



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

FROM: Joseph Davis, Director, DREAM

DATE: November 2, 2021

SUBJECT: Contractor's Performance Report – Buckhead Elite Construction Trust

The Contractor listed below have not received an evaluation due to the new Contract just been established on October 1, 2021. Once the services evaluation period end for this initial quarter (December 31, 2021), a complete performance evaluation will be done by the Department representative (Building Services Supervisor/ or Manager):

PROJECT: Janitorial Services for Selected Fulton County Facilities (Groups C, D & G)

PROJECT NO.: 21ITB128258C-CG (B)

CONTRACTOR: Buckhead Elite Construction Trust
3535 Peachtree Road Ste 520-168
Atlanta, GA 30326

POC: Denise Edlow, President

PHONE: (770) 856-6828

EMAIL: buckheadect@gmail.com

If you have any questions, please contact Harry Jordan at (404) 612-5933

JD/TD/MR/JM/haj

C: Tim Dimond, Deputy Director, DREAM
Michael Ross, Administrator, DREAM
James Morehead, Building Services Manager, DREAM