



**FULTON  
COUNTY**

**CONTRACT DOCUMENTS**

**FOR**

**REQUEST FOR PROPOSAL 25RFP020325C-MH**

**2025 COMMUNITY SERVICES PROGRAM**

**FOR**

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**OF**

**FULTON COUNTY, GEORGIA**

## CONTRACT AGREEMENT

THIS AGREEMENT (“Agreement”), entered into this **1st day of January 2025**, by and between **FULTON COUNTY**, Georgia (hereinafter referred to as “Fulton County” or “County”), a political subdivision of the State of Georgia, acting by and through its Community Development Department’s Youth and Community Services Division (“YCS”), and **Champions Community Foundation** (hereinafter referred to as “Contractor”), a corporation organized as a nonprofit, tax exempt 501(c) (3) agency, authorized to conduct business within the state of Georgia (hereinafter collectively referred to as the “Parties”).

### WITNESSETH

WHEREAS, as part of its official functions, Fulton County is authorized to exercise the power of taxation pursuant to Art. IX, Section IV., Par. I of the Constitution of the State of Georgia of 1983, and to expend such funds raised by the exercise of said powers for public purposes as declared in Art. IX, Section IV., Par. II of the Constitution; and

WHEREAS, Contractor has in its employ personnel, and under its supervision, facilities and resources by which it can render to Fulton County and the citizens thereof certain services authorized by the aforementioned Constitutional provision; and

WHEREAS, Contractor has agreed to render services to the citizens of Fulton County, and the County has appropriated funds for those services; and

WHEREAS, the parties desire to execute a formal agreement for the services to be rendered by Contractor, and said services shall be defined, and consideration to be paid for such services by Fulton County for the successful performance of the services, and shall be enumerated.

The Agreement was approved by the Fulton County Board of Commissioners on **May 21, 2025, BOC#25-0398**.

NOW, THEREFORE, in consideration of the premises, payment of the sum hereinafter set forth and the performance of the services described herein, it is mutually agreed as follows:

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## **ARTICLE I - PARTIES AND TERM:**

(a) Fulton County, through its YCS, retains Contractor, and Contractor accepts retention by Fulton County to render the services as hereinafter defined and required; to perform such services in a manner and to the extent required by the parties herein; and as may be hereafter amended or extended in writing by mutual agreement of the parties.

(b) The Chairperson of the Board of Directors for the Contractor or authorized representative (hereinafter "Board Chair") represents that she/he is authorized to bind and enter into contracts on behalf of Contractor, including this Agreement.

(c) Nothing contained in this Agreement shall be constructed to be a waiver of Fulton County's sovereign immunity or any individual's official or qualified good faith immunity.

(d) This Agreement will remain in effect from **01/01/2025**, until midnight **12/31/2025**.

(e) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis under this Agreement whenever necessary, in the sole opinion of Fulton County, to avert a life threatening situation or other sufficiently serious deficiency.

## **ARTICLE II - SCOPE OF CONTRACTOR'S DUTIES:**

Upon execution of this Agreement, the Contractor will provide the following services for Fulton County:

### **SCOPE OF WORK:**

#### **Community Services Program (CSP)**

**CSP Service Category:** Disabilities

**CSP Funding Priority(ies):**

**Children and Youth:** Not Applicable

**Disabilities:** 5. Minor home modification projects renovations and or repairs to increase availability affordability and accessibility...

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** Not Applicable

**Senior Services:** Not Applicable

**Champions Community Foundation, CCF - Titans Programs Support** will provide services at the following locations at specified times during the contract period of **01/01/2025** through **12/31/2025**:

**Start and end date of programming for which CSP funds will be used:**

**Start date:** 01/01/2025

**End date:** 12/31/2025

**Service Delivery Site(s):**

| <b>Name of Program Site</b>     | <b>Program Location (complete physical address)</b> | <b>Program City</b> | <b>Program State</b> | <b>Program Zip code</b> | <b>Fulton County District of the program (Facility) location</b> | <b>District(s) of Fulton County Residents Served by the program (facility) location</b> |
|---------------------------------|---|---------------------|----------------------|-------------------------|--|---|
| Champions Place                 | 9460 Nesbit Ferry Road                              | Alpharetta          | GA                   | 30022                   | 1  | 1,2,3,4,5,6   |
| Mt. Pisgah Christian School Gym | 9875 Nesbit Ferry Road                              | Alpharetta          | GA                   | 30022                   | 1  | 1,2,3,4,5,6   |

**Approach and Design:**

**Champions Community Foundation, CCF - Titans Programs Support** will provide services to **32** clients that reside in Fulton County, with CSP funding.

**Champions Community Foundation, CCF - Titans Programs Support will provide the following activities and services in Fulton County with CSP funding:**

**CCF chooses the following KPIs under #4 “Support the vulnerable residents in our social services”**

**1. Number of residents who have access to home-based and community-based services for seniors and people with disabilities**

Through this grant funding, 15 physically disabled young adults residing in Fulton County will have access to community-based services through CCF's Titans Sports and Social programs. To overcome the isolation that often follows aging out of high school, CCF provides much needed programs such as wheelchair sports activities and a broad range of other social opportunities, including virtual programming. Sporting and social activities help build friendships, acceptance, and support within the community. On average, CCF hosts two sport scrimmage events per month at Mount Pisgah Christian School Gym, where Titans enjoy friendly athletic competition and healthy exercise through fun and exciting wheelchair sports games. On average, 35 Titans attend each scrimmage. Social events are also hosted every other month and include a variety of fun events like bowling, attending professional sporting events, seasonal parties, cookouts, and more. CCF also offers a virtual social program, Champions Community Connect, which provides Titans the opportunity to be together even more frequently. Through this program, CCF offers numerous weekly virtual events, such as guest speakers, book club, trivia/games, movie nights, and open time to connect socially with friends. All registered Titans are invited to participate in all CCF programs at no cost to them. These community-based services help physically disabled young adults overcome the isolation that often follows aging out of high school; helping them build friendships, acceptance, and support within the community.

## **2. Number of people who receive permanent supportive housing and support services.**

Recognizing the need for safe, accessible, and affordable living options for physically disabled young adults, CCF designed and built Champions Place, a shared independent-living residence for 14 young adults with physical disabilities such as cerebral palsy, spina bifida, muscular dystrophy, and physical injury. Currently, there are no other independent living residences for these young adults. Without the opportunity to live at Champions Place, residents report that they would likely be living with their parents, staying in a facility for people with intellectual disabilities, or having to move to a nursing home, which is sometimes the only option for disabled young adults. Like their non-disabled peers, these individuals deserve access to an affordable community where they can socially engage with their friends, families, and peers. Champions Place fills this gap in the existing lack of independent living residences suited to the needs of physically disabled young adults. While residing at Champions Place, the residents benefit from graduate students from Georgia State University and Brenau University, who evaluate the residents and help them increase their skills to support independent living (i.e. exercise, cooking classes, budgeting workshops, and social emotional skill development). In addition, two doctoral level students live on-site and provide on-call overnight support for our residents, while gaining clinical hours required for their degree.

## **3. Number of seniors/disabled persons aging/staying in place as a result of home repairs**

Assistive technology makes independent living possible, allowing disabled young adults to live healthy, productive, independent, and dignified lives. Leveraging what we have learned through automating the individual suites at Champions Place, CCF created its Champions Place@Home Program which provides minor home modifications for physically disabled young adults who reside at home with their parents. Often, these technologies are cost-prohibitive for families. Each individual and his/her family receives a personalized assessment to determine which assistive technologies are best for them and their household and include options such as turning on/off lights and fans, controlling tv/streaming devices, choosing and listening to music/books, accessing weather/news, making video/voice calls, and more. Minor home modifications may also be made and can include automatic doors, voice-activated blinds, voice-controlled home thermostat, and Nest doorbells for improved security and vision to visitors.

With grant funding support, CCF will implement Champions Place@Home installations for 3 physically disabled young adults who reside in Fulton County. This program will provide improved independent functioning and wellbeing for these young adults, who through this effort will be able to perform daily tasks which were previously difficult or impossible for them to do on their own. Additionally, their need for supportive services or the work of caregivers will be reduced.

