



INTEROFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Chief Purchasing Agent
Department of Purchasing & Contract Compliance ^{DS} *FSW*

FROM: Evaluation Committee Recommendation Letter

DATE: August 7, 2024

PROJECT: 24RFP050124C-MH Employee Healthcare Benefits Plan Services
(Cobra Administration)

In accordance with the Purchasing Code, a duly appointed Evaluation Committee has reviewed the proposals submitted in response to the above-reference project on behalf of the Finance Department.

Three (3) qualified firms submitted proposals for evaluation and consideration for award of the Account Based Plan section of this project:

1. Aetna Life Insurance Company
2. Cigna Health and Life Insurance
3. Blue Cross Blue Shield Healthcare Plan of Georgia, Inc.

After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee has determined that the proposal submitted by **Blue Cross Blue Shield Healthcare Plan of Georgia, Inc.** with a total score of **89.25**, is the recommended vendor for the award of **24RFP050124C-MH, Employee Healthcare Benefits Plan Services (Cobra Administration)**.

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The Evaluation Committee members attest that each member scored each proposal independently in accordance with the evaluation criteria set forth in the Request for Proposal and that their individual score is a part of the final scores in the attached Evaluation Matrix.

SELECTION COMMITTEE MEMBERS:

Signed by:

Shameka Porter

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Shameka Porter, Assistant Benefits Manager
Finance

DocuSigned by:

Telka Christian

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Telka Christian, , Staff Operations Officer
Human Resources

Signed by:

Stacey Jones

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Stacey Jones, Deputy Chief Human Resources Officer
Human Resources

DocuSigned by:

Verna Thomas

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Verna Thomas, Employee Benefits Manager
Finance

Signed by:

Ray Turner

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Ray Turner, Deputy Director
Finance

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EVALUATION CRITERIA	WEIGHT	Blue Cross Blue Shield Healthcare Plan of Georgia, Inc.	Aetna Life Insurance Company	Cigna Health and Life Insurance Company
Experience and Account Management	15	13.5	12	12
Plan Administration	20	18	16	18
Plan Services Capabilities – Wellness Programs	18	13.5	13.5	14.4
Quality of Proposal	5	4.25	4	4.25
Local Preference	5	5	0	0
Service Disabled Veterans Preference	2	0	0	0
Cost Proposal	25	35	9.8	3.54
TOTAL SCORE:	100.00	89.25	55.3	52.19