



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS**

**FOR**

**REQUEST FOR PROPOSAL 25RFP020325C-MH**

**2025 COMMUNITY SERVICES PROGRAM**

**FOR**

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**OF**

**FULTON COUNTY, GEORGIA**

## CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **SKIP Georgia Chapter, Inc (Save Kids of Incarcerated Parents)** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

### WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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## **ARTICLE I - PARTIES AND TERM:**

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

## **ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:**

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

### **SCOPE OF WORK:**

#### **Community Services Program (CSP)**

**CSP Service Category:** Children and Youth Services

#### **CSP Funding Priority(ies):**

**Children and Youth:** 2. In school Afterschool Out of School Programs to help bring up academic...

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** Not Applicable

**Senior Services:** Not Applicable

**SKIP Georgia Chapter, Inc (Save Kids of Incarcerated Parents), SKIP Georgia Fraction Ball & Creative Mentoring Program** will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

**Start and end date of programming for which CSP funds will be used:**

**Start date:** 01/06/2025

**End date:** 12/19/2025

**Service Delivery Site(s):**

<b>Name of Program Site</b>	<b>Program Location (complete physical address)</b>	<b>Program City</b>	<b>Program State</b>	<b>Program Zip code</b>	<b>Fulton County District of the program (Facility) location</b>	<b>District(s) of Fulton County Residents Served by the program (facility) location</b>
L.P. Miles Elementary School	4215 Bakers Ferry Road,SW	Atlanta	GA	30331	5	5,6
Phoenix Academy	256 Clifton Street SE	Atlanta	GA	30317	4	2,3,4
Morehouse College 830 Westview Drive SW	830 Westview Drive SW	Atlanta	GA	30310	6	2,3,4,5,6
Frederick Douglass High School	225 Hamilton E. Holmes Drive, NW	Atlanta	GA	30318	5	5

**Approach and Design:**

**SKIP Georgia Chapter, Inc (Save Kids of Incarcerated Parents), SKIP Georgia Fraction Ball & Creative Mentoring Program** will provide services to **50** clients that reside in Fulton County, with CSP funding.

**SKIP Georgia Chapter, Inc (Save Kids of Incarcerated Parents), SKIP Georgia Fraction Ball & Creative Mentoring Program will provide the following activities and services in Fulton County with CSP funding:**

SKIP GA's Fraction Ball & Creative Mentoring Program aligns with the **CSP grant's eligible program criteria** by providing a results-driven, evidence-based, and innovative collaborative approach to youth development through math education and active learning. The program is designed to improve participants' well-being by enhancing math proficiency, promoting physical activity, and fostering critical thinking skills, with a tracking system in place to measure progress in academic performance, engagement levels, and overall program impact. Grounded in evidence-based practices, Fraction Ball has demonstrated quantitative and qualitative success in improving mathematical understanding among youth, particularly in underserved communities. Its innovative approach addresses gaps in traditional education by combining sports and STEAM learning, making math more accessible and engaging. Collaboration is central to SKIP GA Fraction Ball & Creative Mentoring in Atlanta/Fulton, as SKIP GA partners with local schools, community organizations, and youth programs to expand outreach and maximize impact. Furthermore, the program takes a systemic approach by addressing educational disparities in Fulton County, advocating for expanded access to experiential learning models, and supporting policy discussions that promote equitable educational opportunities for all students. SKIP GA will utilize established community collaborative relationships to assist in addressing the need and ensuring program success. The partnerships include, but are not limited to, Phoenix Academy, L.P. Miles Elementary School, Frederick Douglass High School, Atlanta Technical College High School Prep Academy, Georgia Piedmont Technical College, Visions Inc., The Association of Black Cardiologist, Fulton Atlanta Community Action Authority, and WorkSource Georgia.

SKIP GA's Fraction Ball & Creative Mentoring Program aligns seamlessly with the **CSP Funding Priority of Children & Youth Services** by providing an innovative, in and out-of-school enrichment program designed to improve academic performance, social-emotional development, and overall well-being of school-aged youth.