**Champions Community Foundation chooses the following CSP funding priorities, as identified by the primary service category selected (Disabilities Service Category):**

**CSP Funding Priority #2. After school, weekend, summer programs, and family caregiver supports and services for PWD...Programs which promote wellness for the special needs of PWD, exclusive of their specific disability.**

Our goal is to implement a broad range of athletic and social programs to engage a growing group of young adults with physical disabilities, known as the Titan Community (which currently has 100 members) and to build awareness, friendships, and community. Champions Place is functioning as a social hub for the residents as well as the Titan community, with ample indoor and outdoor common areas for residents to enjoy with friends and family. Year-round activities offered at no charge to Titans include wheelchair sport scrimmages and in person social events, hosted every other month. Our focus is the inclusion of the individual as well as their families and friends, into the community at large.

Titans meet bi-weekly at Mount Pisgah Christian School Gym to enjoy friendly athletic competition and healthy exercise through fun and exciting wheelchair sports games. On average, 35 Titans attend each scrimmage. Titans and their families, friends, and caregivers also meet monthly to enjoy social opportunities, such as bowling, professional league games (Braves, UGA, etc.), seasonal parties, cookouts, and more. These community-based events help build long-lasting friendships and a support network.

Many of the social activities are held at Champions Place, which in addition to a residence also functions as the “social hub” for the broader Titan community, with ample indoor and outdoor common areas for our unique population to safely spend time together as well as with family and friends. Champions Place also serves as a hub for volunteer engagement and community outreach opportunities, with Titans serving as community ambassadors, fostering understanding and education about physical disabilities, and building acceptance and support within the community. Champions Place gives community volunteers and organizations the opportunity to serve and interact with the Titans and the disability community.

CCF also offers a “virtual community” through Champions Community Connect, providing Titans the opportunity to be together even more frequently. Through this program, CCF offers numerous weekly virtual events, such as guest speakers, book club, trivia/game night, movies, as well as open time to connect socially with friends.

**CSP Funding Priority #3. Programs that promote educational (youth with disabilities) and/or vocational and Career Readiness skills (adults with disabilities)...programs that support teaching interpersonal communication...and opportunities which could lead to greater self-sufficiency.... Educating/training persons without disabilities how to interact/work with persons with disabilities, in the workplace and in the community.**

Champions Place began construction in 2019 and opened in October 2020 (several months late due to COVID-19 delays). Champions Place was built with no debt incurred and recently completed its third year of operation. Champions Place is a “first of its kind” shared-living residence designed for young adults with physical disabilities, with the objective to provide them with the support they need and the freedom and opportunity they desire to lead independent and productive lives and experience life to its fullest. For the first time, our residents are living separately from their families in a place that meets their needs. This shared living concept offers a viable and leading-edge residential alternative for young adults with physical disabilities. At Champions Place, our focus is “ability not disability.”

Champions Place was designed to support the physical needs and requirements of its residents. Individual suites, customized to the abilities and needs of each resident, comprise each of the four quads. Each quad has its own common area, accessible kitchenette, and access to outdoor spaces. Four quads surround a main living room, a private dining room and a kitchen outfitted with accessible appliances, providing room to prepare and share meals. Hydrotherapy treatment, necessary to prevent infections and pressure sores for those in wheelchairs, is provided through a large soaking tub. Google voice-recognition technology allows residents to control their environment and perform daily tasks, such as operating a TV/streaming shows, turning on/off lights and fans, opening/closing blinds, listening to music or audio books, calling friends and family, and more. Tommy Hilfiger provided and beta tested Tommy Adaptive clothing, enabling Titans to have independence while dressing and further increasing their self-reliance and self-esteem. In turn, CCF provided valuable feedback to the Tommy Adaptive team as part of their beta testing process. The Tommy Hilfiger team also donated furniture and bedding to Champions Place. This partnership has enriched the lives of Champions Place residents in many ways.

CCF also has a partnership with both Georgia State University and Brenau University’s College of Occupational Therapy programs, where their master’s and doctoral level candidates provide day-to-date support for our residents through exercise, cooking classes, budgeting workshops, and social emotional skill development to help manage stress and frustrations. Two doctoral students live on site, providing additional support for our residents while gaining the clinical hours required for their degree.

**CSP Funding Priority #5: Minor home modification projects, renovations, and/or repairs to increase accessibility for PWD.**

Assistive technology makes independent living possible, allowing disabled young adults to live healthy, productive, independent, and dignified lives. Google plays a critical role at Champions Place, reducing the need for support services or the work of caregivers. More importantly, through its usage we have seen residents become self-sufficient in ways previously thought impossible. CCF has created an innovative program called Champions Place@Home, with a goal to



expand assistive technologies to the broader community of physically disabled young adults who live at home with their parents, promoting their independence, decreasing their need for support, and allowing them to become self-reliant. Assistive Technologies allow people with disabilities to perform daily tasks such as turning on/off lights and fans, opening/closing blinds, watching TV/streaming devices, calling friends and family, and more. Support from the Fulton County Community Services Program will enable CCF to implement minor home modification projects for 3 physically disabled Fulton County residents in 2025, at an estimated expense of \$3,000 per household, which includes an assessment, needed equipment, and installation/training. Each individual and his/her family will receive an assessment to determine which Assistive Technologies are best for them and their household.

**Champions has built and maintained the following partnerships that support our mission:**

1. National Charity League (NCL): Volunteer on an ongoing basis with the Titans sports leagues, socials and onsite as needed.
2. Young Men's Service League (YMSL): Volunteer on an ongoing basis with the Titans sports leagues, socials and onsite as needed.
3. Brenau University's College of Occupational Therapy: Masters and Doctoral students provide in residence and onsite services.
4. Georgia Statue University's College of Occupational Therapy: Masters and Doctoral students provide in residence and onsite services.
5. Men of Saint Brigid – Volunteer on an ongoing basis through activities such as driving vans, planning and implementing social events for Titans, and cooking meals at Champions Place.
6. The Kyle Pease Foundation: CCF collaborates with the Foundation on the Publix Marathon and promotion of people with disabilities in sports.
7. Google: Provides assistive technology products to enable residents and the Titan community to perform basic tasks on their own. They have also provided technology for Champions Place.
8. Tommy Hilfiger: Provides beta-test Tommy Adaptive clothing, offering these young adults more independence while dressing and further increasing their self-reliance and self-esteem.
9. Mt. Pisgah Church: Provides shared services at an affordable rate for CCF, including finance/accounting, database management, facilities support (use of the Gym for the Titans Wheelchair Sports programs, meeting rooms and maintenance services), and video production support.
10. Georgia State Golf Association: Provides Titans and Champions Place Residents with free adaptive golf lessons weekly.
11. Ageless Grace: Donated services to provide free exercise classes to Titans and Champions Place Residents twice per month.
12. The Shepherd Center – a new partnership in support of our Champions Place@Home program.

**Designation of CSP Funds:**

Based on the awarded amount of **\$25,000.00**, the CSP funds are designated according to the following cost categories: Administrative, Operational, and Direct Services.

***Administrative Expenditures*** CSP funds that are spent on indirect personnel expenses such as salaries, salary fringe, and benefits for executive / management, accountant, administrative support, etc. Includes direct and indirect charges for administration of the grant (**Note: Not more than 5% of total grant award can be used for administrative costs.**)

***Operational Expenditures***- CSP funds used to conduct agency/ organizational functions that are secondary to program service delivery such as: auditor, grant writer, consultants, insurance office/ warehouse lease or mortgage expenses, office supplies (pens, toner, paper, etc.), agency's utility expenses, staff transportation expenses, marketing/catalogs, etc. Not to include indirect or direct personnel expenses. (**Note: Not more than 25% of total grant award can be used for operational expenditures.**)

***Direct Service Expenditures***- CSP funds utilized to provide services directly to agency/program participants such as payments made on behalf of participants for rent, utilities, food, shelter, transportation (rentals, gas, and parking, bus drivers, participant's public transportation costs, etc.), scholarships and day care vouchers, salaries and fringe benefits for direct service personnel (Case Managers, Educators, Subcontractors, etc.), program supplies (educational/instructional materials, paper, pencils, markers, etc.) directly consumed by participants. Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are included in this definition (i.e. children's story books, educational games, puzzles, and flash cards).

