts the Tx QA organization structure for this engagement in the steady state:



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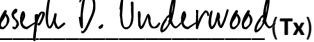
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## TIME AND MATERIAL ENGAGEMENT

## 5. DELIVERABLES

The sections below outline the deliverables for the scope defined for this engagement:

Testing Area	Deliverables
<b>Functional Testing</b> <ul style="list-style-type: none"> <li>▪ In-sprint testing (Unit Testing, UAT, and Exploratory Testing)</li> <li>▪ Regression testing</li> <li>▪ Compatibility testing</li> <li>▪ Smoke Testing</li> </ul>	<ul style="list-style-type: none"> <li>▪ Test plan</li> <li>▪ Test cases</li> <li>▪ Defect reports</li> <li>▪ Testing metrics</li> <li>▪ Test execution summary report</li> <li>▪ Sign-off report</li> </ul>
<b>Integration Testing</b>	<ul style="list-style-type: none"> <li>▪ Test cases</li> <li>▪ Defect reports</li> <li>▪ Testing metrics</li> <li>▪ Test execution summary report</li> <li>▪ Sign-off report</li> </ul>
<b>Automation Testing</b>	<ul style="list-style-type: none"> <li>▪ Testing framework</li> <li>▪ Test scripts</li> <li>▪ Execution reports</li> <li>▪ Testing metrics</li> <li>▪ Handover document</li> </ul>
<b>API Testing</b>	<ul style="list-style-type: none"> <li>▪ Test cases</li> <li>▪ Defect reports</li> <li>▪ Testing metrics</li> <li>▪ Test execution summary report</li> <li>▪ Sign-off report</li> </ul>
<b>Data Testing</b>	<ul style="list-style-type: none"> <li>▪ Data Migration Strategy</li> <li>▪ Data Migration Report</li> </ul>
<b>Performance Testing</b>	<ul style="list-style-type: none"> <li>▪ Test scripts</li> <li>▪ Test scenarios</li> <li>▪ Interim test results and recommendations report</li> <li>▪ Closure report</li> </ul>
<b>Security Testing</b>	<ul style="list-style-type: none"> <li>▪ Scanning reports</li> <li>▪ Vulnerability and threat analyses report</li> <li>▪ Recommendation report</li> <li>▪ Closure report</li> </ul>
<b>Accessibility Testing</b>	<ul style="list-style-type: none"> <li>▪ Accessibility test report</li> <li>▪ Usability test report</li> </ul>

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*Joseph D. Underwood*

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## TIME AND MATERIAL ENGAGEMENT

**6. ASSUMPTIONS****6.1. General Assumptions:**

6.1.1. Fulton County will provide:

- All required access to Tx Team working on this engagement
- All available documentation detailing the current technology stack
- Knowledge transfer to the Tx team for the applications in scope
- SMEs support as and when required
- SMEs availability for 6 to 10 hours per week for KT and validation of Tx test artifacts
- Environment of applications for the entire duration of the project

**6.2. Scope & Responsibilities:**

6.2.1. Testing services are limited to previously mentioned services unless explicitly mentioned.

6.2.2. Data migration validation is included only if test data is provided by Fulton County.

6.2.3. Fulton County is responsible for defining business processes and test scenarios related to their specific operations.

6.2.4. Third-party integrations testing (e.g., CRM, payment gateways, external APIs) is included only if access to test environments and data is provided.

**6.3. Environment & Data Assumptions:**

6.3.1. Fulton County is responsible for provisioning test environments (ERP test instance, databases, middleware).

6.3.2. Fulton County ensures that test data is available and consistent across test cycles.

6.3.3. Any downtime of test environments will be considered an extension to project timelines.

6.3.4. Performance testing requires realistic load data to be provided by Fulton County.

**6.4. Test Execution & Defect Management:**

6.4.1. Fulton County will provide access to ERP systems, test management tools, and defect tracking tools.

6.4.2. Test execution is dependent on timely availability of requirements, test data, and system readiness.

6.4.3. Any defects found will be logged and reported in the agreed defect management tool, but fixing and retesting timelines depend on the client and ERP vendor.

6.4.4. Test execution schedules are based on the agreed test plan; delays in requirement changes may impact timelines.

**6.5. UAT & Business User Participation:**

6.5.1. Fulton County is responsible for conducting User Acceptance Testing (UAT) with end users.

6.5.2. Testing services may support UAT execution and defect triaging, but sign-off responsibility remains with Fulton County.

6.5.3. Business users must be available for test case reviews, approvals, and defect resolution discussions.

**6.6. Change Management & Timelines:**

6.6.1. Any change in scope, timelines, or additional features/modules will require a Change Request (CR).

6.6.2. Test cycle extensions due to client-side delays (e.g., incomplete requirements, environment unavailability, delayed defect fixes) will require an amendment to the SOW.

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## TIME AND MATERIAL ENGAGEMENT

