

Contract Renewal Evaluation Form

Date:	7/14/2021
Department:	Public Works
Contract Number:	19ITB119976A-YJ
Contract Title:	Fire Hydrants Maintenance and Repairs

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

We have made an exerted effort to reduce the amount of work done in this contract by doing as many fire hydrant repairs & replacements in house as possible with the work force available. We do not have enough employees to keep up with the demand by the Fire Departments in the North Fulton Water Services area.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

X Internet search of pricing for same product or service:

Date of search:	7/14/2021
Price found:	\$ 3000.00 - \$ 7000.00
Different features / Conditions:	Price varies depending on existing conditions
Percent difference between internet price and renewal price:	Internet pricing is in line with average cost of repair / replacements

Explanation / Notes:

☐ **Market Survey of other jurisdictions:**

Date contacted:	
Jurisdiction Name / Contact name:	
Date of last purchase:	
Price paid:	
Inflation rate:	
Adjusted price:	
Percent difference between past purchase price and renewal price:	
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	

Explanation / Notes: Please see market survey

☐ **Other (Describe in detail the analysis conducted and the outcome):**

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

\$125,924.00

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☐ No

Date of last purchase:

Price paid:

Inflation rate:

Adjusted price:

Percent difference between past purchase price and renewal price:

Explanation / Notes:

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house?
Yes ☐ No ☒ If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

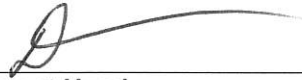
Fulton Water Resources Department will not be able to keep up with the demand for fire hydrant repairs and or replacements. This will have a detrimental effect on the ISO ratings for the area fire departments.

Nick Ammons

7/14/2021

Prepared by

Date



9/7/2021

Department Head

Date