Throughout the contract period, program expenditures will be monitored (via performance reports) to ensure that funding is utilized as contracted.

| Cost Category   | Designation of CSP Funding Award |
|---|----------------------------------|
| <b>Administrative</b><br>(5% Admin max of total funds awarded.)     | \$1,250.00                       |
| <b>Operational</b><br>(25% Operational max of total funds awarded.) | \$1,250.00                       |
| <b>Direct Services</b>  | \$22,500.00                      |
| <i>Total</i>  | \$25,000.00                      |

#### **Explanation of Funding Details:**

**CCF requests \$25,000 from the Fulton County Community Services Program in support of our 2025 program expenses.**

Administrative:

- \$1,250 to support a portion of annual salary of \$75,000 for CCF's Executive Director for grant management and reporting

Operational:

- \$1,250 to support a portion of annual expenses for insurance

Direct Services:

- \$16,000 to support "Champions Place - Resident Rent and Fee Subsidy Program" for 14 Titans who reside at Champions Place. These funds help lower the monthly costs Champions Place residents pay for rent, food, and care services.
- \$1,500 to support a portion of the \$19,720 salary of CCF's Part-Time Event & Volunteer Coordinator
- \$5,000 to support a portion of the \$55,000 salary of CCF's Full-Time Program Manager

The budgetary schedule for the Fulton County Consolidated Community Services Program grant request of \$25,000 is:

Reporting Period 1 (January 1 – June 30): \$12,625

Administrative Services:

- \$625 to support a portion of the \$75,000 salary of the Executive Director, Rick Thompson, for grant management and reporting.

Operational Expenses:

- \$0

Direct Services \$12,000 to support the following:

- \$8,000 to support "Champions Place - Resident Rent & Fee Subsidy" for 14 Titans who reside at Champions Place. This represents \$1,250 for rent, food service, and care support for 14 Titans who reside at Champions Place. Staffing includes a Resident Coordinator (salary \$63,600) and two Part-Time Assistant Resident Coordinators (combined salaries \$48,573). 100% of their time is dedicated to providing support and coordination for 14 physically disabled young adults who reside in Fulton County.
- \$1,500 to support a portion of annual salary for CCF's Volunteer Coordinator (a 20-hour/week part-time position that is 100% direct service to the Titans). The Volunteer Coordinator will recruit, schedule, and train volunteers in various roles within CCF and Champions Place.

- \$2,500 to support a portion of annual salary for CCF's Program Manager (Full Time position that is 100% direct service to the Titans). The Program Manager oversees all CCF programming including Champions Place@Home, Champions Community Connect, and attends Titans Scrimmages and Social Events.

Reporting Period 2 (July 1 – December 31): \$12,375

Administrative Services:

- \$625 to support a portion of the \$75,000 salary of the Executive Director, Rick Thompson, for grant management and reporting.

Operational Expenses:

- \$1,250 to support a portion of annual expenses for organization insurance.

Direct Services \$10,500 to support the following:

- \$8,000 to support "Champions Place - Resident Rent & Fee Subsidy" for 14 Titans who reside at Champions Place. This represents \$1,250 for rent, food service, and care support for 14 Titans who reside at Champions Place. Staffing includes a Resident Coordinator (salary \$63,600) and two Part-Time Assistant Resident Coordinators (combined salaries \$48,573). 100% of their time is dedicated to providing support and coordination for 14 physically disabled young adults who reside in Fulton County.
- \$2,500 to support a portion of annual salary for CCF's Program Manager (Full Time position that is 100% direct service to the Titans). The Program Manager oversees all CCF programming including Champions Place@Home, Champions Community Connect, and attends Titans Scrimmages and Social Events.

**CCF-Titans Program Support – 2025 Budget**

**Income**

Individual Contributions: \$235,000

Corporate Contributions: \$55,000

Foundations/Grants: \$110,000

Special Events: \$180,882

**Total Program Income: \$580,882**

**Expenses**

Salaries & Benefits, Executive Director: \$75,000

Insurance: \$4,380

Champions Place Rent & Fee Subsidy: \$217,982

Salaries & Benefits (Program Staff): \$164,000

Champions Place@ Home Assistive Technology Program: \$81,360

Titans Sports and Social Programming: \$38,160

**Total Program Expense: \$580,882**

### **Program Performance Measures:**

**Champions Community Foundation agrees to track and report program performance to the Fulton County Department of Community Development.**

#### **County Defined Performance Measure(s):**

**Children and Youth:** Not Applicable

**Disabilities:** 1. Number of Persons with Disabilities (PWD) included in programs due to increased accessibility...,8. Number of Persons with Disabilities benefiting from minor home modification projects, renovations, and/or repairs...

**Economic Stability:** Not Applicable

**Health and Wellness:** Not Applicable

**Homelessness:** Not Applicable

**Senior Services:** Not Applicable

**The following program measures/ Key Performance Indicators (“KPI’s”) will be utilized to track and report program outcomes for the Fulton County residents supported with CSP funding, during the funding period 01/01/2025 through 12/31/2025:**

**Champions Community Foundation chooses the following County defined performance measures, as identified by the primary service category selected (Disabilities Service Category).**

The main goal of CCF’s Titans Program is to enable young adults with physical disabilities such as cerebral palsy, spina bifida, muscular dystrophy, and physical injury to reach their full potential as self-sufficient, productive, and fulfilled citizens in their local community. Our focus is the inclusion of the individual, as well as their family and friends, into the community at large.

Through CCF's array of programs and services, the Titans Program will attain the following Fulton County defined performance measurements under the Disability Service Category in 2025:

- **Number of Persons with Disabilities (PWD) included in programs due to increased accessibility, physical environment, transportation, housing, alternative communications.** 15 Persons with Disabilities will achieve this metric.
- **Number of Persons with Disabilities who are self-sufficient or able to live independently because they can achieve the necessary training or education to be employed or, be able to achieve comparable salaries as those without disabilities.** 14 Persons with Disabilities will achieve this metric.
- **Number of Persons with Disabilities benefiting from minor home modification projects, renovations, and/or repairs to increase availability and accessibility.** 3 Persons with Disabilities will achieve this metric.

CCF staff are outcome driven. Program success will be measured based upon results from Titan participation in our various programs and services, as they align directly with CCF's mission to significantly improve the lives of young adults with physical disabilities, enabling them to reach their full potential as self-sufficient, productive, and fulfilled citizens in their local community. CCF has a tracking system in place to monitor Titan attendance at social, sporting, and virtual programs, as well as a similar tracking system for volunteer hours and Champions Place@Home installations. All measures and performance indicators are tracked and recorded within the organization's internal database by the Volunteer Coordinator and Program Manager, with oversight by the Executive Director.

Champions Community Foundation is a business-minded entity leveraging our unique knowledge base and passions to serve young adults with physical disabilities such as cerebral palsy, spina bifida, muscular dystrophy, and physical injury. The needs of this existing population are great. With each successive year, a new group of young adults with physical disabilities "ages out" of high school, finding themselves increasingly isolated at home, dependent upon aging parents for personal care and support. CCF's mission requires "heavy lifting", there are unique challenges associated with implementing programs and services for this community of disabled young adults. To overcome one of these unique challenges, CCF broadened its focus in 2014 by pursuing the development of Champions Place, a uniquely designed, safe, accessible and affordable shared living community where these young adults would live independent and productive lives. After opening in October of 2020, 14 physically challenged young adults, who reside in Fulton County, now call Champions Place "home".

Volunteer opportunities help change community perceptions of disabled persons, allowing for a better understanding of their unique abilities and of the special needs community. Through volunteering, community integration – the process of welcoming people with disabilities into our larger community – will take place; this process is essential in order for those with disabilities to fully participate in life at the same level as nondisabled individuals. To support community

integration, CCF offers an array of volunteer opportunities including making or providing meals for the residents of Champions Place, driving the van to help get residents to their jobs/volunteer activities/retail/grocery shopping, providing support at Titan social or athletic events, or hosting special events such as gardening/yoga/ice cream socials for the Titans. CCF has set a goal of 1200 hours of community impact through our volunteer base in 2025.