6.6.3. Any regulatory or compliance testing outside the standard ERP functionality needs to be explicitly defined.

## 6.7. Compliance &amp; Security:

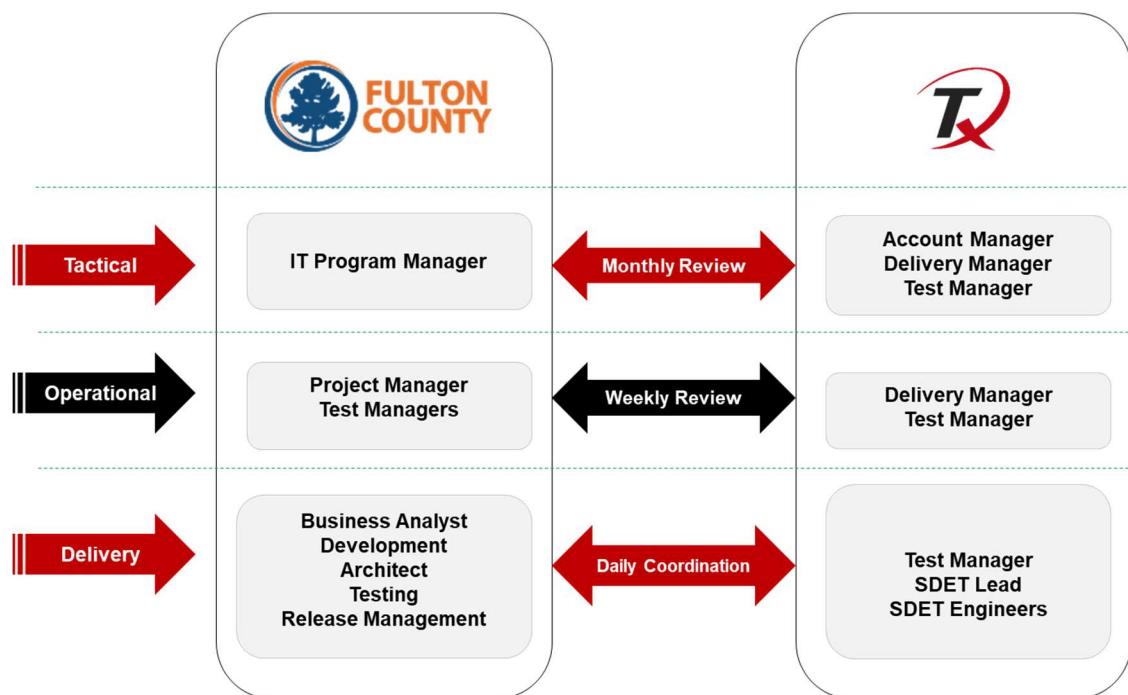
6.7.1. Fulton County ensures compliance with data privacy policies (GDPR, HIPAA, etc.) when providing test data.

6.7.2. Access to ERP test environments and sensitive business data will be governed by Fulton County security policies.

## 7. MONITORING AND CONTROL

Tx will implement a robust communication plan for this engagement. The objectives of the communication plan will be to ensure:

- 7.1. Smooth operation of engagement in a multi-location environment
- 7.2. Accurate and timely communication



## TIME AND MATERIAL ENGAGEMENT

Tx will adopt the following communication model to provide project execution support:

Type	Communicator	Audience	Scope	Medium	Frequency
<b>Daily Status Report</b>	▪ Tx POC	<ul style="list-style-type: none"> <li>▪ Client POC</li> <li>▪ Tx Account / Delivery Manager</li> </ul>	<ul style="list-style-type: none"> <li>▪ Test Cases</li> <li>▪ Test Case Reviews/ Modifications</li> <li>▪ Traceability</li> </ul>	Email	Daily
<b>Weekly Status Report</b>	▪ Tx POC	<ul style="list-style-type: none"> <li>▪ Client POC</li> <li>▪ Tx Delivery Manager</li> <li>▪ Tx Account / Delivery Manager</li> </ul>	<ul style="list-style-type: none"> <li>▪ Planned and unplanned testing activities completed during the week</li> <li>▪ Activities planned for the next week</li> <li>▪ Test Summary Report</li> <li>▪ Issues and risks faced during testing</li> </ul>	MS Word	Weekly
<b>Weekly Status Meeting</b>	▪ Tx POC	<ul style="list-style-type: none"> <li>▪ Client POC</li> <li>▪ Tx Account / Delivery Manager</li> </ul>	<ul style="list-style-type: none"> <li>▪ Review of Weekly Status Report</li> <li>▪ Activity Planning</li> </ul>	Conference call / Go to Meeting	Weekly
<b>Monthly Status Meeting</b>	<ul style="list-style-type: none"> <li>▪ Tx POC</li> <li>▪ Tx Account / Delivery Manager</li> </ul>	<ul style="list-style-type: none"> <li>▪ Client POC</li> </ul>	<ul style="list-style-type: none"> <li>▪ Summary of activities done during the month</li> <li>▪ Key activities planned for next month</li> <li>▪ Issues/ Escalations status</li> <li>▪ Tx recommendations on improving service delivery</li> <li>▪ Scope Change items</li> <li>▪ Project Status Reviews</li> <li>▪ Risks/challenges</li> </ul>	MS Word/PPT	Monthly
<b>Quarterly Business Review</b>	▪ Tx Account / Delivery Manager	<ul style="list-style-type: none"> <li>▪ Client Sponsor/POC</li> <li>▪ Client Management</li> <li>▪ Tx Delivery Head</li> <li>▪ Tx Sponsor</li> </ul>	<ul style="list-style-type: none"> <li>▪ Key milestones achieved</li> <li>▪ Strategic planning</li> <li>▪ High-level plan for next quarter</li> <li>▪ Continuous improvement</li> <li>▪ Risks/Challenges</li> </ul>	PPT	Quarterly

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## TIME AND MATERIAL ENGAGEMENT