Operating in underserved communities of Fulton County, Fraction Ball enhances math proficiency through an engaging, active-learning approach that integrates basketball with STEAM education, making complex mathematical concepts more accessible and enjoyable for students. As part of the **CSP Service Category: Children & Youth Services**, the SKIP GA Fraction Ball & Creative Mentoring Program delivers comprehensive support to youth both in and out of school by fostering academic growth, social skills development, and positive behavioral outcomes. The program not only improves math scores but also encourages critical thinking, teamwork, and perseverance, helping students develop lifelong problem-solving skills. Additionally, by providing a safe, structured, and accessible space for learning and recreation before, after school and during school breaks, Fraction Ball helps reduce dropout rates, increase school attendance, and deter risky behaviors. The program's whole

child approach also promotes health and wellness, as students engage in physical activity while simultaneously reinforcing STEAM learning, ensuring that they are both mentally and physically engaged in their development.

**Program Overview:** The SKIP GA Fraction Ball & Creative Mentoring Program integrates mathematics and personal development through interactive Fraction Ball activities and structured mentoring sessions. The program will operate its first two cohorts at the elementary level—Miles Elementary School—before expanding to a high school-level cohort in collaboration with Morehouse Upward Bound: Phoenix Academy, Mays High School, and Frederick Douglass High School. By engaging students at multiple academic stages, the initiative strengthens math proficiency while fostering confidence, leadership, and resilience. Sessions take place on designated days each week, ensuring consistent academic and social-emotional growth.

As a collaboration project with SKIP GA and the L.P. Miles Elementary School staff, the outdoor basketball court has been painted and converted to a Fraction Ball court. Fraction Ball transforms the basketball court into an interactive learning space where students master fractions, decimals, and number conversions. The modified court features arcs labeled with fractions on one end and corresponding decimals on the other, requiring students to convert between them for scoring. A number line along the court reinforces mathematical concepts. Through weekly gameplay, students enhance math fluency, problem-solving, and teamwork in an engaging, hands-on environment. Alongside Fraction Ball, SKIP GA's Creative Mentoring workshops develop self-confidence, leadership, communication, goal-setting, and entrepreneurial thinking. These sessions help students apply academic skills to real-life situations, fostering resilience, creativity, and self-expression.

**Program Structure and Milestones:** Phase 1 (Jan-Feb 2025) focuses on planning and curriculum finalization, mentor training, student assessments, and program refinement. Phase 2 (Mar-May 2025) engages 3rd-5th graders at Miles Elementary in a 12-week program ending in a celebration. Phase 3 (June 2025) offers a four-week accelerated summer session on campus with in-person mentorship via Communities in Schools and Morehouse Upward Bound. Phase 4 (July-Dec 2025) expands to high school students at Phoenix Academy and Frederick Douglass High School, incorporating STEAM-based Fraction Ball and mentoring twice weekly serving a total of 50 youth participants. This model ensures foundational support at the elementary level while fostering essential life skills into high school and beyond.

**Instruction Schedule:** Each week, students from elementary and high school levels participate in Fraction Ball and Creative Mentoring during their respective cohorts. At Miles Elementary, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade students rotate between Fraction Ball instruction, led by the Specials Team, and Creative Mentoring with SKIP mentor coaches. While some engage in Fraction Ball, others attend Specials classes before transitioning to mentoring focused on leadership, goal-setting, and problem-solving.

The elementary schedule includes 5th graders (8:30-10:00 AM), 3rd graders (10:15-11:45 AM), and 4th graders (1:15-2:00 PM), alternating between Fraction Ball and creative mentoring. High school students at Phoenix Academy and Douglass High School follow a similar model with STEAM-integrated Fraction Ball instruction,

career readiness workshops, and leadership mentorship. Their schedule includes Fraction Ball STEAM sessions, career and college readiness workshops, leadership and entrepreneurial mentorship, and peer collaboration projects. Programming will be based on both In and Out-of School Time formats.

High school students will engage in advanced Fraction Ball sessions that reinforce STEAM skills, teamwork, and strategy while participating in structured mentoring workshops covering leadership, financial literacy, and career exploration. Across all levels, interactive activities like vision boarding, leadership challenges, and entrepreneurial exercises enhance personal development. With dedicated mentors and structured weekly support, SKIP GA fosters academic, social, and professional growth, ensuring long-term student success.