Assistive technology makes independent living possible, allowing disabled young adults to live healthy, productive, independent, and dignified lives, whether as residents of Champions Place or for those residing at home with family members and/or caregivers. Google plays a critical role in both environments, reducing the need for support services or the work of caregivers. More importantly, through its usage we have seen Titans become self-sufficient in ways previously thought impossible. Assistive Technologies allows residents to perform daily tasks such as turning on/off lights and fans, opening/closing blinds, watching TV/streaming devices, calling friends and family, and more. CCF has set a goal to bring Assistive Technologies to 3 physically disabled young adults residing at home with their families/caregivers in Fulton County in 2025, thus better enabling their independence and self-reliance.

For the Titans, Champions Place is a safe and accessible space where they can benefit from the latest assistive technologies, allowing them to be self-reliant and experience life to its fullest. Nationally there are no other facilities like Champions Place in existence at this time. However, demand is strong, and CCF receives inquiries every month from groups seeking to replicate our model. By utilizing shared community support services (funded through Medicaid), qualified residents have the ability to share the cost of personal staff. Combined with a reasonably priced rental unit, this approach provides young adults with physical disabilities a safe and cost effective alternative to living at home with their aging parents, enabling them to live productive and independent lives in their community. Capital and operating costs vary by facility and community. To keep monthly fees affordable and ensure sustainability, CCF's fundraising strategy was to raise upfront 100% of capital required. This included generous cash and gifts of in-kind donations from foundations, corporations, and individuals; cash reserves for two years operating expense and maintenance; governance board to protect the mission and vision of Champions Place, as well as resident and family participation in fundraising efforts in order to maintain reasonable monthly rental costs. CCF will support independent living for 14 Titans at Champions Place in 2025, allowing for each to have greater independence and self-reliance.

On average, CCF provides Titans with access to 2 athletic wheelchair scrimmages and 8 virtual social events each month. Athletic events are held at Mount Pisgah Church and are friendly competitions of wheelchair sports programs, held bi-weekly. Virtual social events are held multiple times per week via zoom and other technology platforms. In addition, CCF hosts on average 6 in-person social offerings for Titans annually, including activities such as bowling, professional league games (Braves, Falcons, etc.), seasonal parties, cookouts, and more. These gatherings of young adults and their families, friends, and caregivers help build long-lasting friendships and support. Champions Community Connect is our virtual community, providing Titans the opportunity to be together even more frequently. Through this program, CCF offers numerous virtual events, such as guest speakers, book club, trivia/game nights, movies, as well as open time to connect socially with friends.

**Areas of evaluation for the Program include:**

- Improved accessibility to participate in social and athletic programs for Titans through an array of monthly offerings.
- Promotion of independent living through Champions Place or Google Assistive Technology for Titans living at home with their families/caregivers.
- Reduced feelings of isolation and risk of depression due to participating in virtual programming.
- Improved connection to the community through volunteer opportunities, both internally with CCF and Champions Place as well as for Titans in the broader community at large, fostering understanding and education about people with disabilities.

Milestones and a schedule for Performance Measurements identified above are as follows:

| <b>Objective</b>  | <b>Reporting Period 1<br/>(January – June)</b> | <b>Reporting Period 2<br/>(July – December)</b>  |
|---|--|--|
| 15 physically disabled young adults provided the opportunity to participate in social and athletic programs due to increased accessibility.                               | 12 persons with disabilities                   | 3 persons with disabilities  |
| 14 physically disabled young adults are able to live independently due to services and training provided by CCF.  | 14 persons with disabilities                   | Metric will be met during Reporting Period 1. Individuals served in Reporting Period 1 will continue to be served in Reporting Period 2. |
| 3 physically disabled young adults will benefit from Assistive Technologies installed in their home, allowing for increased independence and productive, dignified lives. | 1 persons with disabilities                    | 2 persons with disabilities  |



Agency Defined Performance Measure(s):

Through CCF’s array of programs and services, the Titans Program will attain the following agency defined performance measurements under the Disability Service Category in 2025:

- **Number of opportunities for Persons with Disabilities to attend in-person social and/or sports activities provided by CCF in 2025.** 20 opportunities will be provided to Persons with Disabilities in achievement of this metric.
- **Number of hours donated by volunteers in support of CCF’s mission and program delivery annually, providing exposure to persons with disabilities and increasing acceptance and understanding.** 1200 volunteer hours will achieve this metric.
- **Number of opportunities for Persons with Disabilities to attend virtual programming provided by CCF, helping to reduce feelings of isolation and risk of depression in this population.** 96 opportunities will be provided to Persons with Disabilities in achievement of this metric.

Milestones and a schedule for Performance Measurements identified above are as follows:

| Objective   | Reporting Period 1<br>(January – June)                                       | Reporting Period 2<br>(July – December)                                      |
|---|--|--|
| 20 opportunities for physically disabled young adults to attend social and/or sports activities (in-person) provided by CCF in 2024.  | 10 opportunities provided to PWD to participate in a social or sport program | 10 opportunities provided to PWD to participate in a social or sport program |
| 1200 work hours donated by volunteers in support of Titans sport or social programs annually, fostering understanding and education about physical disabilities and building acceptance and support within the community. | 600 volunteer hours  | 600 volunteer hours  |
| 96 Virtual Programs will be offered   | 48 Virtual Programs  | 48 Virtual Programs  |

|   |  |  |
|---|--|--|
| annually to socially engage PWD, helping to reduce feelings of isolation and risk of depression in this population. |  |  |
|---|--|--|

## **ADDITIONAL REQUIREMENTS**

**Failure to adhere to the terms of this Agreement, in addition to the requirements listed below, may result in one or all of the following; delayed disbursement or total loss of awarded funds, and / or ineligibility to receive an RFP award during the next funding cycle.**

1. Contractor agrees to develop, in conjunction with Fulton County, a process of accepting and serving Fulton County residents referred by the Youth and Community Services Division of Fulton County Government.
2. As consideration for the County providing funding and the non-profit entity accepting same, the non-profit entity shall, upon the County's request, participate in County-sponsored events and activities on County property, when feasible. The non-profit agency shall use its best efforts to comply with the County's request provided that it is given at least one week's notice to do so. Failure to participate will be taken into consideration for future funding requested by the non-profit entity.
3. Contractor agrees to allow staff from the Fulton County Department of Community Development to conduct contract compliance site visits as necessary (announced or unannounced).
4. During the site visit, Contractor will be required to allow staff to monitor programming, as well as review client rosters / sign-in sheets and/ or Registration information that should include complete addresses of Fulton County residents served by this funding.
5. Contractor agrees to comply with the Operational Specifications outlined in **2025 Community Services Program 25RFP020325C-MH**.
6. Contractor agrees that advertising, promotions and other publicity in connection with the supported program(s) shall include the following acknowledgment: **"Funding provided in part by the Fulton County Board of Commissioners under the guidance of the Department of Community Development."**

*Note: If your agency uses logos versus text, you may substitute the language above with the Fulton County Logo.*

## **Reporting**

*It is the Contractor's responsibility to ensure accurate reporting of all information contained in the performance reports. Reports and supportive documentation that consistently include erroneous/ inaccurate data may result in a required reimbursement of funding and/or may negatively impact future funding.*

7. Contractor will be required to submit completed performance reports (with deadlines of **(July 18, 2025, and January 16, 2026)**) to adhere to the requirements outlined in the Performance Report Instructions, as well as the format provided by the Fulton County Department of Community Development. Future funding will be affected if performance reports are not submitted by stipulated due dates.

8. Contractor will be required to provide demographic information concerning the Fulton County residents served, including, but not limited to age, race/ethnicity and gender.

9. Contractor will be required to report the number of UNDUPLICATED/NEW participants directly served through the Community Services Program funding. **Please note:** Failure to serve the total number of participants contracted to be served with CSP funding may result in reimbursement of CSP funding to Fulton County. Failure to reimburse the funding requested will result in the ineligibility to receive future funding.

