



Fulton County Board of Commissioners

Agenda Item Summary

#20-0206 revised

BOC Meeting Date

3/18/2020

Requesting Agency

Registration & Elections

Commission Districts Affected

All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of statewide contract - Registration & Elections, SWC99999-SPD-0000136-0008, Temporary Staffing Services in an amount not to exceed \$45,000.00 with Corporate Temps, Inc. (Norcross, GA) to provide temporary staffing services. Effective upon BOC approval through December 31, 2020.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-373, all competitive sealed bids of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*

Yes Open and Responsible Government

Is this a purchasing item?

Yes

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

Scope of Work: This request is to utilize the statewide contract with Corporate Temps, Inc. to provide up to 40 temporary IT technical staff to provide technical support for the Presidential Preference Primary. Technical support will include assistance with deployment, set-up, and trouble-shooting of voting equipment for 198 Election Day polling locations.

Community Impact: It will cause a negative impact if there is a shortage of staff to assist with deployment, set-up, and technical assistance. This support will help ensure that equipment is delivered and set up properly prior to polls opening at 7:00 A.M. on Election Day (March 24th).

Department Recommendation: Recommend approval

Project Implications: By having additional staff, we can create a positive experience for voters.

Community Issues/Concerns: It is important to Fulton County voters that the Department of Registration and Elections has this staffing support in order to ensure a positive Election Day experience for voters.

Department Issues/Concerns: This staffing support will help ensure that Election Day equipment is set up properly and that issues are resolved in a timely manner.

History of BOC Agenda Item: This is a new request.

Agency Director Approval

County Manager's
Approval

Typed Name and Title

Felicia Strong-Whitaker, Director

Phone

(404) 612-5800

Signature

Date

Contract & Compliance Information

(Provide Contractor and Subcontractor details.)

Not Applicable

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:				
No. Bids Received:				
Total Contract Value				
Total M/FBE Values				
Total Prime Value				
Fiscal Impact / Funding Source <i>(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)</i> 100-265-2656-1160: General Fund, Registrations & Elections, Professional Services - \$45,000.00				
Exhibits Attached <i>(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)</i> Exhibit 1: Statewide Contract Information				
Source of Additional Information <i>(Type Name, Title, Agency and Phone)</i> Richard L. Barron, Director, Registration & Elections, (404) 612-				

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Procurement

Contract Attached: No	Previous Contracts: No		
Solicitation Number: SWC-99999- SPD0000136-0008	Submitting Agency: Purchasing & Contract Compliance	Staff Contact: Richard L. Barron	Contact Phone: (404) 612-7030
Description: Temporary Staffing Services			

FINANCIAL SUMMARY

Total Contract Value:		MBE/FBE Participation:	
Original Approved Amount:		Amount: .	%: .
Previous Adjustments:		Amount: .	%: .
This Request:	\$45,000.00	Amount: .	%: .
TOTAL:	\$45,000.00	Amount: .	%: .

Grant Information Summary:			
Amount Requested:	.	<input type="checkbox"/>	Cash
Match Required:	.	<input type="checkbox"/>	In-Kind
Start Date:	.	<input type="checkbox"/>	Approval to Award
End Date:	.	<input type="checkbox"/>	Apply & Accept
Match Account \$:	.		

Funding Line 1: 100-265-2656-1160	Funding Line 2: .	Funding Line 3: .	Funding Line 4: .
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KEY CONTRACT TERMS

Start Date: Effective upon BOC approval	End Date: .
Cost Adjustment: .	Renewal/Extension Terms: .

ROUTING & APPROVALS

(Do not edit below this line)

x	Originating Department:	Barron, Richard	Date: 3/9/2020
x	County Attorney:	Ringer, Cheryl	Date: 3/9/2020
x	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 3/9/2020
	Finance/Budget Analyst/Grants Admin:		Date:
	Grants Management:		Date:
x	County Manager:	Anderson, Dick	Date: 3/11/2020



Vendor Information Sheet

Contract Information	
Statewide Contract Number	99999-SPD0000136-0008
PeopleSoft Vendor Number	0000033081
Vendor Name & Address	
Corporate Temps 5950 Live Oak Parkway, Suite 230 Norcross, Georgia 30093	
Contract Administrator	
Renee White (Primary Contact) Renee@corporatetemps.com Telephone: 770-934-1710 Fax: 770-449-1944 http://www.corporatetemps.com/	<u>SecondaryContact</u> Shannon Minniffee -mailto:shawn@corporatetemps.com Telephone: 770-934-1710
Contact Details	
Ordering Information	E-mail, Fax or Phone to Contract Administrator or Local Representatives
Remitting Information	5950 Live Oak Parkway, Suite 230 Norcross, Georgia 30093
Delivery Days	N/A
Discounts	N/A
Payment Terms	Net 30 Days
Bid Offer includes	State and Local Government
Acceptable payment method	Vendor will accept Purchase Orders and the Purchasing Card under this contract as permitted by current policies governing the Purchasing Card program.



Nathan Deal
Governor

G. Christopher Nunn
Commissioner

This is a **MANDATORY CONTRACT** available for use by all State, City & County public entities within the State of Georgia.

The purpose of this contract is to realize the benefits of consolidated purchasing by offering a fixed not-to-exceed mark-up %, standardizing services levels, increasing the statewide vendor pool & allowing flexibility in the on-boarding process.

Key benefits of the contract include:

- Statewide savings increased over previous contract;
- Regional coverage (*with special consideration given to rural areas*);
- Efficiently manages employment compliance risks;
- Provides the fiscal benefit of "not-to-exceed" mark-up rates;
- Markups are below industry standard;
- Background checks & drug screening rates reduced at competitive rates;
- Flexibility to choose supplier, based on business needs and best value;
- Managed risks associated with the Affordable Care Act (ACA).