## 7.3. ROLES &amp; RESPONSIBILITIES – CORE and FLEX team

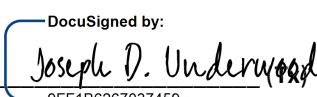
Role	Responsibilities
Test Manager	<ul style="list-style-type: none"> <li>▪ Single point of contact for reporting on all testing activities</li> <li>▪ QA resource on-boarding</li> <li>▪ Coordination with <b>Fulton County</b> teams/stakeholders</li> <li>▪ Responsible for managing resources and other operational issues</li> <li>▪ Coordinate testing activities across scrum teams and release train test team</li> <li>▪ Expertise in ERP implementation testing, developing ERP test cases and test scripts</li> <li>▪ Responsible for tracking QA schedules and progress</li> <li>▪ Manages weekly, monthly, and quarterly metrics and KPI reporting and communications</li> <li>▪ Ensures all the test documentation is archived in the centralized knowledge database</li> <li>▪ Review test processes/documentation</li> <li>▪ Executive reporting</li> <li>▪ Measure the success of the Testing Center of Excellence and ensure continuous improvements in QA processes</li> <li>▪ Measure the success of process implementations</li> <li>▪ Prepare and submit all process deliverables</li> <li>▪ Perform audits and process compliance checks</li> <li>▪ Plan and support UAT activities</li> <li>▪ Review and implement test data management strategy</li> <li>▪ Maintenance of the defect tracking system and risk management system</li> </ul>
SDET Lead	<ul style="list-style-type: none"> <li>▪ Lead functional testing initiatives by defining quality standards and validating system behavior against requirements</li> <li>▪ Drive test case design, prioritization, and execution strategies aligned with sprint goals and release timelines</li> <li>▪ Manage the defect triage process, ensuring timely identification, assignment, and resolution of defects</li> <li>▪ Actively mentor and support SDET engineers in test development, automation strategy, and technical growth</li> <li>▪ Participate in and lead scrum ceremonies, including sprint planning, reviews, retrospectives, and demo sessions</li> <li>▪ Collaborate with stakeholders at Fulton County to ensure business expectations, domain alignment, and communication consistency</li> <li>▪ Proactively identify and escalate testing risks, gaps, or bottlenecks that may impact delivery quality or timelines</li> </ul>

## TIME AND MATERIAL ENGAGEMENT

Role	Responsibilities
	<ul style="list-style-type: none"> <li>▪ Oversee test automation architecture using established design patterns and ensure maintainable, scalable script development.</li> <li>▪ Maintain test case repositories, ensure adequate test data creation, and promote reuse across modules.</li> <li>▪ Coordinate user acceptance testing (UAT) support by aligning QA efforts with business readiness activities.</li> <li>▪ Champion SAFe Agile testing principles across teams to ensure quality is embedded throughout the delivery lifecycle.</li> <li>▪ Collaborate closely with DevOps teams to support continuous integration and automated pipeline testing efforts.</li> </ul>
<b>SDET Engineer</b>	<ul style="list-style-type: none"> <li>▪ Design and execute functional test cases to validate business logic and user workflows.</li> <li>▪ Collaborate with the team to prioritize test scenarios and ensure comprehensive feature coverage.</li> <li>▪ Participate in defect triaging sessions and work closely with developers to resolve and verify fixes.</li> <li>▪ Support UAT cycles by preparing test data and validating business-critical paths.</li> <li>▪ Contribute to scrum ceremonies and provide status updates on testing progress and blockers.</li> <li>▪ Develop and maintain automated test scripts using established design patterns and frameworks.</li> <li>▪ Create and manage test data required to execute test cases across different modules.</li> <li>▪ Conduct peer code reviews and participate in knowledge sharing sessions to improve testing practices.</li> <li>▪ Continuously maintain test script inventory and update them based on system or requirement changes.</li> <li>▪ Execute test cases in a CI/CD pipeline environment, ensuring early detection of regression and integration issues.</li> </ul>
<b>Functional Tester</b>	<ul style="list-style-type: none"> <li>▪ Expert in functional testing</li> <li>▪ Develop test cases and prioritize testing activities</li> <li>▪ Defect triaging</li> <li>▪ Support UAT activities</li> <li>▪ Mentor team members</li> <li>▪ Participation in scrum ceremonies &amp; status reporting and leading the sprint demo</li> <li>▪ Domain and Technology focus</li> <li>▪ <b>Fulton County</b> focus and communication</li> </ul>

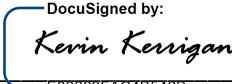
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 Signature **Kevin Kerrigan**  
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(Client)

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 Signature **Joseph D. Underwood**  
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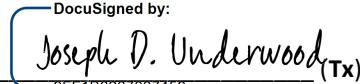
## TIME AND MATERIAL ENGAGEMENT

Role	Responsibilities
	<ul style="list-style-type: none"> <li>▪ Highlight any challenges and risks to the testing activities</li> </ul>
<b>Automation Tester</b>	<ul style="list-style-type: none"> <li>▪ Experience in SAFe Agile testing processes</li> <li>▪ Experience in developing/maintaining test scripts using proper design patterns/architecture</li> <li>▪ Maintaining test script inventories</li> <li>▪ Creating required data for test cases</li> <li>▪ Experience in peer-review/code-review</li> <li>▪ Experience with working in the continuous integration environment</li> </ul>
<b>Performance Tester</b>	<ul style="list-style-type: none"> <li>▪ Develop a performance testing framework</li> <li>▪ Establish performance test targets and strategy</li> <li>▪ Ensure quality of performance testing</li> <li>▪ Establish performance testing SLAs</li> <li>▪ Expert in SAFe Agile testing processes</li> <li>▪ Review performance test environments</li> <li>▪ Identify appropriate performance test approach</li> <li>▪ Expertise in performance testing tools like JMeter, Octoperf, and Blazemeter</li> <li>▪ Expertise in performance monitoring tools like CloudWatch, Prometheus and Grafana</li> <li>▪ Install and setup required testing tools</li> <li>▪ Expertise in developing test scripts and devising test scenarios</li> <li>▪ Plan and execute the tests to simulate real-time load on the system</li> <li>▪ Capture, analyze and report the results with recommendations for performance tuning</li> <li>▪ Experience with working in the continuous integration environment</li> </ul>
<b>Security Tester</b>	<ul style="list-style-type: none"> <li>▪ Devise security testing strategy and plan</li> <li>▪ Implement Security test frameworks</li> <li>▪ Implement and set up security testing tools like Burpsuite and OWASP Zap</li> <li>▪ Expert in SAFe Agile testing processes</li> <li>▪ Execution of security scans and vulnerability checks</li> <li>▪ Diagnosis of false positives</li> <li>▪ Publish interim reports and share recommendations</li> <li>▪ Participation in meetings &amp; status reporting</li> </ul>
<b>Data Tester</b>	<ul style="list-style-type: none"> <li>▪ Analyze and understand data completeness and correctness requirements</li> <li>▪ Analyze and understand database schema and entity relationship</li> <li>▪ Devise data migration testing strategy and plan</li> <li>▪ Implement and set up data migration testing tools like QuerySurge</li> </ul>

