



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Gilgal, Inc.** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Homelessness

CSP Funding Priority(ies):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: 4. Permanent supportive housing options for individuals households who are chronically homeless...,5. Transitional housing bridge housing options for homeless population affected by mental health...

Senior Services: Not Applicable

Gilgal, Inc., Recovery and Workforce Development Program will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

| Name of Program Site | Program Location (complete physical address) | Program City | Program State | Program Zip code | Fulton County District of the program (Facility) location | District(s) of Fulton County Residents Served by the program (facility) location |
|-----------------------------|---|---------------------|----------------------|-------------------------|--|---|
| Residential Shelter | 541 Mobile Avenue | Atlanta | GA | 30315 | 5 | 1,2,3,4,5,6 |

Approach and Design:

Gilgal, Inc., Recovery and Workforce Development Program will provide services to **35** clients that reside in Fulton County, with CSP funding.

Gilgal, Inc., Recovery and Workforce Development Program will provide the following activities and services in Fulton County with CSP funding:

Gilgal, Inc. provides trauma-informed care, addiction recovery, housing, nutrition, drug education, employment skills, and life skills development for women in crisis in Metro Atlanta. The services that Gilgal provides ensure that homeless women with substance use disorder achieve the priority of the Fulton County Board of Commissioners: that all people in Fulton County are self-sufficient.

Gilgal operates two residential recovery homes, one aftercare residence, and one Recovery and Workforce Development education building to accomplish these priorities. Each facility is equipped and staffed to aid women in their recovery and transition to independent living. Gilgal women receive individualized assessments, comprehensive case management, and ongoing programming and support services in a clean, safe environment. Gilgal also provides essentials (food, clothing, housing) and character enrichment to support their personal growth. Gilgal's programs use specific science-based activities to support clients' housing, recovery, and workforce development: Trauma Informed Care, Intensive Case Management, and Individual Placement Support.

All of Gilgal's programs utilize trauma-informed care, a thorough understanding of the neurological, biological, psychological, and social effects of trauma, and the prevalence of these experiences in persons who experience substance abuse. It considers knowledge about trauma, its impact, interpersonal dynamics, and paths to recovery and incorporates this knowledge into all aspects of service delivery. Additionally, trauma-informed care is a person-centered response focused on improving individuals all around wellness rather than simply curing mental illness.

Intensive Case Management (ICM) is the Case Management model utilized at Gilgal. Research has shown this model to be useful for individuals with long-term substance abuse. (Vanderplasschen, Wolf, Rapp, Broekaert) It provides clients' rehabilitation and social support needs utilizing collaborative partners in a team approach. Gilgal maintains a low ratio of clients per case manager, which allows in-depth case management and the ability to address the multiple needs of each client individually.

Gilgal's workforce training focuses on the model of Individualized Placement Support:

Individualized placement support (IPS) is the standard evidence-based model of supported employment for helping individuals with a mental illness find and keep a job in the competitive labor market. IPS is based on the theory that the best way to foster self-sufficiency for people with mental illness is to help them gain rapid entry into the competitive labor market while providing supportive services, such as one-on-one job coaching, on-the-job training and credentialing, mental health treatment, and ongoing reassessment to identify and address emerging barriers. The IPS model has been tested using quasi-experimental methods, randomized controlled trials, and numerous other methods, and these studies have demonstrated IPS' strong outcomes for placement, retention, and cost-effectiveness. The model also yields strong evidence for effectiveness in serving individuals with substance use issues experiencing homelessness. Research shows that IPS participants across a range of types and severity of mental health issues have similar employment outcomes.

The Recovery and Workforce Development Program has successfully implemented these activities. From 2011 to 2022, 33% of the women who entered the Phase 1: Life Exchange Center completed it and did not return to substance abuse. Also, during the same time, 80% of the women who entered Phase II: Homeward Bound graduated from the program, having accomplished one year of sobriety and employment.

The RWDP operates in three phases:

Phase 1: Healing: During the healing phase, women who are battling drug/alcohol addiction stay in The Life Exchange Center. This phase is typically four to six months and is highly structured. The residents receive individual assessments and case management plans. In addition to attending daily classes, they participate in group and individual counseling, character study, and personal reflection. The women also have access to on-site health services. The goal of the healing phase is to provide trauma-informed care that addresses the trauma that led them to drug and alcohol addiction and helps them transform their life.

