



**FULTON
COUNTY**

CONTRACT DOCUMENTS

FOR

REQUEST FOR PROPOSAL 25RFP020325C-MH

2025 COMMUNITY SERVICES PROGRAM

FOR

DEPARTMENT OF COMMUNITY DEVELOPMENT

OF

FULTON COUNTY, GEORGIA

CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Children 1st Community Development Services, Inc.** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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ARTICLE I - PARTIES AND TERM:

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

SCOPE OF WORK:

Community Services Program (CSP)

CSP Service Category: Children and Youth Services

CSP Funding Priority(ies):

Children and Youth: 3. Programs addressing mental health depression stress trauma and anxiety among youth and teens

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

Children 1st Community Development Services, Inc., Recruiting and Retaining Fulton County Family Resource Homes will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

Start and end date of programming for which CSP funds will be used:

Start date: 01/01/2025

End date: 12/31/2025

Service Delivery Site(s):

Name of Program Site	Program Location (complete physical address)	Program City	Program State	Program Zip code	Fulton County District of the program (Facility) location	District(s) of Fulton County Residents Served by the program (facility) location
Children 1st Atlanta	1026 Ponce De Leon Ave NE	Atlanta	GA	30306	5	1,2,3,4,5,6

Approach and Design:

Children 1st Community Development Services, Inc., Recruiting and Retaining Fulton County Family Resource Homes will provide services to **43** clients that reside in Fulton County, with CSP funding.

Children 1st Community Development Services, Inc., Recruiting and Retaining Fulton County Family Resource Homes will provide the following activities and services in Fulton County with CSP funding:

Children 1st's goals under the proposed project are to recruit new family resource homes and retain established ones to ensure that all children in Fulton County receive the care they need to become healthy and stable adults. In support of Fulton County CSP's priorities to enable programs to help bring up the academic and social/behavioral levels of school-aged youth, address mental health issues among youth and teens, and provide alternatives to activities/contributing factors leading to unhealthy behaviors in children and youth thereby ensuring safety and justice, along with our programmatic goals, Children 1st will enact a

comprehensive recruitment and retention initiative.

Our two-prong approach will improve health outcomes for Fulton County's most vulnerable residents by strengthening children and families and incorporates the following elements:

1. Recruiting Activities such as a digital campaign, increasing awareness efforts through networking, hosting enrichment opportunities for the children of potential foster parents, and orientation, pre-service trainings, and licensure support for family resource homes.
2. Retention Activities including quarterly training for foster parents on issues important to confidently caring for their foster child, and enhanced supports for foster parents to mitigate burnout.

Using this dynamic approach, we will recruit 2 additional family resource homes during the project period and will retain 90% of our family resource homes. Project activities will also address the strategic objectives of Health and Human Services, as follows:

- Objective 1: Prevent health disparities by educating residents and connecting them to available resources. Key performance indicators in this regard will be assessed through measures including (1) the number of children without health insurance, and (2) the number of people who receive behavioral health services, throughout the project period.
- Objective 2: Help residents realize their educational potential through our community services and library programs. Similarly, programmatic success will be measured through monitoring (3) the percentage of students over achieving each year, as a key performance indicator.

With Fulton County CSP funding, Children 1st will undertake the following activities in pursuit of all goals and objectives related to recruiting and retaining family resource homes to improve outcomes for foster youth in Fulton County:

Recruitment Activities

All activities proposed in this project are informed by the challenges and successes Children 1st has experienced as a state-licensed child placement agency that has administered and overseen therapeutic foster care and family homes since 2017. With this experience in mind, we propose the following four service categories to accomplish our programmatic goal related to recruiting 2 additional family resource homes:

1. Digital Campaign: During the project period, Children 1st's Outreach Coordinator will manage a 12-month digital recruitment campaign via paid advertising on Google, Instagram, and Facebook targeted to people aged 25-60 on social media in Fulton County. Based on historical success when investing a similar level of funding into these platforms, we anticipate generating inquiries from 180 individuals during the project period through these efforts, and that the digital campaign will lead to 20 new applications to become a Fulton County family resource home.
2. Networking: The Outreach Coordinator will also engage in in-person networking and information-sharing activities to raise awareness and increase knowledge regarding the importance of foster care and the need for more local family resource homes. These interactions serve to inspire individuals and families to become foster parents. Our Outreach Coordinator will present at community functions and distribute flyers around Fulton County at faith-based working groups, community festivals including Juneteenth and Family Day, and a Children 1st-hosted event that allows prospective foster parents to meet current foster parents. The event will enable participants to learn about the experience of becoming and acting as a family resource home directly from neighbors and peers, and minimizes the intimidation many potential foster parents feel about opening their home to foster youth.