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## TIME AND MATERIAL ENGAGEMENT

Role	Responsibilities
	<ul style="list-style-type: none"> <li>▪ Expertise in Data Analysis, Data Migration, Data Validation, Data Cleansing, Data Verification, and identifying Data Mismatch</li> <li>▪ Develop query pairs based upon business rules</li> <li>▪ Execute and analyze the test results</li> <li>▪ Highlight the data discrepancies and log defects</li> </ul>
Accessibility Tester	<ul style="list-style-type: none"> <li>▪ Understanding accessibility and functional requirements</li> <li>▪ Participation in meetings &amp; status reporting</li> <li>▪ Design test scenarios</li> <li>▪ Test execution as per browsers and platforms</li> <li>▪ Verify the WCAG checklist</li> <li>▪ Bug reporting</li> <li>▪ Participation in Bug Triage</li> <li>▪ Provide daily and weekly status report</li> </ul>

## 8. CONTACT INFORMATION

Contact personnel for this Statement of Work shall be as follows (subject to change):

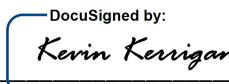
Organization	Name	Role	Contact
Fulton County	Donald Sequeira	Deputy CIO	<a href="mailto:donald.sequeira@fultoncountyga.gov">donald.sequeira@fultoncountyga.gov</a>
Fulton County	Beverly Branca	App Dev Manager	<a href="mailto:beverly.branca@fultoncountyga.gov">beverly.branca@fultoncountyga.gov</a>
TestingXperts	Jatin Molri	Vice President, Sales	<a href="mailto:jatin.molri@testingxperts.com">jatin.molri@testingxperts.com</a>
TestingXperts	Navneet Singh	Director, Sales	<a href="mailto:navneet.singh@testingxperts.com">navneet.singh@testingxperts.com</a>

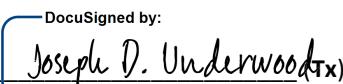
## 9. COMMERCIALS

9.1. The table below depicts the commercials for this engagement. This testing engagement will be conducted in a T&M model from the Tx onsite and offshore test centers, and below are the commercials involved for the **Core resources**:

Role	No. of Resources	Hourly Rate/Resource	Est Monthly Rate/Resource	Duration	Location	Total Cost (12 months)
Test Manager	1	\$110/HR	\$18,480	12 Months	Onshore	\$221,761
SDET Lead	1	\$32/HR	\$5,376		Offshore	\$64,512
SDET Engineer	2	\$29/HR	\$4,872		Offshore	\$116,928
<b>Total Estimated Cost</b>						<b>\$403,201</b>

\* 168 hours per month considered

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(Kevin Kerrigan) (Client)  
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DocuSigned by:  
Signature   
(Joseph D. Underwood) (Tx)  
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## TIME AND MATERIAL ENGAGEMENT

9.2. Below are the commercials involved for **Flex resources**:

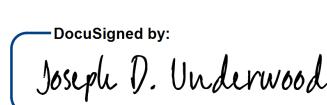
Role	Location	Hourly Cost (USD)
<b>SDET Lead</b>	Offshore	<b>\$32/HR</b>
<b>SDET Engineer</b>	Offshore	<b>\$29/HR</b>
<b>Functional Tester</b>	Offshore	<b>\$26/HR</b>
<b>Automation Tester</b>	Offshore	<b>\$29/HR</b>
<b>API Tester</b>	Offshore	<b>\$29/HR</b>
<b>Performance Tester</b>	Offshore	<b>\$30/HR</b>
<b>Security Tester</b>	Offshore	<b>\$35/HR</b>
<b>Data Tester</b>	Offshore	<b>\$30/HR</b>
<b>Accessibility Tester</b>	Offshore	<b>\$30/HR</b>

## 9.3. Additional Payment Conditions

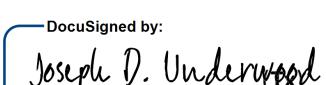
- 9.3.1. Any change to the scope of work or delays resulting in additional efforts beyond 1 calendar month after the current completion date (October 2026) will trigger a change request
- 9.3.2. The monthly charges are provided based on the plan and estimates derived considering the current scope of work and duration
- 9.3.3. Upon Fulton's request for Test Manager to be onsite, Tx will invoice Fulton for the on-site travelling costs for the Tx Test Manager based on the incurred actuals(including Flight, lodging, transportation/rental car and per-diem)
- 9.3.4. Any travel requirement for Tx resources from offshore requested by Fulton County to travel to Fulton County's location or onshore center of Tx will be agreed upon and approved before the travel and charged as per the rate of onsite/onshore
- 9.3.5. The onsite team will work during the US business hours, and the offshore team will work in IST hours from 11:30 AM IST to 8:30 PM IST (i.e., 2:00 AM ET to 11:00 AM ET)

The Parties have executed this Exhibit A (Statement of Work) as of the date set forth below, and Parties represent that the individuals signing below are duly authorized to execute this Agreement on their behalf.