10. Contractor will be required to submit unduplicated client rosters in a spreadsheet format that includes the complete residential addresses of the Fulton County residents served with CSP funding, and LEDGERS demonstrating how Community Services Program funds were expended for the specified reporting period.

## **Expenditure of Funds**

11. Contractor is prohibited from utilizing CSP funds for capital expenditures. (A "capital expenditure" is defined as: any resource not completely consumed during the contract year, i.e. computers, printers, construction, vehicles, cell phones, etc.) Program materials that may be pertinent to the scope of services of a funded program and that aid in contractor meeting contracted program outcomes are excluded from the definition of "capital expenditure" (e.g., children's story books, educational materials, games, puzzles, and flash cards).

12. Community Services Program funds must be expended by December 31<sup>st</sup> of the contract year. All funds that are not spent by this date must be reimbursed to Fulton County Government within 30 days of written request. A Contractor's failure to adhere to this requirement will result in one or more of the following: inability to receive future funding from Fulton County, and/or legal action against the agency to recoup funding that are not reimbursed by the deadline.

### **ARTICLE III - COMPENSATION FOR SERVICES**

(a) Fulton County agrees to pay Contractor a maximum sum of **\$25,000.00**.

(b) Upon receipt and approval of Contractor's invoice delineating projected expenditures for the first six months of the contracting period. Upon receipt and approval of said invoice, County shall pay Contractor the first six months of compensation provided for by this Agreement. The Contractor shall provide Fulton County with a second invoice delineating projected expenditures for the remaining six months of the Agreement Term. Upon receipt and approval of said invoice, Fulton County shall pay Contractor the second six months of compensation provided by this Agreement. **A failure by Contractor to submit the invoice for the first and/ or second six months of the contracting period will constitute a breach of this Agreement.**

(c) If through any cause, Contractor shall fail to fulfill its obligation under this Agreement in a timely and proper fashion or in the event that any of the provision or stipulations of this Agreement are violated by Contractor, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement by serving written notice as defined herein upon Contractor of Fulton County's intent to suspend or terminate this Agreement. If the Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving only the compensation for work performed in a manner satisfactory to Fulton County up to and including the date of the written termination notice.

(d) The Contractor agrees and understands that all expenditures must be consistent with the scope and purpose of this Agreement, and expenditures must be consistent with the guidelines and definitions established in **2025 Community Services Program 25RFP020325C-MH**, which is hereby incorporated by reference herein and made a part of this agreement. The County reserves the right to approve and reject payment for expenditures which are not consistent with the scope and purpose of this Agreement, and which the County determines are not consistent with the guidelines and definitions established in the Community Services Program RFP.

(e) The Contractor agrees and understands that Fulton County has the right to recover funds from Contractor for compensation received, pursuant to subsection (b) above if Contractor fails to perform the services outlined in Article II or does not perform such services to the satisfaction of Fulton County.

### **ARTICLE IV - RECORD KEEPING**

(a) Contractor shall maintain accurate records of the expenditure and disposition of funds, and such records must be in accordance with good accounting practices, and made available for inspection and audit by Fulton County at a time mutually agreeable to parties and upon thirty (30) days' notice to contractor.

(b) All reports and communications, with supportive documentation consistent with contract provisions outlined in Article II, must be provided to Fulton County, in accordance with Article IV.

(c) A performance report, with supportive documentation consistent with provisions of the Agreement outlined in Article II, must be provided to Fulton County no later than **July 18, 2025 for the period January 1, 2025-June 30, 2025; and January 16, 2026 for the period July 1, 2025-December 31, 2025.**

(d) Contractor shall be responsible for sending staff representation to mandatory meetings that will be sponsored by the Fulton County Department of Community Development. Contractor will be notified in advance of said meetings.

(e) All notices, program reports and other communications required to be given under this Contract shall be sufficient if in writing and either delivered via e-mail, personally or sent by postage, prepaid, certified or registered United States mail, return receipt requested, or e-mail addressed as follows:

To Fulton County:

**Department of Community Development**  
**c/o: Youth and Community Services Division**  
**[hsd.grants@fultoncountyga.gov](mailto:hsd.grants@fultoncountyga.gov)**  
**137 Peachtree Street, SW**  
**Atlanta, Georgia 30303**

To Contractor:

**Champions Community Foundation**  
**2850 Old Alabama Road**  
**Alpharetta, Georgia 30022**

The Parties may only modify or update the above-referenced addresses during the term of this Agreement by providing formal notice to the other party of such a change pursuant to the terms of this provision.

(f) Contractor understands and agrees that, upon Fulton County's determination that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County shall thereupon have the right to immediately suspend or terminate this Agreement upon written notice to Contractor. Contractor further understands and agrees that if Fulton County determines that Contractor is not or has not been in substantial compliance with any term of this Agreement with respect to the performance and provision of services at any single delivery site, Fulton County may request, and the Contractor shall provide, any and

all additional reports, records or documentation Fulton County deems necessary to evaluate, assess and/or measure Contractor's overall level of performance under this Agreement, including Contractor's performance at other delivery sites.

## **ARTICLE V - INDEMNIFICATION**

Contractor hereby covenants and agrees to indemnify and hold harmless Fulton County, its Commissioners, officers, and employees from all claims, losses, liabilities, damages, deficiencies, demands, judgments, or costs (including without limitation reasonable attorney's fees and legal expenses) suffered or occurred by such party, whether arising in tort, contract, strict liability or otherwise, including without limitation, personal injury, wrongful death or property damage arising in any way from the actions or omissions of Contractor, its directors, officers, employees, agents, successors and assigns in connection with its acceptance, or the performance, or nonperformance of its obligations under this Agreement; provided, however, that nothing herein shall be construed to preclude the Contractor from bringing suit against the County for breach of the terms of this Agreement.

## **ARTICLE VI – TERMINATION OF AGREEMENT FOR COUNTY'S CONVENIENCE AND FOR CAUSE**

(a) This Agreement is effective on **01/01/2025**, and shall terminate on **12/31/2025**, unless earlier terminated in accordance with the provisions of this Agreement. Notwithstanding termination of the Agreement, Contractor is obligated to fulfill all of its obligations, including its reporting requirements.

(b) Notwithstanding the above provisions, Fulton County may terminate this Agreement for convenience, or Fulton County or the Contractor may terminate this Agreement at any time for any reason by giving written notice of the intent to terminate the Agreement thirty (30) days in advance, by certified mail, return receipt requested, with proper postage prepaid, or by hand delivery, to the other party at the physical address provided herein for notice. The termination shall become effective on the thirtieth (30th) day after the date of such written notice unless the parties otherwise agree in writing. If this Agreement is terminated pursuant to this paragraph, Contractor shall be exclusively limited to receiving compensation for the work satisfactorily performed up to and including the effective date of termination.

(c) Fulton County shall have the right to suspend immediately Contractor's performance hereunder on an emergency basis whenever necessary, in the opinion of Fulton County, to avert a life threatening situation or other sufficiently serious risk.

(d) In the event that this agreement is terminated by Fulton County or Contractor, following the

Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to request repayment in full of all compensation paid to Contractor pursuant to Article III of this agreement. If Fulton County exercises its right under this subsection, Contractor agrees to and shall repay Fulton County all compensation paid to Contractor pursuant to Article III of this Agreement.

(e) In the event that this agreement is terminated by Fulton County or Contractor, following the Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this agreement, Contractor agrees that Fulton County shall have the right to terminate this Agreement between Fulton County and Contractor without penalty. Contractor acknowledges and agrees that Fulton County's right to terminate includes, but is not limited to, the right to withhold any and all future compensation due to Contractor pursuant to the terms of any and all other agreements between Fulton County and Contractor.

(f) In the event that this Agreement is terminated by Fulton County or Contractor, following Fulton County's determination that Contractor is not or has not been in substantial compliance with any provision of this Agreement, Contractor agrees that it shall not be eligible to either enter or to apply to enter into future contracts with Fulton County until it has addressed any and all areas of deficiency or non-compliance to Fulton County's satisfaction.

## **ARTICLE VII - INDEPENDENT CONTRACTOR STATUS**

(a) Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between Fulton County and Contractor. Under no circumstances shall Contractor, its directors, officers, employees, agents, successors or assigns be deemed employees, agents, partners, successors, assigns or legal representatives of Fulton County.