3. Summer Enrichment Program: Our summer enrichment program, Code for Rounds, will act as a recruiting and respite tool for family resource homes. The free, one-week youth development camp will be available for both current foster youth and children of parents who may become foster parents in the future. Through the program, families who are new to Children 1st will learn about our programs, the need for additional family resource homes, and be able to interact with other foster parents and children. At the same time, this program provides positive recreational activities, improves academic achievement, and builds positive social behaviors among current foster youth.

Many students from the Kindezi School, a community partner which hosts grades kindergarten to eighth grade and is located in Atlanta's Old 4th Ward school, are referred to our summer enrichment program annually for coding education, which is instructed by iDTech. The program will provide Fulton County youth ages 8-14 with opportunities for skill development, confidence building, and healthy social outlets. Activities will include hands-on learning of computer coding and app development, healthy movement-based activities, including basketball and boxing, art-based activities for emotional reflection, and tutor-led academic assistance. The art and music therapy programming is provided by our partners at the Art of Conversation.

Prior participants continued to engage in their newfound or enriched skills even after the camp was complete. Code for Rounds will reduce the number of youth engaging in unhealthy behaviors such as gang involvement, drug and alcohol use, and internet and social media addiction by providing alternative activities. The camp has been developed according to Positive Youth Development, a pro-social approach designed to teach skills to break the cycle of poverty. The approach focuses on the development of 5 C's – connection, confidence, character, competence, and contribution – which cultivate positive experiences, relationships, and environments (Positive Youth Services Bureau, 2024). In these ways, the program addresses CSP's funding priorities, including "Out of School Programs to help bring up academic and social/behavioral levels of school-aged youth" and "Ensure Safety and Justice by providing alternatives to activities/contributing factors leading to unhealthy behaviors in children and youth."

4. Information Sessions, Training, and Licensure Support: Children 1st's Assessor will conduct a monthly information session to orient prospective foster parents to community needs and services throughout the project period. At these sessions, the Assessor will highlight the need, particularly for foster parents who will work with youth with special needs, sibling groups, and teens, to recruit caregivers, particularly for these youth who are more difficult to place but every bit as deserving of a home. Once a family applies to become a family resource home, our Assessor will coordinate and assist each family with the four- to eight-week evaluation process, which includes home inspections, background checks, and references, among other requirements, and concludes with licensure.

Once a family is approved as a family resource home, we will coordinate pre-service training using the National Training and Development Curriculum provided by the Georgia Division of Family and Children Services. This five-week course totals approximately 35 hours of committed time from foster parents. The training includes a self-assessment and covers topics including among others: child development; separation, grief, and loss; trauma-related behaviors; trauma-informed parenting; maintaining children's connections; mental health considerations; and building resilience. We anticipate conducting five training cycles during the project period.

Retention Activities

Just as with Children 1st's recruitment activities, all proposed efforts to retain family resource homes are based on our subject matter expertise in administering and overseeing therapeutic foster care and family homes. Two service categories are proposed to aid our goal of retaining 90% of our family resource homes throughout the project period:

1. **Quarterly Training for Foster Parents:** In order to retain family resource homes, Children 1st will provide additional training to current foster parents based on a similar evidence-based initiative called KEEP (Keeping Foster and Kin Parents Supported and Trained). Training will ensure that foster parents feel they have the resources and ability to succeed by educating them on trauma-informed care, medication management, recognizing and reporting child abuse, recognizing and responding to developmental disabilities, submitting grievances, and behavior management techniques.

Thirty to 40% of children in foster care experience severe emotional, behavioral, and developmental problems (Leslie et al., 2005). A caregiver who is trained to be trauma-informed will be able to recognize and respond to children's behaviors with empathy and support the child's healing and development through tailored care and collaboration with mental health professionals. The proposed trainings are designed to minimize feelings of being overwhelmed by foster parents responding to potentially concerning behaviors by youths in foster care. They also serve to build community among the family resource homes and, ultimately, support the emotional health of the foster children.

We will hold six required training sessions over the course of the project period at our Fulton County office. Childcare will be provided for any foster parent who needs it to attend. Additional training needs to strengthen the family unit will be identified through a bi-annual survey of foster parents and their experiences and challenges, as well as through Case Coordinator observations at monthly home visits.