Fulton County	
<b>Signature:</b>	DocuSigned by: 
<b>Name:</b>	Kevin Kerrigan E03663FAC4B546B...
<b>Designation:</b>	Chief Information Officer
<b>Email :</b>	kevin.kerrigan@fultoncountyga.gov
<b>Date:</b>	08/23/2025   9:26 AM EDT

TestingXperts Inc.	
<b>Signature:</b>	DocuSigned by: 
<b>Name:</b>	Joseph D. Underwood 9FF1B6267037459...
<b>Designation:</b>	Chief Operating Officer
<b>Email :</b>	joe.underwood@testingxperts.com
<b>Date:</b>	08/21/2025   9:41 AM PDT

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(Client)  
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## TIME AND MATERIAL ENGAGEMENT

## ANNEXURE-1 (GENERAL LEGAL CONDITIONS FOR TIME AND MATERIAL ENGAGEMENT)

## 1. INTRODUCTION

- 1.1. This **ANNEXURE-1 (GENRAL LEGAL CONDITIONSS FOR TIME AND MATERIAL ENGAGEMENT)** outlines the general legal terms and conditions governing Time and Material Engagements and shall be read in conjunction with Exhibit A (Statement of Work or SOW) and the terms of the MSA.
- 1.2. The terms specified in this Annexure-1 shall apply to each SOW executed from time to time in relation to Time and Material Engagement. The provisions contained herein are supplemental to and shall be incorporated into each SOW executed pursuant to the MSA between TestingXperts and the Client.

## 2. TIMESHEET MANAGEMENT AND APPROVAL PROCESS

Subject to provisions set forth under Clause 4.1 (Time and Material Engagement) of the MSA, the specific conditions relating to management and acceptance of the Timesheets under the relevant SOW shall be as follows:

## 2.1. Maintenance of Timesheet

- 2.1.1. The Personnel by itself or the Project Manager on behalf of the personnel engaged under this SOW, shall prepare and maintain a timesheet (the "**Timesheet**") documenting the dates and hours worked during the engagement.
- 2.1.2. The Timesheet shall be prepared in accordance with the format provided in **Attachment A (format of the Timesheet)**, unless the Client provides their own time tracking format and procedure, which may then be followed and completed by the Authorized Personnel.

## 2.2. Procedure for Submission and Acceptance of the Timesheet

- 2.2.1. The Timesheet shall be submitted to the Client for approval on a monthly basis by TestingXperts.
- 2.2.2. The Client shall review and approve Timesheets within five (5) days of receipt (the "**Review Period**"). Acceptance is necessary for accurate and timely issuance of invoices.
- 2.2.3. If discrepancies are identified, the Client must notify TestingXperts in writing within the Review Period, specifying reasons for withholding approval.
- 2.2.4. If the Client does not respond with approval or raise any discrepancies within five (5) days from the date of submission of the Timesheet, the Timesheet shall be deemed accepted by the Client. Following such deemed acceptance, the Timesheet shall be considered final and conclusive, and TestingXperts shall be entitled to issue an invoice based on the submitted Timesheet, which shall be treated as fully approved for all purposes, including payment.

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Signature

Kevin Kerrigan

(Client)

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Joseph D. Underwood

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## TIME AND MATERIAL ENGAGEMENT

- 2.2.5. Any disputes by the Client must be notified in writing within the Review Period, and TestingXperts will address the discrepancies by providing a revised Timesheet and/or invoice, if necessary, as agreed upon in writing by both Parties.
- 2.2.6. The Client agrees to process such invoices for payment without withholding unless written notice of discrepancies is provided within the review period.

### 2.3. Finality of Timesheet Acceptance

- 2.3.1. Once a Timesheet has been duly submitted by TestingXperts to the Client and formally accepted or deemed accepted by the Client, the Timesheet shall be considered final and not subject to challenge, modification, or dispute. Invoicing for services rendered shall be based solely on the approved or accepted Timesheet.

## 3. INVOICING TERM

Subject to provisions set forth under Clause 5 (Invoicing and Payments) of the MSA, the specific conditions relating to payment under the relevant SOW shall be as follows:

### 3.1. Invoicing Period

- 3.1.1. TestingXperts shall invoice the Client monthly for the services rendered based on the approved timesheets.
- 3.1.2. The Rate specified in the respective SOW, under the 'Commercials', does not include local, state, or federal taxes, which will be additional charges.

### 3.2. Invoice Submission and Payment Terms:

- 3.2.1. TestingXperts shall issue invoices on the last calendar day of each month.
- 3.2.2. The Client shall pay the monthly invoices within the Net Payment Term specified in the MSA.

### 3.3. Invoicing and Payment Currency

- 3.3.1. The invoicing currency shall be USD.
- 3.3.2. Invoices shall be paid in USD.
- 3.3.3. Credits, if any, shall be given in USD.

Signature

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*Kevin Kerrigan*

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(Client)

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Signature

DocuSigned by:

*Joseph D. Underwood*

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## TIME AND MATERIAL ENGAGEMENT

## Attachment: A

### Format of the Timesheet



## **TESTINGXPERTS TIMESHEET**

<b>Year</b>	2025																						
<b>Employee Name</b>	ABC																						
<b>Period Starting</b>	10/1/2025																						
<b>Client Name</b>	Fulton County																						
<b>Work Location</b>	Hybrid																						
<b>Period Ending</b>	10/1/2026																						
<b>Dates</b>	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26								Hrs		
<b>Day</b>	○	20	20	20	20	20	20	20	20	20	20	20	20										
<b>Hours</b>		0	0	0	0	0	0	0	0	0	0	0	0										0
<b>Dates</b>	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26										Hrs
<b>Day</b>	○	20	20	20	20	20	20	20	20	20	20	20	20										
<b>Hours</b>		0	0	0	0	0	0	0	0	0	0	0	0										0
<b>CLIENT FEEDBACK/REMARKS</b>																				Total Hrs			
<b>Signatures:</b>																							
<b>Name:</b>																				<b>Date:</b>			