### **Timeline Implementation**

The **Winter 2025 schedule begins with an eight-week planning period in January and February**, followed by 12 weeks of structured learning (**March – May**) leading up to a culmination event at Miles Elementary. The program introduces students to Fraction Ball and Creative Mentoring, progressing through topics such as fractions and decimals in sports, leadership development, number line activities, teamwork, goal-setting, financial literacy, and critical thinking. The final weeks include a tournament-style competition, reflection sessions, and showcase preparation.

The **Summer Series (June, 2025)** is an accelerated four-week session designed to reinforce learning through in-person and virtual mentoring in collaboration with Communities in Schools (CIS) and Morehouse Upward Bound. Students engage in Fraction Ball, math applications, self-development, college and career readiness, leadership exercises, and program evaluation.

The **High School Cohort (July–December 2025)** launches with a four-week planning period focused on mentor training and student enrollment. August introduces students to Fraction Ball, teamwork, and goal-setting, followed by STEAM applications, leadership, and financial literacy in September. October emphasizes advanced problem-solving and career exploration, while November focuses on college readiness and project-based learning. December concludes with public speaking, networking, final assessments, capstone projects, and overall program evaluation.

### ***Performance Measures:***

The SKIP GA Fraction Ball & Creative Mentoring Program will achieve the **County defined performance measures by engaging school-aged youth in structured in-school, afterschool, and out-of-school programs to enhance academic and social-emotional development.** Through a multi-phase approach, the program improves math proficiency, fosters collaborative learning, and strengthens student engagement.

The program will enroll 50 youth across three cohorts (March–May, June, and July – December), with recruitment supported by schools, afterschool programs, and community organizations. Orientation sessions introduce students, teachers, and parents to Fraction Ball’s interactive approach to fractions and decimals.



Students participate in hands-on, movement-based instruction that supplements traditional math lessons. Weekly Fraction Ball sessions integrate physical activity with math concepts, while monthly STEAM workshops apply real-world problem-solving techniques. Formative assessments, quizzes, and teacher observations track student progress, while pre- and post-assessments measure improvements in math fluency, teamwork, and confidence. Data is analyzed to evaluate learning gains, demonstrating program impact and guiding future improvements.

The agency's **key performance indicators (KPIs)** ensure measurable success. In academic performance, 75% of students will demonstrate a 20% improvement in math assessments, while 80% will report increased confidence in math. Engagement KPIs track student collaboration, problem-solving, and decision-making, aiming for 90% participation in team-based activities and 85% improvement in strategic thinking. The program also seeks to reduce absenteeism and behavioral incidents by 10%.

SKIP GA is optimistic regarding its ability to attract interest in expanding Fraction Ball into two additional schools or community programs by the end of the first year. Teacher training and feedback ensure program effectiveness, with 100% of teachers completing training and 85% reporting improved student engagement with fractions. Stakeholder involvement is prioritized, with 70% of parents, administrators, and community partners expressing satisfaction with the program's impact.

By tracking pre-, post-, and formative assessments, the program ensures continuous improvement, fostering math proficiency, critical thinking, and social-emotional growth. SKIP GA employs performance tasks, hands-on activities, peer and self-assessments, math journals, and interactive technology to assess student progress effectively. Through structured engagement, data-driven evaluation, and community collaboration, the Fraction Ball & Creative Mentoring Program meets CSP grant priorities, strengthening students' academic and life skills for long-term success.

### **Designation of CSP Funds:**

Based on the awarded amount of **\$30,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

***Administrative Expenditures*** CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

***Operational Expenditures-*** CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses,

staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. **(Note: Not more than 25% of total grant award can be used for operational expenditures.)**

**Direct Service Expenditures-** CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
<b>Administrative</b> (5% Admin max of total funds awarded.)	\$1,500.00
<b>Operational</b> (25% Operational max of total funds awarded.)	\$7,500.00
<b>Direct Services</b>	\$21,000.00
<i>Total</i>	\$30,000.00

### Explanation of Funding Details:

SKIP GA is requesting funding in the amount of **\$30,000.00** in funding. The requested CSP funding will support the **Fraction Ball Creative Mentoring Program**, serving three cohorts:

- Cohort #1 (March – May 2025): 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> grade students at Miles Elementary
- Cohort #2 (June 2025): Accelerated Summer Series for elementary students
- Cohort #3 (July – December 2025): High school students at Phoenix Academy & Federick Douglass High School