Contractor acknowledges that **Champions Community Foundation**, its directors, officers, employees, agents and assigns shall have no right of redress pursuant to the Personnel Rules and Regulations of Fulton County.

(b) The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to Fulton County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from Fulton County such documents and information as may be

necessary to obtain such tax exemptions. Fulton County shall have no liability to the Contractor for payment of any tax from which it is exempt.

### **ARTICLE VIII - INSURANCE**

Contractor agrees to obtain, maintain and furnish to Fulton County, a Certificate of Insurance (COI) showing the required coverage during the entire term of this Agreement. All insurance limits are listed in the "Insurance and Risk Management Provisions" document, Attachment "A", with Fulton County, Georgia added as an "Additional Insured". The cancelation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

### **ARTICLE IX – AMENDMENTS AND MODIFICATIONS TO CONTRACT**

(a) This Agreement constitutes the entire agreement between Fulton County and Contractor, and there are no further written or oral agreements with respect thereto, no variations, amendments or modifications of this Agreement, and no waiver of its provisions, shall be valid unless in writing and signed by Fulton County's and Contractor's duly authorized representatives.

(b) Modifications or amendments which require a change in compensation level must be approved by the Fulton County Board of Commissioners and Contractor; other modifications, amendments or variations may be agreed to in writing, between the Contractor and the Contract Administrator when the amount of this Agreement and its Term remain unchanged.

### **ARTICLE X - SUBCONTRACTING**

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of Fulton County.

### **ARTICLE XI - ASSIGNABILITY**

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of Fulton County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of Fulton County shall at the County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements



and obligations contained herein.

## **ARTICLE XII - SEVERABILITY OF TERMS**

If any part or provision of this Agreement is held invalid the remainder of this Agreement shall not be affected thereby and shall continue in full and effect.

## **ARTICLE XIII – PRECEDENCE OF AGREEMENT**

In the event that any language in the Department of Community Development's Community Services Program RFP is in conflict with the language in this Agreement, this Agreement shall take precedence.

## **ARTICLE XIV - EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with Fulton County Code Sections 102-391 (Equal Opportunity Clause) and 154-3 (Policy of Equal Opportunity): (a): During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, or disability. As used herein, the words "shall not discriminate" shall mean and include without limitations the following:

Recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training, including apprenticeship; promoted; upgraded; demoted, downgraded; transferred; laid off; and terminated.

The Contractor agrees to and shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

(2) The Contractor shall in solicitation or advertisement for employees, placed by or on behalf of the Contractor; state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, or disability.

(3) The Contractor shall send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the Contractor's commitments under the Equal Opportunity Program of Fulton County and under this Article, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor and its subcontractors, if any, shall file Compliance Reports at reasonable times and intervals with Fulton County in the form and to the extent prescribed by the director. Compliance Reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and its subcontractors.

(5) The Contractor shall include the provisions of paragraphs (1) through of this equal employment opportunity clause and every subcontractor purchase order so that such provision shall be binding upon each subcontractor.

#### **ARTICLE XV - CAPTIONS**

The captions are inserted herein only as a matter of convenience and for reference and in no way define, limit, or describe the scope of this Agreement or the intent of the provisions thereof.

#### **ARTICLE XVI - GOVERNING LAW**

This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

#### **ARTICLE XVII - JURISDICTION**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the Fulton County Superior Courts. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

**F. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

|                                       |  |
|---------------------------------------|--|
| <b>Contractor's Name:</b>             | Champions Community Foundation                             |
| <b>Project No. and Project Title:</b> | RFP 25RFP020325C-MH2025 / Community Services Program (CSP) |

**CONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of Fulton County Government has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

**2492149**

Federal Work Authorization User Identification Number (EEV/E-Verify Company Identification Number)

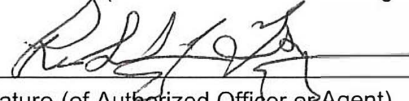
**Champions Community Foundation**

Authorized Officer or Agent  
(Name of Contractor)

**I hereby declare under penalty of perjury that the foregoing is true and correct**

**Richard J Thompson**

Printed Name (of Authorized Officer or Agent of Contractor)

  
Signature (of Authorized Officer or Agent)

**July 24, 2024**

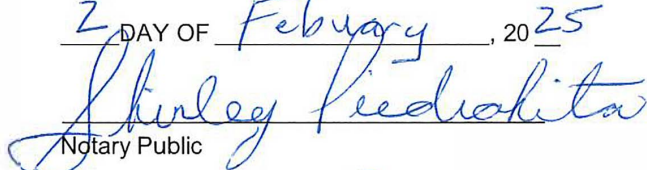
Date of Authorization

**Executive Director**

Title (of Authorized Officer or Agent of Contractor)

**2-12-25**  
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

**2** DAY OF **February**, 20**25**  
  
Notary Public

My Commission Expires: **April 17, 2028**



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

|                                       |  |
|---------------------------------------|--|
| <b>Contractor's Name:</b>             | Champions Community Foundation                           |
| <b>Project No. and Project Title:</b> | RFP 25RFP020325C-MH2025/Community Services Program (CSP) |

**FORM G: SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

\_\_\_\_\_  
Federal Work Authorization User Identification  
Number (EEV/E-Verify Company Identification  
Number)

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Authorized Officer of Agent  
(Name of Subcontractor)

**I hereby declare under penalty of  
perjury that the foregoing is true and  
correct**

**NOT  
APPLICABLE**

\_\_\_\_\_  
Printed Name (of Authorized Officer or Agent of Contractor)

\_\_\_\_\_  
Title (of Authorized Officer or Agent of Contractor)

\_\_\_\_\_  
Signature (of Authorized Officer or Agent)