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Kevin Kerrigan

Signature

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(Client)

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Signature

— DocuSigned by:

Designated by:  
Joseph D. Underwood (Tx)  
9EE1B6267037459

# COMPENSATION

## TIME AND MATERIAL ENGAGEMENT

Role	Responsibilities
	<ul style="list-style-type: none"> <li>▪ Expertise in Data Analysis, Data Migration, Data Validation, Data Cleansing, Data Verification, and identifying Data Mismatch</li> <li>▪ Develop query pairs based upon business rules</li> <li>▪ Execute and analyze the test results</li> <li>▪ Highlight the data discrepancies and log defects</li> </ul>
Accessibility Tester	<ul style="list-style-type: none"> <li>▪ Understanding accessibility and functional requirements</li> <li>▪ Participation in meetings &amp; status reporting</li> <li>▪ Design test scenarios</li> <li>▪ Test execution as per browsers and platforms</li> <li>▪ Verify the WCAG checklist</li> <li>▪ Bug reporting</li> <li>▪ Participation in Bug Triage</li> <li>▪ Provide daily and weekly status report</li> </ul>

## 8. CONTACT INFORMATION

Contact personnel for this Statement of Work shall be as follows (subject to change):

Organization	Name	Role	Contact
Fulton County	Donald Sequeira	Deputy CIO	<a href="mailto:donald.sequeira@fultoncountyga.gov">donald.sequeira@fultoncountyga.gov</a>
Fulton County	Beverly Branca	App Dev Manager	<a href="mailto:beverly.branca@fultoncountyga.gov">beverly.branca@fultoncountyga.gov</a>
TestingXperts	Jatin Molri	Vice President, Sales	<a href="mailto:jatin.molri@testingxperts.com">jatin.molri@testingxperts.com</a>
TestingXperts	Navneet Singh	Director, Sales	<a href="mailto:navneet.singh@testingxperts.com">navneet.singh@testingxperts.com</a>

## 9. COMMERCIALS

9.1. The table below depicts the commercials for this engagement. This testing engagement will be conducted in a T&M model from the Tx onsite and offshore test centers, and below are the commercials involved for the **Core resources**:

Role	No. of Resources	Hourly Rate/Resource	Est Monthly Rate/Resource	Duration	Location	Total Cost (12 months)
Test Manager	1	\$110/HR	\$18,480	12 Months	Onshore	\$221,761
SDET Lead	1	\$32/HR	\$5,376		Offshore	\$64,512
SDET Engineer	2	\$29/HR	\$4,872		Offshore	\$116,928
<b>Total Estimated Cost</b>						<b>\$403,201</b>

\* 168 hours per month considered

## TIME AND MATERIAL ENGAGEMENT

9.2. Below are the commercials involved for **Flex resources**:

Role	Location	Hourly Cost (USD)
<b>SDET Lead</b>	Offshore	<b>\$32/HR</b>
<b>SDET Engineer</b>	Offshore	<b>\$29/HR</b>
<b>Functional Tester</b>	Offshore	<b>\$26/HR</b>
<b>Automation Tester</b>	Offshore	<b>\$29/HR</b>
<b>API Tester</b>	Offshore	<b>\$29/HR</b>
<b>Performance Tester</b>	Offshore	<b>\$30/HR</b>
<b>Security Tester</b>	Offshore	<b>\$35/HR</b>
<b>Data Tester</b>	Offshore	<b>\$30/HR</b>
<b>Accessibility Tester</b>	Offshore	<b>\$30/HR</b>

9.3. Additional Payment Conditions

- 9.3.1. Any change to the scope of work or delays resulting in additional efforts beyond 1 calendar month after the current completion date (October 2026) will trigger a change request
- 9.3.2. The monthly charges are provided based on the plan and estimates derived considering the current scope of work and duration
- 9.3.3. Upon Fulton's request for Test Manager to be onsite, Tx will invoice Fulton for the on-site travelling costs for the Tx Test Manager based on the incurred actuals(including Flight, lodging, transportation/rental car and per-diem)
- 9.3.4. Any travel requirement for Tx resources from offshore requested by Fulton County to travel to Fulton County's location or onshore center of Tx will be agreed upon and approved before the travel and charged as per the rate of onsite/onshore
- 9.3.5. The onsite team will work during the US business hours, and the offshore team will work in IST hours from 11:30 AM IST to 8:30 PM IST (i.e., 2:00 AM ET to 11:00 AM ET)

**The Parties have executed this Exhibit A (Statement of Work) as of the date set forth below, and Parties represent that the individuals signing below are duly authorized to execute this Agreement on their behalf.**

Fulton County	
<b>Signature:</b>	
<b>Name:</b>	
<b>Designation:</b>	
<b>Email :</b>	
<b>Date:</b>	

TestingXperts Inc.	
<b>Signature:</b>	
<b>Name: Joseph D. Underwood</b>	
<b>Designation: Chief Operating Officer</b>	
<b>Email : joe.underwood@testingxperts.com</b>	
<b>Date:</b>	

# INSURANCE CERTIFICATE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: <b>Tom Lyon</b> PHONE (A/C, No, Ext): <b>(717)234-1200</b> FAX (A/C, No): <b>(717)234-1280</b> E-MAIL ADDRESS: <b>toml@reillyinsurancellc.com</b> INSURER(S) AFFORDING COVERAGE <b>INSURER A: Philadelphia Insurance Companies</b> <b>INSURER B: Hiscox Insurance Co Inc</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
INSURED		<b>TestingXperts, Inc.</b> DBA: Damcosoft 650 Wilson Lane, Suite 201 Mechanicsburg, PA 17055	
COVERS		<b>CERTIFICATE NUMBER: 00050229-0</b>	
		<b>REVISION NUMBER: 16</b>	