**1. Administrative Expenditures (\$1,500 – 5%):** Funds will cover indirect personnel costs to ensure program oversight and compliance:

- Program Administration & Compliance (Executive Director, Finance, Grant Reporting, etc.) – \$1,500

**2. Operational Expenditures (\$7,500 = 25%):** These expenses support essential infrastructure and program logistics:

- Project Manager Consultant-1099 (Part-Time = \$4,528
- Grant Writer & Data Coordinator Consultant-1099 (Part-Time = \$904
- Insurance & Program Liability Coverage = \$2,068

**3. Direct Service Expenditures (\$21,000 – 70%):** Funds will directly support program participants and service delivery:

- Materials & Supplies: Covers educational books, workbooks, math educational games, and materials used for both Fraction Ball and Creative Mentoring activities = \$3,648
- Workshop Facilitators/Mentoring Leadership Team: Workshop cost to ensure meaningful learning experiences and math skill-building sessions. Professionals facilitating creative mentoring services, social-emotional, career coaching workshops. = \$13,080
- Mentoring Leadership Team :
- Incentives for Youth Participants: Given to youth for completion of workshop participation in skill building and mentoring cohorts. \$25 per youth awarded at completion of cohort/participation = \$1,250
- Food, Snacks, Meals: Covers nutritious snacks to ensure students remain focused, engaged, and energized during program activities = \$1,000
- Participant Transportation Assistance (public transit cards, gas stipends for families attending programs) = \$915
- Marketing & Outreach (flyers, social media, community engagement materials) = \$441
- Office & Program Supplies (paper, toner, pens, general materials, etc.) = \$366
- Staff Transportation (mileage reimbursement, gas stipends for mentors) = \$300

#### **Budget Allocation by Category and Contract Performance Periods**

<b>Category</b>	<b>%</b>	<b>Total</b>	<b>Jan – June 2025</b>	<b>July – Dec 2025</b>
<b>Administrative</b>	5%	\$1,500	\$750	\$750
<b>Operational</b>	25%	\$7,500	\$3,750	\$3,750
<b>Direct Services</b>	70%	\$21,000	\$10,500	\$10,500
<b>TOTAL</b>	<b>100%</b>	<b>\$30,000</b>	<b>\$15,000</b>	<b>\$15,000</b>

## **Justification & Impact**

This **\$30,000.00 funding request** directly supports SKIP GA's mission to **enhance math proficiency, leadership skills, and personal development** for underserved youth. The **Fraction Ball Creative Mentoring Program** provides:

- **STEAM-based enrichment through sports-integrated math education**
- **Targeted mentoring and leadership development** led by community professionals
- **Safe, structured learning environments** during the school year and summer months
- **Support for families**, including transportation assistance and student incentives

By funding **essential program costs**, this grant will **empower at-risk youth, foster academic excellence, and create sustainable impact**.

## **Program Performance Measures:**

**SKIP Georgia Chapter, Inc (Save Kids of Incarcerated Parents)** agrees to track and report program performance to the **Fulton County Department of Community Development**.

### **County Defined Performance Measure(s):**

**Children and Youth:** 3. Number of school-aged youth engaged in/benefiting from In school/ Afterschool/ Out of School Programs...

**Disabilities:** Not Applicable

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** Not Applicable

**Senior Services:** Not Applicable

**The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track**

**and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:**

SKIP GA's **Fraction Ball & Creative Mentoring Program** will achieve the County-defined performance measure —"**Number of school-aged youth engaged in/benefiting from in-school, afterschool, or out-of-school programs to help bring up academic and social/behavioral levels**"—through a structured, multi-phase implementation strategy designed to improve math proficiency, foster social-emotional development, and enhance student engagement.

#### **Step 1: Targeted Recruitment & Engagement**

- Identify and enroll 50 youth collectively in Cohort 1 (March – May), Cohort 2 (Summer) & Cohort 3 (July-December) from underserved Fulton County schools, Collaborate with schools, afterschool programs, and community organizations to recruit participants, Conduct orientation sessions to introduce students, teachers, and parents to Fraction Ball's approach and expected outcomes.