\_\_\_\_\_  
Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_

\_\_\_\_\_  
Notary Public

[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



CHAMCOM-01

EFARMER

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |   |   |       |   |       |  |       |             |  |             |  |             |  |
|--|---|---|-------|---|-------|--|-------|-------------|--|-------------|--|-------------|--|
| <b>PRODUCER</b><br><b>Oakbridge Insurance Agency</b><br><b>6310 Bradley Park Drive</b><br><b>Columbus, GA 31904</b>  | <b>CONTACT NAME:</b> Stacy Johnson<br><b>PHONE (A/C, No, Ext):</b> (706) 221-4593 317<br><b>FAX (A/C, No):</b><br><b>E-MAIL ADDRESS:</b> sjohnson@oakbridgeinsurance.com  |   |       |   |       |  |       |             |  |             |  |             |  |
| INSURER(S) AFFORDING COVERAGE  |   |   |       |   |       |  |       |             |  |             |  |             |  |
| <b>INSURED</b><br><b>CHAMPIONS COMMUNITY FOUNDATION INC/CHAMPIONS PLACE LLC/</b><br><b>CHAMPIONS PLACE RESIDENT ASSOC.</b><br><b>2850 Old Alabama Rd.</b><br><b>Johns Creek, GA 30022-5051</b> | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">INSURER A : Selective Insurance Company Of South Carolina</td> <td style="width: 20%;">19259</td> </tr> <tr> <td>INSURER B : Benchmark Insurance Company</td> <td>41394</td> </tr> <tr> <td>INSURER C : Selective Insurance Company Of America</td> <td>12572</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table> | INSURER A : Selective Insurance Company Of South Carolina | 19259 | INSURER B : Benchmark Insurance Company | 41394 | INSURER C : Selective Insurance Company Of America | 12572 | INSURER D : |  | INSURER E : |  | INSURER F : |  |
| INSURER A : Selective Insurance Company Of South Carolina  | 19259   |   |       |   |       |  |       |             |  |             |  |             |  |
| INSURER B : Benchmark Insurance Company  | 41394   |   |       |   |       |  |       |             |  |             |  |             |  |
| INSURER C : Selective Insurance Company Of America   | 12572   |   |       |   |       |  |       |             |  |             |  |             |  |
| INSURER D :  |   |   |       |   |       |  |       |             |  |             |  |             |  |
| INSURER E :  |   |   |       |   |       |  |       |             |  |             |  |             |  |
| INSURER F :  |   |   |       |   |       |  |       |             |  |             |  |             |  |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD                           | SUBR WVD | POLICY NUMBER        | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|---|-------------------------------------|----------|----------------------|-------------------------|-------------------------|---|
| <b>A</b> | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> CLAIMS-MADE           </div> <div> <input checked="" type="checkbox"/> OCCUR           </div> </div>   | X                                   | X        | S 2448495            | 7/1/2024                | 7/1/2025                | EACH OCCURRENCE \$ 1,000,000  |
|          | <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER:           </div> <div> <input type="checkbox"/> POLICY           </div> <div> <input type="checkbox"/> PROJECT           </div> <div> <input type="checkbox"/> LOC           </div> </div> |                                     |          |                      |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000  |
|          | OTHER:  |                                     |          |                      |                         |                         | MED EXP (Any one person) \$ 20,000  |
|          |   |                                     |          |                      |                         |                         | PERSONAL & ADV INJURY \$ 1,000,000  |
|          |   |                                     |          |                      |                         |                         | GENERAL AGGREGATE \$ 3,000,000  |
|          |   | PRODUCTS - COMP/OP AGG \$ 3,000,000 |          |                      |                         |                         |   |
| <b>A</b> | <input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b><br><div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY           </div> <div> <input type="checkbox"/> SCHEDULED AUTOS           </div> </div>  | X                                   | X        | S 2448495            | 7/1/2024                | 7/1/2025                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000  |
|          | <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> HIRED AUTOS ONLY           </div> <div> <input type="checkbox"/> NON-OWNED AUTOS ONLY           </div> </div>   |                                     |          |                      |                         |                         | BODILY INJURY (Per person) \$   |
|          |   |                                     |          |                      |                         |                         | BODILY INJURY (Per accident) \$   |
|          |   |                                     |          |                      |                         |                         | PROPERTY DAMAGE (Per accident) \$   |
|          |   |                                     |          |                      |                         |                         |   |
| <b>A</b> | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>  | X                                   | X        | S 2448495            | 7/1/2024                | 7/1/2025                | EACH OCCURRENCE \$ 5,000,000  |
|          | <input checked="" type="checkbox"/> <b>EXCESS LIAB</b>  |                                     |          |                      |                         |                         | AGGREGATE \$  |
|          | <div style="display: flex; justify-content: space-between;"> <div>DED</div> <div>RETENTION \$</div> </div>  |                                     |          |                      |                         |                         |   |
| <b>B</b> | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N<br>If yes, describe under DESCRIPTION OF OPERATIONS below  | N / A                               | X        | WC-044-0759323-2024A | 11/19/2024              | 11/19/2025              | <div style="display: flex; justify-content: space-between;"> <div>PER STATUTE</div> <div>OTH-ER</div> </div> E.L. EACH ACCIDENT \$ 500,000<br>E.L. DISEASE - EA EMPLOYEE \$ 500,000<br>E.L. DISEASE - POLICY LIMIT \$ 500,000 |
| <b>C</b> | Errors & Omissions  |                                     |          | MY 1014085           | 7/17/2024               | 7/17/2025               | Each Incident 1,000,000   |
| <b>A</b> | Abuse or Molestation  |                                     |          | S 2448495            | 7/1/2024                | 7/1/2025                | Per Claim 1,000,000   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**ADDITIONAL COVERAGES**  
**WC RESIDENTS ASSOCIATION**  
**POLICY #WC04407593232021A**  
**LIMITS:**  
**\$1,000,000/\$1,000,000/\$1,000,000**

**E&O PROFESSIONAL LIABILITY**  
**SEE ATTACHED ACORD 101**

## CERTIFICATE HOLDER

## CANCELLATION

|   |  |
|---|--|
| <b>Fulton County Government</b><br><b>141 Pryor Street, S.W.</b><br><b>Atlanta, GA 30303-3408</b> | <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> |
|---|--|



ADDITIONAL REMARKS SCHEDULE

|                                      |                      |   |
|--------------------------------------|----------------------|---|
| AGENCY<br>Oakbridge Insurance Agency |                      | NAMED INSURED<br>CHAMPIONS COMMUNITY FOUNDATION INC/CHAMPIONS PLACE LLC/<br>CHAMPIONS PLACE RESIDENT ASSOC.<br>2850 Old Alabama Rd.<br>Johns Creek, GA 30022-5051 |
| POLICY NUMBER<br>SEE PAGE 1          |                      |   |
| CARRIER<br>SEE PAGE 1                | NAIC CODE<br>SEE P 1 | EFFECTIVE DATE: SEE PAGE 1  |

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:  
AGGREGATE: \$3,000,000

See attached additional insured endorsements for the GL, Auto and WC policies.

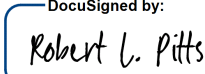
IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and, as applicable, their corporate seals to be hereunto affixed as of the day and year date first above written.

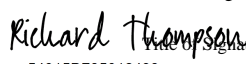
OWNER:

CONTRACTOR:

FULTON COUNTY, GEORGIA

VENDOR NAME Champions Community Foundation


DocuSigned by:  
  
BA715B1A26544E7  
Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

Signed by: Name of Signatory: Richard J Thompson  
  
54915D785012433... Executive Diurector  
Authorized Signature

ATTEST:

ATTEST:

Signed by:  
  
EEC476C4837648D...  
Tonya R. Grier  
Clerk to the Commission

Signed by: Name of 2nd Signatory: Helen Caudill  
  
1535659C95D24D5... Chief Operating Officer  
Second Authorized Signature

(Affix County Seal)

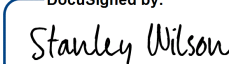


(Affix Corporate Seal, if applicable)

APPROVED AS TO FORM:

Signed by:  
  
0EC92EDADEFB4B8...  
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:  
  
5E4D76DFB4A0450...  
Stanley Wilson, Director  
Fulton County Department of  
Community Development

Please select RM or 2ND RM from the checkbox

RM

X 2ND RM

|                        |                                   |
|------------------------|-----------------------------------|
| ITEM#: _____ RM: _____ | ITEM#: 25-0398 2ND RM: 05/21/2025 |
| REGULAR MEETING        | SECOND REGULAR MEETING            |

## Certificate Of Completion

Envelope Id: 951FD922-0FE3-4488-B8D2-5C907CBA1EF5

Status: Completed

Subject: Please DocuSign: 2025 CSP Contract-Champions Community Foundation-BOC Agenda#25-0398

Parcel ID:

Employee Name:

Source Envelope:

Document Pages: 31

Certificate Pages: 7

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Signatures: 6

Initials: 0

Stamps: 1

Envelope Originator:

Cherie Williams

141 Pryor Street

Purchasing & Contract Compliance, Suite 1168

Atlanta, GA 30303

Cherie.Williams@fultoncountyga.gov

IP Address: 166.137.175.49

## Record Tracking

Status: Original

6/20/2025 9:58:42 PM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Cherie Williams

Cherie.Williams@fultoncountyga.gov

Pool: StateLocal

Pool: Fulton County Government

Location: DocuSign

Location: Docusign

## Signer Events

Richard Thompson

rthompson@championscommunityfoundation.org

Security Level: Email, Account Authentication (None)

## Signature

Signed by:

*Richard Thompson*

54915D785012433...

Signature Adoption: Pre-selected Style

Using IP Address: 108.228.35.218

## Timestamp

Sent: 6/20/2025 10:02:58 PM

Resent: 6/23/2025 9:18:07 AM

Viewed: 6/23/2025 10:27:21 AM

Signed: 6/23/2025 11:19:02 AM

## Electronic Record and Signature Disclosure:

Accepted: 6/23/2025 10:27:21 AM

ID: 2d542907-4497-4150-9081-4f3f4ef75235

Helen Caudill

hcaudill@mountpishgah.org

Senior Director-Finance

Security Level: Email, Account Authentication (None)

Signed by:

*Helen Caudill*

1535659C95D24D5...