Phase 2: Back to Work: Women who complete the first phase move to the second residential home and enter the Homeward Bound program. Clients begin to look for work and continue counseling as they prepare to enter the workforce. This phase is designed to mimic independent living. Women acquire job readiness training and employment skills, explore career options, and attain meaningful employment. Gilgal has provided workforce training for residents hired by the Coca-Cola Company, UPS, insurance agencies, healthcare organizations, and banking institutions. Retail and Food Service companies have also partnered as employer partners with Gilgal. In 2020, Gilgal created a computer lab for clients to participate in and attain virtual employment throughout the pandemic. Since 2018, Gilgal has held job fairs. This job fair was designed to allow our clients to practice their interview skills with H/R representatives. Four women received job offers on the spot. This success has led to a biannual job fair and will continue in 2025.

Phase 3: Aftercare for Gilgal Graduates: Recovery does not end when a resident leaves Gilgal. Clients are more likely to be successful in preventing a relapse if they are involved in recovery activities on a long-term basis. Gilgal provides weekly aftercare for graduates through a forum where clients explore successes, obstacles, and daily issues that confront them. They also receive support and feedback from the group facilitator, participants, and community referrals for outside resources. In 2025, the Alumnae will be invited to job fairs if they want to find new employment. They also volunteer to mentor women currently in the residential program. Over 75% of the women who have completed the program since 2018 have not relapsed.

The Gilgal Recovery and Workforce Development Program addresses the following four Health and Human Services Program KPIs:

1. Percentage of residents engaged in substance abuse treatment: Gilgal residents engage in healthier behavior through avoiding drugs and alcohol, daily exercise, and meditation. Gilgal provides case management and substance abuse treatment to all clients on campus.
2. Number of people who receive permanent supportive housing and support services: Graduates of Gilgal receive permanent supportive housing support services through the Phase 3 of the program.
3. Number of residents who have access to home-based and community-based services for seniors and people with disabilities: Gilgal supports the most vulnerable residents in Fulton County:

homeless women who have Substance Use Disorder (SUD). Gilgal residents receive health services through Gilgal's partnerships with Grady and Mercy Care.

4. Percentage change in the homeless population year to year: Gilgal specifically targets homeless women in Fulton County to provide both health and workforce services so that they may break their substance use disorder and find meaningful employment before graduation.

The Recovery and Workforce Development Program at Gilgal will meet three CSP funding priorities in the Homelessness category.

1. Permanent Supportive Housing: After completing the Gilgal program, the residents receive placement services in permanent supportive housing. Once a woman is ready to leave Gilgal and reunite with their family, the Gilgal Case Manager works with each woman to find affordable, accessible, permanent, supportive housing.
2. Transitional Housing: Gilgal offers transitional housing for homeless women with substance abuse disorder as they participate in the program.
3. Rapid Rehousing: Gilgal provides rapid rehousing funds to women once they complete the Gilgal program. These funds help them set up their new homes and give them a fresh start.

Collaboration:

Collaboration is critical to Gilgal and the women we serve. Partnerships with other nonprofits and businesses help us provide exceptional services to clients and create a collective impact to ensure they succeed to the best of their ability. These crucial collaborations are a cost-effective way to lower expenses and improve the services residents receive. Gilgal has selected only the best collaborative partners for Gilgal's women.

1. Goodwill of North Georgia provides job training and employment services to people having trouble finding work, wanting to change careers, or starting their own businesses. Goodwill partners with Gilgal by allowing employees to volunteer to provide workforce training programs for Gilgal residents.
2. Grady Healthcare System - Since 1892, Grady has provided quality health care for the metro Atlanta area regardless of a patient's ability to pay. They extend this mission to the women of Gilgal and provide many vital services to Gilgal residents. Residents receive Grady Cards that allow them to be treated in the ER and receive other services such as Behavioral Health and Substance Abuse Treatment. Gilgal has partnered with Grady since our inception in 2005.
3. Mercy Care: Gilgal also partners with Mercy Care to provide health care services to residents. With its medical staff of nearly 30 doctors and nurses on staff, along with some 200 volunteers, Gilgal utilizes its clinic at the City of Refuge. Gilgal residents receive both primary care and dental care from Mercy Care. Vision, dental, and hearing screenings are also provided at Mercy Care. Potential employees need to have correct eyesight when job-seeking and finding the best

employment.