#### **Step 2: Implementation of Fraction Ball Curriculum**

- Classroom Integration: Supplement traditional math instruction with hands-on activities reinforcing fraction concepts; Physical Education Programming, Conduct weekly Fraction Ball sessions, allowing students to apply mathematical skills through interactive gameplay, Monthly STEAM Workshops: Provide engaging, real-world applications of fractions through problem-solving exercises.

#### **Step 3: Continuous Monitoring & Assessment**

- Pre- and Post-Assessments: Measure students' growth in fraction and decimal conversions, arithmetic, and problem-solving, Formative Assessments: Use quizzes, peer evaluations, and teacher observations to adjust instruction as needed, Behavioral & Social-Emotional Metrics: Track improvements in teamwork, confidence, and engagement using surveys and educator feedback.

#### **Step 4: Evaluation & Reporting**

- Analyze assessment data to quantify learning gains, Report findings to stakeholders and funders, demonstrating impact and informing future program improvements, Host a culmination event showcasing student progress and program outcomes.

Through these strategies, SKIP GA will **effectively engage at least 50 students annually**, strengthening their academic skills while promoting holistic development in a structured, supportive environment.

## **Agency Defined Performance Measure(s):**

The Agency **Key Performance Indicators (KPIs) and Performance Measures for SKIP GA's Fraction Ball Creative Mentoring Program** are:

### **1. Academic Performance & Math Proficiency**

**KPI 1.1:** Increase in student proficiency in fraction and decimal conversions

· **Performance Measure:** Pre- and post-assessments measuring students' ability to convert fractions to decimals, decimals to fractions, and perform operations with fractions and decimals |**Target:** 75% of participating students demonstrate at least a 20% improvement in assessment scores.

**KPI 1.2:** Improved mathematical confidence and engagement

· **Performance Measure:** Student self-reported surveys on math confidence and enjoyment before and after program participation |**Target:** 80% of students report increased confidence in math-related tasks.

**KPI 1.3: Assessment Performance Trends**

· **Performance Measure:** Quiz and test scores tracking students' progress in fraction-related topics throughout the project |**Target:** 80% of students achieve a passing score on fraction-based quizzes and tests.

### **2. Engagement, Social-Emotional Learning, and Behavioral/Mental Wellness**

**KPI 2.1:** Student engagement in collaborative learning

· **Performance Measure:** Observation of student participation in team-based Fraction Ball and Creative Mentoring activities |**Target:** 90% of students actively engage in teamwork, collaborative problem-solving, during sessions.

**KPI 2.2:** Development of critical thinking and strategic decision-making skills

· **Performance Measure:** Students successfully strategize and apply arithmetic reasoning in gameplay |**Target:** 85% of students demonstrate improved decision-making in gameplay strategies.

**KPI 2.3:** Reduction in absenteeism and behavioral referrals

· **Performance Measure:** Comparison of student attendance and disciplinary reports before and after participation |**Target:** 10% reduction in absenteeism and behavioral incidents among participants.

### **3. Program Reach & Community Impact**

**KPI 3.1:** Expansion of Fraction Ball into new schools and community spaces

· **Performance Measure:** Number of new schools and community centers wanting to implementing Fraction Ball

with SKIP GA |**Target:** Have at least 2 new schools or community programs within the first year express an interest in replicating the Fraction Ball and Creative Mentoring Program services with their youth population.

## 5. Teacher & Stakeholder Engagement

### KPI 5.1: Teacher Training Completion

· **Performance Measure:** Track the number of teachers who complete Fraction Ball training sessions |**Target:** 100% of participating teachers complete the training before implementing the curriculum.

### KPI 5.2: Teacher Feedback on Curriculum Effectiveness

· **Performance Measure:** Collect qualitative and quantitative feedback from teachers on the impact of Fraction Ball on student learning and engagement |**Target:** 85% of teachers report improved student understanding and engagement with fractions.

### KPI 5.3: Stakeholder Support & Engagement

· **Performance Measure:** Measure parent, administrator, and community stakeholder participation through surveys, event attendance, and engagement in project activities |**Target:** 70% of stakeholders express satisfaction with the program and report increased student interest in math.

Pre-assessments gauge students' prior knowledge and readiness, helping educators tailor instruction. Post-assessments measure learning outcomes and mastery, tracking progress through pre-tests, exams, and standardized tests. Comparing these results identifies areas needing support. Formative assessments, like quizzes and discussions, provide real-time feedback, ensuring continuous engagement, self-reflection, and academic success.

