




DEPARTMENT OF PURCHASING &  
CONTRACT COMPLIANCE

**CONTRACTORS PERFORMANCE REPORT**

**GOODS AND COMMODITIES**

|                                  |  |  |                     |
|----------------------------------|--|--|---------------------|
| Report Period Start              | Report Period End  | Contract Period Start  | Contract Period End |
| 7/1/22                           | 9/30/22  | 1/01/2022  | 12/31/2022          |
| Purchaser Order Number           |  | Purchase Order Date  |                     |
| 5400317220000000000423           |  | 3/17/2022  |                     |
| Department                       |  |  |                     |
| Public Works                     |  |  |                     |
| Bid Number                       |  | Service Commodity  |                     |
| 20ITBC124903A-FB                 |  | Corporation Stops and Brass Fittings   |                     |
| Contractor                       |  |  |                     |
| Delta Municipal Supply           |  |  |                     |
| <b>Performance Rating</b>        |  |  |                     |
| 0 = Unsatisfactory               | Archives contract requirements less than 50% of the time not responsive, effective and/or efficient; unacceptable delay; incompetence; high degree of customer dissatisfaction.  |  |                     |
| 1 = Poor                         | Archives contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customer somewhat satisfied.  |  |                     |
| 2 = Satisfactory                 | Archives contract requirements 80% of the time. Generally responsive, effective and/or efficient; delays are excusable and/or results in minor programs adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction. |  |                     |
| 3 = Good                         | Archives contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have not impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied   |  |                     |
| 4 = Excellent                    | Archives contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal directions; customers expectations are exceeded.  |  |                     |
| 1. Quality of Goods/Services     |  | (Specification Compliance – Technical Excellence – Reports/Administration – Personnel Qualification)   |                     |
| <input type="radio"/>            | 0  | The quality of the Corporation Stops and Brass Fittings provided by Delta Municipal have been excellent.   |                     |
| <input type="radio"/>            | 1  |  |                     |
| <input type="radio"/>            | 2  |  |                     |
| <input type="radio"/>            | 3  |  |                     |
| <input checked="" type="radio"/> | 4  |  |                     |
| 2. Timeliness of Performance     |  | (Were Milestones Met Per Contract – Response Time (per agreement, if applicable) – Responsiveness to Directions/ Change – On Time Completion Per Contract) |                     |
| <input type="radio"/>            | 0  | Delta Municipal responds to the needs of Fulton County in a timely manner, their responsiveness has been good.   |                     |
| <input type="radio"/>            | 1  |  |                     |
| <input type="radio"/>            | 2  |  |                     |
| <input checked="" type="radio"/> | 3  |  |                     |
| <input type="radio"/>            | 4  |  |                     |

|                                  |   |   |
|----------------------------------|---|---|
| 3. Business Relations            |   | (Responsiveness to Inquires – Prompt Problem Notifications)   |
| <input type="radio"/>            | 0 | Delta Municipal responds to inquiries and discrepancies within a timely manner, responsiveness has been good.                                     |
| <input type="radio"/>            | 1 |   |
| <input type="radio"/>            | 2 |   |
| <input checked="" type="radio"/> | 3 |   |
| <input type="radio"/>            | 4 |   |
| 4. Customer Satisfaction         |   | (Met User Quality Expectations – Met Specification – Within Budget – Proper Invoicing – No Substitutions)   |
|                                  | 0 | Delta Municipal meets the Public Works expectations and product specifications. Delta Municipal has excellent invoicing procedures and practices. |
|                                  | 1 |   |
| <input type="radio"/>            | 2 |   |
| <input type="radio"/>            | 3 |   |
| <input checked="" type="radio"/> | 4 |   |
| 5. Contractors Key Personnel     |   | (Credentials/Experience Appropriate – Effective Supervision/Management – Available as Needed)   |
| <input type="radio"/>            | 0 | As of this reporting period the experience and scope of services rendered by Delta Municipal have met the requirements of Fulton County.          |
| <input type="radio"/>            | 1 |   |
| <input type="radio"/>            | 2 |   |
| <input checked="" type="radio"/> | 3 |   |
| <input type="radio"/>            | 4 |   |

|   |   |                             |            |
|---|---|-----------------------------|------------|
| Overall Performance Rating                    | 3.40  | Date                        | 11-30-2022 |
| Would you select/recommend this vendor again? | <input checked="" type="checkbox"/> Yes   | <input type="checkbox"/> No |            |
| Rating completed by:                          | Khalid Ahmad  |                             |            |
| Department Head Name:                         | David Clark   |                             |            |
| Department Head Signature                     |  |                             |            |

After completing the form:  
 Submit to Purchasing  
 Print a copy for your records  
 Save the form

Submit

Print

Save