2. **Enhanced Supports for Foster Parents:** Children 1st is dedicated to addressing caregiver burnout and enhancing support for foster parents. The goal is to maximize the duration of their service and ensure children experience stable, long-term placements. Because children often enter foster care with health and behavioral challenges, foster parents need quality and accessible services. Unfortunately, many foster parents find it challenging to obtain necessary support services that accept Medicaid, including respite, child care, dental, medical, and mental health, for the children in their care. To address this, Children 1st will assist in identifying eligible Medicaid providers, help maintain appointment schedules, and ensure children attend routine visits with medical doctors, dentists, psychologists, therapists, and counselors. By enhancing support for foster parents, we also address the "number of uninsured adults and children" key performance indicator of Fulton County's Health and Human Services, by ensuring all foster children receive Medicaid and Medicaid-eligible services.

We also address Fulton County's Health and Human Service key performance indicator of "the number of people who receive behavioral health services" by providing foster parents with referrals for children who need them to mental and behavioral health services through local and state agencies and other partners including Cedar Tree Family and Children Services, the Progress Place, and One Source Learning and Development Center. These partners will provide psychiatrists, therapy, medication management, and behavioral management support, ultimately supporting foster parents as they navigate the youths' mental health needs.

We will also address Fulton County's Health and Human Services Key Performance indicator, "percentage of high school students who graduate on time" by providing foster parents with referrals to academic support services for children experiencing academic challenges. Our summer enrichment program, Code for Rounds, also addresses this, encouraging retention of current family resource homes by providing positive recreational activities, improving academic achievement, and building positive social behaviors among current foster youth.

Foster parent retention rates show improvement when additional resources and support are offered. These enhancements include peer support networks, streamlined access to counseling services for foster children, and comprehensive skills training for foster parents before and during placements (National Conference of State Legislatures, 2022). To avoid emotional burnout experienced by many foster parents, Children 1st also provides resources to support the grief process

when foster parents have a child removed from their care. Among those resources, one session of our pre-service training covers grief and loss. We also offer to pay for up to three sessions of therapy for foster parents who have had a child move from their home, and we coordinate respite care for foster parents who have lost a loved one and need to have their foster children temporarily housed in an alternative family resource home during their time of bereavement. In addition, we also organize “Parents Night Out” activities to allow foster parents to spend social time with other foster parents and share their experiences and challenges. We provide childcare for these events to ensure that all interested foster parents can attend.

Collaboration

While not explicitly tied to our recruitment and retention efforts, Children 1st acknowledges that our work will yield more positive outcomes when we conduct activities and services in partnership with others in our community. Partnerships with other entities in Fulton County are essential to providing safe and nurturing households for as many children as possible

Along with our collaborators mentioned earlier, including Kindezi School Old 4th Ward , Art of Conversation, iDTech, Progress Place, Druid Hills Presbyterian, Cedar Tree Family and Children Services, and One Source Learning and Development Center, we also work closely with the following organizations to provide children with stable care:

- Local and state agencies, including the State of Georgia’s Division of Family and Children Services and the Department of Juvenile Justice, provide referrals for children needing foster care placement. The Division of Family and Children Services also provides funding to compensate family resource homes for their room, board, and watchful oversight of foster children.
- Queen Academy Mentoring, which provides mentorship for girls ages 12-18 placed in our family resource homes.
- Georgia Kinship works hand-in-hand with foster parents by providing resources, including continuing education such as car seat safety, safe sleep, sexual assault prevention, trauma training, and CPR training, outreach events such as a Back to School Drive, Parents Night Out, and Caregiver Support Group.

Designation of CSP Funds:

Based on the awarded amount of **\$40,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

Administrative Expenditures CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

Operational Expenditures- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency’s utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel

expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

Direct Service Expenditures- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

Cost Category	Designation of CSP Funding Award
Administrative (5% Admin max of total funds awarded.)	\$3,000.00
Operational (25% Operational max of total funds awarded.)	\$2,200.00
Direct Services	\$34,800.00
<i>Total</i>	\$40,000.00

Explanation of Funding Details:

		Jan - June	July – Dec	Total	Notes
Administrative	Administrative Assitant Wages (Partial)	\$3,000	-	\$3,000	5% FTE of \$60,000 annual salary = \$3,000
Operational	Training & Support Manager Wages (Partial A)		-		20% FTE of \$57,000 annual salary = \$11,400