4. Georgia State School of Nursing - Gilgal partners with the Georgia State School of Nursing. The school offers high-quality programs in nursing with approximately 500 students in the baccalaureate, master's, and Ph.D. programs taught by a faculty of approximately 40 full-time and 20 part-time nurse educators. These individuals are highly skilled with various clinical backgrounds, research initiatives, and service activities. Gilgal partners with Georgia State to be a service activity. Under the direction of faculty members, the nursing students come to Gilgal and provide individual health assessments for each new resident. They help women develop a plan to improve their health and well-being and provide health education that allows each woman attain their health goals.
5. Maximum Impact helps stabilize lives and prevents homelessness by feeding the food insecure in Metro Atlanta through the distribution of groceries, cooked foods, and links to resources that will result in self-sufficiency. Maximum Impact partners with Gilgal by providing nutritious food and grocery items to Gilgal. The food they provide helps Gilgal lower the cost of food that provides nutrition and health for residents.
6. Crossroads Community Ministries - Crossroads helps people who are homeless in Atlanta, offering constructive programs designed to give people the tools they need to get off the streets. Many women come to Gilgal, and they do not have a driver's license, official identification, or a social security card. These items are essential to finding a job. Crossroads Community Ministries helps Gilgal clients who have lost their identification, such as birth certificates or state IDs, receive them so they can be eligible for employment and open a bank account.
7. Fulton County Mental Health Court's mission is to provide a court-supervised alternative sentencing program to those offenders who suffer from substance abuse issues. The court is committed to returning participants to the community as model citizens. The Fulton County Accountability Court takes in those people whom the criminal justice system has marginalized, restores self-worth, changes the thought process and provides a second opportunity to lead a productive life through a court-supervised alternative treatment program. Gilgal partners with the Fulton County Mental Health Court and receives two to three referrals yearly. The court utilizes Gilgal to avoid incarceration for the women they assign to Gilgal. The Gilgal staff accompanies clients to each court appointment, helps them navigate the judicial system, and ensures that clients follow all court orders, instructions, and mandates.
8. Morehouse College School of Business - Students in their Senior year come to Gilgal and help mentor the residents. The ratio is one student to two residents. They help them write their resumes, develop interview skills, and encourage and inspire them to do their best in their interviews.

Gilgal also partners with other employers to interview and hire Gilgal residents in Phase II when they are

ready to seek employment and work on job skills. We have placed residents in employment with businesses such as Atlanta Retail Management, Chick-fil-A, CKS Packaging, Coca-Cola United, First Step Staffing, Lanier Parking Solutions, Publix, Randstad Sourceright, UPS, Waffle House, Hartsfield-Jackson Atlanta International Airport, and Northside Hospital. These relationships will continue in 2025.

Designation of CSP Funds:

Based on the awarded amount of **\$40,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

| Cost Category | Designation of CSP Funding Award |
|-----------------------|---|
| Administrative | \$2,000.00 |
| <i>Total</i> | \$40,000.00 |

| Cost Category | Designation of CSP Funding Award |
|---|---|
| (5% Admin max of total funds awarded.) | |
| Operational (25% Operational max of total funds awarded.) | \$0.00 |
| Direct Services | \$38,000.00 |
| <i>Total</i> | \$40,000.00 |

Explanation of Funding Details:

The Recovery and Workforce Development Budget for 2025 is \$808,332.67. The budget details for the request are as follows:

Gilgal is requesting \$100,000 from Fulton County. Of the request, 5% (\$2,000) will be allocated towards administrative costs associated with reporting for this grant, and 95% (\$38,000) will be allocated towards direct services. The direct services will be allocated towards partially paying one full-time Case Manager (\$40,000 of the \$45,000 salary). This position is not funded by any other grant. These budget items are essential to increasing Gilgal's impact on homeless women who are addicted to drugs and alcohol in Fulton County. This represents 12.4% of the overall Gilgal RWDP 2025 Budget of \$808,332.67. Job descriptions for each position Gilgal is requesting funding for are as follows:

Case Manager (1 FTE) - \$40,000 Gilgal is requesting 89% of the \$45,000 salary. Deborah Moore serves in this position. This position requires extensive experience in Social Work or related fields. She has excellent knowledge of community resources and counseling/social work practices with high-risk populations. Experience working with persons in crisis, excellent documentation skills, excellent written and verbal communication skills, and the ability to establish rapport and motivate others towards achieving goals will also be required. The responsibilities of this position are intake assessment, benefit assessment, goal setting, long-term care plan development, weekly care plan development, progress monitoring, individual money management, advocacy, and referrals. She maintains a caseload of 25 individuals and meets with clients weekly or bi-weekly for up to 12 months.

Please consider the following. The total program cost of \$808,332.67 represents a monthly program cost of \$1,374.72 per client (38 residents and 11 alumnae per year), an amount that is far less expensive than privatized drug treatment facilities. It also represents a request for an investment by Fulton County of \$2,040.82 per client we serve. This number was calculated by dividing the \$100,000 request by 49 women = 38 residents and 11 alumnae. This is a small investment considering the cost savings Fulton will realize from reduced incarceration, which can be as high as \$19,000 for one person per year, and it will vastly lower the cost of the overuse of Grady's Emergency Room due to drug overdoses, accidents, dental pain, etc. because women who reside at Gilgal vastly improve their

health. The program has a 75% non-relapse rate since 2018. This is an investment that will benefit Fulton County for many years to come.

During the first reporting period, from January to June 2025, Gilgal will spend \$20,000 of the overall grant: \$1,000 on administrative costs associated with reporting for this grant and \$19,000 on direct services- salaries. More specifically, the breakdown of the first reporting period is as follows:

Administrative costs: \$1,000

Direct Services:

- o \$19,000 allocated towards Case Manager

During the second reporting period, from July to December 2025, Gilgal will spend \$20,000 of the overall grant: \$1,000 on administrative costs associated with reporting for this grant and \$19,000 on direct services- salaries. More specifically, the breakdown of the first reporting period is as follows:

Administrative costs: \$1,000

Direct Services:

- o \$19,000 allocated towards Case Manager

Program Performance Measures:

Gilgal, Inc. agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: Not Applicable

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: 3. Number of individuals placed in Transitional Housing, 4. Number of individuals placed in Permanent Supportive Housing, 5. Number of individuals whose barriers to self-sufficiency are eliminated/ reduced; paths to self-sufficiency created...

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

Program evaluation and outcome measurement are critical to Gilgal's staff and board. The Executive Director reports on the outcome measures at each board meeting. The KPIs tracked include the number of individuals assisted through rapid rehousing, the number of individuals placed in permanent supportive housing, and the number of individuals whose barriers to self-sufficiency are eliminated/reduced. Gilgal also tracks client performance measures to ensure each client receives the best treatment possible. The program activities produce milestones that move the residents to the next phase of the program. The performance measures help evaluate the programmatic activities and milestones.

Program Activities, Milestones, and Timeline

Assessment Period Activity List 0- 1 Months (30 Days) = Milestone 1:

The first month at Gilgal marks the first milestone our clients achieve. Clients complete their intake interview, ensuring only women who fit the eligibility requirements are accepted into the Gilgal Recovery and Workforce Development program.

After the initial assessment, treatment begins immediately. Residential managers ensure all basic needs are met by providing room assignments, meals, explaining rules, introductions to current residents and staff, and assigning chores. The Case Manager holds the Initial Assessment meeting with the client, helps them develop the Individualized Service Plan, and records it in their file. The Program Director reviews the plan. As a part of the Initial Assessment Meeting, the Case Manager helps the client complete the barriers to Employment and Self-Sufficiency assessment and records it in the Client File. The Case Manager ensures all medical and wellness needs are met by scheduling a medical assessment through our partnership with Mercy Care and Georgia State Nursing School. Georgia State also offers healthy meal education classes to the clients. Next, the Case Manager schedules the client's mental health treatment and Life Skills/Addiction and Recovery classes and provides transportation to the appointments. If needed, a 30-day Evaluation is held with the client, Case Manager, Program Director, and Executive Director to conclude the first milestone period.

