



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Director, Purchasing and Contract Compliance

FROM: Joseph Davis, Director, DREAM ^{JD}

DATE: October 10, 2022

SUBJECT: Recommendation Award – ITB #22ITB134949C-GS, Tree Removal Services Countywide-FY2023

Recommendation: We are recommending approval of the lowest bidder for, ITB #22ITB134949C-GS, Tree Removal Services Countywide in the amount of \$234,000.00 with ArborServ (Lithonia, GA), to provide on-site tree removal services countywide under emergency/storm related situation on an “as-needed” basis Fulton County. Effective dates: January 1, 2023 through December 31, 2023, with two renewal options.

DISCUSSION: The recommendation for the award was based on the bidders’ prices for labor rates (during regular, after, weekends, holidays & emergency hours), stump grinding and service equipment (bucket trucks, chippers, log loaders, chipper trucks, pick-up trucks, etc.) for hourly rates for each type; to determine the lowest bidder for each of the three (3) geographical areas (Groups: North, Central & South) of Fulton County. The County intends to select one Bidder for each zone contained in this ITB.

The County received and evaluated five (5) bid responses to the solicitation. ArborServ submitted the overall lowest bid in the total amount of \$867.00, Arborist Company submitted the next lowest bid at \$1,570.05, One, Two, Tree LLC submitted the 3rd lowest bid at \$1,770.12, Quint’s Tree Service submitted the 4th lowest bid at \$2,962.50, and Good Choice X-pert Tree Service submitted the 5th lowest bid at \$7,464.99. Therefore, after careful review, we recommend ArborServ as the lowest responsible and responsive bidder for the award, to provide on-site tree removal services countywide under emergency/storm related situation on an “as-needed” basis for Fulton County for FY2023.

Recommended Bidder	Base Bid Amount	Award Authority
ArborServ	\$867.00	\$234,000.00

ArborServ has a current contract with Fulton County and have performed very good as a Tree Removal Contractor for Fulton County as stated in their performance report.

The \$234,000 in spending authority is requested because this is a time and materials contract that requires covering the costs for labor/hourly rates and equipment for tree removal services for FY2023.

Authorized Signature: *Joseph Davis*
Joseph N. Davis Date: 10/10/2022
(By Director/Deputy Director)

If you require additional information, contact Harry Jordan at (404) 612-5933.

Cc. Tim Dimond, Deputy Director, DREAM
Anthony Spencer, Administrator, DREAM
Shaista Begum, Senior Engineer, DREAM
Mark Hawks, CAPA, Team C, Purchasing & Contract Compliance
Gertis Strozier, APA, Team C, Purchasing & Contract Compliance
Harry Jordan, Contract Management Administrator, Purchasing/DREAM
Joanna Hernandez, Contracting Officer, Purchasing/DREAM