					This portion of their time will be spent ensuring state compliance and completing the yearly audit.
	Office Rent	\$2,200	-	\$2,200	Rent for the year is \$26,400. The office is used 20% of the time for recruitment & retention activities. This ask covers 8.3% rent.
Direct Services	Training & Support Manager Wages (Partial B)	\$11,400	-	\$11,400	20% FTE of \$57,000 annual salary = \$11,400 This portion of their time will be spent providing pre-service training and ongoing staff training for foster parents.
	Assessor Wages (Partial)	\$10,000	-	\$10,000	20% FTE of \$50,000 annual salary = \$10,000
	Outreach Coordinator Wages (Partial)	\$10,400	-	\$10,400	20% FTE of \$52,000 annual salary = \$10,400
	Program Supervisor Wages (Partial)	-	-	-	10% FTE of \$66,000 annual salary = \$13,200
	Program Director Wages (Partial)	-	-	-	10% FTE of \$84,000 annual salary = \$16,800
	Recruitment Google Ads	\$3,000	-	\$3,000	Google ads run in Fulton County cost an average of \$2,250 per month. This accounts for 4.5 months of ads.
	Recruitment Social Media Ads	-	-	-	Estimated based on historical costs for Facebook and

					Instagram ads.
	Summer Enrichment Program Food	-	-	-	(\$9/lunch + \$3/snack) x 5 days x 15 students = \$900
	Summer Enrichment Program Van Rental	-	-	-	Estimated based on historical van rental costs Used to transport youth to boxing activity at the end of each day
	Summer Enrichment Program Space Rental	-	-	-	Amount charged by Druid Hills Presbyterian Church for the use of an additional room
	Recruitment and Summer Enrichment Program Flyers and Brochures	-	-	-	Estimated based on historical van rental costs
Total		\$40,000	\$0.00	<u>\$40,000</u>	

Administrative Costs

Administrative Assistant

The Administrative Assistant performs the necessary administrative functions to onboard staff and foster parents, allowing us to increase the number of staff and foster parents we work with.

Operational Costs

Training & Support Manager

The Training and Support Manager is responsible for state compliance and yearly audits, ensuring that we can maintain our license as a placement agency.

Office Rent

Children 1st's Fulton County office is located at Druid Hills Presbyterian Church. All administrative and programming planning activities occur here, including planning the summer enrichment program and training for foster parents.

Direct Service Costs

Training and Support Manager

In addition to their operational duties, the Training and Support Manager plays an essential role in recruiting and retention by equipping foster parents with essential skills through training programs, fostering a supportive community by organizing peer support events and coordinating childcare during training.

Assessor

The Assessor recruits and evaluates potential family resource homes by conducting monthly information sessions, in-depth home evaluations, and annual re-evaluations to ensure compliance with state requirements and provide a safe environment for foster children.

Outreach Coordinator

The Outreach Coordinator will execute a digital recruitment campaign and engage in community networking to expand the pool of available Fulton County family resource homes.

Program Supervisor

The Program Supervisor will oversee Case Coordinators in their retention activities, vital for ensuring the quality and safety of the family resource homes recruited through this initiative.

Program Director

The Program Director will oversee all activities of the recruitment and retention project, including program planning and implementation, ensuring adherence to regulations and quality standards, and supervising program staff involved in recruiting and retaining family resource homes.

Recruitment Google & Social Media Ads

Google, Facebook, and Instagram ads are part of our Digital Campaign to recruit Fulton County family resource homes. The campaign increases traffic to our website, our SEO ranking, and the visibility of our foster parent inquiries in Fulton County. This will ultimately lead to increased inquiries from interested individuals, foster parent applications, and active family resource homes.

Summer Enrichment Program Food, Van Rental, Space Rental

Providing a snack and lunch for each student attending our summer enrichment program, Code for Rounds, ensures that each child is fed and energized for a full day of academic, social, and emotional enrichment. The van and space rental is essential to provide enough space to accommodate our target numbers of participation and transport the participants to our movement-based activities.

Flyers and Brochures

Flyers and brochures will be distributed to our partners and around public locations to recruit prospective foster parents as well as youth to attend the summer enrichment program.

Program Performance Measures:

Children 1st Community Development Services, Inc. agrees to track and report program performance to the Fulton County Department of Community Development.