Tracking these KPIs ensures the SKIP GA Fraction Ball Creative Mentoring Program effectively improves math proficiency, social-emotional skills, engagement, and community impact, aligning with CSP grant priorities. To assess students' understanding of fractions, SKIP GA will implement the following strategies

· **Performance Tasks, Hands-On Activities, Peer Assessments, Math Journals, Interactive Technology, Student Self-Assessments, Oral Assessments, Project-Based Assessments.**

## ADDITIONAL REQUIREMENTS

**Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.**

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving

Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.

2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

*Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.*

### **Reporting**

***It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.***

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.
8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.



9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

### **Expenditure of Funds**

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31<sup>st</sup> of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

## **ARTICLE III - COMPENSATION FOR SERVICES**

(a) Fulton County agrees to pay Contractor a maximum sum of **\$30,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a

timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

#### **ARTICLE IV - RECORD KEEPING**

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid,

certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development**  
**c/o: Youth and Community Services Division**  
[hsd.grants@fultoncountyga.gov](mailto:hsd.grants@fultoncountyga.gov)  
**137 Peachtree Street, SW**  
**Atlanta, Georgia 30303**

To Contractor:

**SKIP Georgia Chapter, Inc (Save Kids of Incarcerated Parents)**  
**2800 Campbellton Road SW**  
**Atlanta, Georgia 30311**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

#### **ARTICLE V - INDEMNIFICATION**

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this

Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

**ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY’S CONVENIENCE AND  
FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor’s performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County’s determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County’s right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

## **ARTICLE VII - INDEPENDENT CONTRACTOR STATUS**

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **SKIP Georgia Chapter, Inc (Save Kids of Incarcerated Parents)**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

## **ARTICLE VIII - INSURANCE**

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

## **ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT**

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

## **ARTICLE X - SUBCONTRACTING**

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

## **ARTICLE XI - ASSIGNABILITY**

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

## **ARTICLE XII - SEVERABILITY OF TERMS**

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

## **ARTICLE XIII – PRECEDENCE OF AGREEMENT**

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

#### **ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

#### **ARTICLE XV - CAPTIONS**

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

#### **ARTICLE XVI - GOVERNING LAW**

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

#### **ARTICLE XVII - JURISDICTION**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.





## F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

<b>Contractor's Name:</b>	SKIP GEORGIA CHAPTER INC
<b>Project No. and Project Title:</b>	SKIP Georgia: Fraction Ball Atlanta Project

### CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

**1756040**

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

**02-26-2025**

Date of Authorization

**Valencia H. Miller**

Authorized Officer or Agent  
(Name of Contractor)

**I hereby declare under penalty of perjury that the foregoing is true and correct**

**Valencia H. Miller**

Printed Name (of Authorized Officer or Agent of Contractor)

*Valencia H. Miller*

Signature (of Authorized Officer or Agent)

**Executive Director**

Title (of Authorized Officer or Agent of Contractor)

**02-26-2025**

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

26 DAY OF February, 20 25

*A. Pritchett*  
Notary Public

My Commission Expires: 7/18/2028

[NOTARY SEAL]



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).





**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

<b>Contractor's Name:</b>	SKIP GEORGIA CHAPTER INC
<b>Project No. and Project Title:</b>	SKIP Georgia: Fraction Ball Atlanta Project

**FORM G: SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

**1756040**

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

N/A

**02-26-2025**

Date of Authorization

Authorized Officer of Agent  
(Name of Subcontractor)

**N/A**

**I hereby declare under penalty of perjury that the foregoing is true and correct**

**Valencia H. Miller**

Printed Name (of Authorized Officer or Agent of Contractor)

*Valencia H. Miller*

Signature (of Authorized Officer or Agent)

**Executive Director**

Title (of Authorized Officer or Agent of Contractor)

**02-26-2025**

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

26 DAY OF February, 2026

*Al Pritchett*

Notary Public

My Commission Expires: 7/18/2028

[NOTARY SEAL]



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

## Certificate of Insurance Waiver Request Form



## Instructions:

Please complete each field of the COI waiver request form for the insurance coverage for which a waiver is being requested. If there are multiple requests, a new form must be used for each request. All completed waiver request forms should be emailed to your assigned District Administrator. An approved waiver form must be included as part of the COI document and uploaded to WebGrants under "Other Supporting Documents."

