



## INTEROFFICE MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

**FROM:** Joseph Davis, Director, DREAM <sup>JD</sup>

**DATE:** October 18, 2022

**SUBJECT:** Recommendation Award – ITB #22ITB134934C-MH, Moving Services-FY2023

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**Recommendation:** We are recommending approval of the lowest responsible bidders for, ITB #22ITB134934C-MH, Moving Services in the total amount of \$150,000 with (A) Beltmann Relocation Group (Stone Mountain, GA) in the amount of \$60,000, (B) ALS Van Line Services, Inc. (Atlanta, GA) in the amount of \$50,000, and (C) Tuxedo Logistics, LLC dba Allied Commercial Services (Columbus, GA) in the amount of \$40,000, to provide moving services on an “as-needed” basis for the Fulton County. Effective dates: January 1, 2023 through December 31, 2023, with two renewal options.

**DISCUSSION:** The recommendation for the awards was based on the bidders’ prices for various size trucks with payloads ranging from 5,000 lbs. or less up to 30,000 lbs. and greater; to include separate costs associated with hourly/daily rates for trucks, drivers and helpers and calculated by adding all four columns (line items #1 - #7) and totaling into an average total cost (line items 8 & 9) to determine the lowest the lowest responsible bidder (Base Bid Amount) complying with the provisions of this ITB.

**Recommendation:**

The County received and evaluated seven (7) bid responses to the solicitation. Beltmann Relocation Group submitted the overall lowest base bid amount of \$396.00, The apparent 2<sup>nd</sup> lowest bidder, Atlanta Cargo Transportation submitted a base bid amount of \$421.72, ALS Van Lines Services, Inc. submitted the 3<sup>rd</sup> lowest base bid amount of \$429.00, Tuxedo Logistic, LLC dba Allied Commercial submitted the 4<sup>th</sup> lowest base bid amount of \$482.00, Bulldog Movers submitted the 5<sup>th</sup> lowest base bid amount of \$649.00, Suddath Relocation submitted the 6<sup>th</sup> lowest base bid amount of \$1,652.33, and E-Logic, Inc. submitted the 7<sup>th</sup> lowest base bid amount of \$21,328.51.

However, the apparent 2<sup>nd</sup> lowest bidder (Atlanta Cargo Transportation) was deemed non-responsive because they failed to submit an adequate bid response to the ITB solicitation, according to Pursuant to items in the Instructions to Bidder, Section 1, Item 2, the County reserves the right to eliminate any Proposer who submits incomplete or inadequate responses or response is not responsive to the requirements of this ITB. (See Exhibit 3 Notification Letter). After determining this factor, the apparent 3<sup>rd</sup> lowest bidder (ALS Van

Line Services, Inc.) moved up to the 2<sup>nd</sup> lowest bidder, and the 4<sup>th</sup> lowest bidder (Tuxedo Logistics, LLC) have been moved up to the 3<sup>rd</sup> lowest bidders.

Therefore, after careful review, we recommend for awards, Beltmann Relocation Group, ALS Van Line Services, Inc. and Tuxedo Logistics, LLC dba Allied Commercial Services as the 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> lowest responsible and responsive bidders, to provide moving services on an “as-needed” basis for Fulton County for FY2023. This will allow the Fulton County with maximum flexibility in having multiple moving sources to support our Fulton County agencies with efficient services on a when needed basis.

<b>Recommended Bidder</b>	<b>Base Bid Amount</b>	<b>Award Authority</b>
Beltmann Relocation Group	<b>\$396.00</b>	\$60,000.00
ALS Van Lines Services, Inc.	<b>\$429.00</b>	\$50,000.00
Tuxedo Logistic, LLC dba Allied Commercial	<b>\$482.00</b>	\$40,000.00

Beltmann Relocation Group, ALS Van Line Services, Inc. have a current contract with Fulton County and have performed very good as a Moving Contractor for Fulton County as stated in their performance report.

The requested \$150,000 in total spending authority for FY2023 will allow DREAM to be prepared for pending large scale moves associated with office renovations resulting from the space utilization study currently underway. The total spending authority will also afford the County sufficient flexibility to address the possibility of unscheduled large scale moves in an efficient and timely manner, and to address the increase of rising gas and vehicle costs associated with the service. We do anticipate supporting moves by the DA’s Office and Registration & Election Support in FY2023.

Authorized Signature: *Joseph Davis*  
Joseph N. Davis Date: 10/18/2022  
**(By Director/Deputy Director)**

If you require additional information, contact Harry Jordan at (404) 612-5933.

- Cc. Tim Dimond, Deputy Director, DREAM
- Mike Ross, Administrator, DREAM
- James Morehead, Building Services Manager, DREAM
- Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance
- Harry Jordan, Contract Management Administrator, Purchasing/DREAM
- Joanna Hernandez, Contracting Officer, Purchasing/DREAM



## INTEROFFICE MEMORANDUM

**TO:** Joseph Davis, Director DREAM

**THROUGH:** Michael Ross, Administrator, DREAM

**FROM:** James Morehead, Building Services Manager, DREAM

**DATE:** October 13, 2022

**SUBJECT:** Bid Evaluation Form – 22ITB134934C-MH,  
Moving Services – FY2023

The above mentioned ITB are being submitted for your evaluation. Please review it carefully and make your recommendation for award(s). You may retain these copies of the bid packages. Annotate your information below:

**Total Award Amount Requested:** \$ 150,000.00 (FY2023)

**Funding Line(s):** 100-520-5220-1160

**Contract Terms:** January 1, 2023 through December 31, 2023

### RECOMMENDATION/JUSTIFICATION:

Recommended Bidder	Award Authority	Notes
Beltman Relocation Group	\$60,000.00	
ALS Van Line Services	\$50,000.00	
Allied Commercial Services	\$40,000.00	4 <sup>th</sup> Lowest Bidder; 3 <sup>rd</sup> Lowest was disqualified. (See attachment)

Price increase is due to rising gas and vehicle cost, anticipated moves by the Justice Department, Election Support, and other Department request throughout the County.

### Attachments:

- 6 Bid Responses (Beltmann, Atlanta Cargo, ALS Van, Allied, Bulldog & Suddath)
- Bid Tab Sheet #22ITB134934C-MH