County Defined Performance Measure(s):

Children and Youth: 3. Number of school-aged youth engaged in/benefiting from In school/ Afterschool/ Out of School Programs...,4. Number of youth/teens receiving referrals to behavioral health, evidence based programming/other supportive services

Disabilities: Not Applicable

Economic Stability: Not Applicable

Health and Wellness: Not Applicable

Homelessness: Not Applicable

Senior Services: Not Applicable

The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:

Key Performance Indicator 1. Number of school-aged youth engaged in/benefiting from In school/ Afterschool/ Out of School Programs to help bring up academic and social/behavioral levels

Methods: Children 1st will increase the number of school-aged youth engaged in out of school programs through our summer enrichment program, Code for Rounds. The program provides youths the opportunity to demonstrate hands-on learning with computer coding and app development, as well as healthy movement-based activities, including basketball and boxing, art- and music-based activities for emotional reflection, and tutor-led academic assistance.

Related Milestones: We will hold this program for one week in June and will engage 15 youth ages 8-14.

Key Performance Indicator 2. Number of youth/teens receiving referrals to behavioral health, evidence-based programming/ other supportive services

Methods: Children 1st will increase the number of youth receiving referrals to behavioral health and other evidence-based supportive services through close support from each family resource home's assigned Case Coordinator. The Case Coordinator will monitor the challenges the foster youth face and make appropriate referrals for supportive services such as counseling, psychiatry, and other evidence-based programs as needed.

Related Milestones: The Case Coordinator will communicate regularly with each foster parent throughout the year and conduct in-home visits once a month. We anticipate that 90% of children will receive referrals for supportive services during the project period.

Key Performance Indicator 3. Number of youth involved with or at risk for involvement with the Juvenile Justice System who demonstrate decreased or no delinquent behaviors

Methods: By placing foster youth in family resource homes with parents trained in trauma-informed care, Children 1st will increase the number of justice-involved or at-risk youth demonstrating decreased or no delinquent behaviors.

Related Milestones: Children 1st provides all new foster parents with a five-week pre-service training centered around parenting strategies, particularly for trauma-impacted youth. We also provide all our foster parents with quarterly training sessions throughout the project period on trauma-informed care, medication management, and other needs as identified by the caregivers. We anticipate that 50% of the justice-involved at-risk youth we serve will demonstrate decreased or no delinquent behaviors.

Data Collection Opportunities

Measurement instruments to track our progress on these indicators will include, but not be limited to, observations by foster parents and staff, bi-annual feedback surveys, questionnaires, and other assessment tools. All metrics are tracked in Children 1st's foster care database, Extended Reach.

Agency Defined Performance Measure(s):

Children 1st will report on the following agency-defined performance measures during the contract period:

- The number of inquiries attributable to the digital recruitment campaign
- The number of applications attributable to the digital recruitment campaign
- The number of new family resource homes approved
- The number of new spaces/beds for foster child placements
- The percent of family resource homes that remain in the program during 2025
- The number of foster parents attending required trainings
- The number of foster parents participating in social events such as Parents Night Out
- The change in morale among foster parents as measured by interactions with Children 1st staff
- The number of foster children housed in a family resource home
- The percent of youth with fewer behavioral problems as reported by foster parents and/or teachers
- The percent of children showing positive behavioral change as reported by foster parents and/or teachers
- The percent of youth involved with or at risk for involvement with the Juvenile Justice System who show delinquent behaviors (i.e., truancy, in-school suspension, out-of-school suspension)
- The number of youth participating in the summer enrichment program
- The number of foster youth who graduate or complete GED requirements
- The percent of family resource homes receiving referrals to behavioral health and other supportive services
- The percent of foster youth who demonstrate improvements in any of the following areas:
 - Academic achievement
 - School attendance rate
 - Skills development

Data Collection Opportunities

Measurement instruments to track our progress on these indicators will include, but not be limited to, observations by foster parents and staff, bi-annual feedback surveys, questionnaires, and other assessment tools. All metrics are tracked in Children 1st's foster care database, Extended Reach.

ADDITIONAL REQUIREMENTS

Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.

Reporting

It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025,**

and January 16, 2026) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

Expenditure of Funds

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A “capital expenditure” is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of “capital expenditure” (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31st of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor’s failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

ARTICLE III - COMPENSATION FOR SERVICES

(a) Fulton County agrees to pay Contractor a maximum sum of **\$40,000.00**.

(b) Upon receipt and approval of Contractor’s invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall

provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

ARTICLE IV - RECORD KEEPING

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December**

31, 2025.