Life Exchange Center Activity List 2 to 6 Months = Milestone 2: Clients focused on recovery in preparation for Workforce Development

Clients begin to focus on their second milestone achievement by focusing on their recovery from addiction before entering the Workforce Development Program. Clients continue their recovery classes and assessments, take life skills classes (Health education, cooking, character development, etc.), complete community service volunteer activities at least every three months, and begin addressing barriers to employment by applying for state identification cards and social security cards. Other classes

include resume-building classes and financial literacy classes. Clients also participate in Friends and Family Day every other month. These days promote family reunification and help to reestablish broken bonds between parents, grandparents, siblings, and children. Clients receive a Life Coach/Mentor. To complete this milestone, the client writes their whole Life Story and identifies their substance-use triggers. This is a tender time for clients, and trauma-informed care and therapy are provided to clients by staff, clinical professionals, and volunteers.

Work Force Development Activity List 6 months to 12 Months = Milestone 3: Clients accepted into the Workforce Development program

Once clients complete the second milestone, they are accepted into the workforce development program. To begin the third milestone, The Job Developer helps clients complete the Aptitude Assessment and Testing and provides job counseling meetings. Clients continue their life skills classes, recovery classes, and assessments. Clients then participate in at least one job interview. After the interviews, the Job Developer helps the client review their employment opportunities. The Job Developer records the client's choice of employment in the client file.

Once employed, the client participates in monthly reviews and discussions of employment. Financial planning, savings, and credit history classes are offered to ensure clients can maintain their self-sufficiency. After two months of meaningful employment, clients review and select permanent housing options and transportation options, which are recorded in their client files. Before leaving the program, the client completes and presents the Personal Relapse Prevention Plan to staff and other clients. The plan details nine big problems (domains) where most people in recovery find they have work to do: My Body, My Exposure to Addictive Substances; My Activities, My People, My Feelings, My Lifestyle, My History, My Culture, My Treatment and Support Groups. Finally, the client has an exit interview with the Program Director, Case Manager, and Executive Director. Once the client completes the program, a celebration is held with all clients, former clients, staff, and family members.

Aftercare Alumni Program = Milestone 4: Clients leave Gilgal with stable housing, sobriety, and a job. Recovery does not end when a resident leaves Gilgal. Clients are more likely to be successful in preventing a relapse if they are involved in recovery activities on a long-term basis. Recovery classes are offered monthly to former clients as they live in affordable, permanent housing while maintaining employment to meet all needs. These classes focus on the stresses of life outside of the program and the best way to cope with the outside world. This leads to self-sufficient and sober clients for years to come. Clients are reunified with family members and, if possible, remain in healthy relationships with family members. Gilgal also provides off-campus residences that alumni can rent to build a credit history when they first graduate, providing permanent supportive housing.

In 2025, the Gilgal Recovery and Workforce Development Program will achieve the following performance measure outcomes. These performance measures will be reported during the contract period.

CSP County Defined Performance Measures Homelessness Funding Priority:

From January 1, 2025, to December 31, 2025, Gilgal will provide 35 homeless women experiencing substance abuse with

transitional housing.

From January 1, 2025, to December 31, 2025, 10 women will move into permanent supportive housing.

From January 1, 2025, to December 31, 2025, 35 women will have barriers to self-sufficiency eliminated or reduced. They will have access to Case Management, which will help them access mainstream benefits and provide employment services. A path to self-sufficiency will be created. This number includes 11 women who participate in the weekly aftercare program.

To aid in record keeping and program evaluation, Gilgal keeps individual files on each resident. The file contains personal data, intake information, income level, individualized service plan, meetings attended, health appointments attended, goals and objectives that are jointly determined by the resident and case manager, a record of education attainment and classes taken at Gilgal with any pre-and post-assessments, job readiness assessments, interview list, and final employment placement. Once a resident leaves Gilgal, the file records their exit interview. The program director reviews each resident's data and prepares and tracks aggregate monthly reports in Excel. The information in each file is collected by the Program Director, Case Manager, Residential Manager, and Job Developer. The program director is responsible for developing the monthly reports, tracking that information in Excel, and sending the reports to the Executive Director and administration staff. The program director also coordinates with ClientTrack, the standard HMIS system.