Signature Adoption: Pre-selected Style

Using IP Address: 108.228.35.218

Sent: 6/23/2025 11:19:06 AM

Viewed: 6/23/2025 2:51:23 PM

Signed: 6/23/2025 2:52:32 PM

## Electronic Record and Signature Disclosure:

Accepted: 6/23/2025 2:51:23 PM

ID: 514f45ec-f618-476a-9a51-835a7d439f27

Mark Hawks2

mark.hawks@fultoncountyga.gov

Chief Assistant Purchasing Agent

Purchasing and Contract Compliance

Security Level: Email, Account Authentication (None)

## Completed

Using IP Address: 45.20.200.178

Sent: 6/23/2025 2:52:34 PM

Resent: 6/24/2025 9:47:55 AM

Resent: 6/25/2025 1:04:49 PM

Viewed: 6/25/2025 1:18:18 PM

Signed: 6/25/2025 1:18:30 PM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Stanley Wilson

Stanley.Wilson@fultoncountyga.gov

Director

Stanley Wilson

Security Level: Email, Account Authentication (None)

DocuSigned by:

*Stanley Wilson*

5E4D76DFB4A0450...

Signature Adoption: Pre-selected Style

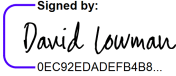
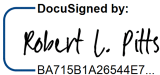


Using IP Address: 75.43.132.102

Sent: 6/25/2025 1:18:32 PM

Viewed: 6/25/2025 4:55:19 PM

Signed: 6/25/2025 4:55:26 PM



| Signer Events   | Signature   | Timestamp   |
|---|---|---|
| <b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign  |   |   |
| Lauren Hansford<br>lauren.hansford@fultoncountyga.gov<br>Security Level: Email, Account Authentication (None)   | <b>Completed</b><br><br>Using IP Address: 74.174.59.4   | Sent: 6/25/2025 4:55:28 PM<br>Viewed: 6/30/2025 9:50:43 AM<br>Signed: 6/30/2025 9:52:35 AM                              |
| <b>Electronic Record and Signature Disclosure:</b><br>Accepted: 6/30/2025 9:50:43 AM<br>ID: eaea122e-b95f-445f-b7a1-54e522a7413b  |   |   |
| David Lowman<br>David.Lowman@fultoncountyga.gov<br>Security Level: Email, Account Authentication (None)   | Signed by:<br><br><small>0EC92EDADEFB4B8...</small><br><br>Signature Adoption: Pre-selected Style<br>Using IP Address: 74.174.59.4   | Sent: 6/30/2025 9:52:38 AM<br>Viewed: 6/30/2025 9:53:38 AM<br>Signed: 6/30/2025 9:54:22 AM                              |
| <b>Electronic Record and Signature Disclosure:</b><br>Accepted: 6/30/2025 9:53:38 AM<br>ID: a583106a-97a1-48d0-b29e-cdc51b626ee5  |   |   |
| Nikki Peterson<br>nikki.peterson@fultoncountyga.gov<br>Chief Deputy Clerk to the Board of Commissioners<br>Fulton County Government<br>Security Level: Email, Account Authentication (None) | <b>Completed</b><br><br>Using IP Address: 166.137.19.31   | Sent: 6/30/2025 9:54:24 AM<br>Resent: 7/2/2025 2:20:16 PM<br>Viewed: 7/2/2025 4:10:58 PM<br>Signed: 7/2/2025 4:11:37 PM |
| <b>Electronic Record and Signature Disclosure:</b><br>Accepted: 11/27/2017 1:39:37 PM<br>ID: b7ce88ee-0c66-4f3a-bfee-705e0af602d8   |   |   |
| Robert L. Pitts<br>michael.oconnor@fultoncountyga.gov<br>Fulton County<br>Security Level: Email, Account Authentication (None)  | DocuSigned by:<br><br><small>BA715B1A26544E7...</small><br><br>Signature Adoption: Pre-selected Style<br>Using IP Address: 68.208.197.4  | Sent: 7/2/2025 4:11:43 PM<br>Viewed: 7/2/2025 4:29:07 PM<br>Signed: 7/2/2025 4:29:12 PM                                 |
| <b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign  |   |   |
| Tonya Grier<br>tonya.grier@fultoncountyga.gov<br>Clerk to the Commission<br>Fulton County<br>Security Level: Email, Account Authentication (None)   | Signed by:<br><br><small>EEC476C4837648D...</small><br><br><br><br>Signature Adoption: Uploaded Signature Image<br>Using IP Address: 99.96.24.191 | Sent: 7/2/2025 4:29:15 PM<br>Viewed: 7/2/2025 7:11:41 PM<br>Signed: 7/2/2025 7:11:51 PM                                 |
| <b>Electronic Record and Signature Disclosure:</b><br>Accepted: 3/16/2018 10:54:59 AM<br>ID: f3f241e8-3027-4447-9476-6cf20ae25dd4   |   |   |

| Signer Events  | Signature   | Timestamp   |
|--|---|---|
| Mark Hawks3<br>mark.hawks@fultoncountyga.gov<br>Chief Assistant Purchasing Agent<br>Purchasing and Contract Compliance<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | <b>Completed</b><br><br>Using IP Address: 45.20.200.178 | Sent: 7/2/2025 7:11:54 PM<br>Resent: 7/3/2025 10:49:43 AM<br>Viewed: 7/3/2025 2:12:45 PM<br>Signed: 7/3/2025 2:12:50 PM |
| In Person Signer Events  | Signature   | Timestamp   |
| Editor Delivery Events   | Status  | Timestamp   |
| Agent Delivery Events  | Status  | Timestamp   |
| Intermediary Delivery Events   | Status  | Timestamp   |
| Certified Delivery Events  | Status  | Timestamp   |
| Carbon Copy Events   | Status  | Timestamp   |
| Atif Henderson<br>Atif.Henderson@fultoncountyga.gov<br>Fulton County Government<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign  | <b>COPIED</b>   | Sent: 6/20/2025 10:02:57 PM<br>Viewed: 7/3/2025 2:17:03 PM  |
| Cherie Williams<br>cherie.williams@fultoncountyga.gov<br>Fulton County Government<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign                                      | <b>COPIED</b>   | Sent: 6/20/2025 10:02:57 PM<br>Resent: 7/3/2025 2:12:57 PM  |
| Carlos Thomas<br>carlos.thomas@fultoncountyga.gov<br>Division Manager<br>Fulton County Government<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign                      | <b>COPIED</b>   | Sent: 6/20/2025 10:02:58 PM<br>Viewed: 7/3/2025 2:17:38 PM  |
| Dian DeV Vaughn<br>dian.devaughn@fultoncountyga.gov<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign  | <b>COPIED</b>   | Sent: 7/3/2025 2:12:53 PM<br>Viewed: 7/3/2025 2:17:33 PM  |
| Witness Events   | Signature   | Timestamp   |
| Notary Events  | Signature   | Timestamp   |
| Envelope Summary Events  | Status  | Timestamps  |
| Envelope Sent  | Hashed/Encrypted  | 6/20/2025 10:02:57 PM   |
| Certified Delivered  | Security Checked  | 7/3/2025 2:12:45 PM   |

| Envelope Summary Events                    | Status           | Timestamps          |
|--|------------------|---------------------|
| Signing Complete                           | Security Checked | 7/3/2025 2:12:50 PM |
| Completed                                  | Security Checked | 7/3/2025 2:12:53 PM |
| Payment Events                             | Status           | Timestamps          |
| Electronic Record and Signature Disclosure |                  |                     |

## **CONSUMER DISCLOSURE**

From time to time, Carahsoft OBO Fulton County, Georgia (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Carahsoft OBO Fulton County, Georgia:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov)

**To advise Carahsoft OBO Fulton County, Georgia of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

**To request paper copies from Carahsoft OBO Fulton County, Georgia**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with Carahsoft OBO Fulton County, Georgia**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [glenn.king@fultoncountyga.gov](mailto:glenn.king@fultoncountyga.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

|                            |   |
|----------------------------|---|
| Operating Systems:         | Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X   |
| Browsers:                  | Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only) |
| PDF Reader:                | Acrobat® or similar software may be required to view and print PDF files  |
| Screen Resolution:         | 800 x 600 minimum   |
| Enabled Security Settings: | Allow per session cookies   |

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were

able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO Fulton County, Georgia as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO Fulton County, Georgia during the course of my relationship with you.