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
<b>A</b>	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		<b>Y</b>	<b>Y</b>	<b>PHPK2611240-001</b>		<b>10/01/2024</b>	<b>10/01/2025</b>	EACH OCCURRENCE	<b>\$ 2,000,000</b>
									DAMAGE TO RENTED PREMISES (Ea occurrence)	<b>\$ 300,000</b>
									MED EXP (Any one person)	<b>\$ 10,000</b>
									PERSONAL & ADV INJURY	<b>\$ 2,000,000</b>
									GENERAL AGGREGATE	<b>\$ 4,000,000</b>
									PRODUCTS - COMP/OP AGG	<b>\$ 4,000,000</b>
									\$	
<b>A</b>	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY		<b>Y</b>	<b>Y</b>	<b>PHPK2611240-001</b>		<b>10/01/2024</b>	<b>10/01/2025</b>	COMBINED SINGLE LIMIT (Ea accident)	<b>\$ 1,000,000</b>
									BODILY INJURY (Per person)	
									BODILY INJURY (Per accident)	
									PROPERTY DAMAGE (Per accident)	
									\$	
<b>A</b>	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		<b>Y</b>	<b>Y</b>	<b>PHUB884730-001</b>		<b>10/01/2024</b>	<b>10/01/2025</b>	EACH OCCURRENCE	<b>\$ 2,000,000</b>
									AGGREGATE	<b>\$ 2,000,000</b>
									\$	
									PER STATUTE	OTH-ER
									E.L. EACH ACCIDENT	
									E.L. DISEASE - EA EMPLOYEE	
									E.L. DISEASE - POLICY LIMIT	
<b>A</b>	<b>Prof Liab</b> <b>B Crime</b>				<b>PHPK2611247-001</b> <b>UC21845078.24</b>		<b>10/01/2024</b> <b>10/01/2024</b>	<b>10/01/2025</b> <b>10/01/2025</b>	Occ/Agg Limit	<b>\$2,000,000/5,000,000</b> <b>2,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is additional insured per the Coverage Form attached to this policy.

EPLI: 10/01/2024 - 10/01/2025 Limit - 1,000,000/\$2,000,000

Cyber: 07/21/2024 - 10/01/2025 Limit - 3,000,000

Excess Cyber: 07/21/2024 - 10/01/2025 Limit - 2,000,000

## CERTIFICATE HOLDER

## CANCELLATION

Fulton County Government  
141 Pryor St SW  
Atlanta, GA 30303

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(TRL)

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## CERTIFICATE OF LIABILITY INSURANCE

Acct#: 2828881

DATE (MM/DD/YYYY)

08/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES, LLC 3657 Briarpark Dr., Suite 700 Houston, TX 77042	CONTACT NAME: PHONE (A/C, No. Ext): 888-828-8365	FAX (A/C, No):
	E-MAIL ADDRESS: insperitycerts@locktonaffinity.com	
INSURED TESTINGXPERTS INC. 650 WILSON LN STE 201 MECHANICSBURG, PA 17055-4592	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Indemnity Insurance Company of North America	
	43575	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$	
	CLAIMS-MADE	<input type="checkbox"/>	OCCUR				DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	
							MED EXP (Any one person)	\$	
							PERSONAL & ADV INJURY	\$	
							GENERAL AGGREGATE	\$	
							PRODUCTS - COMP/OP AGG	\$	
							OTHER:	\$	
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	
	ANY AUTO						BODILY INJURY (Per person)	\$	
	ALL OWNED AUTOS	<input type="checkbox"/>	SCHEDULED AUTOS				BODILY INJURY (Per accident)	\$	
	HIRED AUTOS		NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident)	\$	
								\$	
	UMBRELLA LIAB		OCCUR				EACH OCCURRENCE	\$	
	EXCESS LIAB		CLAIMS-MADE				AGGREGATE	\$	
	DED		RETENTION \$					\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y / N	N / A	C72283818	10/01/2024	10/01/2025	X PER STATUTE	OTHEr	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$ 1,000,000		
If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000		
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Fulton County Government 141 PRYOR ST SW ATLANTA GA 30303-3408	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE	

# Georgia Security Immigration Affidavit

**STATE OF GEORGIA  
COUNTY OF FULTON**

**GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND  
AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services<sup>1</sup> under a contract with *TestingXperts, Inc* on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program\*,<sup>2</sup> in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with **Fulton County Government**, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the **Fulton County Government** at the time the subcontractor(s) is retained to perform such service.

863345

EEV/Basic Pilot Program\* User Identification Number

BY: Authorized Officer of Agent (Insert Contractor Name)

**Chief Operating Officer**

Title of Authorized Officer or Agent of Contractor

**Joseph D. Underwood**

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this 18<sup>th</sup> day of August, 2025

Notary Public: Alec H Schmidt

County: Cumberland County, Pennsylvania

Commission Expires: October 6, 2026

Commonwealth of Pennsylvania - Notary Seal  
Alec H Schmidt, Notary Public  
Cumberland County  
My commission expires October 6, 2026  
Commission number 1426891

<sup>1</sup>O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

<sup>2</sup>\*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



# Fulton County

## Legislation Details

<b>File #:</b>	25-0568	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	CM Action Item - Open & Responsible Government	<b>Status:</b>		Passed	
<b>File created:</b>	6/3/2025	<b>In control:</b>		Board of Commissioners	
<b>On agenda:</b>	8/6/2025	<b>Final action:</b>		8/6/2025	
<b>Title:</b>	Request approval to utilize cooperative purchasing, Information Technology - Pennsylvania Turnpike Commission\ RFP 6100005800, with Testing Xperts, Inc., (Mechanicsburg, PA) in an amount not to exceed \$450,000.00, to provide Testing Resources for the CGI-AMS 4X Cloud Upgrade. Effective upon BOC approval for a period of 12 months. (APPROVED)				

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Exhibit 1-Statement of Work

Date	Ver.	Action By	Action	Result
8/6/2025	1	Board of Commissioners	approve	Pass

## Certificate Of Completion

Envelope Id: 60C68763-8FB8-4B17-B2EE-2D6787040E5A

Status: Completed

Subject: Cooperative Agreement-Testing Xperts-BOC 25-0568.