Agency Defined Performance Measure(s):

Agency Defined Performance Measures

Additional Agency-Defined Performance Measures tracked by Gilgal:

1. From January 1, 2025, to December 31, 2025, 35 women will receive housing, food and nutrition, recovery classes, and case management from Gilgal.
2. From January 1, 2025, to December 31, 2025, within 72 hours of arrival at Gilgal, each resident will receive the Barriers to Employment assessment. A total of 35 women will complete the evaluation.
3. From January 1, 2025, to December 31, 2025, 15 women will prepare a resume and interview with at least one potential employer.

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or

ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$40,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute**

a breach of this Agreement.

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303

To Contractor:

Gilgal, Inc.
P.O. Box 150777
Atlanta, Georgia 30315

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the

actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

**ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY’S CONVENIENCE AND
FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor’s performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County’s right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between

Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Gilgal, Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define,

limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

| | |
|---------------------------------------|--|
| Contractor's Name: | Gilgal, Inc. |
| Project No. and Project Title: | The Recovery and Workforce Development Program |

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

394891

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

02/15/2014

Date of Authorization

Gilgal, Inc.

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Val Cater

Printed Name (of Authorized Officer or Agent of Contractor)



Signature (of Authorized Officer or Agent)

Executive Director

Title (of Authorized Officer or Agent of Contractor)

2/28/2025

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

28 DAY OF **February**, 20 **25**

Davieshia Keno

Notary Public

[NOTARY SEAL]



My Commission Expires: **5/24/2028**

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

| | |
|--------------------------------|--|
| Contractor's Name: | Gilgal, Inc. |
| Project No. and Project Title: | The Recovery and Workforce Development Program |

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

394891

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

02/15/2014

Date of Authorization

Gilgal, Inc.

Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Val Cater

Printed Name (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Executive Director

Title (of Authorized Officer or Agent of Contractor)

2/28/2025

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

28 DAY OF **February**, 20 **25**

Davieshia Keno

Notary Public

My Commission Expires: **5/24/2025**

[NOTARY SEAL]



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/9/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER Yates, LLC 2800 Century Parkway NE Suite 300 Atlanta GA 30345- | CONTACT NAME: PHONE (A/C, No, Ext): 404-633-4321 FAX (A/C, No): 404-633-1312 E-MAIL ADDRESS: certs@yatesins.com | | | | | | | | | | | | | | |
|--|---|-------------------------------|--------|--|-------|--|-------|-------------|--|-------------|--|-------------|--|-------------|--|
| INSURED Gilgal, Inc. PO Box 150777 Atlanta GA 30315- | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : Selective Insurance Company of America</td> <td style="text-align: center;">12572</td> </tr> <tr> <td>INSURER B : Technology Insurance Company, Inc.</td> <td style="text-align: center;">42376</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : Selective Insurance Company of America | 12572 | INSURER B : Technology Insurance Company, Inc. | 42376 | INSURER C : | | INSURER D : | | INSURER E : | | INSURER F : | |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | |
| INSURER A : Selective Insurance Company of America | 12572 | | | | | | | | | | | | | | |
| INSURER B : Technology Insurance Company, Inc. | 42376 | | | | | | | | | | | | | | |
| INSURER C : | | | | | | | | | | | | | | | |
| INSURER D : | | | | | | | | | | | | | | | |
| INSURER E : | | | | | | | | | | | | | | | |
| INSURER F : | | | | | | | | | | | | | | | |