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development
c/o: Youth and Community Services Division
hsd.grants@fultoncountyga.gov
137 Peachtree Street, SW
Atlanta, Georgia 30303**

To Contractor:

**Children 1st Community Development Services, Inc.
1026 Ponce De Leon Ave NE
Atlanta, Georgia 30306**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

ARTICLE V - INDEMNIFICATION

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the

Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

ARTICLE VII - INDEPENDENT CONTRACTOR STATUS

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Children 1st Community Development Services, Inc.**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE VIII - INSURANCE

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI)

showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the “Insurance and Risk Management Provisions” document, Attachment “A”, with Fulton County, Georgia added as an “Additional Insured”. The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County’s and Contractor’s duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

ARTICLE X - SUBCONTRACTING

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

ARTICLE XI - ASSIGNABILITY

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County’s sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE XII - SEVERABILITY OF TERMS

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

ARTICLE XIII – PRECEDENCE OF AGREEMENT

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon

each subcontractor.

ARTICLE XV - CAPTIONS

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

ARTICLE XVI - GOVERNING LAW

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

ARTICLE XVII - JURISDICTION

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.



F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Children 1st Community Development Services, Inc.
Project No. and Project Title:	30164 - Fulton County Resource Homes

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

1268318

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

3/3/2025

Date of Authorization

Children 1st Community Development Services, Inc.

Authorized Officer or Agent
(Name of Contractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

Ify Agbasi

Printed Name (of Authorized Officer or Agent of Contractor)

Executive Director

Title (of Authorized Officer or Agent of Contractor)

Ify Agbasi
Signature (of Authorized Officer or Agent)

3/3/2025

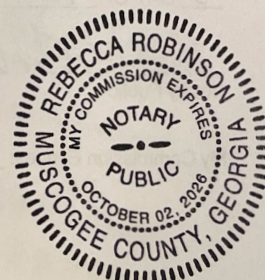
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

3 DAY OF March, 2025

Rebecca Robinson
Notary Public

[NOTARY SEAL]



My Commission Expires: 10/02/2026

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Children 1st Community Development Services, Inc.
Project No. and Project Title:	

FORM G: SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

N/A

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

N/A

Date of Authorization

N/A

Authorized Officer of Agent
(Name of Subcontractor)

I hereby declare under penalty of perjury that the foregoing is true and correct

N/A

Printed Name (of Authorized Officer or Agent of Contractor)

N/A

Title (of Authorized Officer or Agent of Contractor)

N/A

Signature (of Authorized Officer or Agent)

N/A

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____, 20 ____

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

***As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "Federal Work Authorization Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hamby & Aloisio Inc. 53 Perimeter Center East #400 Atlanta GA 30346	CONTACT NAME: Judith Davis PHONE (A/C, No, Ext): (770) 551-3270 FAX (A/C, No): (770) 551-3289 E-MAIL ADDRESS: judith@hains.com INSURER(S) AFFORDING COVERAGE INSURER A: Pennsylvania Manufacturers Assoc Inc Co INSURER B: The Pie Insurance Comany INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Children 1st Community Development Services, Inc. 1026 Ponce De Leon Ave NE Room 217 Atlanta GA 30306	

COVERAGES**CERTIFICATE NUMBER:** 2024-2025**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			302401-14-26-68-3	11/24/2024	11/24/2025	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000
	OTHER:						GENERAL AGGREGATE \$ 3,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ 3,000,000
	<input type="checkbox"/> ANY AUTO						Abuse & Molestation \$ 100,000
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			602301-14-26-68-3	11/24/2024	11/24/2025	EACH OCCURRENCE \$ 3,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 3,000,000
	DED \$ RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WCP1194634000	08/10/2024	08/10/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N					E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Professional Liability			382401 1426683	11/24/2024	11/24/2025	General Aggregate \$3,000,000 Each Occurrence \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Youth and Community Services Division, Department of Community Development

CERTIFICATE HOLDER**CANCELLATION**
 Fulton County Government
 141 Pryor St SW

Atlanta

GA 30303

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/16/2025 12:33 PM

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GEICO Insurance Agency, LLC One GEICO Blvd Fredericksburg, VA 22412	CONTACT NAME: Berkshire Hathaway Homestate Companies PHONE (A/C, No, Ext): FAC (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC #
INSURED CHILDREN 1ST COMMUNITY DEVELOPMENT SERVICES INC 1026 PONCE DE LEON AVE NE ATLANTA, GA 30306	INSURER A: BERKSHIRE HATHAWAY HOMESTATE INS. CO. 20044 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:


COVERAGES CERTIFICATE NUMBER: 496,891 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS – COMP/OP AGG \$ \$
A	AUTOMOBILE AUTHORITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			02APG142972-01	08/08/2024 12:01 AM	08/08/2025 12:01 AM	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per Person) \$ N/A BODILY INJURY (Per accident) \$ N/A PROPERTY DAMAGE (Per accident) \$ N/A
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E. L. EACH ACCIDENT \$ E. L. DISEASE – EA EMPLOYEE \$ E. L. DISEASE – POLICY LIMIT \$
							\$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Year, Make, Model, VIN	Collision	Comp or Spec. Caus.	Stated Amount	Phys. Dam. Deductible	In-Tow Limit	Cargo Limit
2021 JEEP GRAND CHEROKEE 1C4RJKAG1M8209203	Covered	C	44,300	500/500	N/A	N/A

CERTIFICATE HOLDER FULTON COUNTY GOVERNMENT 141 PRYOR ST SW ATLANTA, GA 30303	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.


OWNER:


CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME

Children 1st Community
Development Services, Inc.

DocuSigned by:

BA715B1A26544E7
Robert L. Pitts, Chairman
Fulton County Board of Commissioners


DocuSigned by: Name of Signatory: Ify Agbasi

91F735EE1BF2416... Title of Signatory: Executive Director
Authorized Signature

ATTEST:

ATTEST:

Signed by:

EEC476C4837648D...
Tonya R. Grier
Clerk to the Commission

Signed by: Name of 2nd Signatory: Julissa Hernandez

967FE5B6D18A4F2... Title of Signatory: Assistant Director
Second Authorized Signature

(Affix County Seal)




(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:

0EC92EDADEFB4B8...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

5E4D76DFB4A0450...
Stanley Wilson, Director
Fulton County Department of
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

ITEM#: _____ RM: _____	ITEM#: 25-0398 2ND RM: 05/21/2025
REGULAR MEETING	SECOND REGULAR MEETING

Certificate Of Completion

Envelope Id: 1E751C08-6F35-4AEB-8785-455577269D9F		Status: Completed
Subject: Please DocuSign: 2025 CSP Contract-Children 1st Community Development Services-BOC Agenda#25-0398		
Parcel ID:		
Employee Name:		
Source Envelope:		
Document Pages: 30	Signatures: 6	Envelope Originator:
Certificate Pages: 7	Initials: 0	Cherie Williams
AutoNav: Enabled	Stamps: 1	141 Pryor Street
Envelopeld Stamping: Enabled		Purchasing & Contract Compliance, Suite 1168
Time Zone: (UTC-05:00) Eastern Time (US & Canada)		Atlanta, GA 30303
		Cherie.Williams@fultoncountyga.gov
		IP Address: 166.137.175.12

Record Tracking

Status: Original	Holder: Cherie Williams	Location: DocuSign
6/24/2025 10:47:52 AM	Cherie.Williams@fultoncountyga.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Fulton County Government	Location: Docusign

Signer Events

Signer Events	Signature	Timestamp
Ify Agbasi ifyagbasi@children1stcds.org Security Level: Email, Account Authentication (None)	<div>DocuSigned by: 91F735EE1BF2416...</div> <div>Signature Adoption: Pre-selected Style Using IP Address: 2600:1702:6870:b890:da7:2134:af17:86b5</div>	Sent: 6/24/2025 10:56:34 AM Viewed: 6/24/2025 11:21:50 AM Signed: 6/24/2025 11:23:48 AM

Electronic Record and Signature Disclosure:
Accepted: 6/24/2025 11:21:50 AM
ID: 4c29dc19-4346-48ee-ae54-1f79fd2e24ec

Julissa Hernandez Hernandez@children1stcds.org Security Level: Email, Account Authentication (None)	<div>Signed by: 967FE5B6D18A4F2...</div> <div>Signature Adoption: Pre-selected Style Using IP Address: 2a09:bac2:5fe8:27e1::3f9:2b</div>	Sent: 6/24/2025 11:23:51 AM Viewed: 6/24/2025 2:20:14 PM Signed: 6/24/2025 2:21:16 PM
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Electronic Record and Signature Disclosure:
Accepted: 6/24/2025 2:20:14 PM
ID: 375dfba5-1f30-4717-baed-acf6705eb33c

Mark Hawks2 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None)	<div>Completed</div> <div>Using IP Address: 45.20.200.178</div>	Sent: 6/24/2025 2:21:19 PM Resent: 6/25/2025 1:10:34 PM Viewed: 6/25/2025 1:11:29 PM Signed: 6/25/2025 1:11:38 PM
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Electronic Record and Signature Disclosure:
Not Offered via Docusign