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 33

Signatures: 44

Envelope Originator:

Certificate Pages: 6

Initials: 0

Elsa D. Castro

AutoNav: Enabled

Stamps: 2

141 Pryor Street

Enveloped Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Atlanta, GA 30303

elsa.castro@fultoncountyga.gov

IP Address: 74.174.59.4

## Record Tracking

Status: Original

8/21/2025 11:14:35 AM

Holder: Elsa D. Castro

Location: DocuSign

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

## Signer Events

Joseph D. Underwood

joe.underwood@testingxperts.com

COO

TestingXperts, Inc.

Security Level: Email, Account Authentication (None)

## Signature

DocuSigned by:

Joseph D. Underwood

9FF1B6267037459...



Signature Adoption: Pre-selected Style

Using IP Address: 50.211.13.201

## Timestamp

Sent: 8/21/2025 12:10:59 PM

Viewed: 8/21/2025 12:38:38 PM

Signed: 8/21/2025 12:41:06 PM

## Electronic Record and Signature Disclosure:

Accepted: 8/21/2025 12:38:38 PM

ID: 7a5375dd-a696-40c6-82c2-5451a5bb3728

Kevin Kerrigan

Kevin.Kerrigan@fultoncountyga.gov

Chief Information Officer

Security Level: Email, Account Authentication (None)

DocuSigned by:

Kevin Kerrigan

E03663FAC4B546B...

Signature Adoption: Pre-selected Style

Using IP Address:

2600:1702:5610:810:c040:e8f1:f154:cb48

Signed using mobile

Sent: 8/21/2025 12:41:10 PM

Viewed: 8/21/2025 12:46:05 PM

Signed: 8/23/2025 9:26:25 AM

## Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Chad Alexis

Chad.Alexis@fultoncountyga.gov

Security Level: Email, Account Authentication (None)

Signed by:

Chad Alexis

968A614CF1584A5...

Signature Adoption: Pre-selected Style

Using IP Address: 136.226.3.115

Sent: 8/23/2025 9:26:29 AM

Resent: 8/25/2025 11:02:39 AM

Viewed: 8/25/2025 5:25:10 PM

Signed: 8/25/2025 5:27:37 PM

## Electronic Record and Signature Disclosure:

Accepted: 8/25/2025 5:25:10 PM

ID: 3a32bdbe-f35f-47f5-b920-6e55db57be83

Signer Events	Signature	Timestamp
<p>Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8</p>	<p><b>Completed</b></p> <p>Using IP Address: 74.174.59.10</p>	<p>Sent: 8/25/2025 5:27:40 PM Viewed: 8/26/2025 12:55:23 PM Signed: 8/26/2025 12:56:28 PM</p>
<p>Robert L. Pitts harriet.thomas@fultoncountyga.gov Chairman Fulton County Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 8/26/2025 1:45:41 PM ID: 767b1e1b-1136-4b62-973b-c58d76880ab7</p>	<p> Signed by: <i>Robert L. Pitts</i> 14E1B4AA5F6A44A...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.10</p>	<p>Sent: 8/26/2025 12:56:32 PM Viewed: 8/26/2025 1:45:41 PM Signed: 8/26/2025 1:45:51 PM</p>
<p>Tonya Grier tonya.grier@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4</p>	<p> Signed by: <i>Tonya Grier</i> EEC476C4837648D...</p> <p></p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 2600:387:f:62::6 Signed using mobile</p>	<p>Sent: 8/26/2025 1:45:55 PM Viewed: 8/26/2025 2:05:27 PM Signed: 8/26/2025 2:05:48 PM</p>
<p>Elsa D. Castro elsa.castro@fultoncountyga.gov Chief Assistant Purchasing Agent Fulton County Government Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<p><b>Completed</b></p> <p>Using IP Address: 134.231.232.249</p>	<p>Sent: 8/26/2025 2:05:54 PM Viewed: 8/27/2025 12:31:04 PM Signed: 8/27/2025 12:32:09 PM</p>
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
<p>Donald Sequeira donald.sequeira@fultoncountyga.gov Deputy Chief Information Officer Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 12/20/2024 4:29:56 AM ID: 6af3ebd1-2870-47b8-8aac-01075c177d49</p>	<b>COPIED</b>	Sent: 8/27/2025 12:32:14 PM Viewed: 8/27/2025 1:05:01 PM
<p>Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 8/27/2025 12:32:16 PM
<p>Navneet Singh navneet.singh@testingxperts.com COO Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 8/13/2025 1:47:08 PM ID: b65cfab3-f931-4ca5-82c0-8f63e7b33345</p>	<b>COPIED</b>	Sent: 8/27/2025 12:32:18 PM Viewed: 8/27/2025 12:33:17 PM
<p>Nadine Outlaw Nadine.Outlaw@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<b>COPIED</b>	Sent: 8/27/2025 12:32:20 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/21/2025 12:11:00 PM
Certified Delivered	Security Checked	8/27/2025 12:31:04 PM
Signing Complete	Security Checked	8/27/2025 12:32:09 PM
Completed	Security Checked	8/27/2025 12:32:20 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Carahsoft OBO Fulton County, Georgia:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov)

**To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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**To request paper copies from Carahsoft OBO Fulton County, Georgia**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

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