COVERAGES**CERTIFICATE NUMBER:** 1416794735**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <div style="margin-left: 20px;"> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER: </div> | | | S2003778-12 | 10/27/2024 | 10/27/2025 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$ |
| A | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY </div> | | | S2003778-12 | 10/27/2024 | 10/27/2025 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0 | | | S2003778-12 | 10/27/2024 | 10/27/2025 | EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | N/A | TWC4310384 | 9/3/2024 | 9/3/2025 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |
| A | Crime | | | S2003778-12 | 10/27/2024 | 10/27/2025 | \$500 Ded |
| A | Professional Liability | | | S2003778-12 | 10/27/2024 | 10/27/2025 | Ea Claim \$1,000,000 Aggregate \$3,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Subject to policy terms, conditions, forms and exclusions: the insurance coverages afforded by the policies above include the following when required by written contract for the certificate holder and/or entities listed below: Blanket Additional Insured in regards to General Liability for ongoing operations, Automobile Liability and Umbrella Liability. Blanket Primary and Non-Contributory in regards to General Liability and Automobile Liability. Blanket Waiver of Subrogation in regards to General Liability, Automobile Liability and Umbrella Liability.

FORMS:
 CG7300GA 1123 - ElitePac General Liability Extension Endorsement
 CG7997 1116 - General Aggregate Limit Per Project
 See Attached...

CERTIFICATE HOLDER**CANCELLATION**

Fulton County Government
 141 Pryor St SW
 Atlanta GA 30303

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ADDITIONAL REMARKS SCHEDULE

| | | |
|----------------------|-----------|---|
| AGENCY Yates, LLC | | NAMED INSURED Gilgal, Inc. PO Box 150777 Atlanta GA 30315- |
| POLICY NUMBER | | |
| CARRIER | NAIC CODE | EFFECTIVE DATE: |
| | | |

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

CA7809 0424 - ElitePac Commercial Automobile Extension
CX-0003A 0199 - Schedule of Underlying Insurance and Limits
CXL4 0403 - Commercial Umbrella Liability Coverage
CXL456 0622 - Waiver of Transfer of Rights of Recovery Against Others to Us - Blanket Basis

Entity: Fulton County when required by written contract.

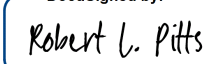
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

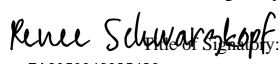
OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME **Gilgal, Inc.**

DocuSigned by:

BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners


Signed by: Name of Signatory: Renee Schwarzkopf

FA0858340325426... Board of Directors Chair
Authorized Signature

ATTEST:

ATTEST:

Signed by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

Signed by: Name of 2nd Signatory: **Val Cater**

FFB2BA9AE72F442... Title of 2nd Signatory: **Executive Director**
Second Authorized Signature

(Affix County Seal)



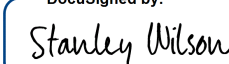
(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:

0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

| | |
|------------------------|-----------------------------------|
| ITEM#: _____ RM: _____ | ITEM#: 25-0398 2ND RM: 05/21/2025 |
| REGULAR MEETING | SECOND REGULAR MEETING |

Certificate Of Completion

Envelope Id: AD4B7CFC-AFB0-4B30-A289-628CAC2435A7

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract- Gilgal, Inc.-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 29

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US &

Atlanta, GA 30303

Canada)

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.175.12

Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/24/2025 1:38:41 PM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

Signer Events

Signature

Timestamp

Renee Schwarzkopf

renee@womenofgilgal.org

Security Level: Email, Account Authentication
(None)

Signed by:

FA0858340325426...

Sent: 6/24/2025 1:42:44 PM

Viewed: 6/25/2025 11:17:09 AM

Signed: 6/25/2025 11:19:06 AM

Signature Adoption: Pre-selected Style

Using IP Address: 68.74.215.18

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 6/25/2025 11:17:09 AM

ID: 0e931292-5dbf-4082-b7af-e51a0dd33bf8

Val Cater

val@womenofgilgal.org

Security Level: Email, Account Authentication
(None)

Signed by:

EFB2BA9AF72F442...