Date: June 3, 2025

Requesting Agency/Company: SKIP Georgia Chapter Inc

Contact Name: Valencia Miller

Phone Number: 404-465-3317

Email Address: info@skipgeorgiainc.org

Reason for Requesting Waiver(Please provide a detailed explanation. View attached COI Tip sheet for information on the types of waivers):

I am requesting approval of a waiver for the Workmen's Compensation  
coverage. Our agency does not employ any payroll staff.  
Everyone is paid as 1099 contractors and consultants.

## Acknowledgment and Signature

By signing below, I acknowledge that our agency is requesting a waiver of the Certificate of Insurance requirement. I understand that this request must be reviewed and approved by management, and that a waiver may not be granted in all cases.

Signature: Valencia Miller

Title: Executive Director

Date: June 3, 2025

For Internal Use Only

Waiver Approved: ☒ Yes ☐ No

Reviewed By: Cherie Williams

Date: June 4, 2025

Comments (if waiver is rejected or additional action is required):

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/27/2025

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> The Insurance Connection  1727 Mars Hill Rd, Suite 206 Acworth GA 30101	<b>CONTACT</b> NAME: Sandi Purinton PHONE (A/C, No, Ext): (478) 374-2085 E-MAIL: sandi@insconnectga.com ADDRESS: sandi@insconnectga.com FAX (A/C, No): <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: UNITED STATES LIAB INS CO</td> <td>25895</td> </tr> <tr> <td>INSURER B: MOUNT VERNON FIRE INS CO</td> <td>26522</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: UNITED STATES LIAB INS CO	25895	INSURER B: MOUNT VERNON FIRE INS CO	26522	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
<b>INSURED</b> SKIP Georgia Chapter Inc 2258 NORTHLAKE PKWY, Unit #310  TUCKER GA 30084-4019															

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>			NPP1611136	05/11/2025	05/11/2026	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 3,000,000
	OTHER:							\$
A	<b>AUTOMOBILE LIABILITY</b>			NPP1611136	05/11/2025	05/11/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>			CUP2553807	05/11/2025	05/11/2026	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE							\$
	DED	RETENTION \$						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N					E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Professional Liability			NPP1611136	05/11/2025	05/11/2026	Each Incident	1,000,000
	Abuse & Molestation						Aggregate	3,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Those usual to the Insured's Operations. Certificate holder is an additional insured under the Commercial General Liability Form.

**CERTIFICATE HOLDER****CANCELLATION**

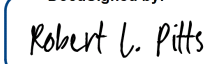
Fulton County Government  141 Pryor St SW  Atlanta GA 30303	<p><b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b></p> <p><b>AUTHORIZED REPRESENTATIVE</b></p>
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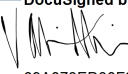
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

DocuSigned by:  
  
BA715B1A26544E7  
Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

**SKIP Georgia Chapter, Inc.**  
**(Save Kids of Incarcerated Parents)**  
VENDOR NAME  
DocuSigned by: Name of Signatory: Valencia H Miller  
  
Title of Signatory: Executive Director  
69A873ED38F3417...  
Authorized Signature


ATTEST:

Signed by:  
  
EEC476C4837648D...  
Tonya R. Grier  
Clerk to the Commission

(Affix County Seal)



ATTEST:

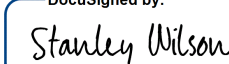
Signed by: Name of 2nd Signatory: **Angela H. Marshall**  
  
Title of Signatory: **Board Member**  
162D3407D8BF41E...  
Second Authorized Signature

(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:  
  
0EC92EDADEFB4B8...  
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:  
  
5E4D76DFB4A0450...  
Stanley Wilson, Director  
Fulton County Department of  
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

## Certificate Of Completion

Envelope Id: 5E4643DE-D562-4409-9466-819CB296F519

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-SKIP Georgia Chapter, Inc-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 30

Signatures: 6

Envelope Originator:

Certificate Pages: 7

Initials: 0

Cherie Williams

AutoNav: Enabled

Stamps: 1

141 Pryor Street

Envelopeld Stamping: Enabled

Purchasing & Contract Compliance, Suite 1168

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Atlanta, GA 30303

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.175.9

## Record Tracking

Status: Original

Holder: Cherie Williams

Location: DocuSign

6/19/2025 12:01:03 AM

Cherie.Williams@fultoncountyga.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Fulton County Government

Location: Docusign

## Signer Events

Valencia Miller

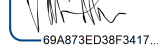
info@skipgeorgiainc.org

Executive Director

Security Level: Email, Account Authentication (None)

## Signature

DocuSigned by:

69A873ED38F3417...