Signer Events	Signature	Timestamp
Stanley Wilson Stanley.Wilson@fultoncountyga.gov Director Stanley Wilson Security Level: Email, Account Authentication (None)	DocuSigned by:  5E4D76DFB4A0450... Signature Adoption: Pre-selected Style Using IP Address: 75.43.132.102	Sent: 6/25/2025 1:11:40 PM Viewed: 6/25/2025 5:08:47 PM Signed: 6/25/2025 5:08:56 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lauren Hansford lauren.hansford@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Completed Using IP Address: 2601:cd:cc80:7e10:695e:8e57:23b0:d186	Sent: 6/25/2025 5:08:59 PM Viewed: 6/27/2025 8:05:34 AM Signed: 6/27/2025 8:07:32 AM
Electronic Record and Signature Disclosure: Accepted: 6/27/2025 8:05:34 AM ID: 1308fc4a-8b63-47c7-994f-db6930f6ef27		
David Lowman David.Lowman@fultoncountyga.gov Security Level: Email, Account Authentication (None)	Signed by:  0EC92EDADEFB4B8... Signature Adoption: Pre-selected Style Using IP Address: 47.44.55.90	Sent: 6/27/2025 8:07:34 AM Viewed: 6/27/2025 8:38:41 AM Signed: 6/27/2025 8:40:29 AM
Electronic Record and Signature Disclosure: Accepted: 6/27/2025 8:38:41 AM ID: 89f2881f-e905-4dc0-8d02-e9220f69ad10		
Nikki Peterson nikki.peterson@fultoncountyga.gov Chief Deputy Clerk to the Board of Commissioners Fulton County Government Security Level: Email, Account Authentication (None)	Completed Using IP Address: 66.56.23.82	Sent: 6/27/2025 8:40:31 AM Viewed: 6/27/2025 1:23:45 PM Signed: 6/27/2025 1:24:31 PM
Electronic Record and Signature Disclosure: Accepted: 11/27/2017 1:39:37 PM ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8		
Robert L. Pitts michael.oconnor@fultoncountyga.gov Fulton County Security Level: Email, Account Authentication (None)	DocuSigned by:  BA715B1A26544E7... Signature Adoption: Pre-selected Style Using IP Address: 68.208.197.4	Sent: 6/27/2025 1:24:34 PM Viewed: 6/27/2025 2:40:55 PM Signed: 6/27/2025 2:41:02 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Tonya Grier tonya.grier@fultoncountyga.gov Clerk to the Commission Fulton County Security Level: Email, Account Authentication (None)	Signed by:  EEC476C4837648D...  Signature Adoption: Uploaded Signature Image Using IP Address: 99.96.24.191	Sent: 6/27/2025 2:41:05 PM Resent: 6/30/2025 11:52:56 AM Viewed: 7/1/2025 12:42:10 PM Signed: 7/1/2025 12:42:29 PM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 3/16/2018 10:54:59 AM ID: f3f241e8-3027-4447-9476-6cf20ae25dd4		
Mark Hawks3 mark.hawks@fultoncountyga.gov Chief Assistant Purchasing Agent Purchasing and Contract Compliance Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Completed Using IP Address: 45.20.200.178	Sent: 7/1/2025 12:42:33 PM Resent: 7/3/2025 10:46:48 AM Viewed: 7/3/2025 2:06:44 PM Signed: 7/3/2025 2:06:49 PM

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Atif Henderson Atif.Henderson@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:56:33 AM Viewed: 7/3/2025 2:11:26 PM
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Cherie Williams cherie.williams@fultoncountyga.gov Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:56:33 AM Resent: 7/3/2025 2:06:57 PM
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Carlos Thomas carlos.thomas@fultoncountyga.gov Division Manager Fulton County Government Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/24/2025 10:56:33 AM Viewed: 7/3/2025 2:11:19 PM
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Dian DeV Vaughn dian.devaughn@fultoncountyga.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/3/2025 2:06:53 PM Viewed: 7/3/2025 2:11:40 PM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/24/2025 10:56:33 AM
Certified Delivered	Security Checked	7/3/2025 2:06:44 PM
Signing Complete	Security Checked	7/3/2025 2:06:49 PM
Completed	Security Checked	7/3/2025 2:06:53 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Screen Resolution:	800 x 600 minimum
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