Sent: 6/25/2025 11:19:08 AM

Viewed: 6/25/2025 12:36:35 PM

Signed: 6/25/2025 12:37:30 PM

Signature Adoption: Pre-selected Style

Using IP Address:

2603:3001:30d:4000:9446:ff53:2d2f:110d

Electronic Record and Signature Disclosure:

Accepted: 6/25/2025 12:36:35 PM

ID: 1dccc7d8-17e6-47ab-86f8-ef223bfe0905

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication
(None)

Completed

Using IP Address: 45.20.200.178


Sent: 6/25/2025 12:37:32 PM

Viewed: 6/25/2025 1:08:16 PM

Signed: 6/25/2025 1:08:26 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

| Signer Events | Signature | Timestamp |
|---|--|--|
| Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None) | DocuSigned by:  5E4D76DFB4A0450... Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102 | Sent: 6/25/2025 1:08:28 PM Viewed: 6/25/2025 4:22:01 PM Signed: 6/25/2025 4:22:08 PM |
| Electronic Record and Signature Disclosure: Not Offered via DocuSign | | |
| Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None) | Completed Using IP Address: 74.174.59.4 | Sent: 6/25/2025 4:22:10 PM Viewed: 6/30/2025 10:06:53 AM Signed: 6/30/2025 10:08:40 AM |
| Electronic Record and Signature Disclosure: Accepted: 6/30/2025 10:06:53 AM ID: b1f2a15c-bb1f-4e36-ac3d-d46a7bdf60c4 | | |
| David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None) | Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 74.174.59.4 | Sent: 6/30/2025 10:08:42 AM Viewed: 6/30/2025 10:09:49 AM Signed: 6/30/2025 10:10:32 AM |
| Electronic Record and Signature Disclosure: Accepted: 6/30/2025 10:09:49 AM ID: 9b9dc959-57e5-41c0-8bc3-ffd71d6b59e5 | | |
| Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None) | Completed Using IP Address: 166.137.19.31 | Sent: 6/30/2025 10:10:34 AM Resent: 7/2/2025 2:19:56 PM Viewed: 7/2/2025 3:43:10 PM Signed: 7/2/2025 3:43:32 PM |
| Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8 | | |
| Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None) | DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4 | Sent: 7/2/2025 3:43:35 PM Viewed: 7/2/2025 4:26:07 PM Signed: 7/2/2025 4:26:10 PM |
| Electronic Record and Signature Disclosure: Not Offered via DocuSign | | |
| Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None) | Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191 | Sent: 7/2/2025 4:26:12 PM Viewed: 7/2/2025 7:17:52 PM Signed: 7/2/2025 7:18:02 PM |
| Electronic Record and Signature Disclosure: | | |

| Signer Events | Signature | Timestamp |
|--|---|---|
| Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4 | | |
| Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | Completed Using IP Address: 45.20.200.178 | Sent: 7/2/2025 7:18:05 PM Resent: 7/3/2025 10:50:05 AM Viewed: 7/3/2025 2:02:42 PM Signed: 7/3/2025 2:02:51 PM |
| In Person Signer Events | Signature | Timestamp |
| Editor Delivery Events | Status | Timestamp |
| Agent Delivery Events | Status | Timestamp |
| Intermediary Delivery Events | Status | Timestamp |
| Certified Delivery Events | Status | Timestamp |
| Carbon Copy Events | Status | Timestamp |
| Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 6/24/2025 1:42:43 PM Viewed: 7/3/2025 2:11:09 PM |
| Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 6/24/2025 1:42:43 PM Resent: 7/3/2025 2:02:57 PM |
| Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 6/24/2025 1:42:43 PM Viewed: 7/3/2025 2:10:51 PM |
| Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 7/3/2025 2:02:54 PM Viewed: 7/7/2025 10:03:03 AM |
| Witness Events | Signature | Timestamp |
| Notary Events | Signature | Timestamp |

| Envelope Summary Events | Status | Timestamps |
|--|------------------|----------------------|
| Envelope Sent | Hashed/Encrypted | 6/24/2025 1:42:43 PM |
| Certified Delivered | Security Checked | 7/3/2025 2:02:42 PM |
| Signing Complete | Security Checked | 7/3/2025 2:02:51 PM |
| Completed | Security Checked | 7/3/2025 2:02:54 PM |
| Payment Events | Status | Timestamps |
| Electronic Record and Signature Disclosure | | |

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| | |
|----------------------------|---|
| Operating Systems: | Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X |
| Browsers: | Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only) |
| PDF Reader: | Acrobat® or similar software may be required to view and print PDF files |
| Screen Resolution: | 800 x 600 minimum |
| Enabled Security Settings: | Allow per session cookies |

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