## Timestamp

Sent: 6/19/2025 12:05:57 AM

Viewed: 6/20/2025 7:03:27 AM

Signed: 6/20/2025 7:09:30 AM

Signature Adoption: Drawn on Device

Using IP Address:

2600:1702:24c9:c200:484b:e9c9:344c:e685

## Electronic Record and Signature Disclosure:

Accepted: 7/11/2023 8:51:39 AM

ID: fd983ab0-17c8-4bb9-a51f-33fc1b8bbbe3

Angela Marshall

t57ventures@gmail.com

Security Level: Email, Account Authentication (None)

Signed by:

162D3407D8BF41E...

Sent: 6/20/2025 7:09:32 AM

Viewed: 6/20/2025 9:06:43 AM

Signed: 6/20/2025 9:08:20 AM

Signature Adoption: Pre-selected Style

Using IP Address:

2601:c8:103:78f0:ad98:518b:a5e2:aa56

## Electronic Record and Signature Disclosure:

Accepted: 6/20/2025 9:06:43 AM

ID: ebbfd71d-bd1d-4402-a10b-e35ddaf1389f

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication (None)

**Completed**

Using IP Address: 45.20.200.178

Sent: 6/20/2025 9:08:22 AM

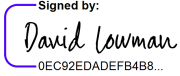

Viewed: 6/20/2025 9:48:27 AM

Signed: 6/20/2025 9:48:38 AM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign



Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450...  Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/20/2025 9:48:41 AM Viewed: 6/20/2025 12:57:05 PM Signed: 6/20/2025 12:57:14 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 2601:cd:cc80:7e10:c60:639d:eb4:8202	Sent: 6/20/2025 12:57:16 PM Viewed: 6/20/2025 3:55:09 PM Signed: 6/20/2025 3:57:26 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/20/2025 3:55:09 PM ID: b05a52b0-55e3-4650-a099-c7e407d9000c		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8...  Signature Adoption: Pre-selected Style Using IP Address: 24.99.192.18	Sent: 6/20/2025 3:57:29 PM Viewed: 6/20/2025 4:07:34 PM Signed: 6/20/2025 4:10:56 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 6/20/2025 4:07:34 PM ID: b870d6aa-8689-40ba-a983-1555ff9762bb		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 66.56.23.82	Sent: 6/20/2025 4:10:58 PM Resent: 6/23/2025 9:10:08 AM Resent: 6/24/2025 9:41:56 AM Resent: 6/25/2025 1:03:35 PM Viewed: 6/27/2025 3:17:58 PM Signed: 6/27/2025 3:18:54 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7...  Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 3:18:58 PM Resent: 6/30/2025 11:57:42 AM Viewed: 6/30/2025 12:09:44 PM Signed: 6/30/2025 12:09:49 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...    Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/30/2025 12:09:52 PM Viewed: 7/1/2025 9:55:15 AM Signed: 7/1/2025 9:55:33 AM



Signer Events	Signature	Timestamp
<b>Electronic Record and Signature Disclosure:</b> Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 45.20.200.178	Sent: 7/1/2025 9:55:37 AM Viewed: 7/9/2025 10:25:38 AM Signed: 7/9/2025 10:25:48 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/19/2025 12:05:56 AM Viewed: 7/9/2025 10:31:40 AM
Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/19/2025 12:05:56 AM Resent: 7/9/2025 10:25:56 AM
Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/19/2025 12:05:57 AM
Dian DeVaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 7/9/2025 10:25:51 AM Viewed: 7/9/2025 10:34:13 AM

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/19/2025 12:05:56 AM
Certified Delivered	Security Checked	7/9/2025 10:25:38 AM
Signing Complete	Security Checked	7/9/2025 10:25:48 AM
Completed	Security Checked	7/9/2025 10:25:52 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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